

25<sup>th</sup> February 2025

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 3<sup>rd</sup> MARCH 2025** at **7pm** to transact the following business -

**- AGENDA – (A)**

	<b>Welcome</b>	<b>7.00 pm</b>
	<b>Public Question Time</b>	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
<b>2425 93</b>	<b>Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014</b>	<b>7.15 pm</b>
	As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council’s YouTube channel.	
<b>2425 94</b>	<b>To accept apologies for absence</b>	<b>7.16 pm</b>
	<b>To note</b> , members absent from the meeting.	
	<b>To receive</b> , apologies for absence given in advance of the meeting; these to be recorded in the minutes.	
	<b>To consider</b> , the approval of reasons given for absence by Members.	
<b>2425 95</b>	<b>To receive Members’ and Officers’ personal and disclosable pecuniary interests in items on the agenda</b>	<b>7.17 pm</b>
<b>2425 96</b>	<b>To consider written requests for new DPI dispensations</b>	<b>7.18 pm</b>
<b>2425 97</b>	<b>To consider whether items on the agenda should be discussed in private session</b>	<b>7.19 pm</b>
<b>2425 98</b>	<b>To confirm the Minutes of the previous Committee meeting</b>	<b>7.20 pm</b>
	- To approve the Minutes of the Finance & Management Committee Meeting held on 2 December 2024, numbered 2425 73 to 2425 92 inclusive. <b>(B)</b>	

2425 99

Grants

7.21 pm

**A. Grant Evaluation Reports**

**To note**, the list of grants awarded 2024-25. **(C)** RFO to report.

The following Grant Evaluation Reports have been added to the Parish Council website, accessible from the Grants tab at the top of the home page:

- [Friends of Honley – Christmas lights event and Christmas tree](#)
- [Friends of Honley - defibrillators](#)
- [Friends of Cliff Rec](#)
- [Holmfirth Food and Drink Festival](#)
- [Holmfirth Tech - interim](#)
- [Honley Village Community Trust \(Children’s Halloween Party\)](#)
- Honley Village Community Trust (Children’s Christmas Party)
- [Wooldale Community Group](#)

All of these groups have applications being heard at this meeting.

- i. **To note**, Honley Village Community Trust have two incomplete projects from 2023/24 related to Magdale and have sent an email update regarding expenditure on those projects. **(Di)** The organisation has submitted two new applications related to Magdale.
- ii. **To note**, Cartworth Moor Cricket Club has one ongoing project from 2023/24 related to a solar panels development and have sent an email update regarding that project. **(Dii)** The organisation has submitted a new application asking for additional funds for this project.
- iii. **To note**, the Officer will be contacting award winners from the September cycle in the next month for their grant evaluation reports on those awards.
- iv. **To consider**, any further action regarding Grant Evaluation Reports.

**B. Grant Applications**

- i. **To note**, the list of grant applications being considered tonight against budget lines 4315 Community Assets and 4405 Projects and Events. **(E)** Rolling grants awarded previously have been deducted from the budgets.
- ii. **To note**, the full list of grant awards since 2020. **(F)**
- iii. **To note**, RFOs report on the applicants tonight, - prior applications and awards. **(G)**

As part of the considerations of grants, the Committee might wish to consider where awards are offered as rolling, multi-year awards. A rolling grant agreement proforma can be used if the Committee wishes to offer a rolling award.

- iv. There is something of an imbalance between the two budget lines under the Finance and Management remit. 4315 Community Assets contains £28,240 (assuming the rolling grant to Honley Business Association will be honoured). 4405 Projects and Events only contains £4,702.70.  
**To consider**, how to manage this imbalance.

#### **Budget line 4315 Community Assets Grants**

Since the Clerk is now qualified, the legal powers we have hitherto needed to identify to make awards are no longer required. The legal power for all grants is now General Power of Competence (GPC) under the Localism Act 2011.

- i. **To consider**, Grant Application 46. New Mill Community Garden, – application enclosed, – for £655 towards equipment and signage for the garden. **(H)**
- ii. **To consider**, Grant Application 47. Scholes Cricket Club, – application enclosed, – for £2,904.28 towards outdoor seating. **(I)**
- iii. **To consider**, Grant Application 48. Holme Valley Lions, – application enclosed, – for £435 towards works on Santa’s sleigh. **(J)**
- iv. **To consider**, Grant Application 49. Honley Village Community Trust, – application enclosed, – for £1,000 towards a hay-bob for Magdale. **(K)**
- v. **To consider**, Grant Application 50. Honley Village Community Trust, – application enclosed, – for £5,000 towards tree works for Magdale. **(L)**
- vi. **To consider**, Grant Application 51. Brockholes Green Spaces, – application enclosed, – for £1,029 towards clearing and replanting Tollbar green space. **(M)**
- vii. **To consider**, Grant Application 52. Hepworth Band, – application enclosed, – for £5,000 towards a community studio space. **(N)**
- viii. **To consider**, Grant Application 53. Cartworth Moor Cricket Club, – application enclosed, – for £2,500 towards its solar panels project. **(O)**
- ix. **To consider**, Grant Application 54. Holmfirth Tech, – application enclosed, – for £2,238.98 towards kitchen equipment. **(P)**

**Budget Line 4405 Community Benefits Grant – projects, events, other**

- x. **To consider**, Grant Application 55. Holmfirth Book Festival CIC, – application enclosed, – for £1,500 towards funding website and promotional materials for 1st Children’s Book Festival 2025 in the Holme Valley. **(Q)**
- xi. **To consider**, Grant Application 56. Honley Business Association, – application enclosed, – for £1,500 towards Honley Open Gardens Festival. **(R)**
- xii. **To consider**, Grant Applications 57. Holmfirth Food and Drink Festival, – application enclosed, – for £1,500 towards Festival running costs. **(S)**
- xiii. **To consider**, Grant Application 58. Wooldale Community Group, – application enclosed, – for £1,000 towards rent for the youth club and mother and baby club. **(T)**
- xiv. **To consider**, Grant Application 59. Women’s Open Talk Holmfirth, – application enclosed, – for £1,500 towards room hire for a women’s mental health support group. **(U)**
- xv. **To consider**, Grant Application 60. Friends of Cliff Recreation Ground, – application enclosed, – for £1,055 towards VE Day 80 beacon lighting event. **(V)**
- xvi. **To consider**, Grant Application 61. Café 100, – application enclosed, – for £1,500 towards rent for the youth club. **(W)**
- xvii. **To consider**, Grant Application 62. New Mill Male Voice Choir, – application enclosed, – for £625 towards a workshop and concert at the Festival of Folk. **(X)**
- xviii. **To consider**, Grant Application 63. Honley Village Community Trust, – application enclosed, – for £450 towards a Welcome Club VE Day 80 Party. **(Y)**
- xix. **To consider**, Grant Application 64. Holmfirth Forward, – application enclosed, – for £950 towards a video to promote Holmfirth. **(Z)**
- xx. **To consider**, Grant Application 65. Holmfirth Music Festival, – application enclosed, – for £1,500 towards Festival Running Costs - room hire, printing, - and website. **(ZA)**
- xxi. **To consider**, Grant Application 66. Valley Anchors CIC, – application enclosed, – for £1,500 towards workshops for local organisations delivering community activities. **(ZB)**
- xxii. **To consider**, Grant Application 67. Project Communities CIC, – application enclosed, – for £1,500 towards summer sports camps for SEND children. **(ZC)**
- xxiii. **To consider**, Grant Application 68. Honley Village Community Trust, –

application enclosed, – for £220 towards an Easter tea for children. **(ZD)**

**xxvi. To consider**, Grant Application 69. Honley Village Community Trust, – application enclosed, – for £120 towards Easter craft workshops for children. **(ZE)**

**xxvii. To consider**, Grant Application 70. Hepworth Hurricanes, – application enclosed, – for £1,500 towards netball coaching for young people. **(ZF)**

**2425 100 Chair's Expenses 8.40 pm**

**To note**, the Chair's Expenses budget for 2024-25 is £1,000. The expenditure so far has been a £30 ticket to The Lions Charter Dinner and a donation of £500 to Full Life Church Food Bank. £470 remains.

**2425 101 Schedule of Payments 8.41 pm**

**i. To note**, the finalised schedules of payments for i. November 2024 **(ZG)**, ii. December 2024 **(ZH)**, and iii. January 2025 **(ZI)**. These to be initialled by the Chair.

**ii. To consider**, approval of the month-to-date schedule of payments for February 2025. This to be initialled by the Chair. RFO to report. **(ZJ)**

2425 102

Financial Statements

8.42 pm

**To note** the accounting summaries – copies enclosed

**i. For November 2024 (ZK):**

- (1) Cash Books All Accounts Receipts and Payments (to end 30 November 2024)
- (2) Trial Balance (to end 30 November 2024)
- (3) Balance Sheet (to end 30 November 2024)
- (4) Income and Expenditure against Budget Headings (to end 30 November 2024)
- (5) Cash and Investment Reconciliation (to end 30 November 2024)
- (6) VAT Return – year-to-date for the quarter OCT-DEC 2024 – not for submission.

**ii. For December 2024 (ZL):**

- (1) Cash Books All Accounts Receipts and Payments (to end 31 December 2024)
- (2) Trial Balance (to end 31 December 2024)
- (3) Balance Sheet (to end 31 December 2024)
- (4) Income and Expenditure against Budget Headings (to end 31 December 2024)
- (5) Cash and Investment Reconciliation (to end 31 December 2024)
- (6) VAT Return – year-to-date for the quarter OCT-DEC 2024. Submitted to HMRC.

**ii. For January 2025 (ZM):**

- (1) Cash Books All Accounts Receipts and Payments (to end 31 January 2025)
- (2) Trial Balance (to end 31 January 2025)
- (3) Balance Sheet (to end 31 January 2025)
- (4) Income and Expenditure against Budget Headings (to end 31 January 2025)
- (5) Cash and Investment Reconciliation (to end 31 January 2024)
- (6) VAT Return – year-to-date for the quarter – not for submission.

RFO to report.

- iii. **To consider**, as per the guidance in the JPAG Practitioners' Guide, the Committee must approve the bank reconciliations cross-referenced with bank statements, and this must be minuted.

All the Members have to do with this is check that the amount recorded on the bank reconciliation at month end and the amount recorded on the related bank statement at month end match.

N.B.: Members should note that HSBC do not process bank statements by calendar month, so Members need to locate the record for the last date of the month to do the reconciliation.

For November 2024:

- HSBC Current Account Bank Statement (**ZNi**) and HSBC Current Account Bank Reconciliation (**ZNii**)
- HSBC Business Money Manager Bank Statement (**ZNiii**) and HSBC Business Money Manager Bank Reconciliation (**ZNiv**)
- CCLA PSDF Bank Statement (**ZNv**) and CCLA PSDF Bank Reconciliation (**ZNvi**).
- Unity Trust Current Account T2 Bank Statement (**ZNvii**) and Unity Trust Current Account T2 Bank reconciliation (**ZNviii**).
- Unity Trust Savings Account Bank Statement (**ZNix**) and Unity Trust Savings Account Bank reconciliation (**ZNx**).

**To approve**, the bank reconciliations for November 2024.

For December 2024:

- HSBC Current Account Bank Statement (**ZOi**) and HSBC Current Account Bank Reconciliation (**ZOii**)
- HSBC Business Money Manager Bank Statement (**ZOiii**) and HSBC Business Money Manager Bank Reconciliation (**ZOiv**)
- CCLA PSDF Bank Statement (**ZOv**) and CCLA PSDF Bank Reconciliation (**ZOvi**).
- Unity Trust Current Account T2 Bank Statement (**ZOvii**) and Unity Trust Current Account T2 Bank reconciliation (**ZOviii**).
- Unity Trust Savings Account Bank Statement (**ZOix**) and Unity Trust Savings Account Bank reconciliation (**ZOx**).

**To approve**, the bank reconciliations for December 2024.

For January 2025:

- HSBC Current Account Bank Statement (**ZPi**) and HSBC Current Account Bank Reconciliation (**ZPii**)
- HSBC Business Money Manager Bank Statement (**ZPiii**) and HSBC Business Money Manager Bank Reconciliation (**ZPiv**)
- CCLA PSDF Bank Statement (**ZPv**) and CCLA PSDF Bank Reconciliation (**ZPvi**).
- Unity Trust Current Account T2 Bank Statement (**ZPvii**) and Unity Trust Current Account T2 Bank reconciliation (**ZPviii**).
- Unity Trust Savings Account Bank Statement (**ZPix**) and Unity Trust Savings Account Bank reconciliation (**ZPx**).

**To approve**, the bank reconciliations for January 2025.

The Chair and a second signatory on the bank mandates have to sign and date all the bank reconciliations, checking against the bank statements.

**iv.** Councillors to review the Income and Expenditure report for month-to-date February 2025. **(ZQ)**

Notes from the RFO:

Income -

- 1076 Precept On the income side, the Parish Council has received all its precept for the year.
- 1078 Special Expenses Grant The Parish Council has also received all its Special Expenses Grant for the year.
- 1090 Bank Interest Ten months into the year, the Parish Council remains a little up on projections regarding bank interest.
- 1092 Toilets Donations Ten months into the year, the Parish Council is about on track on projections regarding toilets donations.
- 1095 Other Donations This is significantly low, because we have not yet been recompensed by Holmfirth Civic Hall Community Trust for the insurance on The Civic. This is due in March.
- 1200 Allotment Rents All rents have been received and banked.
- 1250 Gartside Building All rent (and one month deposit) has been banked.
- 1300 Garage Rents All rents have been received and banked.

Expenditure side:

- 4000 Salaries are 4% over budget after ten months. An earmarked reserve has been created to fund the annual pay uplifts which will be used in February/March.
- 4060 Staff Training is under-budget ten months into the year.
- 4235 Insurance is, again, significantly over-budget by £3,101 or by 35%. However, it should be noted that the Parish Council will be reimbursed much of this increase by Holmfirth Civic Hall Community Trust under the terms of the lease in March 2025.
- 4275 Telephone and Broadband is a little overbudget 10 months into the year and will need adjusting in the budget. Part of the overspend was down to a penalty when the Parish Council switched to a new bank.
- 5005 Grant to Food Bank £3,500 came directly from general reserves.
- 4310 Holmfirth Civic Hall – Projects is £56,998 over budget with £52,490 coming from earmarked reserves. However, the Council has committed to spend a further £22,000 from general reserves in February of further costs related to the roof and other emergency repairs.
- All other expenditure is broadly in line with budgets.

**To consider**, any further actions on income and expenditure against budget.



## v. Earmarked Reserves

The earmarked reserves as presented represents the situation year-to-date. Councillors to review the January report **(ZR)**.

- i. 322 EMR CCTV was closed as this is now a rolling grant.
- ii. 323 EMR 323 Other Community Assets in the Holme Valley consists of £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut).
- iii. 325 EMR Election Fund holds £7,000 allocated directly from the precept. This will be added to every year until the next full-Council cycle of elections when the reserve should hold around £30,000.
- iv. 326 EMR Defibrillator Special Reserve holds £1,738.51. This is solely for maintenance of defibrillators the Parish Council is directly responsible for.
- v. 329 EMR Holmfirth Civic Hall is no longer recorded as all the money from the earmarked reserve was spent.
- vi. 331 EMR Gartside Building holds £3,400. £1,600 was spent from this EMR on estate agent fees and fitting a sink.
- vii. 332 EMR Honley Library holds £15,000.
- viii. 336 EMR Royal Events holds £1,000 in respect of Operation Menai Bridge.
- ix. 337 EMR COVID Memorial holds £5,376.50. Money has been spent from this EMR on the commemorative plaque and groundworks with other expenditure pending.
- x. 338 EMR Children's Playgrounds was closed.
- xi. 341 EMR Climate Action Projects holds £13,526.68 with some expenditure on a planning application for the solar panels paid from it. Further expenditure on the solar panels project is anticipated soon.
- xii. 343 EMR Road Safety holds £0, after expenditure on 2 speed indicator devices and 2 sets of pavement signs for schools, and has been disestablished.
- xiii. 344 Staff Pay £5,000 was added to this earmarked reserve after annual Council to safeguard staff pay in the event of a national pay award. This will be used in the February and March pay cycles.
- xiv. 345 Rolling Grants holds £2,560 for anticipated rolling grant awards that have been agreed by this committee. Expenditure from this earmarked reserve has been £1,500 Holmfirth Arts Festival, £1,500 Festival of Folk, and £500 to Friends of Cliff Rec. £1,560 remains for the Honley CCTV rolling grant and £1,000 for Holme Valley Transport.
- xv. 346 EMR Public Transport holds £5,000.
- xvi. 347 EMR Tourism holds £4,961. £39 was spent on flyers about the tourism strategy
- xvii. 348 EMR Dog Waste and Litter holds £3,800. There will be some expenditure from this towards new waste bins.
- xviii. 349 EMR Community Engagement holds £3,609.87.
- xix. 351 EMR Holmfirth Toilets Refurb holds £4,104.

**To consider**, any further actions on earmarked reserves.

- 2425 104 Tenancies 8.48 pm**
- i. **To note**, the Parish Council had to repair a damaged wall to the allotments at a cost of £350. This expenditure came from general reserves as there is no budget.
- ii. **To note**, the new tenant is now paying a rent of £350/month on the Gartside shop unit. They have set up a standing order so the payment is always regular.
- 2425 106 Internal Control Checks 8.49 pm**
- To note**, the third quarter of the financial year (OCT-DEC) is now over. The Parish Council will be arranging to meet with Cllr Liles to undertake the internal controls check in due course. Cllr Liles to report.
- 2425 107 Banking 8.50 pm**
- Unity Trust**
- ia. **To note**, most of the named signatories are now able to log on to the Unity Trust banking website. Only Cllrs Dixon has not been able to log on yet. Cllrs Baylin, Blacka and Wilson have all approved payments. Cllrs Colling and Whitelaw have yet to approve payments.
- ib. **To note**, the RFO/Deputy Clerk has set up direct debits from the Unity Trust T2 current account for:
- BT (telephone and internet)
  - Grenke (photocopier lease)
  - Information Commissioner’s Office (annual data protection fee)
  - Scottish Water / Business Stream (water/sewage to the toilets)
  - E.ON Next (electricity costs to Holmfirth toilets)
- ic. The company which delivers our photocopying service, Document Logic, has been bought by another company.  
**To approve**, setting up a new direct debit for Anglotech Document Logic.
- id. **To note**, In October, the RFO/Deputy Clerk has set up a standing order for:
- Time In Time Out Media - TiTo (Parish Council monthly news)
  - Artweek (annual subscription)
- To note**, Salaries, PAYE and pensions are no longer paid as standing orders.
- 2425 108 Rolling Grants 8.55 pm**
- To approve**, the rolling grant agreement of Honley Business Association to fund the Honley CCTV network, - £1,560 for the term of the Council. **(ZS)**
- 2425 109 Glyphosate 8.57 pm**
- At full Council 14 October 2024 item 2425 98, Holme Valley Parish Council adopted a Biodiversity Policy that states that the Parish Council will:
- “manage its land and property using environmentally friendly practices that will promote biodiversity.”*

Cllr Morgan and Cllr Green of the Climate Emergency Working Group would like the Parish Council to support this directive by banning the use of glyphosate on its allotments. This would require Members of this Committee to propose and second a motion to amend the tenancy agreements of Watery Lane allotments. **(ZT)**

**To consider**, a motion to amend the tenancy agreements.

**2425 110      Financial Records for the website      8.58 pm**

**To note**, the financial records for November and December 2024 and January 2025 have been added to the website. The February records will be added once bank statements have been received.

**2425 111      Publicising the work of Holme Valley Parish Council      8.59 pm**

**To consider**, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

**Close of Meeting      9.00 pm**

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

Mr Richard McGill  
Responsible Finance Officer and Deputy Clerk to the Council

Holme Valley Parish Council  
Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS  
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DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 2 DECEMBER 2024

Those present:

Chair: Cllr A Wilson

Vice Chair: Cllr G Kirkby

Councillors: Cllr I Barnett, Cllr L Baylin, Cllr M Blacka, Cllr D Brook, Cllr P Colling, Cllr C Greaves, Cllr J Holmes, Cllr J Liles, Cllr J Rylah, Cllr M Rostron, Cllr S Whitelaw

Officer: Mr R McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

## Welcome

The Chair welcomed Members to this fifth meeting of the Holme Valley Parish Council Finance and Management Standing Committee of the Council year.

## Public Question Time

No members of the public were in attendance, and no Councillor chose to speak as a member of the public.

### **2425 73 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

### **2425 74 To accept apologies for absence**

All Members were in attendance.

### **2425 75 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

Cllr Baylin declared a personal interest in 2425 91, the grant application from Full Life Church Food Bank, and 2425 79 A, - grant awards to Hade Edge Residents Association.

### **2425 76 To consider written requests for new DPI dispensations**

No new DPI dispensations had been received.

### **2425 77 To consider whether items on the agenda should be discussed in private session**

The Committee decided that item 2425 91 would be heard in private session.

Signed: \_\_\_\_\_

**2425 78 To confirm the Minutes of the previous Committee meeting**

**APPROVED:** Members approved the Minutes of the Finance & Management Committee Meeting held on 20 September 2024, numbered 2425 56 to 2425 72 inclusive.

**2425 79 Grants****A. Grant Evaluation Reports**

**NOTED:** Members noted the following Grant Evaluation Reports added to the Parish Council website, accessible from the Grants tab at the top of the home page:

- Holme Valley Climate Action Partnership
- Eden's Project CIC

**NOTED:** Members noted that, of last year's awards, the Parish Council was still awaiting grant evaluation reports from:

- Upperthong Village Hall - £4,500 towards works to the roof
- Hade Edge Residents Association - £1,500 towards a marquee and sound system
- Holmfirth WI - £388 for equipment for outdoor events
- Upperthong Cricket Club – £2,050 towards clubhouse carpets
- Hade Edge Residents Association - £2,000 towards a village green flower garden
- Holmbridge Cricket Club - £5,000 towards solar batteries

Members considered any further action regarding Grant Evaluation Reports.

**RESOLVED:** The Deputy Clerk would, again, request grant evaluation reports to be filled in by the outstanding community groups. Ward Councillors would contact community groups within their localities.

**B. NOTED:** Members noted the rolling record of Finance and Management grants awarded 2024/25. The RFO/Reported that figures in the respective budget lines 4315 Community Assets and 4405 Projects and Events had been revised to reflect that the rolling grant award to Honley Business Association for the maintenance of the Honley CCTV should be considered as a Community Assets grant rather than a Projects and Events grants.

