

Holme Valley Parish Council

DRAFT minutes of the **PLANNING STANDING COMMITTEE** held at the **EXHIBITION ROOM** at **THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 10 FEBRUARY 2025** at **700pm**

In Attendance:

Chair: Cllr Mary Blacka

Members: Cllr Isaac Barnett, Cllr Pat Colling, Cllr Tom Dixon, Cllr Steve Ransby, Cllr Andy Wilson.

Apologies: Cllr Damian Brook, Cllr Andrew Fenwick, Cllr Jo Liles.

Absent: Cllr Donald Firth.

Welcome

Open Session at Planning

No members of the public were present for the open session.

2425 193 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting, to ensure reasonable facilities can be provided. The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

No other recordings were to be made.

2425 194 To accept apologies for absence

Noted: Cllrs Brook, Fenwick, Liles and Firth were absent from the meeting.

Approved: The apologies and reasons for absence for Cllrs Brook, Fenwick and Liles were approved by The Committee.

2425 195 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

None were disclosed.

2425 196 To consider written requests for new DPI dispensations

None were received.

2425 197 To consider whether items on the agenda should be discussed in private session

Resolved: None of the meeting would be held in private session.



Holme Valley Parish Council

2425 198 To Confirm the Minutes of the Previous Meeting

Noted: Minutes of the Planning Committee meeting held on 13 January 2024, numbered 2425 176 – 2425 192 inclusive.

2425 199 Kirklees Planning Applications

- i. **Noted:** The list of Kirklees planning applications 3 December 2024 to 7 January 2025 updated with the views of the Committee was noted by the committee.
- ii. The Committee considered the new or amended applications received from Kirklees Council 7 January 2025 to 4 February 2025 inclusive – List 2425-10.

Resolved: That the Planning Committee’s comments on the above applications be forwarded to Kirklees Council by the Officer

2425 200 Peak District National Park Authority

- i. No new or amended applications were received from the Peak District National Park Authority from 3 December 2024 to 7 January 2025 inclusive to be updated with the views of the Committee.
- ii. - No new or amended applications were received by Peak District National Park Authority 7 January 2025 to 4 February 2025 inclusive.

2425 201 HVPC Planning Committee structure and frequency 2025/26

Noted: On 3 February 2025 Full Council **resolved** that the Planning Committee would stop the routine consideration of all planning applications and look only at significant applications, (eg large scale developments, those which raise important issues, or, those which come to the notice of councillors by other channels). The list of planning applications would continue to be compiled and circulated amongst councillors on a monthly basis. This new approach would be trialled for six months from 19 May 2025 onwards.

The Committee discussed how this resolution could be implemented in practice and what it would mean for the frequency of meetings, how to define “significant” applications and how to address those that fall outside of a possibly reduced meeting frequency, examples of practice from other parishes, arrangements for papers, agendas and minutes, and how to engage with residents on applications of concern.

Resolved: The Planning Committee would like to make the following **recommendations** to Full Council and the Committees Structure Working Group on the implications of these changes for Planning Committee and the practicalities of the frequency of meetings and future applications scrutiny:

- The Planning Committee should remain as a standing committee.
- The frequency of meetings should be reduced to every other month.



Holme Valley Parish Council

- The committee will review the existing criteria for commenting on applications to reduce further which applications are considered, in order to define what constitutes a “significant” application.
- A working group will be set up to meet in between committee meetings to handle any applications that meet the criteria for comment.
- The committee will review the effectiveness of the changes after a 6-month trial.

Action: An action for the assistant clerk is to remove the column for which ward the application is in from the monthly applications list.

Cllr Barnett left during this item at 7.55pm

2425 202 Traffic Calming

i. Kirklees Council Management of Speeding in the Holme Valley

Cllr Wilson gave an update that he would be putting in a personal freedom of information request, as a private individual, regarding mobile SIDs in the Holme Valley.

Action: An action for the Assistant Clerk is to request locations in the current mobile SID scheme from Kirklees Councillors in Holme Valley South is carried forward from the last meeting.

ii. School Parking Bollards

Cllr Liles has confirmed that Hade Edge School are not interested in taking part in the School parking bollard scheme.

