

Noted: On 3 February 2025 Full Council **resolved** that the Planning Committee would stop the routine consideration of all planning applications and look only at significant applications, (eg large scale developments, those which raise important issues, or, those which come to the notice of councillors by other channels). The list of planning applications would continue to be compiled and circulated amongst councillors on a monthly basis. This new approach would be trialled for six months from 19 May 2025 onwards.

The Committee discussed how this resolution could be implemented in practice and what it would mean for the frequency of meetings, how to define “significant” applications and how to address those that fall outside of a possibly reduced meeting frequency, examples of practice from other parishes, arrangements for papers, agendas and minutes, and how to engage with residents on applications of concern.

Resolved: The Planning Committee would like to make the following **recommendations** to Full Council and the Committees Structure Working Group on the implications of these changes for Planning Committee and the practicalities of the frequency of meetings and future applications scrutiny:

- The Planning Committee should remain as a standing committee.
- The frequency of meetings should be reduced to every other month.
- The committee will review the existing criteria for commenting on applications to reduce further which applications are considered, in order to define what constitutes a “significant” application.
- A working group will be set up to meet in between committee meetings to handle any applications that meet the criteria for comment.
- The committee will review the effectiveness of the changes after a 6-month trial.

Action: An action for the assistant clerk is to remove the column for which ward the application is in from the monthly applications list.