**C. NOTED:** The Committee noted the RFO's report on communication to and from grant award winners and losers. He reported that some award winners had not responded to emails confirming awards or confirming payments of awards. Cllr Holmes felt that this report was useful to see what award winners/losers said to the Parish Council.

**2425 80 Chair's Expenses**

**NOTED:** Members noted that the Chair's Expenses budget for 2024-25 is £1,000. The only expenditure had been a £30 ticket to The Lions Charter Dinner.

Signed: \_\_\_\_\_

**2425 81 Schedule of Payments**

- i. **NOTED:** The Committee noted the finalised schedules of payments for i. September 2024 and ii. October 2024. These were to be initialled by the Chair.
- ii. **NOTED:** The Committee noted the month-to-date schedule of payments for November 2024. This was to be initialled by the Chair.
- iii. Members considered the month-to-date schedule of payments for November 2024. **APPROVED:** the month-to-date schedule of payments for December 2024 was approved. This was to be initialled by the Chair.

**2425 82 Financial Statements**

Members noted the following accounting summaries:

- i. For September 2024:
  - (1) Cash Books All Accounts Receipts and Payments (to end 30 September 2024)
  - (2) Trial Balance (to end 30 September 2024)
  - (3) Balance Sheet (to end 30 September 2024)
  - (4) Cash and Investment Reconciliation (to end 30 September 2024)
  - (5) VAT Return – year-to-date for the quarter JUL-SEP 2024 – submitted to HMRC 10<sup>th</sup> October 2024 and the repayment received 17<sup>th</sup> October 2024.
- ii. For October 2024:
  - (1) Cash Books All Accounts Receipts and Payments (to end 31 October 2024)
  - (2) Trial Balance (to end 31 October 2024)
  - (3) Balance Sheet (to end 31 October 2024)
  - (4) Cash and Investment Reconciliation (to end 31 October 2024)
  - (5) VAT Return – year-to-date for the quarter OCT-DEC 2024 – not for submission.
- iii. Members considered, as per the guidance in the JPAG Practitioners' Guide, approval of the bank reconciliation forms cross-referenced with bank statements. This to be minuted.

All the Members have to do with this is check that the amount recorded on the bank reconciliation at month end and the amount recorded on the related bank statement at month end match.

The following bank reconciliation forms were approved:

For September 2024:

- HSBC Current Account
- HSBC Business Money Manager Account
- CCLA PSDF
- Unity Trust Current Account T2
- Unity Trust Instant Access Account

Signed: \_\_\_\_\_

For October 2024:

- HSBC Current Account
- HSBC Business Money Manager Account
- CCLA PSDF
- Unity Trust Current Account T2
- Unity Trust Instant Access Account

The Chair and a second signatory on the bank mandates were to sign and date all the bank reconciliations, checking against the bank statements.

- iv. Councillors reviewed the Income and Expenditure report for October 2024 and the following report from the RFO.

Income:

- 1076 Precept As of 1<sup>st</sup> November 2024, the Parish Council had received all the precept totalling £327,934 for the year 2024-25 from Kirklees Council.
- 1078 Special Expenses Grant As of 1<sup>st</sup> November 2024, the Parish Council had received all the special expenses grant totalling £3,437 for the year 2024-25 from Kirklees Council.
- 1090 Bank Interest Seven months into the year, the Parish Council was about right on projections regarding bank interest.
- 1092 Toilets Donations Seven months into the year, the Parish Council was about right on projections regarding toilets donations.
- 1200 Allotment Rents All rents had been received and banked.
- 1250 Gartside Building Rent (and one month deposit) had been banked.
- 1300 Garage Rents All rents had been received and banked.

Expenditure:

- 4000 Salaries were about right after seven months though there would be payment of back pay in December and some other payments. An earmarked reserve had been created to fund any subsequent pay uplifts.
- 4060 Staff Training was under-budget seven months into the year.
- 4235 Insurance was, again, significantly over-budget by £3,101 or by 35%. However, it should be noted that the Parish Council will be reimbursed much of this increase by Holmfirth Civic Hall Community Trust under the terms of the lease. This shows as a receipt though.
- 4275 Telephone and Broadband was a little overbudget seven months into the year and may need adjusting in the budget.
- 4310 Holmfirth Civic Hall – Projects was £52,490 over budget; all this expenditure being made from earmarked reserves.
- 4315 Other Community assets and 4405 Projects and Events – grants awarded in September were not paid until November so did not yet show.
- All other expenditure was in line with budgets.

Members considered any further actions on income and expenditure against budget.

**RESOLVED:** No further action.

Signed: \_\_\_\_\_

**v. Earmarked Reserves**

The earmarked reserves as presented in the August report represented the situation year-to-date. Councillors reviewed the August report, and the report from the RFO below.

- i. 322 EMR CCTV had been closed as this was now a rolling grant.
- ii. 323 EMR 323 Other Community Assets in the Holme Valley consisted of £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut).
- iii. 325 EMR Election Fund held £7,000 allocated directly from the precept. This would be added to every year until the next full-Council cycle of elections when the reserve should hold around £30,000.
- iv. 326 EMR Defibrillator Special Reserve held £1,738.51. This is solely for maintenance of defibrillators the Parish Council is directly responsible for.
- v. 329 EMR Holmfirth Civic Hall was no longer recorded as all the money from the earmarked reserve was spent.
- vi. 331 EMR Gartside Building held £3,400 with expenditure of £1,600 in the interim on estate agents fees, solicitors fees and installation of a sink.
- vii. 332 EMR Honley Library held £15,000.
- viii. 336 EMR Royal Events held £1,000 in respect of Operation Menai Bridge.
- ix. 337 EMR COVID Memorial held £6,000. This should be spent soon.
- x. 338 EMR Children's Playgrounds had been closed.
- xi. 341 EMR Climate Action Projects held £13,946.68 with some expenditure on a planning application for the solar panels paid from it.
- xii. 343 EMR Road Safety held £12,052. £7202.28 was to be spent from this money after this meeting. The Planning Committee which oversees this reserve had voted to recommend to Council to disestablish the reserve and return the funds to general reserves.
- xiii. 344 Staff Pay £5,000 had been added to this earmarked reserve after annual Council to safeguard staff pay in the event of a national pay award. Some of it is likely to be spent to cover staff pay uplifts.
- xiv. 345 Rolling Grants held £6,060 and all except the CCTV had been paid out in November 2024. (£1,500 Holmfirth Arts Festival, £1,500 Festival of Folk, £1,000 Holme Valley Patient Transport, £500 Friends of Cliff Rec, £1,560 CCTV Honley).
- xv. 346 EMR Public Transport held £5,000.
- xvi. 347 EMR Tourism held £5,000.
- xvii. 348 EMR Dog Waste and Litter held £3,800.
- xviii. 349 EMR Community Engagement held £3,609.87.
- xix. 350 EMR The Civic Roof Repairs was no longer recorded as all the money from the earmarked reserve was spent.
- xx. 351 EMR Holmfirth Toilets Refurb held £4,104.

Members considered any further actions on earmarked reserves.

**RESOLVED:** No further action.

Signed: \_\_\_\_\_



**2425 84 Tenancies**

- i. **NOTED:** Members noted that the new tenant of the Gartside building shop unit was now paying a rent of £350/month on the Gartside shop unit. Payment had been somewhat uneven, whilst the tenant waited for a finance officer to be appointed.
- ii. **Tenancy Charges 2025-26**  
The Finance and Management Standing Committee oversees the charges to the tenants of Parish Council allotments and garages. The charges to tenants of garages and allotments had increased by 20% this year, - double garages went from £200 to £240; single garages from £100 to £120; allotment full-plots from £40 to £48; and allotment half-plots £25 to £30. Allotment half-plots had gone up 25% the year before as well, - from £20 to £25.  
Members considered any uplift to the charges to allotment and garage tenants.  
**RESOLVED:** Members resolved that there would be no rise in charges this year, and that it would be recommended that a revision of charges should take place in the year of every election of a new Council, - hence, every 4 years.

**2425 85 Risk Assessment**

Members considered the updated Risk Assessment of Holme Valley Parish Council.  
**RESOLVED:** Members approved the updated risk assessment.

**2425 86 Budgets and reserves of Holme Valley Parish Council 2025-26**

Part of the role of the Finance and Management Committee is to collate the budgets and reserves requests of the other Standing Committees and to make recommendations or proposals to the Parish Council ahead of its meeting to agree the budget 16<sup>th</sup> December.

The Committee Chair had asked for the RFO/Deputy Clerk to prepare three Budget Plans, - a lower cost, medium cost, and higher cost budget. The Chair hoped that this would encourage debate amongst Members.

**NOTED:** Members noted the RFO's report on the Budget Plans.

The Chair reported that all and any of the budgets and their specific budget lines could be amended as the Committee sees fit. Nothing was set in stone.

The Committee was advised that they might choose i. to recommend one approved budget to Council, as has historically been the option, or ii. to forward two or three competing options to full Council, for Council to take an active part in the final decision. Members considered a budget for 2025-26 to be recommended to full Council.  
**RESOLVED:** Members resolved to recommend the higher cost budget to Council, but that all three budgets should be forwarded to full Council for its consideration.

Signed: \_\_\_\_\_

**2425 87 New model Financial Regulations from the National Association of Local Councils (NALC)**

**NOTED:** Members noted that the updated Holme Valley Parish Council Financial Regulations (based on the NALC model Financial Regulations) were in place. One of the key aspects of this was that the Clerk or RFO could now approve payments up to £500 (as long as there is a budget for the payment). Payments over £500 still had to be approved by Council or F&M.

**2425 88 Internal Control Checks**

**NOTED:** Cllr Liles reported that she had undertaken the internal control checks for the second quarter July-September. No issues had been disclosed.

**2425 89 Banking****Unity Trust**

- ia. NOTED:** The Committee noted that most of the named signatories were now able to log on to the Unity Trust banking website. The Clerk, RFO and Assistant Clerk were all registered to be able to set up payments (but not authorise them). Committee Chairs were registered to approve payments (but not set them up). Only Cllr Dixon had not been able to log on yet. The first payments were set up 25<sup>th</sup> November 2024 and had gone smoothly and successfully.
- ib. NOTED:** Members noted that the half-year precept and special expenses grant had been deposited into the Unity Trust T2 current account.
- ic. NOTED:** Members noted that the RFO/Deputy Clerk had set up direct debits from the Unity Trust T2 current account and cancelled those from HSBC:
- Grenke (photocopier lease)
  - Information Commissioner's Office (annual data protection fee)
  - Scottish Water / Business Stream (water/sewage to the toilets)
  - Npower (electricity costs to Holmfirth toilets)

These accounts were still to be set up

- BT (telephone and internet – had not sent DD mandate form)
- Document Logic (photocopying – had not yet forwarded DD mandate form to Unity Trust)

The RFO reported that mandated Councillors may be asked to sign the pending direct debit agreements.

- id. NOTED:** Likewise, Members noted that, in October, the RFO/Deputy Clerk would be transferring standing orders from the HSBC current account to the Unity Trust T2 current account:
- Time In Time Out Media - TiTo (Parish Council monthly news)
  - Artweek (annual subscription)

Signed: \_\_\_\_\_

**HSBC**

- ii a** The HSBC Current Account would, at the end of this month, hold under £800. This was heretofore the Parish Council's main, working bank account, superseded in this quarter by the new Unity Trust T2 account. The Council considered what to do with this account.

**RESOLVED:** The account to be closed.

- ii b** The HSBC Business Money Manager Account would, at the end of this month, hold £55,679.13. The RFO reported that this account does earn interest which is paid quarterly into a nominated account, - currently the HSBC Current Account. Interest received was £272.76 in the quarter to June and £272.26 in the quarter to September. The Council considered what to do with this account.

**RESOLVED:** The account to be closed.

**2425 90 Financial Records for the website**

**NOTED:** Members noted that the financial records for September and October 2024 had been added to the website. The November records would be added once bank statements had been received.

**2425 91 Grant Application**

Members considered a grant application from Full Life Church Food Bank for up to £5,000 towards funding for the Food Bank. The RFO reported that this Committee could only make awards up to £1,500 on this sort of application. It could, however, make a recommendation to Council for higher amounts. The legal power for any award/s would be the Local Government Act 1972, Section 137.

**RESOLVED:** An award of £1,500 was made to Full Life Church Food Bank.

**RESOLVED:** The Committee resolved to recommend to Council a further payment of £3,500 from general reserves.

**2425 92 Publicising the work of Holme Valley Parish Council**

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

**RESOLVED:** The Parish Council should publicise the grant award to the Food Bank.

The meeting closed at 855pm.

Signed: \_\_\_\_\_

# Holme Valley Parish Council - Grants to Community Groups

## Grants Year-to-Date 2024/25 most recent and pending to the top

No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION		BUDGET	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD
						NUMBER	CODE					
46	Council	03/02/2025	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via GR	£10,000	Additional urgent costs re The Civic	GPC Localism Act 2011	£10,000
45	Council	03/02/2025	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via GR	£12,000	Additional costs re the roof	GPC Localism Act 2011	£12,000
44	Council	16/12/2024	Full Life Church Food Bank	Charity				via GR	£3,500	Food Bank	LG&RA 1997	£3,500
43	F&M	02/12/2024	Full Life Church Food Bank	Charity			4405	Projects and Events	£1,500	Food Bank	LG&RA 1997	£1,500
42	SP	03/11/2024	Clothiers Arms Christmas Tree Group	Unregd Group			4705	Christmas Provision	£200	Grant - Christmas tree	LG&RA 1997	£200
41	SP	03/11/2024	New Mill Christmas Tree Group	Unregd Group			4705	Christmas Provision	£130	Grant - Christmas tree £130 tree 7	LG&RA 1997	£200
40	SP	03/11/2024	Upperthong Christmas Tree Group	Unregd Group			4705	Christmas Provision	£130	Grant - Christmas tree £130 tree 6	LG&RA 1997	£130
39	SP	03/11/2024	Holme Residents Association				4705	Christmas Provision	£156	Grant - Christmas tree £130 tree 5	LG&RA 1997	£130
38	SP	03/11/2024	Netherthong Community Association				4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
37	SP	03/11/2024	Hepworth Community Association				4705	Christmas Provision	£250	Grant - Christmas tree £130 tree 4 + £94	LG&RA 1997	£224
36	SP	03/11/2024	Hade Edge Residents Association				4705	Christmas Provision	£250	Grant - Christmas tree £130 tree 3 + £94	LG&RA 1997	£224
35	SP	03/11/2024	Honley Business Association	Unregd Group			4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
34	SP	03/11/2024	St David's Church Christmas Tree Group	Unregd Group			4705	Christmas Provision	£236	Grant - Christmas tree £130 tree 2 + £80	LG&RA 1997	£210
33	SP	03/11/2024	Rock Inn Christmas Tree Group	Unregd Group			4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
32	SP	03/11/2024	Scholes Methodist Church Christmas Tree Group	Unregd Group			4705	Christmas Provision	£196	Grant - Christmas tree £130 tree 1 + £40	LG&RA 1997	£170
32	F&M	30/09/2024	Holme Valley Transport	Charity		1119261	4405	Projects and Events	£1,000	Rolling Grant - Patient Transport Scheme	LG&RA 1997	£1,000
31	F&M	30/09/2024	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£500	Rolling Grant - Carols on the Cliff event	LGA 1972 S145	£500
30	F&M	30/09/2024	Holmfirth Arts Festival	Charity		1141623	4405	Projects and Events	£1,500	Rolling Grant - Flow project	LGA 1972 S145	£1,500
30	F&M	10/06/2024	Holmfirth Festival of Folk	Unregd Group			4405	Projects and Events	£1,500	Rolling Grant - Traffic Management and Insurance	LGA 1972 S145	£1,500
29	F&M	30/09/2024	Holmfirth Businesses Together Ltd 20240831	Business Group			4405	Projects and Events	£1,500	Towards Random Acts of Kindness project	LGA 1972 S137	£0
28	F&M	30/09/2024	Holme Valley Community Land Trust Limited t/a EcoHolmes 20240831	CBS		8289	4405	Projects and Events	£1,500	Towards website design	LGA 1972 S137	£0
	F&M	30/09/2024	Holme Village Community Centre 20240830	Charity		1172459	4405	Projects and Events	£200.00	Towards Children's Christmas Party - in error	LGA 1972 S145	£200
27	F&M	30/09/2024	Honley Village Community Trust 20240830	Charity		1195759	4405	Projects and Events	£587.50	Towards Children's Christmas Party	LGA 1972 S145	£200
26	F&M	30/09/2024	Honley Village Community Trust 20240830	Charity		1195759	4405	Projects and Events	£577.50	Towards Children's Halloween Party	LGA 1972 S145	£200
25	F&M	30/09/2024	Arts for Health 20240830	CIC			4405	Projects and Events	£1,500	Rent and sessional worker fr music/film/animation sessions	LGA 1972 S145	£1,500
24	F&M	30/09/2024	Vocal Expression 20240829	Charity		1100915	4405	Projects and Events	£1,500	Choir uniforms	LGA 1972 S137	£0
23	F&M	30/09/2024	The Nest 20240829	CIC			4405	Projects and Events	£1,357.50	Parent support sessions	LGA 1972 S137	£1,357.50
22	F&M	30/09/2024	Holmfirth Tech 20240828	CBS		FCA 7739	4405	Projects and Events	£1,500	Food and drink for warm spaces sessions	LGA 1972 S137	£1,500
21	F&M	30/09/2024	Wooldale Community Group 20240828	Unregd Group			4405	Projects and Events	£159.80	Foldable tables x 4	LGA 1972 S145	£159.80
20	F&M	30/09/2024	Friends of Honley Library 20240828	Charity		1181829	4405	Projects and Events	£850	Library activities for children	LGA 1972 S145	£850
19	F&M	30/09/2024	New Mill Male Voice Choir 20240828	Charity		1107731	4405	Projects and Events	£1,300	Recruitment projects for new members including website	LGA 1972 S145	£0
18	F&M	30/09/2024	Holmfirth Film Festival 20240821	CIC		8875828	4405	Projects and Events	£1,000	Venue hire for the Film Festival	LGA 1972 S145	£1,000
17	F&M	30/09/2024	Honley Village Community Trust 20240820	Charity		1195759	4405	Projects and Events	£840	Welcome Club activities and Christmas party	LGA 1972 S145	£840
16	F&M	30/09/2024	Sharing Memories 20240727	Unregd Group			4405	Projects and Events	£1,490	Artist fees, taxis, refreshments for art project involving older people and young people	LGA 1972 S145	£1,490
15	F&M	30/09/2024	Holmfirth Harriers 20240831	Unregd Group			4315	Other community assets	£5,000	Solar panels and batteries	LG(MP)JA 1976 S19	£5,000
14	F&M	30/09/2024	Friends of Honley 20240831	Unregd Group			4315	Other community assets	£1,500	Seasonal Planting of outdoor spaces with volunteers	LG(MP)JA 1976 S19	£1,500
13	F&M	30/09/2024	Upperthong Village Hall 20240831	Charity		1027546	4315	Other community assets	£5,000	Towards replacement of hall roof	LG(MP)JA 1976 S19	£0
12	F&M	30/09/2024	Just Hoop CIC 20240830	CIC			4315	Other community assets	£5,000	Towards basketball goals	LG(MP)JA 1976 S19	£5,000
11	F&M	30/09/2024	Holme Village Community Centre 20240830	Charity		1172459	4315	Other community assets	£5,000	Towards installation of toilets etc	LG(MP)JA 1976 S19	£5,000
10	F&M	30/09/2024	Holmfirth Tech 20240829	CBS		FCA 7739	4315	Other community assets	£4,826.23	Towards development of the dance studio	LG(MP)JA 1976 S19	£0
9	F&M	30/09/2024	Hepworth Band 20240829	Charity		1161654	4315	Other community assets	£5,000	Towards refurbishment of band room	LG(MP)JA 1976 S19	£0
8	F&M	30/09/2024	Cartworth Moor Cricket Club 20240829	CASC			4315	Other community assets	£5,000	Installation of solar panels	LG(MP)JA 1976 S19	£2,500
7	F&M	30/09/2024	Brockholes Village Trust 20240828	Charity		509001	4315	Other community assets	£4,194	Replastering and painting kitchen and toilet block at Brockholes Village Hall	LG(MP)JA 1976 S19	£0
6	F&M	30/09/2024	Brockholes Bowling Club 20240822	Unregd Group			4315	Other community assets	£5,000	Improvements to toilets, - ladies, gents, disabled	LG(MP)JA 1976 S19	£4,200
5	SP	23/09/2024	Holmfirth Christmas Team	Unregd Group			4705	Christmas Provision	£1,000	Christmas events	LGA 1972 S137	£1,000
4	SP	23/09/2024	Honley Business Association	Unregd Group			4705	Christmas Provision	£1,250	Christmas events	LGA 1972 S137	£1,250
	COUNCIL	24/06/2024					4310	Holmfirth Civic Hall via EMR 329		Payment of £30,000 from EMR towards priority works on The Civic		
3	COUNCIL	24/06/2024	Holmfirth Civic Hall Community Trust	Charity		1172232	4310	Holmfirth Civic Hall	£40,000	Towards priority works on The Civic as laid out in proposal to HVPC	LG(MP)JA 1976 S19	£40,000
2	SP	08/07/2024	Kirklees Youth Alliance	Unregd Group			4760	Youth work in the Holme Valley	£25,000	Support for youth clubs (payment will be staggered)	LGA 1972 S145	£5,000
1	F&M	15/04/2024	Honley Business Association	Unregd Group			4315	Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1936 S234	£1,000
										£1,000 option to spend from the earmarked reserve 323 EMR Commy Assets		

Hi Xxxx

I have submitted two applications for grants which I believe you will be considering on 3 March.

I just thought I would update you on the position of two earlier grants for which you have not yet received a final evaluation.

1. **Southgate Woods Tree Works** - we are still waiting for the tree surgeon to take down the final tree. This was delayed due to nesting birds and then he wishes to wait until after the leaves have fallen. We have contacted him to remind him again of the work to be completed and hope this will be done shortly. As soon as it is I will send the final evaluation.