Action: An action for Cllr Dixon is to approach New Mill Junior school to offer the parking bollards. If they decline Cllr Wilson will approach Holmfirth Junior, Infants and Nursery School.

2425 203 Ongoing highways campaigns, including unmade roads, green lanes and byways of the Holme Valley

The ongoing campaigns are:

- Ramsden Road**
- Cartworth Moor Road**
- Cheesegate Nab**

Cllr Wilson updated that TROs were still in negotiation and were expected soon. The next meeting for local cabinet matters is 19 February 2025

2425 204 Planning Policy, Guidance and Consultation



Holme Valley Parish Council

None were received.

2425 205 Design Code

Cllr Ransby reported that a copy of the Design Code is estimated to be available to be presented at next the Planning Committee meeting on 31 March 2025.

2425 206 Holmfirth Town Centre Group

A meeting of the Holmfirth Town Centre Group took place on 21 January 2025 at Holmfirth Library.

Cllr Wilson had received the minutes and presentation from the meeting and gave a summary of the planned first phase, which is in progress and ideas for the second phase which is yet to secure funding.

2425 207 Kirklees Local Plan Review

At a previous meeting on 15 July 2024 the committee **resolved** to form a Working Group consisting of Cllr Blacka (Chair), Cllr Ransby, Cllr Colling, and Cllr Wilson to coordinate the work around the Kirklees Local Plan Review and the response from Holme Valley Parish Council. Cllr Liles, Cllr Rylah and Cllr Whitelaw have since joined membership of this group and they are also working with a representative from Holme Valley Vision.

An Early Engagement Consultation on the Kirklees Local Plan opened on 25 November 2025 and will run until 28 February 2025.

The Working Group have established a "Reference Group" and have invited local community groups with an interest in local community, business and the natural and built environments to support their contributions to the Kirklees Local Plan review.

The first meeting of the Reference Group took place on Tuesday 14 January 2025, a statement from the inaugural meeting was included with the papers.

The Early Engagement consultation document is available at:

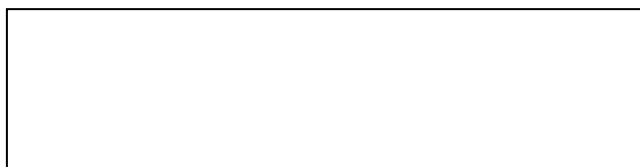
<https://www.kirklees.gov.uk/beta/planning-policy/pdf/local-plan-early-engagement.pdf>

The survey can be accessed via the following link:

<https://online1.snapsurveys.com/localplan>

Cllr Blacka gave an overview of the work of the reference group so far and how the group has coordinated to divide up the local plan into sections between group members for research and comment.

Cllr Blacka wished express her appreciation for the level of engagement by group members.



Holme Valley Parish Council

Noted: Statement from the inaugural meeting of the reference group that took place on 14 January 2025.

Action:

2425 208 Neighbourhood Development Plan

CLlr Ransby to report on progress with work on the Holme Valley Parish Council Neighbourhood Development Plan actions.

- **To consider**, any further action.

2425 209 Planning Standing Committee Expenditure against Budget and reserves 2024-25

Noted: The Planning Committee's expenditure against budget 2024-25 year to date:

- The Planning Committee has one budget line under its remit. This is 4505 Neighbourhood Plan. At the start of the Council year, the budget contained £1,500. No expenditure has come from this budget line.
- It is projected that money may be spent from this fund on the art and design on the Shop Front Design Guide Booklet. A quote for artwork, art direction and layout design has been received for £1,120.00.
- The Booklet will be an 8-page, full colour A5 saddle and stitch booklet on 150gsm silk finish paper.
- Subsequent printing costs will depend on the print run:
 - o x250: £118.30
 - o x500: £153.90
 - o x1000: £213.98
 - o x1500: £279.22.
- The Committee is likely to need approximately 500 copies of the booklet. If approved this would approximately cost £153.90 and around £226 would remain in the Committee budget 2024-25. If this money was not spent this year, the money could be rolled over into an earmarked reserve under regulation of the HVPC Financial Regulations as this is an ongoing project.

2425 210 Publicising the work of Holme Valley Parish Council

The Assistant Clerk gave an overview of planned activity.

Close 8.40pm