2. **Magdale Dam Improvement** - We still have just under £500 remaining of this grant which will be spent on path materials. I have had to delay ordering this as the landowner nearby where we placed the bulk bags has asked us to delay until the dryer weather as he is using that area himself. So we should be able to complete the expenditure of this grant within the next three months. My apologies for this taking longer than expected.

Kind Regards

Xxxxx

Hi Xxxx,

We are still struggling to get the required funding for solar panels at Cartworth. So far we have £5,500 towards the £9,000 required, including the £2,500 from HVPC granted in the last round. We are actively looking for further funding.

Is there a time limit on the project start date?

If we apply again to the Parish Council (deadline for applications Jan 31st) should we resubmit all the financial information (which hasn't changed from our original submission last year) or just amend the application to reflect the current funding success and apply (hopefully) for a further £2,500 to take us up to the £5,000 cap?

Regards

Xxxx

Hon Sec, CMCC

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## Holme Valley Parish Council - Grants to Community Groups

Grants being considered this evening against budget 4315 and 4405 most recent and pending to the top

No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION		BUDGET	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	Projects and Events		Other Community Assets	
						NUMBER	CODE						4405	REMAINING	4315	REMAINING
72	F&M	03/03/2025	Honley Business Association	Unregd	Group		4315	Community Assets	£1,560.00	Rolling Grant - Honley CCTV	GPC Localism Act 2011		£4,702.70		£28,240.00	
71	F&M	03/03/2025	Hepworth Hurricanes	Charity		1163904	4405	Projects and Events	£1,500.00	Netball coaching for young people - expenses and accommodation	GPC Localism Act 2011		£4,702.70	£1,560	£29,800.00	
70	F&M	03/03/2025	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£120.00	Easter craft workshops for children	GPC Localism Act 2011		£4,702.70		£29,800.00	
69	F&M	03/03/2025	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£220.00	Easter tea for children	GPC Localism Act 2011		£4,702.70		£29,800.00	
68	F&M	03/03/2025	Project Communities CIC	CIC			4405	Projects and Events	£1,500.00	Summer Sports Camp for SEND Children	GPC Localism Act 2011		£4,702.70		£29,800.00	
67	F&M	03/03/2025	Valley Anchors CIC	CIC		14689749	4405	Projects and Events	£1,500.00	Workshops for local organisations delivering community activities	GPC Localism Act 2011		£4,702.70		£29,800.00	
66	F&M	03/03/2025	Holmfirth Music Festival	Charity		1041628	4405	Projects and Events	£1,500.00	Festival Running Costs - room hire, printing, - and set up website	GPC Localism Act 2011		£4,702.70		£29,800.00	
65	F&M	03/03/2025	Holmfirth Forward	Ltd Company		11928547	4405	Projects and Events	£950.00	A video to promote Holmfirth and the Holme Valley	GPC Localism Act 2011		£4,702.70		£29,800.00	
64	F&M	03/03/2025	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£450.00	Welcome Club VE Day Party	GPC Localism Act 2011		£4,702.70		£29,800.00	
63	F&M	03/03/2025	New Mill Male Voice Choir	Charity		1107731	4405	Projects and Events	£625.00	Workshop and concert at Festival of Folk	GPC Localism Act 2011		£4,702.70		£29,800.00	
62	F&M	03/03/2025	Café 100	Charity		1086161	4405	Projects and Events	£1,500.00	Rent for the youth project	GPC Localism Act 2011		£4,702.70		£29,800.00	
61	F&M	03/03/2025	Friends of Cliff Rec	Unregd	Group		4405	Projects and Events	£1,055.00	Towards VE Day 80 beacon lighting/band	GPC Localism Act 2011		£4,702.70		£29,800.00	
60	F&M	03/03/2025	Women's Open Talk Holmfirth	Unregd	Group		4405	Projects and Events	£1,500.00	Women's mental health support group room hire	GPC Localism Act 2011		£4,702.70		£29,800.00	
59	F&M	03/03/2025	Wooldale Community Group	Unregd	Group		4405	Projects and Events	£1,000.00	Festival Running Costs	GPC Localism Act 2011		£4,702.70		£29,800.00	
58	F&M	03/03/2025	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500.00	Festival Running Costs	GPC Localism Act 2011		£4,702.70		£29,800.00	
57	F&M	03/03/2025	Honley Business Association	Unregd	Group		4405	Projects and Events	£1,000.00	Honley Open Gardens Festival	GPC Localism Act 2011		£4,702.70		£29,800.00	
56	F&M	03/03/2025	Holmfirth Book Festival CIC	CIC			4405	Projects and Events	£1,500.00	Fund website and promotional materials for 1st Children's Book Festival 2025 in the HV	GPC Localism Act 2011		£4,702.70		£29,800.00	
55	F&M	03/03/2025	Holmfirth Tech	CBS		FCA 7739	4315	Community Assets	£2,238.98	Energy saving kitchen equipment	GPC Localism Act 2011		£4,702.70		£29,800.00	
54	F&M	03/03/2025	Cartworth Moor Cricket Club	CASC			4315	Community Assets	£2,500	Solar panels project	GPC Localism Act 2011		£4,702.70		£29,800.00	
53	F&M	03/03/2025	Hepworth Band	Charity		1161654	4315	Community Assets	£5,000	Community studio space	GPC Localism Act 2011		£4,702.70		£29,800.00	
52	F&M	03/03/2025	Brockholes Green Spaces	Unregd	Group		4315	Community Assets	£1,029	Clear and replant Tollbar green space	GPC Localism Act 2011		£4,702.70		£29,800.00	
51	F&M	03/03/2025	Honley Village Community Trust	Charity		1195759	4315	Community Assets	£5,000	Tree works for Magdale	GPC Localism Act 2011		£4,702.70		£29,800.00	
50	F&M	03/03/2025	Honley Village Community Trust	Charity		1195759	4315	Community Assets	£1,000	Purchase hay-bob for Magdale	GPC Localism Act 2011		£4,702.70		£29,800.00	
49	F&M	03/03/2025	Holme Valley Lions	Charity		1180437	4315	Community Assets	£435	Works to Santa's sleigh	GPC Localism Act 2011		£4,702.70		£29,800.00	
48	F&M	03/03/2025	Scholes Cricket Club	Unregd	Group		4315	Community Assets	£2,904.28	Replace outdoor seating	GPC Localism Act 2011		£4,702.70		£29,800.00	
47	F&M	03/03/2025	New Mill Community Garden	Unregd	Group		4315	Community Assets	£655	Equipment and signage for the community garden	GPC Localism Act 2011		£4,702.70		£29,800.00	

# Holme Valley Parish Council - Grants to Community Groups

## All Grants 2020-25 most recent and pending to the top

No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION		BUDGET	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD
						NUMBER	CODE					
46	Council	03/02/2025	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via GR	£10,000	Additional urgent costs re The Civic	GPC Localism Act 2011	£10,000
45	Council	03/02/2025	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via GR	£12,000	Additional costs re the roof	GPC Localism Act 2011	£12,000
44	Council	16/12/2024	Full Life Church Food Bank	Charity				via GR	£3,500	Food Bank	LG&RA 1997	£3,500
43	F&M	02/12/2024	Full Life Church Food Bank	Charity			4405	Projects and Events	£1,500	Food Bank	LG&RA 1997	£1,500
42	SP	03/11/2024	Clothiers Arms Christmas Tree Group	Unregd Group			4705	Christmas Provision	£200	Grant - Christmas tree	LG&RA 1997	£200
41	SP	03/11/2024	New Mill Christmas Tree Group	Unregd Group			4705	Christmas Provision	£130	Grant - Christmas tree £130 tree 7	LG&RA 1997	£200
40	SP	03/11/2024	Upperthong Christmas Tree Group	Unregd Group			4705	Christmas Provision	£130	Grant - Christmas tree £130 tree 6	LG&RA 1997	£130
39	SP	03/11/2024	Holme Residents Association				4705	Christmas Provision	£156	Grant - Christmas tree £130 tree 5	LG&RA 1997	£130
38	SP	03/11/2024	Netherthong Community Association				4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
37	SP	03/11/2024	Hepworth Community Association				4705	Christmas Provision	£250	Grant - Christmas tree £130 tree 4 + £94	LG&RA 1997	£224
36	SP	03/11/2024	Hade Edge Residents Association				4705	Christmas Provision	£250	Grant - Christmas tree £130 tree 3 + £94	LG&RA 1997	£224
35	SP	03/11/2024	Honley Business Association	Unregd Group			4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
34	SP	03/11/2024	St David's Church Christmas Tree Group	Unregd Group			4705	Christmas Provision	£236	Grant - Christmas tree £130 tree 2 + £80	LG&RA 1997	£210
33	SP	03/11/2024	Rock Inn Christmas Tree Group	Unregd Group			4705	Christmas Provision	£250	Grant - Christmas tree	LG&RA 1997	£250
32	SP	03/11/2024	Scholes Methodist Church Christmas Tree Group	Unregd Group			4705	Christmas Provision	£196	Grant - Christmas tree £130 tree 1 + £40	LG&RA 1997	£170
32	F&M	30/09/2024	Holme Valley Transport	Charity		1119261	4405	Projects and Events	£1,000	Rolling Grant - Patient Transport Scheme	LG&RA 1997	£1,000
31	F&M	30/09/2024	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£500	Rolling Grant - Carols on the Cliff event	LGA 1972 S145	£500
30	F&M	30/09/2024	Holmfirth Arts Festival	Charity		1141623	4405	Projects and Events	£1,500	Rolling Grant - Flow project	LGA 1972 S145	£1,500
30	F&M	10/06/2024	Holmfirth Festival of Folk	Unregd Group			4405	Projects and Events	£1,500	Rolling Grant - Traffic Management and Insurance	LGA 1972 S145	£1,500
29	F&M	30/09/2024	Holmfirth Businesses Together Ltd 20240831	Business Group			4405	Projects and Events	£1,500	Towards Random Acts of Kindness project	LGA 1972 S137	£0
28	F&M	30/09/2024	Holme Valley Community Land Trust Limited t/a EcoHolmes 20240831	CBS		8289	4405	Projects and Events	£1,500	Towards website design	LGA 1972 S137	£0
	F&M	30/09/2024	Holme Village Community Centre 20240830	Charity		1172459	4405	Projects and Events	£200.00	Towards Children's Christmas Party - in error	LGA 1972 S145	£200
27	F&M	30/09/2024	Honley Village Community Trust 20240830	Charity		1195759	4405	Projects and Events	£587.50	Towards Children's Christmas Party	LGA 1972 S145	£200
26	F&M	30/09/2024	Honley Village Community Trust 20240830	Charity		1195759	4405	Projects and Events	£577.50	Towards Children's Halloween Party	LGA 1972 S145	£200
25	F&M	30/09/2024	Arts for Health 20240830	CIC			4405	Projects and Events	£1,500	Rent and sessional worker fr music/film/animation sessions	LGA 1972 S145	£1,500
24	F&M	30/09/2024	Vocal Expression 20240829	Charity		1100915	4405	Projects and Events	£1,500	Choir uniforms	LGA 1972 S137	£0
23	F&M	30/09/2024	The Nest 20240829	CIC			4405	Projects and Events	£1,357.50	Parent support sessions	LGA 1972 S137	£1,357.50
22	F&M	30/09/2024	Holmfirth Tech 20240828	CBS		FCA 7739	4405	Projects and Events	£1,500	Food and drink for warm spaces sessions	LGA 1972 S137	£1,500
21	F&M	30/09/2024	Wooldale Community Group 20240828	Unregd Group			4405	Projects and Events	£159.80	Foldable tables x 4	LGA 1972 S145	£159.80
20	F&M	30/09/2024	Friends of Honley Library 20240828	Charity		1181829	4405	Projects and Events	£850	Library activities for children	LGA 1972 S145	£850
19	F&M	30/09/2024	New Mill Male Voice Choir 20240828	Charity		1107731	4405	Projects and Events	£1,300	Recruitment projects for new members including website	LGA 1972 S145	£0
18	F&M	30/09/2024	Holmfirth Film Festival 20240821	CIC		8875828	4405	Projects and Events	£1,000	Venue hire for the Film Festival	LGA 1972 S145	£1,000
17	F&M	30/09/2024	Honley Village Community Trust 20240820	Charity		1195759	4405	Projects and Events	£840	Welcome Club activities and Christmas party	LGA 1972 S145	£840
16	F&M	30/09/2024	Sharing Memories 20240727	Unregd Group			4405	Projects and Events	£1,490	Artist fees, taxis, refreshments for art project involving older people and young people	LGA 1972 S145	£1,490
15	F&M	30/09/2024	Holmfirth Harriers 20240831	Unregd Group			4315	Other community assets	£5,000	Solar panels and batteries	LG(MP)JA 1976 S19	£5,000
14	F&M	30/09/2024	Friends of Honley 20240831	Unregd Group			4315	Other community assets	£1,500	Seasonal Planting of outdoor spaces with volunteers	LG(MP)JA 1976 S19	£1,500
13	F&M	30/09/2024	Upperthong Village Hall 20240831	Charity		1027546	4315	Other community assets	£5,000	Towards replacement of hall roof	LG(MP)JA 1976 S19	£0
12	F&M	30/09/2024	Just Hoop CIC 20240830	CIC			4315	Other community assets	£5,000	Towards basketball goals	LG(MP)JA 1976 S19	£5,000
11	F&M	30/09/2024	Holme Village Community Centre 20240830	Charity		1172459	4315	Other community assets	£5,000	Towards installation of toilets etc	LG(MP)JA 1976 S19	£5,000
10	F&M	30/09/2024	Holmfirth Tech 20240829	CBS		FCA 7739	4315	Other community assets	£4,826.23	Towards development of the dance studio	LG(MP)JA 1976 S19	£0
9	F&M	30/09/2024	Hepworth Band 20240829	Charity		1161654	4315	Other community assets	£5,000	Towards refurbishment of band room	LG(MP)JA 1976 S19	£0
8	F&M	30/09/2024	Cartworth Moor Cricket Club 20240829	CASC			4315	Other community assets	£5,000	Installation of solar panels	LG(MP)JA 1976 S19	£2,500
7	F&M	30/09/2024	Brockholes Village Trust 20240828	Charity		509001	4315	Other community assets	£4,194	Replastering and painting kitchen and toilet block at Brockholes Village Hall	LG(MP)JA 1976 S19	£0
6	F&M	30/09/2024	Brockholes Bowling Club 20240822	Unregd Group			4315	Other community assets	£5,000	Improvements to toilets, - ladies, gents, disabled	LG(MP)JA 1976 S19	£4,200
5	SP	23/09/2024	Holmfirth Christmas Team	Unregd Group			4705	Christmas Provision	£1,000	Christmas events	LGA 1972 S137	£1,000
4	SP	23/09/2024	Honley Business Association	Unregd Group			4705	Christmas Provision	£1,250	Christmas events	LGA 1972 S137	£1,250
	COUNCIL	24/06/2024					4310	Holmfirth Civic Hall via EMR 329		Payment of £30,000 from EMR towards priority works on The Civic		
3	COUNCIL	24/06/2024	Holmfirth Civic Hall Community Trust	Charity		1172232	4310	Holmfirth Civic Hall	£40,000	Towards priority works on The Civic as laid out in proposal to HVPC	LG(MP)JA 1976 S19	£40,000
2	SP	08/07/2024	Kirklees Youth Alliance	Unregd Group			4760	Youth work in the Holme Valley	£25,000	Support for youth clubs (payment will be staggered)	LGA 1972 S145	£5,000
1	F&M	15/04/2024	Honley Business Association	Unregd Group			4315	Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1936 S234	£1,000
<b>2024-25 Budget at Year Start</b>												
	F&M	28/03/2024								Grant award returned by 6th Holme Valley Scouts - Grant 52 2022-23		
66	COUNCIL	18/03/2024	Holmfirth Forward	Ltd Company		11928547	4315	Other community assets	£3,240.00	Holmfirth Lamp Post brackets	LGA 1972 S144	£3,240
65	F&M	26/02/2024	Honley Show Society Ltd - LATE APPLICATION	Ltd Company		2992321	4405	Projects and Events	£500.00	Cycle storage area	LGA 1972 S145	£0
64	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,163.00	Floral Workshops	LGA 1972 S145	£0
63	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£578.50	Easter Bunny Tea Party for children	LGA 1972 S144	£578
62	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£372.00	Easter Craft Workshops for children	LGA 1972 S145	£372
61	F&M	26/02/2024	Holme Valley Climate Action Partnership	Charity		1190733	4405	Projects and Events	£897.00	Food event - local produce and vegetarian food	LGA 1972 S145	£897
60	F&M	26/02/2024	Wooldale Community Group (Youth Club, Mother and Baby Club)	Unregd Group			4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent	LGA 1972 S145	£1,000
59	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,369.00	Brushcutter/Trimmer Training	PHA 1875 S164	£1,369
58	F&M	26/02/2024	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£655.00	D-Day Beacon Lighting Event	LGA 1972 S145	£655
57	F&M	26/02/2024	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	LGA 1972 S145	£1,500
56	F&M	26/02/2024	Thongsbridge Cricket Club				4405	Projects and Events	£1,500	Irrigation System	LG(MP)JA 1976 S19	£0
55	F&M	26/02/2024	Holmbridge Cricket Club - LATE APPLICATION	CASC			4315	Other community assets	£5,000.00	Batteries for solar power energy storage	LG(MP)JA 1976 S19	£5,000
54	F&M	26/02/2024	Holmfirth Tech	CBS		FCA 7739	4315	Other community assets to 4305	£4,915.20	New, upgraded entrance doors	LG(MP)JA 1976 S19	£0
53	F&M	26/02/2024	Hepworth Utd FC	Charity		1163904	4315	Other community assets	£2,000.00	Storage container for club's equipment	LG(MP)JA 1976 S19	£0
52	F&M	26/02/2024	Friends of Honley	Unregd Group			4315	Other community assets	£1,500.00	Seasonal Planting of outdoor spaces - spring, summer	LG(MP)JA 1976 S19	£1,500
51	F&M	26/02/2024	Eden's Forest CIC	CIC		10957935	4315	Other community assets	£1,337.63	Sheltered area for play and learning - Honley	LG(MP)JA 1976 S19	£1,338
50	F&M	26/02/2024	Honley Business Association	Unregd Group			4315	Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1936 S234	£0



49	F&M	26/02/2024	Hade Edge Residents Association	Unregd Group		4315	Other community assets	£4,000.00	Village Green Flower Garden	LGMPIA 1976 519	£2,000
48	F&M	26/02/2024	Scholes Cricket Club	Unregd Group		4315	Other community assets	£3,078	Netting and sight screen £2,565 + VAT	LGMPIA 1976 519	£0
47	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4315	Other community assets	£2,640.00	Southgate Woods - tree works	LGMPIA 1976 519	£2,640
46	F&M	26/02/2024	Upperthong Cricket Club	Unregd Group		4315	Other community assets	£4,100.00	Replace clubhouse carpets	LGMPIA 1976 519	£2,050.00
45	SP	19/02/2024	Honley Business Association	Unregd Group		4700	CCTV	£1,560.00	CCTV	LGBRA 1997 531	£1,560
	COUNCIL	29/01/2024							Grant award returned by Friends of Cliff Rec		
	COUNCIL	29/01/2024							Virement of £3,289.40 from 4315 Comm Assets to 4405 Projects and Events		
	COUNCIL	18/12/2023				4405	Projects and Events		Virement of £405 to 4405 from CACE 4825 Environment		
	COUNCIL	18/12/2023				4705	Christmas Provision		Christmas Provision related expenditure- not grants		
	COUNCIL	18/12/2023				4315	Community Assets		Virement of £12,876 to 4315 from CACE budget lines		
	COUNCIL	18/12/2023				4315	Community Assets		Virement of £22,490 from 4315 to 4310 Holmirth Civic Hall		
	COUNCIL	09/10/2023				4615	Royal Events		Virement of £1,000 from 4615 to 4640 Holme Moss Topograph		
44	SP	18/09/2023	Kirklees Youth Alliance	Unregd Group		4760	Youth work in the Holme Valley	£25,000.00	Support for youth clubs	LGA 1972 5145	£14,000
43	SP	18/09/2023	Holmfirth Christmas Team	Unregd Group		4705	Christmas Provision	£1,000.00	Christmas events	LGA 1972 5145	£1,000
42	SP	18/09/2023	Honley Business Association	Unregd Group		4705	Christmas Provision	£1,250.00	Christmas events	LGA 1972 5145	£1,250
41	F&M	25/09/2023	Yorkshire Wellbeing Group	Unregd Group		4405	Projects and Events	£1,123.00	Craft therapy sessions for isolated people	LGA 1972 5145	£0
40	F&M	25/09/2023	Holmirth Film Festival	CIC	8875828	4405	Projects and Events	£500.00	Launch Holme Valley Culture Voucher to 18-year-olds	LGA 1972 5145	£500
39	F&M	25/09/2023	fairandfunky	CIC	08016821	4405	Projects and Events	£1,500.00	Climate change workshops for x10 Holme Valley Schools	LGA 1972 5145	£750
38	F&M	25/09/2023	Past Truisms	CIC	12055218	4405	Projects and Events	£840.00	Produce "Living Legends of the Holme Valley" booklet	LGA 1972 5144 or 5137	£0
37	F&M	25/09/2023	Holme Valley Community Land Trust Limited t/a EcoHolmes	CBS		4405	Projects and Events	£1,464.00	Raise awareness re low-energy, affordable homes	LGA 1972 5111 or 5137	£0
36	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£390.00	Children's Arts and Crafts Workshops	LGA 1972 5145	£390
35	F&M	25/09/2023	Umbrella Yoga CIC	CIC	12516725	4405	Projects and Events	£1,320.50	Accessible yoga classes	LGA 1972 5145	£500
34	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£1,000.00	Christmas wreath-making workshops	LGA 1972 5145	£0
33	F&M	25/09/2023	Arts for Health	CIC	14346479	4405	Projects and Events	£1,500.00	Equipment for music, animation project/classes	LGA 1972 5145	£1,500
32	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£850.00	Children's Christmas Party	LGA 1972 5145	£850
31	F&M	25/09/2023	Holmfirth Chess Club	Unregd Group		4405	Projects and Events	£784.94	New chess equipment	LGA 1972 5145	£784.94
30	F&M	25/09/2023	Crafters Cottage CIC	CIC	14925768	4405	Projects and Events	£1,179.50	Subsidised craft courses for the Holme Valley	LGA 1972 5145	£0
29	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£405.00	Magdale Map	LGA 1972 5144	£405
28	F&M	25/09/2023	St David's Church Organ Group	Unregd Group		4405	Projects and Events	£400.00	Woofyt Organ Workshops	LGA 1972 5145	£0
27	F&M	25/09/2023	Holmfirth Arts Festival	Charity	1141623	4405	Projects and Events	£2,000/year x3	Flow project - River Holme	LGA 1972 5145	£1,500
26	F&M	25/09/2023	Holmfirth Women's Institute	Charity		4405	Projects and Events	£388.00	Equipment for outdoor events	LGA 1972 5145	£388
25	F&M	25/09/2023	Holmfirth Forward	Ltd Company	11928547	4405	Projects and Events	£1,050.00	Town Centre Map	LGA 1972 5144	£0
24	F&M	25/09/2023	Holmfirth Festival of Folk	Unregd Group		4405	Projects and Events	£1,500.00	Traffic management and insurance	LGA 1972 5145	£1,500
23	F&M	25/09/2023	Hade Edge Residents Association	Unregd Group		4405	Projects and Events	£1,500.00	Marquee and sound system for village gala	LGA 1972 5145	£1,500
22	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£910.00	Welcome Club activities and equipment	LGA 1972 5145	£910
21	F&M	25/09/2023	Hepworth Band	Charity	1161654	4405	Projects and Events	£1,244.00	Free band workshops and performances with youth groups	LGA 1972 5145	£1,244
20	F&M	25/09/2023	Square Peg	Charity	1186527	4405	Projects and Events	£810.00	Arts materials, music sessions and room hire	LGA 1972 5145	£810
	F&M	27/11/2023				4405	Projects and Events		£184.28 returned by Friends of Cliff Rec		
19	F&M	25/09/2023	Friends of Cliff Rec	Unregd Group		4405	Projects and Events	£427.00	Carols on the Cliff Christmas event	LGA 1972 5145	£427
18	F&M	25/09/2023	Meltham Cricket Club	CASC		4315	Other community assets	£5,000.00	All-weather cricket practise facility	LGMPIA 1976 519	£0
17	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4315	Other community assets	£2,250.00	Magdale Dam - improve access and biodiversity	LGA 1972 5144, para 27	£2,250
16	F&M	25/09/2023	Huddersfield Ukrainian Club	Ltd Company	446916	4315	Other community assets	£5,000.00	Children's communal area at the Huddersfield base	LGMPIA 1976 519	£0
15	F&M	25/09/2023	Choppards Community Association	Unregd Group		4315	Other community assets	£1,500.00	New tables and chairs	LGMPIA 1976 519	£1,500
14	F&M	25/09/2023	Netherthong Community Partnership	Charity	1184212	4315	Other community assets	£5,000.00	Repair plaster and decorate Netherthong Community Hall	LGMPIA 1976 519	£0
13	F&M	25/09/2023	Upperthong Village Hall	Charity	1027546	4315	Other community assets	£4,500.00	Repairs to village hall roof	LGMPIA 1976 519	£4,500
12	F&M	25/09/2023	Holmfirth Tech	CBS	FCA 7739	4305	Other community assets to 4305	£12,348.69	Refurbish 'Rock Room'	LGMPIA 1976 519	£5,000
11	F&M	25/09/2023	Wooldale Wanderers AFC	CASC		4315	Other community assets	£2,500.00	x6 energy-efficient wall heaters to clubhouse	LGMPIA 1976 519	£2,500
10	F&M	25/09/2023	Honley Silver Band	Unregd Group		4315	Other community assets	£1,441.20	Replace chairs	LGMPIA 1976 519	£720.60
9	F&M	25/09/2023	Cartworth Moor Cricket Club	CASC		4315	Other community assets	£3,038	Ceiling cladding and strip lights	LGMPIA 1976 519	£3,038
8	F&M	25/09/2023	Brockholes Village Trust	Charity	509001	4315	Other community assets	£588	Heat loss survey and draft-proofing	LGMPIA 1976 519	£588
7	F&M	21/08/2023	Holmfirth Food and Drink Festival	CIC	11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	LGA 1972 5145	£1,500
6	F&M	21/08/2023	Sharing Memories	Unregd Group		4405	Projects and Events	£1,500	Sing Your Soul Sunny' Project - taxis and room hire	LGA 1972 5145	£1,500
	COUNCIL	26/06/2023				4310	Holmfirth Civic Hall via EMR 329		Payment of £10,000 from EMR		
5	COUNCIL	26/06/2023	The Civic, Holmfirth	Charity	1172232	4310	Holmfirth Civic Hall via EMR 329	£7,800.00	Towards full condition survey	LGMPIA 1976 519	£7,800.00
4	COUNCIL	26/06/2023	The Civic, Holmfirth	Charity	1172232	4310	Holmfirth Civic Hall via EMR 329	£9,517.39	Fire Escape Additional Costs	LGMPIA 1976 519	£9,517.39
	COUNCIL	26/06/2023				4300	Honley Library		Payment of £10,000 from EMR		
3	COUNCIL	26/06/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£10,000	Towards energy efficiency measures	LGMPIA 1976 519	£10,000
2	COUNCIL	26/06/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£15,000	Towards running costs	LGMPIA 1976 519	£15,000
1	F&M	24/04/2023	Choppards Community Association	Unregd Group		4405	Projects and Events	£95.00	Coronation - Coronation Lunch	LGA 1972 5145	£95
2023-24 Budget at Year Start											
82	COUNCIL	27/03/2023	Square Peg	Charity	1186527	5020	Step-free access map	£183.63	Reprint of step-free access map	LGA 1972 5144	£183.63
	COUNCIL	27/03/2023				4615	Royal Events via EMR 336		Payment of £439.96 from EMR		
81	COUNCIL	27/03/2023	Holme Village Residents Association	Unregd Group		4615	Royal Events	£439.96	Coronation - gazebos	LGA 1972 5145	£439.96
	COUNCIL	27/03/2023				4310	Holmfirth Civic Hall via EMR 329		Payment of £30,000 from EMR		
	COUNCIL	27/03/2023				4615	Royal Events via EMR 336		Payment of £550 from EMR		
80	P&C	20/03/2023	Burhouse Court Residents Group	Unregd Group		4615	Royal Events	£100	Coronation - decorations	LGA 1972 5145	£100
79	P&C	20/03/2023	Towngate Courtyard Group	Unregd Group		4615	Royal Events	£50	Coronation - bunting and flags display	LGA 1972 5145	£50
78	P&C	20/03/2023	Wooldale Allotment Association	Unregd Group		4615	Royal Events	£100	Coronation - Big Lunch	LGA 1972 5145	£100
77	P&C	20/03/2023	Friends of Nabb School	Charity	1040723	4615	Royal Events	£100	Coronation - tea party and dance	LGA 1972 5145	£100
76	P&C	20/03/2023	Upperthong Residents Coronation Group	Unregd Group		4615	Royal Events	£100	Coronation - street party	LGA 1972 5145	£100
75	P&C	20/03/2023	Holmepride	Unregd Group		4615	Royal Events	£100	Coronation - materials for bunting	LGA 1972 5145	£100
	COUNCIL								Payment of £1,560 from EMR		
74	SP	27/02/2022	Honley Business Association	Unregd Group		4700	CCTV	£1,560	CCTV	LGBRA 1997 531	£1,560
73	SP	27/02/2023	The Civic, Holmfirth	Charity	1172232	4310	Holmfirth Civic Hall via EMR 329	£30,000	Internal Capital Works	LGMPIA 1976 519	£30,000

72	F&M	20/02/2023	Holmirth Film Festival	CIC	8875828	4405	Projects and Events	£1,000	Venue hire for film festival	LGA 1972 144	£1,000
71	F&M	20/02/2023	Honley Business Association	Unregd Group		4405	Projects and Events	£1,000	Towards a business map of Honley	LGA 1972 144	£1,000
70	F&M	20/02/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£750	Towards a tree survey at Magdale	LGA 1972 137	£750
69	F&M	20/02/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£780	Towards easter events - bonnet making, egg hunt, afternoon tea etc	LGA 1972 5145	£780
68	F&M	20/02/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£850	Towards Coronation Afternoon Tea for people of Honley	LGA 1972 5145	£850
67	F&M	20/02/2023	Children's Art School	Charity	1161225	4405	Projects and Events	£1,000	Artist fees for art classes for children and young people	LGA 1972 5145	£1,000
66	F&M	20/02/2023	Wooldale Community Group (Youth Club, Mother and Baby Club)	Unregd Group		4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent and equipment	LGA 1972 5145	£1,000
65	F&M	20/02/2023	Friends of Cliff Rec	Unregd Group		4405	Projects and Events	£951	Services etc for Coronation event	LGA 1972 5145	£951
64	F&M	20/02/2023	The Nest Holmfrith CIC	CIC	14063345	4405	Projects and Events	£555	Equipment, supplies - classes etc for parents and babies	LG(MPJA 1976 519 / LGA 1972 1377	£555
63	F&M	20/02/2023	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	£1,000	Toolkit to promote scouting in the HV - table, gazebo, banners, fliers	LG(MPJA 1976 519	£1,000
62	F&M	20/02/2023	Holmfrith Town Juniors FC	Unregd Group		4405	Projects and Events	£1,980	Coaching; Hardship Fund; Summer Gala; Equipment	LGA 1972 5145	£480
61	F&M	20/02/2023	Last of the Summer Wine 50th - '50 Golden Summers'	Unregd Group		4405	Projects and Events	£1,000	Towards weekend of events for LOTSW 50th anniversary	LGA 1972 5145	£1,000
60	F&M	20/02/2023	Upperthong School Support Group	Charity	1079370	4405	Projects and Events	£1,000	Trips to places of worship for pupils	LGA 1972 137	£0
59	F&M	20/02/2023	Holmfrith Cricket Club	Unregd Group		4405	Projects and Events	£1,000	Equipment for junior cricketers	LG(MPJA 1976 519	£600
58	F&M	20/02/2023	Holme Valley Lions	Charity	1180437	4405	Projects and Events	£460	Upgrade of Santa's sleigh	LGA 1972 5145	£460
57	F&M	20/02/2023	Honley Business Association	Unregd Group		4405	Projects and Events	£1,000	Honley Open Gardens Festival	LGA 1972 5145	£1,000
56	F&M	20/02/2023	Friends of Honley Library	Charity	1181829	4405	Projects and Events	£750	Towards Children's Book Festival	LGA 1972 5145	£750
55	F&M	20/02/2023	Holmfrith Festival of Folk	Unregd Group		4405	Projects and Events	£1,000	Traffic management and road closure	LGA 1972 5145	£1,000
54	F&M	20/02/2023	Friends of Cinderhills	Unregd Group		4315	Other community assets	£2,369	Gazebo for the park	LG(MPJA 1976 519	£0
53	F&M	20/02/2023	Upperthong Cricket Club	Unregd Group		4315	Other community assets	£4,169.61	Outdoor seating for spectators	LG(MPJA 1976 519	£3,299.61
52	F&M	20/02/2023	(Holme Valley District Scouts) 6th Holme Valley (Trinity) Scouts	Charity	524744	4315	Other community assets	£5,000	Bollards and Tables	LG(MPJA 1976 519	£5,000
51	F&M	20/02/2023	Hepworth Band	Charity	1161654	4315	Other community assets	£5,000	Replacement windows to rehearsal facilities	LG(MPJA 1976 519	£3,195.04
50	F&M	20/02/2023	Thongsbridge Cricket Club	Unregd Group		4315	Other community assets	£1,500	Picnic Tables x 3	LG(MPJA 1976 519	£0
49	F&M	20/02/2023	Netherton Community Centre	CIC	9988909	4315	Other community assets	£2,000	To offset increased energy costs - Honley Community Centre	LG(MPJA 1976 519	£0
48	F&M	20/02/2023	Friends of Wooldale (re New Mill J+I School)	Charity	1105960	4315	Other community assets	£3,470	Raised beds at school allotments	LGA 1972 1377	£0
47	F&M	20/02/2023	Brockholes Village Trust	Charity	509001	4315	Other community assets	£2,000	Village Hall Energy Audit	LG(MPJA 1976 519	£1,620
46	F&M	20/02/2023	Honley Under 8s	Regd Jnr FC		4315	Other community assets	£2,800	Wheeled Goals x 2; all-weather jackets x 30	LGA 1972 5145	£1,700
45	COUNCIL	06/02/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£15,000	Towards library running costs	LG(MPJA 1976 519	£15,000
44	COUNCIL	06/02/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£10,000	Towards library costs - snagging and transition costs	LG(MPJA 1976 519	£10,000
	COUNCIL	06/02/2023				4300	Honley Library		Payment of £10,000 from EMR		
	COUNCIL	06/02/2023				4315	Other community assets		Virement from 4315 Other Comm Assets to 4305 Holmfrith Tech		
43	F&M	16/01/2023	Holmfrith Tech	CBS		4305	Other community assets to 4305	£5,000	To offset increased energy costs	LG(MPJA 1976 519	£5,000
42	F&M	21/11/2022	fairandfunky	CIC	08016821	4315	Other community assets	£995	Purchase replacement smoothie bike	LGA 1972 5137	£995
41	COUNCIL	10/10/2022	Project Communities	CIC	12550929	4755	Youth Facilities	£1,950	Towards sports sessions for girls	LG(MPJA 1976 519	£1,950.00
40	COUNCIL	10/10/2022	Honley Youth (Honley Village Community Trust)	Charity	1195759	4755	Youth Facilities	Total of £4,775	Training workshops for young people	LG(MPJA 1976 519	£2,387.50
39	COUNCIL	10/10/2022	Holmfrith Arts Festival	Charity	1141623	4755	Youth Facilities	Total of £1,000	Training for young music makers	LGA 1972 5145	£500
38	COUNCIL	10/10/2022	Holmbridge Cricket Club	CASC		4755	Youth Facilities	Total of £1,385	Equipment for junior cricketers	LG(MPJA 1976 519	£405
37	COUNCIL	10/10/2022	Enabling Youth and Motocross CIC	Charity	10220918	4755	Youth Facilities	Total of £4,959	Youth Clubs	LG(MPJA 1976 519	£2,479.50
36	COUNCIL	10/10/2022	Café 100	Charity	1086161	4755	Youth Facilities	Total of £4,292	Running costs and staff wages	LGA 1972 5145	£2,146
35	COUNCIL	10/10/2022	Holmfrith Forward	Ltd Company	11928547	4315	Other community assets	£5,000	Holmfrith Market startup costs	Food Act 1984 550	£0
	COUNCIL	10/10/2022				4315	Other community assets		Payment of £10,000 from EMR		
34	COUNCIL	10/10/2022	Holmfrith Tech	CBS		4305	Holmfrith Tech from EMR 333	£10,000	Replace kitchen	LG(MPJA 1976 519	£10,000
33	COUNCIL	10/10/2022	Wooldale Community Association	Charity	1159314	4315	Other community assets	£5,000	Towards replacement of 2 boilers	LG(MPJA 1976 519	£5,000
	COUNCIL	10/10/2022				4315	Other community assets		Virement of £5,000 from CESC 4810 Energy Strategy		
	COUNCIL	10/10/2022				4315	Other community assets		Payment of £5,000 from EMR		
See 22	COUNCIL	22/11/2021	Hepworth Playgroup and Pre-school			4315	Other community assets		Playground surface	LG(MPJA 1976 519	
32	COUNCIL	10/10/2022	Hepworth Utd FC	Charity	1163904	4315	Other community assets	As below	Solar batteries - £2,500 recommended to CESC	LG(MPJA 1976 519	£2,500
	COUNCIL	10/10/2022				4315	Other community assets		Virement of £2,500 from CESC 4810 Energy Strategy		
31	F&M	10/10/2022	Hepworth Utd FC	Charity	1163904	4315	Other community assets	£5,000	Solar batteries	LG(MPJA 1976 519	£2,500
30	F&M	28/09/2022	Holmbridge Cricket Club	CASC		4315	Other community assets	Total of £1,385	New shower	LG(MPJA 1976 519	£575
29	F&M	28/09/2022	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	£1,000	Scout Jamboree training for x5 Scouts	LGA 1972 5137	£1,000
28	F&M	28/09/2022	Sharing Memories	Unregd Group		4405	Projects and Events	£1,000	Indeep Project - sub-project	LGA 1972 5145	£0
27	F&M	28/09/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£1,000	Wreath-making workshops for marginalised people	LGA 1972 5145	£1,000
26	F&M	28/09/2022	Holmfrith Forward	Ltd Company	11928547	4405	Projects and Events	£1,000	Second printing of the Holmfrith map	LGA 1972 5144	£500
25	F&M	28/09/2022	Holmfrith Arts Festival	Charity	1141623	4405	Projects and Events	£1,000	Outdoor events production costs	LGA 1972 5145	£1,000
24	F&M	28/09/2022	Hepworth Band	Charity	1161654	4405	Projects and Events	£1,000	Towards staging concert series	LGA 1972 5145	£0
23	F&M	28/09/2022	Friends of Honley (Honley Village Community Trust)	Charity	1195759	4405	Projects and Events	£1,541	Village centre improvements project	LGA 1972 5137	£0
22	F&M	28/09/2022	Friends of Honley (Honley Village Community Trust)	Charity	1195759	4315	Other community assets	£3,374	Village centre improvements project	LGA 1972 5137	£2,000
21	F&M	28/09/2022	Wooldale Wanderers AFC	CASC		4315	Other community assets	£4,911	Install ladies' toilets and upgrade kitchen	LG(MPJA 1976 519	£4,911.35
20	F&M	28/09/2022	Upperthong Village Hall	Charity	1027546	4315	Other community assets	£5,000	Roof repairs	LG(MPJA 1976 519	£2,000
19	F&M	28/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£1,000	Boundary nets	LG(MPJA 1976 519	£0
18	F&M	28/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£5,000	Women's changing rooms	LG(MPJA 1976 519	£5,000
17	F&M	28/09/2022	Honley Players	Unregd Group		4315	Other community assets	£5,000	New public address sound system	LG(MPJA 1976 519	£4,824
16	F&M	28/09/2022	Honley Silver Band	Unregd Group		4315	Other community assets	£5,000	Replace floor to band room	LG(MPJA 1976 519	£5,000
15	F&M	28/09/2022	Hade Edge Band	Charity	1098763	4405	Projects and Events	£4,500	New band uniforms	LGA 1972 5145	£1,000
14	SP	12/09/2022	Holme Valley Patient Transport	Charity	1119261	4725	Patient Transport Scheme	£1,000	Towards salary	LG(BRA 1997 526-29	£1,000
13	SP	12/09/2022	Honley Business Association	Unregd Group		4705	Christmas Provision	£1,000	Honley Christmas events	LGA 1972 5144	£1,000
12	SP	12/09/2022	Holmfrith Christmas Team	Unregd Group		4705	Christmas Provision	£1,000	Holmfrith Christmas events	LGA 1972 5144	£1,000
11	SP	12/09/2022	Honley Youth (Honley Village Community Trust)	Charity	1195759	4755	Youth Facilities	Total of £4,775	Training workshops for young people	LG(MPJA 1976 519	£2,387.50
10	SP	12/09/2022	Holmfrith Arts Festival	Charity	1141623	4755	Youth Facilities	Total of £1,000	Training for young music makers	LGA 1972 5145	£500
9	SP	12/09/2022	Holmbridge Cricket Club	CASC		4755	Youth Facilities	Total of £1,385	Equipment for junior cricketers	LG(MPJA 1976 519	£405

8	SP	12/09/2022	Enabling Youth and Motocross CIC	Charity	10220918	4755	Youth Facilities	Total of £4,959	Youth Clubs	LG(MPJA 1976 519)	£2,479.50
7	SP	12/09/2022	Café 100	Charity	1086161	4755	Youth Facilities	Total of £4,292	Running costs and staff wages	LGA 1972 5145	£2,146
6	F&M	22/08/2022	Holmfirth Food and Drink Festival	CIC	11965504	4405	Projects and Events	£1,000	Refuse collection and street cleaning	LGA 1972 5145	£1,000
5	COUNCIL	28/03/2022	Honley Show Society Ltd	Ltd Company	2992321	4405	Projects and Events	£1,000	Printing of Honley Show Programme 2022		£0
4	F&M	25/04/2022	Hade Edge Residents Association	Unregd Group		4405	Projects and Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
3	F&M	25/04/2022	Burhouse and New Street Residents	Unregd Group		4405	Projects and Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
2	F&M	25/04/2022	Hepworth Community Association	Charity	1023644	4315	Other community assets	£5,000	Structural work to village hall	LG(MPJA 1976 519)	£5,000
	COUNCIL	10/10/2022							Payment of £1,560 from EMR		
1	SP	14/02/2022	Honley Business Association	Unregd Group		4700	CCTV	£1,560	CCTV	LGARA 1997 531	£1,560
<b>2022-23 Budget at Year Start</b>											<b>£170,076</b>
<b>2021-22 Total Grants Awarded</b>										<b>£125</b>	<b>£147,252</b>
<b>2021-22 Budget remaining at year end</b>										<b>£125</b>	
64	COUNCIL	28/03/2022	Kirklees Youth Alliance			4755	Youth Facilities	£5000 in total	Towards Youth Clubs - see application Number 37		£387
	COUNCIL	28/03/2022	Kirklees Youth Alliance			4755	Youth Facilities		Virement of £387 from Service Provision 4705 Christmas Provision		
63	P&C	21/03/2022	Holmbridge Community			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
62	P&C	21/03/2022	Hightown Lane Residents			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
61	P&C	21/03/2022	Friends of Nabb School			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
60	P&C	21/03/2022	Netherthong Community Partnership			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
59	P&C	21/03/2022	Upperthong Street Party Group			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
58	P&C	21/03/2022	Ribble Valley Group			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
57	P&C	21/03/2022	Dean Brook Road Group			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
56	P&C	21/03/2022	Friend to Friend			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
55	P&C	21/03/2022	Malkinites			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
54	P&C	21/03/2022	Upperthong School Support Group			4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
53	F&M	14/03/2022	Holme Village Community Centre			4315	Other community assets	£5,000	Electricity Connection to Natl Grid		£5,000
52	F&M	14/03/2022	Friends of Cliff Rec			4405	Projects and Events	£1,000	Repair and re-erection of Jubilee beacon		£1,000
51	F&M	14/03/2022	10th Holme Valley (New Mill) Scouts			4315	Other community assets	£5,000	Towards new scout hut		£2017 EMR
50	F&M	14/03/2022	Thongsbridge Cricket Club			4315	Other community assets	£2,000	Furniture for clubhouse		£0
49	F&M	14/03/2022	Upperthong School Support Group			4405	Projects and Events	£1,000	Coaches for extra-curricular trip to Chester Zoo		£1,000
48	F&M	14/03/2022	Tiny Seeds Community Interest Company			4405	Projects and Events	£3,000	Classes for marginalised people (cooking, play, massage)		£1,000
47	F&M	14/03/2022	Honley Village Community Trust			4405	Projects and Events	£1,000	Community Orchard at Magdale - trees, seeds		£1,000
46	F&M	14/03/2022	Honley Village Community Trust			4405	Projects and Events	£1,000	Platinum Jubilee Event		£1,000
45	F&M	14/03/2022	Honley Silver Band			4405	Projects and Events	£4,495	Servicing of band instruments		£1,000
44	F&M	14/03/2022	Holmfirth Forward			4405	Projects and Events	£1,000	Map of Holmfirth Town Centre Businesses etc		£1,000
43	F&M	14/03/2022	Holmfirth Breastfeeding Support Group			4405	Projects and Events	£627.40	Room hire for meetings of the Support Group		£627
42	F&M	14/03/2022	Heartisan			4405	Projects and Events	£2,890	Platinum Jubilee Bunting Creation		£1,000
41	F&M	14/03/2022	Agbrigg District Girl Guides			4405	Projects and Events	£200	Tickets and travel to UEFA Women's EURO 2022 game		£200
40	SP	14/02/2022	Friends of Honley Junior and Infants School			4755	Youth Facilities	£2,000	Towards an extra-curricular trip to Eden Camp		£700
39	SP	14/02/2022	Project Communities			4755	Youth Facilities	£1,987	Towards sports sessions for girls		£1,986.50
38	SP	14/02/2022	BOK Artistic Swimming			4755	Youth Facilities	£700	Towards new music system		£700
37	SP	14/02/2022	Kirklees Youth Alliance			4755	Youth Facilities	£5,000	Towards Youth Clubs		£4,613
36	F&M	17/01/2022	Honley Football Club - under 7s			4405	Projects and Events	£350	Pop-up Shelters		£350
35	F&M	17/01/2022	Sharing Memories			4405	Projects and Events	£987	Towards art project		£987
34	F&M	17/01/2022	Holmfirth Film Festival			4405	Projects and Events	£1,000	Venue hire and promotion		£1,000
33	COUNCIL	13/12/2021	Environment Kirklees Ltd			4815	CECSC Transport Strategy	£6,900	Towards a cargo bike for the Holme Valley		£6,900
33	COUNCIL	13/12/2021	Holmfirth Civic Hall Community Trust			4310	Holmfirth Civic Hall	£10,000	Towards energy efficiency measures		£10,000
	COUNCIL	13/12/2021	Holmfirth Civic Hall Community Trust			4310	Holmfirth Civic Hall		Virement of £10,000 from CESC 4810 Energy Strategy		
32	F&M	22/11/2021	Holme First			4405	Projects and Events	£250	Charity Calendar - printing		£0
31	F&M	22/11/2021	Hade Edge Band			4405	Projects and Events	£1,500	Band uniforms and cornets		£1,000
30	F&M	22/11/2021	Yoga 4 Health			4405	Projects and Events	£3450 or £1725	Teaching, equipment, venue etc		£0
29	F&M	22/11/2021	Friends of Cliff Rec			4405	Projects and Events	£525	Piper, toilet hire, 1st aid etc		£525
28	F&M	22/11/2021	Holmfirth Art and Music			4405	Projects and Events	£1,000	Cross-festival Training		£1,000
27	F&M	22/11/2021	Holmfirth Art and Music			4405	Projects and Events	£1,000	Children's Parade		£1,000
26	F&M	22/11/2021	Hepworth Community Singers			4405	Projects and Events	£690	Digital Piano		£690
25	F&M	22/11/2021	Festival of Folk			4405	Projects and Events	£1,000	Road Closure		£1,000
24	F&M	22/11/2021	Holmfirth Tech			4305	Holmfirth Tech	£5,000	Kitchen Equipment		£5,000
23	F&M	22/11/2021	1st Holme Valley (Holmfirth) Scouts			4315	Other community assets	£1,680	Awning for Scout HQ		£1,680
22	F&M	22/11/2021	Hepworth Pre-school			4315	Other community assets	£5,000	Playground surface		£5000 EMR
21	F&M	22/11/2021	Underbank Rangers			4315	Other community assets	£10,560	Lighting		£3,432
20	F&M	22/11/2021	Holmfirth Cricket Club			4315	Other community assets	£6,000	Fence - safety		£2,000
19	F&M	22/11/2021	Hepworth Band			4315	Other community assets	£4,000	Roof repairs and insulation		£2,950
18	F&M	22/11/2021	Friends of Cinderhills Park			4315	Other community assets	£6,450	Accessible path		£4,450
17	F&M	10/09/2021	Holmfirth Christmas Team			4405	Projects and Events	£1,000	Christmas Lights - new lights		£1,000
16	F&M	10/09/2021	Kirklees Council			4405	Projects and Events	£203	Payment for rubbish bins		£203
15	F&M	06/09/2021	Honley Business Association			4405	Projects and Events	£1,000	Christmas Lights Switch On		£1,000
14	COUNCIL	12/07/2021	Holmfirth Civic Hall Community Trust			4310	Holmfirth Civic Hall	£10,000	Towards fire doors		£10,000
13	COUNCIL	12/07/2021	Holmfirth Civic Hall Community Trust			4310	Holmfirth Civic Hall	£30,000	Towards new toilets and office development		£30,000
12	COUNCIL	12/07/2021	Honley Show Company Ltd			4405	Projects and Events	£1,400	Printing of Honley Show Programme 2021		£1,400
11	CASC	17/05/2021	River Holme Connections			4315	Other community assets	£4,931	Riverside Walk Repair		£4,931
10	CASC	17/05/2021	Upperthong Village Hall			4315	Other community assets	£3,550	Damp Proofing and Roof Repairs		£3,550
9	CASC	17/05/2021	Honley Village Trust			4315	Other community assets	£5,000	Village Hall Roof Repairs		£4,570
8	CASC	17/05/2021	Holmfirth Tech			4305	Holmfirth Tech	£5,000	Toilets		£5,000
7	CASC	17/05/2021	Honley Business Association			4315	Other community assets	£5,000	Outdoor play equipment		£5,000
6	CASC	17/05/2021	Brockholes Village Hall			4315	Other community assets	£2,420	LED Lighting and Water Heater		£2,420
5	F&M	26/04/2021	Friends of Honley			4405	Projects and Events	£1,000	Towards Open Gardens event (wrong budget)		£500
4	F&M	26/04/2021	Huddersfield and District Woodturners			4405	Projects and Events	£500	Craft Day for SEND children and young people (wrong budget)		£500

3	CASC	08/03/2021	Friends of Netherthong School	4315	Other community assets	£5,000	Outdoor Running Track	£5,000
2	CASC	08/03/2021	Hade Edge Band	4315	Other community assets	£3,000	New Piano	£3,000
1	CASC	08/03/2021	Cartworth Moor Cricket Club	4315	Other community assets	£2,000	Shutters, Internal Doors and Windows	£2,000
2021-22 Budget at Year Start								

# Grants Awarded 2021-25 to the organisations applying for grants in the next cycle (March 3rd):

Community Assets Grants £115	New Mill Community Garden £655	Scholes Cricket Club £2,964.28	Holme Valley Lions £455.00	Honley Village Community Trust £1,000	Honley Village Community Trust £5,000	Brockholes Green Spaces £1,029	Hepworth Band £5,000	Cartworth Moor Cricket Club £2,500	Holmfirth Tech £2,238.98
2024-25 to date	No previous awards/applications	Outdoor seating	Further works to Santa's sleigh	Purchase of hay-bob for Majdole	Tree works for Majdole	Clear and plant Tollbar green space	Community studio space	Solar panels project	Kitchen Equipment
2023-24		Applied for sports equipment		3 various, separate projects	3 various, separate projects	No previous awards/applications	Towards refurbishment of bandroom	Installation of solar panels	Food, drink for Warm Spaces project
2022-23		£5,000 Women's changing rooms	£460 Upgrade of Santa's sleigh	£8,155 5 various, separate projects	£8,155 5 various, separate projects		Free band workshops for young people	£3,038 Ceiling cladding and striplights	Refurb Rock Room
2021-22				£7,000 3 various, separate projects	£7,000 3 various, separate projects		£3,196.94 Replace windows to rehearsal room	£2,000 Shutters, internal doors, windows	£15,900 Energy costs and replace kitchen
TOTAL PREVIOUS AWARDED	£0	£5,000	£460	£26,659	£26,659	£0	£7,389	£7,538	£31,500

Projects & Events Grants 4495	Holmfirth Book Festival CIC £1,500	Honley Business Association £1,000	Holmfirth Food and Drink Festival £1,500	Wooldale Community Group £1,000	Women's Open Talks Holmfirth £1,500	Friends of Cliff Recreation Ground £1,055	Cafe 100 £1,500	New Mill Male Voice Choir £625	Honley Village Community Trust £450	Holmfirth Forward £950	Holmfirth Music Festival £1,500	Valley Anchors CIC £1,500	Project Communities CIC £1,500	Honley Village Community Trust £220	Honley Village Community Trust £120	Hepworth Hurricanes £1,500
2024-25 to date	Promotions, website for festival	Honley Open Gardens Festival	Festival Running Costs	Room hire for clubs	Room hire - women's mental health SG	VE Day 80 - Beacon-lighting event	Rent for youth project	Workshop and Concert at Folk Festival	Welcome Club VE Day Part	Video to promote Holmfirth	Festival running costs & website	Workshops for local community orgs	Summer sports camp for SEND kids	Easter Tea for children	Easter crafts workshop for children	Netball coaching for young people
2023-24	No previous awards/applications	Defibs upgrade		Foldable tables x 4	No previous awards/applications	Carols on the Cliff event		Applied September 2024/25	3 various, separate projects	No previous awards/applications	No previous awards/applications			3 various, separate projects	3 various, separate projects	No previous awards/applications
2022-23		£2,810 Xmas, CCTV	£3,000 Festival x 2 - refuse collection, clean	£1,000 Rent - youth club, mum and baby club		£471 Carols grant awarded and returned; D-Day			10 various, separate projects	£3,240 Holmfirth lamppost brackets				10 various, separate projects	10 various, separate projects	
2021-22		£6,120 CCTV x 2, Xmas, open gardens	£1,000 Festival - refuse collection, clean	£1,000 Rent - youth club, mum and baby club		£951 Coronation event	£4,292 Running costs and wages		10 various, separate projects	£8,155 2nd run map of Holmfirth			£1,950 Sports sessions for girls	£8,155 5 various, separate projects	£8,155 5 various, separate projects	
TOTAL PREVIOUS AWARDED	£0.00	£15,930.00	£4,000.00	£2,159.80	£0.00	£3,446.72	£4,292.00	£0.00	£26,659.00	£5,240.00	£0.00	£0.00	£3,937.50	£26,659.00	£26,659.00	£0.00

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

**Much needed equipment and permanent signage for the Community Garden.**

1 Contact Details	
Name of organisation	Earthworks New Mill Community Garden
Address	Sude Hill New Mill
Postcode	HD9 7ER
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	



Email

## 2 About your organisation

**What sort of group are you?** - put an 'x' in the box

- Unregistered community group
- Registered charity
- Other (please state)

➤ Group of volunteers managing the project.

**Charity Registration No**

N/A

If applicable

**When did the group start?**

2010

**How many people are involved in running your group?**

Trustees	
Unpaid Management Committee	
Paid F/T Staff	
Paid P/T Staff	
Volunteers (excluding Management Committee)	12

## 3 Your Finances (your last full financial year)

**Financial Year**

**Income**

**Expenditure**

**Reserves held**

£289

**Describe the position of any reserves** ie how much is held against contingencies and whether any is earmarked for specific projects

Reserves are used for paying to maintain equipment, e.g. lawnmower, strimmer, buying seeds, etc. [We make, beg, borrow and ! for equipment, we make cakes and sell them to fundraise at events.]

## 4

### Your Bank Account

**If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)**

NO

NOT APPLICABLE

**Account Name**

We have a column in the church bank account whom we give our

	cheques to. Treasurer at New Mill Church; Stephen M Howes.
<b>Sort Code</b>	
<b>Account Number</b>	

<b>5</b>	<b>Your Project</b>
<b>Outline the project that you are seeking a grant for</b>	
Equipment and permanent educational information boards for the public to see.	
<b>Why do you feel your project is worthwhile?</b>	
<p>The project is open to the community 24/7. It is a piece of land on a hillside owed by the local parish church. Prior to the Community Garden being worked, the piece of land was overgrown and unused.</p> <p>The piece of land now encompasses a woodland which is coppiced, an orchard with a variety of heritage fruit trees, a vegetable and fruit plot, a summerhouse, outside area with seating and firepit, a stage to put on theatre productions, a pond and bird hide.</p>	
<b>How will your project benefit the people of the Holme Valley?</b>	
The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
<b>It is run by a small group of volunteers and supports the community in the following ways:</b>	
<ul style="list-style-type: none"> <li>• Provides a green open space for walking, reflection or somewhere to go and sit in the open countryside.</li> <li>• Offers workshops for families.</li> <li>• Has regular events; an annual Funday in collaboration with our local Co-op which is free for families, nursery groups and special needs groups.</li> <li>• Facilitate the local Scout Group with their badge work.</li> <li>• Offer open air theatre provided by Mikron Theatre Group.</li> <li>• Collaborate with Holmfirth Arts Festival.</li> <li>• Christmas Market.</li> </ul>	
<b>Who in the Holme Valley will benefit? How many people will benefit?</b>	
<ul style="list-style-type: none"> <li>♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,</li> <li>♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other</li> </ul>	



The Community Garden is always open to everyone of all ages and groups. However, we offer special events to schoolchildren, families (as above). Normally each event is supported by over 100 people.

**How will your project address the ongoing climate emergency?**

The Community Garden helps to address issues around Climate Change by making sure the land is cultivated organically. Addressing soil balance, encouraging the local community to put their food waste in our compost bin.

The Community Garden contributes towards the Church of England's plan to become carbon neutral by 2030 and last year won a silver award based partly on our efforts.

6

### Grants from Holme Valley Parish Council

Put an "X"

#### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



#### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

### Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
------	------	---	--

Educational information boards to put by the pond, bug hotel and bird hide.	£375	£75 from our reserves	£300
Storage box.	£229.99	£29.99	£200
Wheelbarrow.	£55.99	£5.99	£50
2 pairs shears, loppers, pruners @ £22.99.	£45.98	£5.98	£40
2 B & Q Plastic Watering cans @ £9.99.	£19.98	£4.98	£15
250g Wildflower seeds	£57	£7	£50
<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	<b>£655.00</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No.

**Has the group received a grant from the Parish Council in the last five years?**

NO

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	N/A
<b>3. Last 3 years accounts</b> (if you have them)	N/A
<b>4. Copy of bank statements for the last 6 months</b>	N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A

7. Anything else: -	N/A
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<b>9 Declaration</b>
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- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	
Signature	
Date	24 <sup>th</sup> January 2024

**Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov).**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No

<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

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There is an explanation of the types of grants available in Section 6, p4.

**To replace our old outdoor wooden seating with modern sustainable recycled plastic sets with added accessibility**

1 Contact Details	
Name of organisation	Scholes Cricket Club
Address	Chapelgate Scholes Holmfirth
Postcode	HD9 1SX
Contact person	[REDACTED]
Position in group	Secretary
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	As above
Email	[REDACTED]

## 2 About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/></li> </ul> <p>➤ Incorporated CASC</p> <p>.....</p>	
<b>Charity Registration No</b>	If applicable	
<b>When did the group start?</b>	1876	
<b>How many people are involved in running your group?</b>	Trustees	
	Unpaid Management Committee	16
	Paid F/T Staff	
	Paid P/T Staff	8
	Volunteers (excluding Management Committee)	30

## 3 Your Finances (your last full financial year)

<b>Financial Year</b>	Year ending 31.12.24
<b>Income</b>	150k
<b>Expenditure</b>	145K
<b>Reserves held</b>	5k
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	Annual insurance due in February at 2k - New Storage facility required - Boarding out loft spaces

## 4 Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>
<b>Account Name</b>	Scholes Cricket Club Ltd.	
<b>Sort Code</b>	82-11-07	
<b>Account Number</b>	80513410	

5

## Your Project

### Outline the project that you are seeking a grant for

We have four old and damaged wooden round tables with seats attached on our patio, these were acquired second hand around ten years ago. We have made many repairs to them to keep them in use. We would now wish to begin replacing them with new sustainable recycled plastic sets that will last much longer than wooden ones. One set will be adapted for wheelchair access.

### Why do you feel your project is worthwhile?

We realise that the recycled plastic tables and chairs are more expensive than the traditional wooden furniture, but in line with our efforts to make the club more sustainable, we feel that they will be a worthwhile investment. The furniture needs replacing before it becomes beyond repair and/or dangerous. The lifespan of this equipment far outlasts that old traditional wood furniture.

### How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

It will benefit our members and visitors for many years to come in providing modern, comfortable and accessible seating when watching cricket. Our club is of course based in the Holme Valley, the vast majority of our members are Holme Valley residents as are many of our visitors.

### Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

We have around 250 members and many visitors throughout the summer. Our membership and visitors range from babies in prams to our older citizens. We have members and visitors with disabilities and from every age group, ethnicity and gender. We also host teams and schools from the wider Holme Valley area throughout the summer.

### How will your project address the ongoing climate emergency?

We would prefer to use high quality, 100% British Recycled Plastic maintenance free outdoor furniture. The company we have approached are locally based. Their products stop tons of plastic going to landfill and will be recycled when they become end of life.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
<b>3 x Calder   Round 8 Seater Recycled Plastic Picnic Table</b>	2553.21	HVPC	2553.21
<b>Calder Plus 8-seater circular picnic table – with Wheel chair Accessibility</b>	851.07	HVPC	851.07



<b>Project Total Cost</b>	<b>3404.28 - £500 discount</b>	<b>Total amount requested from HVPC</b>	<b>2904.28</b>

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Has the group received a grant from the Parish Council in the last five years?

Yes – we gratefully received a grant of £5000 towards the refurbishment of our changing facilities and creation of a female changing facility – April 2023

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
<b>3. Last 3 years accounts</b> (if you have them)	YES	NO	N/A
<b>4. Copy of bank statements for the last 6 months</b>	YES	NO	N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES	NO	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	YES	NO	N/A
<b>7. Anything else: -</b>	YES	NO	N/A

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.

- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

<b>Name</b>	[REDACTED]
<b>Signature</b>	[REDACTED]
<b>Date</b>	21/01/2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	

<b>or Date report received after project is complete</b>	
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# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Phase 2 of continued refurbishment and environmentally sustainable improvements to Holme Valley Lions Santa Sleigh

1 Contact Details	
Name of organisation	Holme Valley Lions CIO
Address	[REDACTED]
Postcode	[REDACTED]
Contact person	[REDACTED]
Position in group	[REDACTED]
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input checked="" type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
Charity Registration No	1180437 <span style="float: right;">If applicable</span>	
When did the group start?	1982	
How many people are involved in running your group?	Trustees	3
	Unpaid Management Committee	
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	11

3 Your Finances (your last full financial year)	
Financial Year	July 2023 -- June 2024
Income	£14616
Expenditure	£11870
Reserves held	£5506
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The total reserve is split into two parts, the Admin account and the Charity account The Admin account is made up of member subs and other donations not for charity dispersal. The Admin account is used to run the club The Charity Account consists of charitable donations received and is used solely for charitable purposes. The £5506 figure above represents £1611 in the Admin account and £3895 in the Charity account

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	<del>YES</del>	NOT APPLICABLE

Account Name	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]



5

## Your Project

### Outline the project that you are seeking a grant for (Maximum 500 words)

Holme Valley Lions have towed their Santa Sleigh through the Holme Valley annually for over 25 years. This has brought much joy and happiness to generations of children and has raised many thousands of pounds for charity. The money raised on the sleigh is re-donated by the Lions back to the local community through charities and other worthy causes. The sleigh is built on an old caravan chassis and needs frequent care and attention. We are applying for a grant to cover the cost of the upkeep and refurbishment that is now needed. We are also continuing the conversion of the sleigh equipment, such as lights and music speakers, away from petrol generated power to a more sustainable electrical base.

### Why do you feel your project is worthwhile? (Maximum 500 words)

The project to refurbish the sleigh is worthwhile as a fully working sleigh will continue to bring benefits to the Holme Valley Community. We evidence the fun and joy that the brightly lit sleigh and jovial Santa brings to residents, particularly children, each December prior to Christmas. In many households it is an event that is looked forward to with great anticipation. The money collections that the Lions make as they accompany the sleigh are carefully used by the Lions through the year to help those in need. In December 2024 the value of collections raised was £4700, all for the charity account. A less obvious, but important benefit, is that it gives people other than Lions the opportunity to volunteer as helpers. This contributes to the community spirit in the Valley. In Dec 2024 we had a total of 14 non Lions who volunteered to help in the Dec sleigh runs.

### How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Many people of all ages look forward to Santa and the Sleigh coming around the villages every year. It can help to make positive changes to mental health and well being of different groups. The results from the sleigh activity consistently help parents and families who are struggling financially. The visits by Santa and the sleigh through the valley, and along village streets enables children to see the magic of Santa, which otherwise might be denied them. Also, older, maybe housebound, people are able to see Santa right outside their door. We visit Holly Bank Trust in Holmfirth and spend time with the disabled residents there. This is well received. We also believe that the fun and joy that the sleigh visits bring through the Valley help to make, what can be stressful Christmas time, a little easier to cope with.

### Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The people who the project will benefit in the Holme Valley are, Children under 16, Older people over 60, People under 5, Disabled people, the general population and deprived families. We estimate that around 500 people in the valley will benefit directly from this project

### How will your project address the ongoing climate emergency? (Maximum 200 words)

For many years the fittings on the sleigh, lights, music speakers were powered by petrol generator. In 2022 we replaced the petrol generator with an environmentally friendly 12 volt battery system. This required new lights and speakers which we purchased with a previous HVPC grant. This application is seeking funds to purchase further electric powered equipment together with water based gloss paint required to paint the sleigh.



## 6 Grants from Holme Valley Parish Council Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Projects, Events and Other Activities Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
12 Volt Battery - back up	£40	Grant from HVPC	£40
12 Volt decorative lights	£80	Grant from HVPC	£80
Waterproof Speaker Covers	£80	Grant from HVPC	£80
Water based Gloss Paint	£50	Grant from HVPC	£50
2 New Trailer Tyres	£100	Grant from HVPC	£100
New Towbar Electrics + Cable	£75	Grant from HVPC	£75
Fixings for lights	£20	Grant from HVPC	£20
<b>Project Total Cost</b>	<b>£435</b>	<b>Total amount requested from HVPC</b>	<b>£435</b>



<p><b>Has the group applied elsewhere for other grants to fund this project? <i>If yes, please give details.</i></b></p> <p>No</p>
--

<p><b>Has the group received a grant from the Parish Council in the last five years?</b></p>	<p>YES / NO</p> <p>First phase of sleigh refurbishment. 2022 £800 for new Towing hitch, new speakers, lights, battery.</p> <p>Please give details</p>
--	---

<b>8 Documentation</b>			
Please ensure you enclose the following with your application:			
<b>1. This Application form</b>	YES		✓
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
<b>3. Last 3 years accounts</b> (if you have them)	YES	NO	N/A
<b>4. Copy of bank statements for the last 6 months</b>	YES	NO	N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES	NO	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	YES	NO	N/A
<b>7. Anything else: -</b>	YES	NO	N/A

<b>9 Declaration</b>
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>



<b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b>	
<b>Name</b>	[REDACTED]
<b>Signature</b>	[REDACTED]
<b>Position in organisation</b>	President, Treasurer, Trustee
<b>Date</b>	26/01/2025

Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov)

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**To purchase a second hand Hay-bob for cutting the grass on Magdale Fields and assist with our aim to create species rich meadows.**

1	Contact Details
Name of organisation	Honley Village Community Trust
Address	The Village Hall Roundway Honley

<b>Postcode</b>	HD9 6DE
<b>Contact person</b>	
<b>Position in group</b>	
<b>Correspondence address</b>	
<b>Postcode</b>	
<b>Daytime phone</b>	
<b>Evening phone</b>	
<b>Email</b>	

<b>2 About your organisation</b>		
<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Registered charity</li> </ul> <p>.....</p>	
<b>Charity Registration No</b>	1195759 <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	1993/4	
<b>How many people are involved in running your group?</b>	Trustees	10
	Unpaid Management Committee	10
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	Approx. 70

<b>3 Your Finances (your last full financial year)</b>	
<b>Financial Year</b>	2023

<b>Income</b>	55520
<b>Expenditure</b>	68977
<b>Reserves held</b>	£50,000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held to cover significant work that may be required to ensure the safety of Magdale Dam

<b>4 Your Bank Account</b>		
<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>

<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

<b>5 Your Project</b>
<b>Outline the project that you are seeking a grant for</b>

Our aim on Magdale Fields is to create species rich meadows. The soil has been relatively high in nutrients and over recent years we have been trying to impoverish the soil to create more favourable conditions for wildflowers. This is a gradual process and we do this by trying to remove all of the cut grass so that the nutrients from the grass don't return to the soil. One of our Trustees cuts the grass and in recent years we have used an acrobat hay turner to dry the hay. Once dried the hay is then bailed and taken off site. We cut the grass in late July or August after the wildflowers have died and the process of cutting and turning enables seeds to spread. In hot summers this works well. However, because Magdale Fields is surrounded by woodland then the sun does not shine on the fields all day and for the last two years it has not been possible to dry the hay or bail, so we have raked off as much of it as possible.

A hay-bob would enable the grass to be dried more quickly, provide us with more flexibility and a higher quality hay. We would be seeking to purchase a reasonable second hand hay-bob. Our trustee is an agricultural engineer so is confident about maintaining the equipment.

#### Why do you feel your project is worthwhile?

It would help us to overcome a major problem in drying and removing the cut grass/hay from Magdale, giving us more flexibility in achieving this aim.

#### How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

People who use Magdale often remark how much they love visiting the area. Our aim has been to enhance the biodiversity of the area and creating and maintaining species rich meadows is one element of our strategy. The purchase of a hay-bob will help us in this process.

#### Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The general population will benefit as the area is used by all age groups.

#### How will your project address the ongoing climate emergency?

The creation of species rich grassland is important for biodiversity and in particular insects, bees and birds.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council

Purchase of second hand hay-bob	Approx. £1000	HVPC grant	£1000
If we are able to purchase a hay-bob for less than £1000 the balance will be returned to HVPC			
<b>Project Total Cost</b>	<b>£1000</b>	<b>Total amount requested from HVPC</b>	<b>£1000</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No

**Has the group received a grant from the Parish Council in the last five years?**

YES  
**2024**  
 £840 Welcome Club  
 £200 for Xmas party  
 £200 for halloween party  
 £578 afternoon tea with Easter bunny  
 £372 Easter crafting  
 £1369 Brushcutting Training Course  
 £2640 Southgate Woods Tree Works  
**2023:** £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party; £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.  
 £500 - Wreath Making  
**2022:** £1k for wreath making workshops: £1k towards Honley Community Orchard.  
**2021:** Village Hall Roof. £5k towards repair  
**2020:** Honley Youth Project. £4k support  
**2019:** Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

1. <b>This Application form</b>	YES		
2. <b>Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES		
3. <b>Last 3 years accounts</b> (if you have them)	YES	NO	N/A
4. <b>Copy of bank statements for the last 6 months</b>	YES		
5. <b>Copies of written estimates/quotations for capital purchases</b> (if relevant)		NO	
6. <b>A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>			N/A
7. <b>Anything else: -</b>			N/A

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**



Name	
Signature	
Date	26 January 2025

Send the completed application form (with all supporting documentation) to: **Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.** **Holme**  
**If possible, email a copy of the grant application in Word to the Clerk at** **clerk@holmevalleyparishcouncil.gov.** **clerk@holmevalleyparishcouncil.gov.**

For internal use only	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	

<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**To undertake tree works on Magdale as identified in the Tree Safety Survey completed in October 2023**

1	Contact Details
Name of organisation	Honley Village Community Trust
Address	The Village Hall Roundway Honley

<b>Postcode</b>	HD9 6DE
<b>Contact person</b>	Steve Hemming
<b>Position in group</b>	Trustee
<b>Correspondence address</b>	14 Magdale
<b>Postcode</b>	Honley HD9 6LU
<b>Daytime phone</b>	07717 766071
<b>Evening phone</b>	<b>07717 766071</b>
<b>Email</b>	<a href="mailto:shemming3@gmail.com">shemming3@gmail.com</a>

**2****About your organisation**

**What sort of group are you?** - put an 'x' in the box

- Registered charity
- .....

**Charity Registration No**

1195759

If applicable

**When did the group start?**

1993/4

**How many people are involved in running your group?**

Trustees	10
Unpaid Management Committee	10
Paid F/T Staff	0
Paid P/T Staff	0
Volunteers (excluding Management Committee)	Approx. 70

**3****Your Finances (your last full financial year)**

**Financial Year**

2023

<b>Income</b>	55520
<b>Expenditure</b>	68977
<b>Reserves held</b>	£50,000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held to cover significant work that may be required to ensure the safety of Magdale Dam

<b>4 Your Bank Account</b>		
<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>

<b>Account Name</b>	Honley Village Community Trust CIO
<b>Sort Code</b>	53-61-07
<b>Account Number</b>	70730032

<b>5 Your Project</b>
<b>Outline the project that you are seeking a grant for</b>
To complete the tree safety works that were identified in a report produced in October 2023. (This survey was funded by a grant from HVPC). Permission to undertake the work has been obtained from Kirklees Council and there is a woodland management plan to replace the trees felled by a variety of native trees. One tree identified fell during Storm Darragh, fortunately causing no damage. It is hoped that two large trees near power lines will be felled by Northern Powergrid. Quotes have been requested for the work and two have been received.
<b>Why do you feel your project is worthwhile?</b>

The project will ensure safety work on the trees on Magdale is undertaken as outlined in the survey. This is a conservation area used by many people for walking, birdwatching and recreation and we wish to ensure that risk of harm is minimised.

### How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

As above the project will help keep people safe in a well used recreational area.

### Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The general population will benefit as the area is used by all age groups.

### How will your project address the ongoing climate emergency?

It is essential that woodland areas are managed and that dead, dying and diseased trees are made safe. Some of the woodland areas of Magdale are dominated by certain species. The plan is to replace trees that have been removed with a wider variety of trees to encourage biodiversity. A woodland management plan produced under the Nature's Holme Project has also identified this as a way forward for the area.

6  
"X"

Grants from Holme Valley Parish Council

Put an

**Grant 1: Assets Grants**

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> - reserves, fundraising, donations, other grant awards or Holme Valley PC	<b>Amount requested from the Parish Council</b>
Tree Works on Magdale	8820	HVPC	£5000
		Other grants or HVCT CIO	3820
The quote from Stephenson Trees excludes the trees we hope that Northern Powergrid will deal with. The quotes from Meristem includes these trees and an additional tree that they will be removing (cost £850) which will be paid for by HVCT CIO			

<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	8820

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

In process of identifying other potential grants

**Has the group received a grant from the Parish Council in the last five years?**

YES  
**2024**  
£840 Welcome Club  
£200 for Xmas party  
£200 for halloween party  
£578 afternoon tea with Easter bunny  
£372 Easter crafting  
£1369 Brushcutting Training Course  
£2640 Southgate Woods Tree Works  
**2023:** £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party; £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.  
£500 - Wreath Making  
**2022:** £1k for wreath making workshops: £1k towards Honley Community Orchard.  
**2021:** Village Hall Roof. £5k towards repair  
**2020:** Honley Youth Project. £4k support  
**2019:** Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

**8**

## **Documentation**

Please ensure you enclose the following with your application:



1. <b>This Application form</b>	YES
2. <b>Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
3. <b>Last 3 years accounts</b> (if you have them)	YES
4. <b>Copy of bank statements for the last 6 months</b>	YES
5. <b>Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES
6. <b>A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
7. <b>Anything else: -</b>	N/A

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p>	
Name	Steve Hemming
Signature	S J Hemming

Date	24 January 2025
------	-----------------

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form	

<b>received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Clearing the overgrown Toll Bar green space area and replanting with nature friendly plants and shrubs enhancing the environment.

1 Contact Details	
Name of organisation	Brockholes Green Spaces
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input checked="" type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
Charity Registration No	N/A <span style="float: right;">If applicable</span>	
When did the group start?	25/01/2024	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	3
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	11

3 Your Finances (your last full financial year)	
Financial Year	Current
Income	£800 in grants for BGs activity £1000 in grants, ringfenced for Brockholes Station Adopter activity
Expenditure	£115 for BGs activity plus additional £250 planned spend
Reserves held	Nil
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The £250 planned spend is earmarked for a much needed tool store.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation		<b>NOT APPLICABLE</b>

with its permission? (Delete as needed)

Account Name	
Sort Code	
Account Number	

## 5 Your Project

Outline the project that you are seeking a grant for

**The Tollbar Packhorse Bridge Nature Green Space in Brockholes;**

Why do you feel your project is worthwhile?

**This project will benefit the Community, Wildlife, Heritage and not least the bio diversity of this patch of land in the Holme Valley and on the banks of the River Holme**

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**We wish to re-green this 81sq metre patch of land which currently is overgrown, dilapidated and not as Nature friendly as it could and should be. It is situated on the Riverside Way footpath.**

**The project compliments the heritage tariff board from the 18thC turnpike road which was erected some years ago using grant aid from HVPC.**

**The area is overgrown and would benefit from pollinator friendly native plants and shrubs**

**As well as planting native mixed and gry hedging, bird and bee boxes we feel this would attract locals and visitors to a unique historic location with views over the river.**

**People can experience a Green space on their doorstep and whilst improving their mental wellbeing could learn from our wildlife, birds, mammals and insects.**

**Alongside the adjacent River Holme we have a resident Heron, nesting kingfishers and dippers, brown trout and river invertebrates, all of which need our support.**

**We are linked with the Holmfirth Hub in Kirklees Active Travel. This could be a destination or meeting point for visitors arriving by foot, bus or train etc. to start their exploration to further afield in the Holme Valley**

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**The general population**

**How will your project address the ongoing climate emergency?**

**We endeavor to use environmentally friendly material and where we can to recycle.**

**6**

**Grants from Holme Valley Parish Council**

Put an "X"

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	<b>Amount requested from the Parish Council</b>
2 x Wooden planters - Earnshaws Elite	330.00	HVPC	330.00
20 x Wooden stakes and fixings	70.00	HVPC	70.00
2x Recycled sleepers	50.00	HVPC	50.00
2 x Compost tonne bag	200.00	HVPC	200.00
1 x Skip hire	150.00	RESERVES	
Waste timber, bird boxes bat boxes bee house	50.00	HVPC	50.00
Native bare root hedging, spiral guards and canes	179.00	HVPC	179.00
Pollinator friendly perennial shrubs and flowers	150.00	HVPC	150.00
<b>Project Total Cost</b>	<b>1179.00</b>	<b>Total amount requested from HVPC</b>	<b>£1029.00</b>

<b>Has the group applied elsewhere for other grants to fund this project? <i>If yes, please give details.</i></b>
<i>No</i>

<b>Has the group received a grant from the Parish Council in the last five years?</b>	NO
	Please give details

<b>8 Documentation</b>	
Please ensure you enclose the following with your application:	
<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES



3. Last 3 years accounts (if you have them)	NO
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	NO
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p>	
Name	
Signature	
Date	28/01/2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
Date application received	
Application meets criteria	Yes / No

<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

The next stage of works to refurbish the bandroom building, creating a new flexible ground floor community studio space.

1 Contact Details	
Name of organisation	Hepworth Band
Address	The Bandroom, Hepworth Road, Jackson Bridge, Holmfirth.
Postcode	HD9 1ET
Contact person	
Position in group	
Correspondence address	
Postcode	

Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you?	Registered Charity	
Charity Registration No	1161654 <span style="float: right;">If applicable</span>	
When did the group start?	1882	
How many people are involved in running your group?	Trustees	5
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	20

3 Your Finances (your last full financial year)	
Financial Year	1 February 2023 to 31 January 2024
Income	£71,416
Expenditure	£77,321
Reserves held	£4,802
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The bands unrestricted reserves are identified to help fund its ongoing operational costs including music director costs, insurance, utilities, instrument hire & maintenance, upkeep & maintenance of bandroom.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
--------------	--

<b>Sort Code</b>	
<b>Account Number</b>	

<b>5</b>	<b>Your Project</b>
<b>Outline the project that you are seeking a grant for</b>	
<p>Having successfully completed the refurbishment of the main rehearsal space, the band now turns its attention to the ground floor of the building with plans to create a new flexible studio space that can accommodate the band's music library and that can be used by other groups within the local community.</p> <p>We also plan to upgrade the existing toilet and kitchen facilities and create a new secure storage area for instruments.</p> <p>We've already made a start with help from Holme Valley Parish Council and One Community Foundation, replacing the existing timber framed single glazed windows with new double-glazed units.</p> <p>We've had a fully costed schedule of works prepared so that we can fully understand the extent of works required. There are some structural issues that need attention, in particular internal repairs to a gable wall and treatment of a structural beam and floor joists.</p> <p>The next stage of works will include stripping out the ground floor space, undertaking the necessary repairs and remedial works, a package of electrical works, fitting insulation, joinery works, replastering and fitting a new suspended ceiling so that we can then move onto the final fit out.</p> <p>The total cost for this next stage of work is £40,705. Whilst it would be more efficient to undertake the full works package, it could be undertaken in two phases:</p> <p>Enabling works, strip out, repairs, remedial works, joinery, insulation £18,944 Electrics, plastering, 2<sup>nd</sup> fix joinery, suspended ceiling £21,761</p> <p>We've already secured £11,000 in grant funding with grants from One Community Foundation, Huddersfield Common Good Trust and Bernard Sunley Foundation.</p> <p>We're able to commit £3K towards the cost of the project from monies raised by carolling around local villages at Christmas.</p> <p>We plan to bridge the funding shortfall through further grant funding and by continuing our own fundraising efforts.</p>	
<b>Why do you feel your project is worthwhile?</b>	

Our purpose, as set out in the band's constitution, is to support and maintain the special musical traditions of our region and community, to involve and encourage players and audiences of all ages in the art of brass band music and broadly to support the charitable activities of other local organisations.

The band plays an active role in the local community, leading the traditional Hepworth Feast celebrations, the Service of Remembrance, performing fundraising concerts for charities, staging and promoting an annual concert series in Holme Valley and keeping up the tradition of carolling around the local villages over the Christmas period.

We look to advance the education of children and young people in particular, to appreciate, learn and to participate in brass band tradition, culture and music making.

We support HD9 Youth Brass (part of the HD9 Community Music organisation) to help encourage and develop the next generation of young brass and percussion players, with a series of joint band rehearsals, mentoring with players from Hepworth working with HD9 Youth Brass, players from HD9 Youth Brass being invited to participate in Hepworth rehearsals and by hosting an annual massed bands Gala Concert.

The structural works and repairs identified are necessary to secure the long-term future of the building and thereby help secure the future of the organisation and the active role that it plays within the local community.

Once fully refurbished it will provide a flexible studio space that will be made available by the band for use by other groups within the local community.

### **How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The project aims to complete the repair and refurbishment of an existing community facility so that it can be a welcoming, creative space that can be better used by the local community.

The project will provide the band with a permanent, fully refurbished facility that is fit for purpose, thereby helping to secure the future of the organisation and the active role that it plays within the local community.

The band has received enquiries from other local music and community groups about the use of the ground floor space. Once the ground floor of the building has been refurbished it will provide a flexible studio space that can be used by groups within the local community.

### **Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The general population  
 Young people under 25  
 Older people over 60

### How will your project address the ongoing climate emergency?

Refurbishment of the ground floor space will help to improve the energy efficiency and security of the building and will help to reduce future heating costs, thereby contributing to the future sustainability of the band.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Preliminaries and enabling works	6758	Hepworth Band reserves	

and strip out of ground floor		Secured grant funding	
Strip out of ground floor	3510	Hepworth Band reserves Secured grant funding	
Remedial works	6210	Holme Valley PC Secured grant funding	5000
Floor repairs	862	Secured grant funding	
Joinery works	1135	Secured grant funding	
Insulation	470	Secured grant funding	
Plastering package	7614	Secured grant funding Hepworth Band fundraising Other grants	
Electrical package	8142	Hepworth Band fundraising Other grants	
2 <sup>nd</sup> fix joinery	3863	Hepworth Band fundraising Other grants	
Suspended ceiling	2142	Hepworth Band fundraising Other grants	
<b>Project Total Cost</b>	<b>£40,705</b>	<b>Total amount requested from HVPC</b>	<b>£5,000</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

Huddersfield Common Good Trust £5000 secured

Bernard Sunley Foundation £5000 secured

One Community Foundation £1000 secured

**Has the group received a grant from the Parish Council in the last five years?**

YES

2023 - £1244 towards cost of Youth Music Partnership project

2023 - £3195 towards cost of replacement windows

2021 - £2950 towards cost of roof insulation.

2020 - £2000 towards cost of bandroom refurbishment.

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them)	YES



4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: - See supporting document	YES

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p>	
Name	
Signature	
Date	28/01/2025

**Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov).**

<b>For internal use only</b>	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing	

<b>application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**Installation of two banks of ten solar panels on the pavilion roof.**

1 Contact Details	
Name of organisation	Cartworth Moor Cricket Club (CMCC)
Address	Gill Lane, Cartworth Moor, Holmfirth
Postcode	HD9 2TJ
Contact person	[REDACTED]
Position in group	Honorary Club Secretary
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

<b>2 About your organisation</b>		
<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/></li> </ul> <p>➤ Cricket Club</p>	
<b>Charity Registration No</b>	N/A <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	1887	
<b>How many people are involved in running your group?</b>	Trustees	5
	Unpaid Management Committee	8
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	6

<b>3 Your Finances (your last full financial year)</b>	
<b>Financial Year</b>	2023
<b>Income</b>	£10,454
<b>Expenditure</b>	£16,290
<b>Reserves held (at end December '24)</b>	£17,563
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves include £5,500 representing the two grants received for the Solar Panel project. Held for ongoing running expenses and 20% for further investment in the ground facilities.

4 Your Bank Account		
<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>

<b>Account Name</b>	████████████████████
<b>Sort Code</b>	████████
<b>Account Number</b>	████████████████

5 Your Project	
<b>Outline the project that you are seeking a grant for</b>	
Installation of two banks of ten solar panels on the roof of the pavilion to generate power for the pavilion and scoreboard and to export to the grid. This will enhance the environmental standards of the club, reduce its carbon footprint and subsidise its running costs.	
<b>Why do you feel your project is worthwhile?</b>	
Installation of the system will improve the club's environmental credentials and reduce its running costs, while contributing to the net zero carbon aspirations of the country.	
<b>How will your project benefit the people of the Holme Valley?</b>	
The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
The generation of solar generated green electricity will benefit both Holme Valley residents and the wider community. The income will also help ensure the continuation of sport related activities of the club, and its contribution to the local economy.	
<b>Who in the Holme Valley will benefit? How many people will benefit?</b>	
<ul style="list-style-type: none"> <li>◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,</li> <li>◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other</li> </ul>	
CMCC have a playing pool of approximately 30 players, predominantly in the 18 – 50 age group. Match days see around 40 people participating and watching. We have a diverse multi-cultural group of players, supporters, families, and others who use the facilities and who mainly live and/or work locally.	
The Holmfirth Town Junior Football teams using the ground are all Under 7 and can number 60 together with more senior coaches and parents. It is used for training during the summer months as well as for games during the football season.	
Cartworth Moor and Holmfirth Town Football Clubs would predominantly fall into the 16 – 40 age group, and number around 30 people on match days.	

Easypave CC would fall into the 20 – 60 age group, around 30 people per game. Thongsbridge Junior Cricket teams cater for 9 – 15 age group, again around 30 people per game

Holmfirth Harriers also use the club facilities twice a year for prestigious race events, spanning all age groups, with up to 200 runners in the largest event.

The club has also installed a defibrillator for public use.

### How will your project address the ongoing climate emergency?

Reduce the club's current dependance on oil/gas generated energy and contribute to decarbonization of the National Grid.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Installation of 20 solar panels	£8970	Holme Valley PC, the Bright Green Trust, club funds and other sources to be identified if required	£2500
<b>Project Total Cost</b>	<b>£8,970</b>	<b>Total amount requested from HVPC</b>	<b>£2500</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

We have successfully raised a total of £5,500, comprising £3,000 from the Bright Green Trust (part of the One-Community umbrella) and £2,500 from the Holme Valley Parish Council in the Autumn grant cycle. Two other grant applications have been unsuccessful, and we hope the Parish Council might be able to help further.

<b>Has the group received a grant from the Parish Council in the last five years?</b>	<p>YES</p> <p>2024 - £2,500 for solar panel project</p> <p>2023 - £3,038 for ceiling cladding and installation of LED lighting</p> <p>2021 - £2,050 to install two new shuttered double-glazed windows and three new fireproof doors</p>
---	--

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them)	YES
<b>4. Copy of bank statements for the last 6 months</b>	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	NO
<b>7. Anything else: -</b>	NO

9

**Declaration**

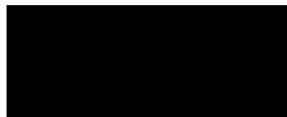
- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name



Signature



Date

31<sup>st</sup> January 2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**



<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
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<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Energy-efficient kitchen equipment and contribution towards energy costs after burst pipe and flood rendered central heating out of action.

1 Contact Details	
Name of organisation	Holmfirth Tech Ltd
Address	140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	Margaret Dale
Position in group	Director
Correspondence address	140 Huddersfield Road, Holmfirth
Postcode	HD9 3AR
Daytime phone	01484 686305
Evening phone	██████████
Email	██████████

## 2 About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/> Y</li> </ul> <p>➤ <i>Community Benefit Society</i></p>	
<b>Charity Registration No</b>	FCA 7739 <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	2018	
<b>How many people are involved in running your group?</b>	Trustees	7
	Unpaid Management Committee	
	Paid F/T Staff	1
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	10

## 3 Your Finances (your last full financial year)

<b>Financial Year</b>	Year ended 31 March 2024
<b>Income</b>	£143,728
<b>Expenditure</b>	£115,150
<b>Reserves held</b>	£30,000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	At last year end, approx. £30,000 held in a low risk Unity Trust reserve account. Reserves reduced in this financial year due to purchase of plot of land to simplify ownership of carpark land.

## 4 Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>
---	--	-----------------------

<b>Account Name</b>	████████████████████
<b>Sort Code</b>	██████
<b>Account Number</b>	██████████

**Outline the project that you are seeking a grant for**

1) The funding would be used to purchase more energy-efficient kitchen equipment to replace items donated by members of the public which aren't so energy efficient, including:

a) Mid-range commercial microwave: Our old microwave was donated before Oct 2023 kitchen refurbishment. It's probably over 10 years old and regular problems include inconsistent heating, sparking or burning smells, and excessive noise during operation. The microwave is slow and is not fit for purpose.

b) Under-counter dishwasher: Our old dishwasher was donated and is probably over five years old. Regular problems include dishes not being cleaned properly, noisy operation and fastest wash cycle is three hours, so not energy efficient.

2) We would also like to purchase an air fryer for faster food cooking during our regular Warm Spaces sessions and coffee mornings. Air fryers are energy efficient because they use less energy, cook faster and retain heat well. Being smaller than our double or even single ovens, an air fryer would heat up faster.

3) We are also seeking support to help offset our rising energy costs following a recent crisis. On 29 November 2024, a cast iron pipe burst and flooded our foyer, leaving our central heating system out of action for nearly two months. As a temporary measure we had to rely on portable heaters to maintain warmth in rooms being used until the cast iron pipe was repaired on 14 January 2025. Based on our heating engineer's advice, the central heating must now remain turned on continuously, albeit at a lower temperature (below 50°C) to reduce the risk of further pipework failures. However, this is expected to significantly increase our energy expenses over the rest of the winter. Looking ahead, we are obtaining quotes to replace the central heating pipework system entirely, a project estimated to cost around £100,000, not including redecoration and impact on our building users. That will require separate capital funding. In the interim, we urgently need financial assistance to manage our escalating costs and ensure the continued operation of the Tech.

**Why do you feel your project is worthwhile?**

A) Upgrading the kitchen equipment to more energy-efficient models is a significant investment in sustainability, cost-effectiveness, and community impact:

1. Environmental Benefits

By replacing outdated appliances with energy-efficient options, such as a commercial microwave and dishwasher, and using a smaller air fryer instead of large oven, we will reduce the building's energy consumption. This decrease in energy usage directly translates to a smaller carbon footprint, aligning with global and local sustainability goals.

2. Cost Savings

The more energy-efficient appliances will consume less electricity and water, resulting in significant long-term cost savings for the Tech.

### 3. Improved Functionality

The more modern, efficient appliances will enhance the functionality of the Tech's kitchen. A commercial microwave and air fryer can prepare meals faster and with less energy, supporting large-scale events. A new dishwasher will streamline cleanup while conserving water and electricity, which will be critical as the Tech gets busier and has more catering events.

### 4. Enhanced Community Services

The Tech serves as a hub for events, workshops, and social gatherings. By upgrading to energy-efficient equipment, we can provide healthier, faster-prepared meals and improve kitchen operations, ensuring a better experience for everyone who uses the facility.

### 5. Educational Value

These upgrades provide an opportunity to educate our community on the importance of energy efficiency. Demonstrating the benefits of sustainable kitchen technology during cookery and healthy eating classes could inspire attendees to make eco-conscious decisions in their own lives.

B) The Tech serves as a vital hub for the local community, offering spaces for events, meetings, health and wellbeing workshops, and social gatherings. It provides a safe, warm, and accessible environment for people of all ages, including vulnerable groups such as the elderly, children, and those experiencing social isolation and loneliness.

Without adequate heating, the building cannot function effectively, limiting the activities, classes, events and support services we offer.

The recent flooding and subsequent heating failure have created an immediate challenge that needs addressing to prevent further disruption. The expected soaring energy costs will put an additional strain on the Tech's ability to operate, risking reduced access to the community services we provide.

## How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

With more energy-efficient equipment and adequate heating, the Tech can host more frequent and diverse events, bringing people together and fostering a sense of community. This strengthens local relationships and provides a space where individuals feel supported and connected.

**Case Study:** Honley residents, Mr and Mrs W regularly attend our Warm Spaces sessions and coffee mornings. Mr W, diagnosed with Alzheimer's in mid-2023, had a heart attack last year. Mrs W is his primary carer and finds it difficult coping on her own. They are both talkers and absolutely love coming to the Tech, to a warm and non-judgmental space, where they can enjoy a warm meal, good company and someone new to talk to. Just one example of the benefits of this project.

## Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Many of those who attend our Warm Spaces sessions and coffee mornings are local people, of all ages. We also provide free health and wellbeing activities to young and old, able-bodied and disabled people (we have excellent disabled access).

Many of our regular activity leaders and facilitators are local people, well known in the local community, and most of their participants are also local people, who then spread the word to other local people within their own local communities within the Holme Valley.

Many of our activities are supporting the local community to improve mental health and wellbeing, reduce stress, anxiety and depression which may be brought on by food poverty or worrying how the next bill is going to be paid. That's why many people prefer to come to the Tech.

### How will your project address the ongoing climate emergency?

Without adequate heating we cannot provide warm rooms, community spaces and communal areas for our building users.

Visitors to our weekly Connect Café Thursday coffee mornings can be connected or signposted to third party organisations to get advice and support on improving the thermal insulation of their homes, more energy efficient heating appliances, how to cut other utility costs, cooking on a budget, and access to emergency funding (e.g. HVS Hardship Fund etc).

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	<b>Amount requested from the Parish Council</b>
Kitchen equipment – Samsung Commercial Microwave	£335.99	Holme Valley Parish Council	£335.99
Kitchen equipment – Kenwood Dishwasher	£319.00	Holme Valley Parish Council	£319.00
Kitchen equipment – Caterlite Large Capacity Air Fryer	£83.99	Holme Valley Parish Council	£83.99
Contribution towards energy costs	£1,500	Holme Valley Parish Council	£1,500
<b>Project Total Cost</b>	<b>£2,238.98</b>	<b>Total amount requested from HVPC</b>	<b>£2,238.98</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No, we have not applied elsewhere for funding for this project.

**Has the group received a grant from the Parish Council in the last five years?**

YES

Please give details

£5,000 towards kitchen equipment (14 Dec 2021).

£10,000 towards provision of an accessible kitchen (25 Nov 2022).

£5,000 towards energy/utility bill costs (7 Feb 2023).

£5,000 towards Rock Room damp proofing, insulation and soundproofing (28 Sep 2023).

## **8 Documentation**

Please ensure you enclose the following with your application:



<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES

3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7. Anything else: -	NO

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	
Signature	
Date	28 January 2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	
Application meets criteria	Yes / No



<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Fund the website and promotional materials for the inaugural Children's Book Festival 2025 in the Holme Valley.

1 Contact Details	
Name of organisation	Holmfirth Book Festival CIC
Address	
Postcode	
Contact person	
Position in group	Director (voluntary position)
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2 About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/></li> </ul> <p>➤ Community Interest Company .....</p>										
<b>Charity Registration No</b>	N/A <span style="float: right;">If applicable</span>										
<b>When did the group start?</b>	27/12/2024										
<b>How many people are involved in running your group?</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Trustees</td> <td></td> </tr> <tr> <td style="text-align: right;">Unpaid Management Committee</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: right;">Paid F/T Staff</td> <td></td> </tr> <tr> <td style="text-align: right;">Paid P/T Staff</td> <td></td> </tr> <tr> <td style="text-align: right;">Volunteers (excluding Management Committee)</td> <td style="text-align: center;">6 (but in the process of recruiting more)</td> </tr> </table>	Trustees		Unpaid Management Committee	5	Paid F/T Staff		Paid P/T Staff		Volunteers (excluding Management Committee)	6 (but in the process of recruiting more)
Trustees											
Unpaid Management Committee	5										
Paid F/T Staff											
Paid P/T Staff											
Volunteers (excluding Management Committee)	6 (but in the process of recruiting more)										

## 3 Your Finances (your last full financial year)

<b>Financial Year</b>	N/A
<b>Income</b>	£0
<b>Expenditure</b>	£0
<b>Reserves held</b>	£0
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	N/A

## 4 Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		N/A
---	--	-----

<b>Account Name</b>	[REDACTED]
---------------------	------------

Sort Code

Account Number

5

**Your Project****Outline the project that you are seeking a grant for**

**We are creating a new Children's Book Festival for children, young people and their families in the Holme Valley and beyond to inspire a love of reading and books.**

**The festival in its first year will be hosted over a weekend and will include author and illustrator events, a story walk, a meet and greet book character event, and a used book swap.**

**Authors, volunteers and a venue (The Civic) are booked for the weekend of 27-28th September 2025 but we need to secure funding to promote the event through a website and a brochure.**

**Why do you feel your project is worthwhile?**

**The Children's Book Festival in the Holme Valley has been created by the team at Read Bookshop in Holmfirth, who have identified a need for children and young people to have in-person literary experiences to fuel their interest in reading.**

**Reading for pleasure is one of the most important predictors of performance at age 16, regardless of background (OECD, 2021). There is also a strong correlation between reading for pleasure and mental wellbeing (National Literacy Trust, 2018).**

**In our recent survey of eight primary and secondary schools within or very near to Holmfirth, only one third of schools have had access to an in-person author event in the last 12 months, and none of the schools at primary level had hosted an in-person event.**

**80% of the schools who were not able to host an author event this year cited cost/budget. Author events typically cost schools over £450 per author, per day to arrange and due to the small size of many of our local schools, this is cost prohibitive. By pooling resources in order to create a festival, we will be able to provide in-person author events for pupils from all over the Holme Valley and by working with schools we will be able to ensure those pupils and families most in need are able to attend.**

**We are committed to and experienced at inspiring young people to read and giving them access to a wide range of local and national authors by creating an annual celebration of children's books.**

## How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**Our knowledge of books, contacts with schools and libraries, and experience of organising school events, means that we are uniquely placed to ensure the success and positive impact of the festival.**

**In our survey, all primary school respondents said that reading was an area for improvement and focus in their schools in at least one of Early Years, KS1 or KS2. 50% of respondents at secondary level said that reading was an area for improvement.**

**Our plan is to provide access to an annual festival of live author events in the Holme Valley. We will work with schools and libraries in the Valley to ensure as many children and families attend as possible, while giving priority to those who would benefit the most. 100% of schools felt that the festival would be of interest to parents and their school communities and all schools surveyed were keen to be named as affiliated with the festival.**

**Affiliated local schools and local libraries would benefit from free allocations of tickets to distribute to families most in need. They would have the flexibility to determine those who are most in need as they have greatest knowledge of pupils and their families.**

**Crucial to the success of the Children's Book Festival is the promotion of it. We plan to do this through the creation of a new website dedicated to the festival to share information and sell tickets, alongside promotional materials that we can distribute digitally and in print (where necessary) to ensure we reach audiences.**

## Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**Festival events will be aimed at babies, young children and young people all the way up to the age of 20 with the priority being events for ages 0-11 in response to local need. However, it is expected that the majority of children will attend events with their families and therefore there will be an intergenerational benefit derived for the general population as a result; it will be a community focused festival.**

**We currently have capacity for 1800 people to attend events over the course of the weekend although some people may choose to attend more than one event.**

**The venue for the majority of events (The Civic) is fully accessible for those with disabilities and we will keep costs as low as possible to make the festival accessible to low income families. We want the inaugural Children's Book Festival to be as inclusive as possible.**

**In addition to this, due to the high profile of many of the authors already secured, it is hoped that the festival will attract tourism to the Holme Valley, bringing increased**

footfall and trade to local retail and food establishments and potentially those with overnight accommodation. We can't place a figure for this, but we will ask traders and retailers if they experienced an increase in footfall/income over the Festival weekend to help us understand the positive impact of the festival on their businesses. We will also be able to analyse the digital impact of our festival through social media promotions to understand how many people we have reached. Ticket sales will be broken down by postcode to understand the geographical spread of Festival event attendees, which will help us plan for our second festival.

#### How will your project address the ongoing climate emergency?

Currently, in order to attend live author events, families have to travel to Manchester, Ilkley or Huddersfield Literature Festivals however these festivals do not provide children's events on a large scale. We intend to bridge the gap and make children's author events accessible by public transport or on foot for the majority of people in the Holme Valley and the south of Huddersfield. We are working with the Director of the Huddersfield Literature Festival to ensure that the Holmfirth Book Festival will complement their offer. We will promote and encourage the use of walking and public transport on the festival website and in the brochure, giving clear instructions for both.

In addition to this, an exciting event on the weekend of the festival will be our Book Swap to encourage children to bring a pre-loved book to swap and encourage re-use. We intend to use local school pupils to help us run this event, helping to open up the conversation about the Climate Emergency and how sharing books is a brilliant way to make a difference to our planet and share the joy of reading for pleasure.

### 6 Grants from Holme Valley Parish Council Put an "X"

#### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



#### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	<b>Amount requested from the Parish Council</b>
Author costs	£1800 (£150 per author for 12 authors) plus £200 travel expenses	Ticket sales	£0
Venue hire – The Civic	£507 (this is after 40% discount for community project)	Ticket sales	£0
Technical support and equipment	£325	Ticket sales	£0
Design of brochure	£500	Holme Valley PC	£500
Design of bookmarks, banners, posters	£300	Ticket sales	£0
Website design and creation	£1000	Holme Valley PC	£1000
Printing/marketing costs	£800	Fundraising	£0
Health and Safety advice	£200	Ticket sales	£0
Insurance	(Estimated) £300	Ticket sales	£0
Interpreter/sign language	Awaiting costs	Ticket sales	£0
Volunteer support - Expected to be approximately 240hrs and approximately £3000 in true cost	£50 for expenses	£50 from ticket sales In-kind support from volunteers in the community.	£0
<b>Project Total Cost</b>	<b>Approx £5982</b>	<b>Total amount requested from HVPC</b>	<b>£1500</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

We are in the process of applying for a One Community grant to support us with author and venue costs to keep ticket prices as low as possible.

**Has the group received a grant from the Parish Council in the last five years?**

No

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	<b>YES</b>		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>3. Last 3 years accounts</b> (if you have them)	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>4. Copy of bank statements for the last 6 months</b> (NB brand new account in Jan 25 so no statements to provide at this stage)	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>7. Anything else: -</b> - Background information to explain who the volunteer management committee for Holmfirth Book Festival CIC are. - Budget and cashflow predictions	<b>YES</b>	<b>NO</b>	<b>N/A</b>

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.



- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	13/01/2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	

<p>or Date report received after project is complete</p>	
--	--

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Honley Open Gardens inc 14 local gardens and the library

1 Contact Details	
Name of organisation	Honley Business Association
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2 About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input checked="" type="checkbox"/> <b>Y</b></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
<b>Charity Registration No</b>	If applicable	
<b>When did the group start?</b>	2012	
<b>How many people are involved in running your group?</b>	Trustees	0
	Unpaid Management Committee	8
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	30

## 3 Your Finances (your last full financial year)

<b>Financial Year</b>	2023/24
<b>Income</b>	16000
<b>Expenditure</b>	14000
<b>Reserves held</b>	30000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	3.5k is held for maintenance of 4 x defibs 4k is held for youth activities 15k is held for CCTV replacement as required

## 4 Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	<b>NOT APPLICABLE</b>
---	-----------------------

<b>Account Name</b>	
<b>Sort Code</b>	

Account Number

5

**Your Project****Outline the project that you are seeking a grant for (Maximum 500 words)**

HBA is working alongside Friends of Honley and Friends of Honley Library under a voluntary committee organising Honley Open Gardens. This will be the third time we have held this event as it was first held in 2021 then 2023 as a bi-annual event.

Approx 14 residents with interesting gardens around Honley and its surrounds will all open their gates over the weekend for the community to visit.

Honley Library will be the hub where wristbands will be sold and musical entertainment will be provided most of the day. The library will show plans for the new garden supported by HVPC and hopefully FOH funding (this being paramount to provide the funding during 2025.) The library will also show the plans for the proposed extension and raise funding towards this over the weekend.

Within the brochure, that is free to collect from 4 weeks prior to the event, we will be including a link to plan journeys into Honley using public transport (buses and trains) to reduce traffic and reduce emissions.

Minibuses x 4 will be provided to ferry people to the outer gardens, but there are 6 gardens within a very short walking distance of Honley centre. This gives great options for people to stay local or visit the gardens surrounding Honley.

Our theme this year is "Green" and protecting our environment, so this will be highlighted throughout the brochure to show and encourage others to improve responsibility for our planet. We will also highlight a walking route taking people through Magdale to two gardens, again highlighting the bird boxes, bat boxes, bee sanctuary, orchard etc

Our brochure will show the gardens that are accessible for disabled and encourage walking as much as possible, the buses will also reduce cars travelling around separately so better for the environment.

**Why do you feel your project is worthwhile? (Maximum 500 words)**

**With the funding raised from this event we hope to contribute over £1.5k towards the library garden, ensure the planters throughout Honley are maintained, continue managing the community garden, finance the needs of the team who maintain Greycliffe cemetery and continue managing Honley Park front borders and the wild turf that was laid this year. We plan to plant up the back borders of Honley Park and plant 4 fruit trees in Honley Park All funds raised will go towards projects around Honley to improve biodiversity and keep Honley green (whilst reserving sufficient funds to run HOG in 2027)**

**How will your project benefit the people of the Holme Valley? (Maximum 200 words)**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**Not only does Honley Open Gardens benefit Friends of Honley by providing much needed funding for village projects it also enables Friends of Honley Library to showcase their offering and plans for garden and extension while raising funds, the scouts provide two of the mini buses (funded by the event) and we have bucket collections on the buses to earn additional funds for scouts and FOH, Eden Forest attend to promote their activities, Honley Village Community trust are being given a**

full page in the brochure to highlight Magdale and it’s plans and the food/drink businesses also benefit from increased visitors to the village. The community benefit from the weekend activities themselves and the improvements that FOH carry out in the village afterwards

**Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**All groups mentioned above and in the brochure we highlight gardens that are suitable for disabled or have toilet facilities**

**How will your project address the ongoing climate emergency? (Maximum 200 words)**

This year we are promoting “Looking after our environment” as the theme so the whole brochure will highlight the bee hotels, bat and bird boxes, hedgehog and fox holes, HVCT are writing a full page about their activities for conserving nature in Magdale and the dam and HOG are using Meltham Rec for car parking and promoting the use of walking to the central gardens and only using mini buses for the outer gardens to save lots of individual car journeys.

<b>6</b>	<b>Grants from Holme Valley Parish Council</b>	Put an “X”
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**Grant 1: Assets Grants**

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



**Grant 2: Projects, Events and Other Activities Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**

- The Parish Council can award more money than the maximum award in very special circumstances.

## 7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Four mini buses will be used over the weekend providing 2 routes	1100.00	HVPC	1000.00
Music	300.00	HOG Reserves	0
Tens Licences	100.00	Hog Reserves	0
Other expenses predicted based on last one	4000.00	Hog Reserves	0
<b>Project Total Cost</b>	<b>5,500.00</b>	<b>Total amount requested from HVPC</b>	<b>1000.00</b>

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES

*In 2020 £1000 towards Christmas Lights Event*

*In 2020 £1000 towards Youth Club activities*

*In 2021 £5000 towards replacing some CCTV*

*In 2021 £5000 to give to Kirklees towards play equipment for older youths and adults to be included in the re-new scheme for Jagger Lane Rec.*

*2021 £1000 towards Christmas activities*

*2022 £1560 CCTV Maintenance*

*2022 £1000 towards Christmas Activities*

*2023 £1560 CCTV Maintenance*

*2023 £1000 joint event Honley Open Gardens with FOHL, FOH*

*2023 £1000 Honley Map*

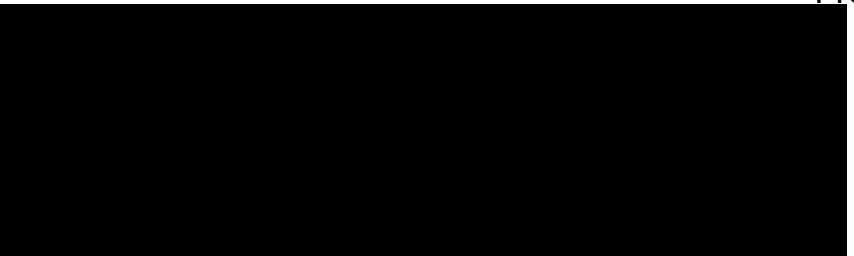
*2024 £1560 CCTV Maintenance*

	2024 £1250 Christmas in Honley  Please give details
--	---

<b>8 Documentation</b>	
Please ensure you enclose the following with your application:	
<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them)	YES
<b>4. Copy of bank statements for the last 6 months</b>	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
<b>7. Anything else: -</b>	YES

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p>	
<b>Name</b>	



Signature	
Position in organisation	
Date	

Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov)

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Contribution towards running costs of Holmfirth Food & Drink Festival

1 Contact Details	
Name of organisation	Holmfirth Food & Drink Festival
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2

## About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/></li> </ul> <p>➤ . Community Interest Company (CIC)</p>	
<b>Charity Registration No</b>	If applicable	
<b>When did the group start?</b>	2010	
<b>How many people are involved in running your group?</b>	Trustees	0
	Unpaid Management Committee	6
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	5

## 3

## Your Finances (your last full financial year)

<b>Financial Year</b>	30.04.24
<b>Income</b>	43,950
<b>Expenditure</b>	39,814
<b>Reserves held</b>	8,465
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held as a buffer/contingency against losses in future year

## 4

## Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	YES	NOT APPLICABLE
---	-----	----------------

<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

5

## Your Project

Outline the project that you are seeking a grant for

Following cancellation for two years during covid, the future of the festival was in doubt as the finances were in a poor state and business confidence in the town was low and some previous committee members stood down. However, thanks to a valiant effort from the remaining and new members, the festival has run successful events in 2022, 2023 and 2024 and is now one of the key festivals on the Holmfirth calendar of events. We are a not-for-profit organisation but since Covid we have managed to retain a small amount in reserve to help provide a contingency for future years.

The festival is primarily funded through sponsorship as stall fees only go some way to meeting our costs. Each year it becomes more difficult to seek sponsors particularly in the current economic climate where businesses are facing increased cost pressures and our costs are increasing likewise. Only two weeks ago, we were shocked to find out that our headline sponsor – Magic Rock Brewing – was going into administration and would not be able to sponsor this year's event as planned. This leaves us immediately with a £9000 shortfall. We are now frantically trying to find an alternative partner but most businesses have already allocated their 2025 budgets so it's quite possible we will not be able to find an alternative sponsor for this year.

On the expenses side, we were disturbed to find in 2024 that Kirkless had decided to increase its charge for us to hire the car parks by 300%, which had not been previously advised. We also supplied extra toilets due to the closure of the Market Hall. In addition, our costs for security will increase fairly significantly this year due to the hike in national living wage and increased NI. All of this puts additional strain on our expenditure, which we are not able to pass on.

Fortunately, we have built up some reserves that we may need to access but will need to source as many external funds as possible. A grant from the Parish Council is more important this year than ever to ensure that the festival can continue. We have always applied the Parish Council grant to help cover the costs charged to us by Kirklees for street cleaning. This amounts to around £2400 so the grant of £1500 for which we are applying will go some way to meeting these charges.

Why do you feel your project is worthwhile?

The festival brings c40,000 people into Holmfirth over the two-day festival, many of whom are from outside the area and the festival is seen as one of the core events that happen in the town throughout the year. This has the benefit of raising the profile of the town as a visitor destination.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**Local businesses benefit with the increased footfall from visitors to the festival, many of whom will return on other occasions. The general population benefit from having the amenity of a food and drink festival running in the town.**

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**The general population will benefit. There are circa 40,000 visitors and whilst a very high proportion of these will be from the Holme Valley, it is very difficult to be precise.**

**How will your project address the ongoing climate emergency?**

- We specify to stall holders that all takeaway items (incl cups and cutlery) must be made from re-cycled materials. Single use plastic and polystyrene are not allowed
- All licensed drinks vendors operate a deposit scheme for recyclable plastic ‘glasses’

**Drinking water is kindly made available by the Parish Council for all visitors to refill their own containers**

**6 Grants from Holme Valley Parish Council**

Put an “X”

**Grant 1: Assets Grants**

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

**7 Your Project Budget Plan**

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
<b>Project Total Cost</b>	<b>44,739</b>	<b>Total amount requested from HVPC</b>	<b>1500</b>

**Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.***

*No grants, just sponsorship from businesses*

<p><b>Has the group received a grant from the Parish Council in the last five years?</b></p>	<p>YES</p> <p>£1500 in 2024</p> <p>£1500 in 2023</p> <p>£1000 in 2022</p> <p>Please give details</p>
--	--

**8 Documentation**

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet) <b>**SEE END OF APPLICATION BELOW**</b>	YES
<b>3. Last 3 years accounts</b> (if you have them)	YES
<b>4. Copy of bank statements for the last 6 months</b>	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
<b>7. Anything else: -</b>	YES    NO    N/A

9

## Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Date

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

### Holmfirth Food & Drink Festival

#### Constitution

The Food & Drink Festival formed as a Community Interest Company. As such we have a small number of directors who also make up the management committee. We meet at least monthly to look at finances and discuss actions and matters arising. Our accounts are audited by Langricks in Holmfirth



# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

The grant would mostly pay for our rent and additional money for new resources/games/equipment.

1 Contact Details	
Name of organisation	Wooldale Community Group
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email

2

## About your organization

**What sort of group are you?** - put an 'x' in the box

- Unregistered community group
- Registered charity
- Other (please state)

**Charity Registration No**

If applicable

**When did the group start?**

*Thursday club 2005 Toddlers 2021*

**How many people are involved in running your group?**

Trustees	3
Unpaid Management Committee	3
Paid F/T Staff	None
Paid P/T Staff	None
Volunteers (excluding Management Committee)	3

3

## Your Finances (your last full financial year)

**Financial Year**

Jan 2024 to Dec 2024

**Income**

Included on additional sheet

**Expenditure**

**Reserves held**

**Describe the position of any reserves** ie how much is held against contingencies and whether any is earmarked for specific projects

Any reserves are used for buying refreshments & supplies. The amount left in the bank is from our previous HVPC grant & allocated to final payments on rent.

4

## Your Bank Account

**If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)**

N/A

**Account Name**

**Sort Code**

Account Number

5

**Your Project****Outline the project that you are seeking a grant for**

We need additional help with paying rent and would like to purchase some new games and resources for the clubs.

We have managed to negotiate the rental cost of our toddler session, so we no longer have to pay the half-hour set-up time in the hall. This allows us to ask for some of the money to go towards resources.

**Why do you feel your project is worthwhile?**

The two groups are lovely, welcoming clubs for both adults and children. They will never generate enough income for us to be able to pay our full rent and we will always struggle to make independent purchases of equipment. They are valuable to our community, being the only ones in the wooldale & Newmill area.

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Our projects already benefit both adults and children by offering social, interactive, and valuable opportunities between the two groups. It's a safe space to come to, to chat, socialize and enjoy. It benefits so many people in our community, younger & older!

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Toddlers- Many babies & toddlers along with parents, carers & grandparents too! Our volunteers find it valuable in their lives too.

Thursday Club- Children aged 6-11 years with the opportunity of becoming a young leader 11 plus. 22 registered children (not all attend every week)

**How will your project address the ongoing climate emergency?**

We are in a community with many families & children, so they are not having to travel a great distance to access the same clubs. Many of our members walk from the local area.

## 6 Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

## 7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Rent	£2,047.50	Hvpc & income	£800
Equipment/Resources/Games	£200	HVPC	£200

<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	<b>1,000</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No

**Has the group received a grant from the Parish Council in the last five years?**

YES

We received previous grants in January £1,000 towards rent and we received one in the August 2024 grants for lightweight tables £159.80

Please give details

**8**

## **Documentation**

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them)	YES
<b>4. Copy of bank statements for the last 6 months</b>	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
<b>7. Anything else: -</b>	NO

**9**

## **Declaration**

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.

- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Date

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

**For internal use only**

<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	

<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

The grant will fund the rent for our new mental health support group for local women in the Holme Valley.

1 Contact Details	
Name of organisation	Women's Open Talk Holmfirth
Address	The Tech 140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	



**2 About your organisation**

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input checked="" type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
<b>Charity Registration No</b>	If applicable	
<b>When did the group start?</b>	April 2023	
<b>How many people are involved in running your group?</b>	Trustees	
	Unpaid Management Committee	
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	4

**3 Your Finances (your last full financial year)**

<b>Financial Year</b>	
<b>Income</b>	
<b>Expenditure</b>	
<b>Reserves held</b>	
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	We started in April 2024 therefore we have not had a full financial year. We do not have a bank account, LS2Y hold any money for us.

**4 Your Bank Account**

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	<b>YES</b>	<b>NOT APPLICABLE</b>
---	------------	-----------------------

<b>Account Name</b>	[REDACTED]
<b>Sort Code</b>	[REDACTED]

Account Number

5

**Your Project****Outline the project that you are seeking a grant for**

We would like to continue to run Women Open Talk Holmfirth from The Tech twice a month. This is a peer-to-peer mental health support group for women over 18 years of age, that grew out of community discussion for support for women and with the help from the Tech who provided us with a room for free back in 2023. It's been a success and we are now looking to become independent and need to raise funds to pay for our rent at The Tech to enable the group to continue.

**Why do you feel your project is worthwhile?**

The project is becoming more established and better attended, showing there is a real need for a safe and confidential space to talk. There is also not another mental health support group specifically for women in the Holme Valley.

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The project will benefit the people of the Holme Valley by continuing to provide a safe space for women to attend without shame or judgement. This space allows them to speak freely with like-minded individuals and talk about any issue that are causing them worry or stress. It is also a space for ladies to attend who are lonely, or those who don't feel ready to talk yet they are able to come and listen until they feel ready to talk but they will be supported. All attendees can have a hot drink and a biscuit for free.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**Any women over 18, including disabled people, and ethnic minority females.**

**How will your project address the ongoing climate emergency?**

The group communicates mainly using social media and electronic means saving costs of printing. We use washable mugs and glasses for drinks reducing what we are throwing away. Also, by using a local community building, The Tech, we are reducing travel for people attending which helps reduce use of petrol.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Rent at The Tech (April 25 – April 26) £21 per hour	42 x 26 sessions = £1092.00	Holme Valley PC	£1092
Refreshments	£4 per session x 26 sessions+ £105.00	Donations, fundraising	£0

Leaflets/Flyers/Marketing	£200	Fundraising	£0
<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	<b>£1092</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No, we have no outstanding grant applications. We have previously received grants from TSL Community Champions re Domestic Violence Campaign (£500 Nov 2024) and TSL Well Connected Funding (£1000 April 2024).

**Has the group received a grant from the Parish Council in the last five years?**

YES / **NO**

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	<b>YES</b>		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	<b>YES</b>	NO	N/A
<b>3. Last 3 years accounts</b> (if you have them)	YES	<b>NO</b>	N/A
<b>4. Copy of bank statements for the last 6 months</b>	YES	<b>NO</b>	N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES	NO	<b>N/A</b>
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	YES	NO	<b>N/A</b>
<b>7. Anything else: -</b>	YES	NO	N/A

9

**Declaration**

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Date

24/01/2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

**For internal use only**

Date application received

Application meets criteria

Yes / No

Name of Committee reviewing application

Date of meeting

Minute number

Grant awarded

Yes / No

Amount awarded

<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

1 Contact Details	
Name of organisation	
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2

## About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input checked="" type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul> <p>.....</p>	
<b>Charity Registration No</b>	N/A <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	2010	
<b>How many people are involved in running your group?</b>	Trustees	0
	Unpaid Management Committee	5
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	5

## 3

## Your Finances (your last full financial year)

<b>Financial Year</b>	1 January 2024 to 31 December 2024
<b>Income</b>	£2028.56
<b>Expenditure</b>	£1331.50
<b>Reserves held</b>	£1020.62
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	Most of the reserves are restricted income, tied to expenditure on specific activities. The small amount of unrestricted reserves is needed to pay on-going expenses, eg room hire.

## 4

## Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	YES X	NOT APPLICABLE
---	----------	-------------------

<b>Account Name</b>	██
<b>Sort Code</b>	████████
<b>Account Number</b>	████████████████████



5

## Your Project

### Outline the project that you are seeking a grant for (Maximum 500 words)

The Friends have revived the tradition of commemorating major royal and national events on Cliff Rec. The latest of these was D-Day 80 on 6 June 2024. VE Day 80 is being celebrated as a national - and international - occasion. Our event is registered with the national Pageantmaster and will follow the decreed timings.

The evening will follow the same pattern as our previous national and royal events, with a brass band, the lighting of the beacon and speeches from local dignitaries, including the Deputy Lord Lieutenant of West Yorkshire and the Deputy Mayor of Kirklees.

Our more recent events have involved collaborative working with other local groups and organisations including Hade Edge Band, the 1st Holme Valley Scouts and Wooldale Wanderers AFC.

### Why do you feel your project is worthwhile? (Maximum 500 words)

We feel it is important for the Holme Valley to take part in a national and international occasion. We also feel that it is important to revive and maintain local customs. In July 1919, the end of the First World War was celebrated on the Rec with a bonfire, sports, comedians, running races and dancing.

Our events on the Rec are much more simple affairs but the Friends have found that this very simplicity is greatly appreciated by those who attend.

### How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

VE Day 80 will give all Holme Valley residents the opportunity to come together and be part of something larger. Coming together, in common reflection and enjoyment, by people who normally move in different circles is very powerful.

The impact of Covid has left a long shadow, with community participation having not quite regained pre-pandemic levels.

Although the event is open to visitors and local residents alike, most of those attending will be from the Holme Valley. The event is free.

### Who in the Holme Valley will benefit? How many people will benefit?

#### (Maximum 200 words)

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Our large-scale outdoor events usually attract over 500 people over the course of the evening. We expect a similar number of people will attend VE Day 80. The event is aimed at everyone. It will be widely advertised - including in local schools - using a variety of means, including posters, on-line listings and facebook.

### How will your project address the ongoing climate emergency? (Maximum 200 words)

The Friends are always conscious of our carbon footprint and try to keep it as small as possible. The event is not lit and we use a battery powered PA system, rather than using a generator.

We encourage participants to walk to our events, if possible. There is no provision for parking on the Rec.

As a group we re-cycle and re-use as much as possible.

6

## Grants from Holme Valley Parish Council

Put an "X"

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Projects, Events and Other Activities Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Band hire	£350	HVPC	£350
First aid	£280	HVPC	£280
Stewarding	£100	HVPC	£100
Fencing	£120	HVPC	£120
Printing - posters	£75	HVPC	£75
Toilet hire	£130	HVPC	£130
Sound system hire	£150	Donation	£0.00
<b>Project Total Cost</b>	<b>£1205</b>	<b>Total amount requested from HVPC</b>	<b>£1055</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

An application has been made to the National Lottery to fully fund the VE Day 80 event.

**Has the group received a grant from the Parish Council in the last five years?**

YES / NO

2024 Recurring grant of £500 for Carols on the Cliff  
 2024 D-Day 80 - £655 (£197.07 returned)  
 2023 Coronation - £951 (£184.28 returned)  
 2023 Beacon repair - £1000  
 2021 Platinum Jubilee - £525  
 2021 Carols on the Cliff - £200  
 Please give details

**8**

## Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	<input checked="" type="checkbox"/> YES		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
<b>3. Last 3 years accounts</b> (if you have them)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
<b>4. Copy of bank statements for the last 6 months</b>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> N/A
<b>7. Anything else: -</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> N/A

**9**

## Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

<b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b>	
<b>Name</b>	[REDACTED]
<b>Signature</b>	[REDACTED]
<b>Position in organisation</b>	Secretary
<b>Date</b>	27 January '25

**Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov)**

**Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.**

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

The grant would pay for the youth project to continue running and support young people of the Holme Valley.

1	Contact Details
Name of organisation	Café 100
Address	Holmfirth Tech 142 Huddersfield Road, Holmfirth
Postcode	HD9 3AR
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2 About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input checked="" type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
<b>Charity Registration No</b>	1086161 <small>If applicable</small>	
<b>When did the group start?</b>	2021	
<b>How many people are involved in running your group?</b>	Trustees	5
	Unpaid Management Committee	
	Paid F/T Staff	
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	2

## 3 Your Finances (your last full financial year)

<b>Financial Year</b>	2024
<b>Income</b>	£6000
<b>Expenditure</b>	£5881.58
<b>Reserves held</b>	£9086.03
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	Due to our change of circumstances the majority of this has been allocated to apy for the hire of a space to continue operating. Previously we did not need to pay rent.

## 4 Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>
---	--	-----------------------

<b>Account Name</b>	
<b>Sort Code</b>	

Account Number

5

**Your Project****Outline the project that you are seeking a grant for**

Café 100 has operated as a youth project for the past 24 years. Generally the project has operated out of a building adjoining the church in Holmfirth. Due to unfortunate events the space is no-longer suitable and we have been forced to look for a new home. We have opted to base ourselves at the Tech in Holmfirth to begin with whilst we investigate further options. Due to the new cost of hiring the space we would like a grant to try and cover outstanding cost we now face.

**Why do you feel your project is worthwhile?**

The project has stood as a beacon for the community of young people in Holmfirth. Often forgotten about due to the affluence of the area, the young people that attend the project come from varied backgrounds, and illuminate a cohort who are not as visible, making the project even more important. We offer a safe and approachable space for young people who often struggle to find somewhere that they feel secure and listened to. The café has been a place of warmth, and a place to talk, and often get advice that isn't available at home. Without this project the young people of our area will be losing a very much needed asset.

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This project has historically been for people who struggled to find a place to feel comfortable, and fit in. We have provided a refuge for young people who would otherwise be on the streets. Often feeling uncomfortable at home, the café offers a space to engage in positive relationships with adults and young people, developing skills which are beneficial to growth and life. By tackling anti-social behavior and helping build community ties with the young people we are able to directly benefit the people of the Holme Valley and surrounding area. The project will help to educate the young people and allow them to have a voice in local issues. Being based at the tech, we are able to be in the heart of the community and directly involve ourselves.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

This will directly benefit young people under the age of seventeen. We currently have a core of 12 attendees, which is growing steadily. Indirectly, this project will benefit the whole of the local community by improving the relationships between it's young people and others.

## How will your project address the ongoing climate emergency?

Through education and communication, we can address climate action with the young people. We intend to bring in outside speakers and address the issue through conversation, asking each of our young people's opinion and developing strategies of how they can actively be involved in changing the direction our climate emergency is heading.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Rental payment and additional support to employ our youth leader.	£1500	Holme Valley PC	£1500





- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Date

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

**For internal use only**

<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	

<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

This grant will allow the choir to organise a free singing workshop and short public concert within the Holmfirth Festival of Folk programme of events. The workshop will be advertised as open to all.

1 Contact Details	
Name of organisation	New Mill Male Voice Choir
Address	The choir is based at New Mill Club, Sheffield Rd., Holmfirth,
Postcode	HD9 7JT

Contact person	[REDACTED]
Position in group	Committee Member
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	([REDACTED])
Evening phone	[REDACTED]
Email	[REDACTED]

2

## About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• Registered charity <input checked="" type="checkbox"/></li> <li>• Other (please state)</li> </ul> <p>➤ ..... .....</p>	
Charity Registration No	1107731 <span style="float: right;">If applicable</span>	
When did the group start?	1991	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	8
	Paid F/T Staff	
	Paid P/T Staff	2
	Volunteers (excluding Management Committee)	52

3

## Your Finances (your last full financial

year)

Financial Year	to 30 Sept 2023
Income	£36157
Expenditure	£37495
Reserves held	£21610

<p><b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects</p>	<p>Below is the statement submitted to the Charity Commission ....</p> <p><i>The choir maintains sufficient reserves to manage uncertainty and meet major costs including...</i></p> <p><i>(a) replacing equipment ( instruments and uniforms etc) which cannot be met immediately from the annual operating budget.</i></p> <p><i>(b) Meeting advanced costs of large events which are recovered through ticket sales.</i></p> <p><i>(c) Providing resilience against any shortfall in anticipated planned activities</i></p> <p><i>(d) Planning to meet major costs in the medium term (2 to 3 years)</i></p> <p><i>The major uncertainty arises from the age profile of the choir: 50%+ over 70yrs. A membership strategy is in place to address this.</i></p>
--	---

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	██
Sort Code	██████████
Account Number	██████████

5 Your Project	
Outline the project that you are seeking a grant for	

To put on a singing workshop as part of the Holmfirth Festival of Folk ( May 9th to 11th 2025). This workshop will last an hour. During this time songs will be taught such that a short concert will then be given to the public.

The workshop will be free of charge to all adults plus children over the age of 16.

To ensure a successful event and to maximise the fun and enjoyment of the workshop a professional musical director and accompanist will be employed.

They will have significant experience in directing and conducting choirs and will have recognised musical qualifications.

#### **Why do you feel your project is worthwhile?**

The Holmfirth Festival of Folk has been a cultural annual event in the Valley for many years. We feel that this project is worthwhile as it broadens the activities and appeal of the Folk Festival and as such helps to keep this annual event viable. By introducing singing workshops to 'non singers' people will learn to experience the joy and happiness of singing.

#### **How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The project will benefit the people of the Holme Valley as it is open to all adults and children over the age of 16. The grant will also enable the event to be free to all thus encouraging as many people as possible to participate.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The event is open to all adults and children over the age of 16. We are hoping to attract well over 50 people.

**How will your project address the ongoing climate emergency?**

It is difficult to articulate how this event might address the climate emergency but singing is an environmentally gentle activity.

**6 Grants from Holme Valley Parish Council**  
Put an "X"

<p><b>Grant 1: Assets Grants</b></p> <ul style="list-style-type: none"> <li>• This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.</li> <li>• Maximum award is £5,000.</li> </ul>	
---	--

<p><b>Grant 2: Community Benefits Grants</b></p> <ul style="list-style-type: none"> <li>• This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.</li> <li>• Maximum award is £1,500.</li> </ul>	<b>X</b>
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- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Hire of space at Coopers Yard	£100	In kind from Coopers Yard	£0
Publicity material	£100	Donation from Holmfirth Festival of Folk committee	£0
Music sheets	£125	HVPC	£125
Professional fees for musical directors and piano accompanist	£500	HVPC	£500
Loan of piano/amplifier . Transport of equipment and set up/take down	£200	In kind from New Mill MVC and its volunteers	£0
	<b>£1025</b>		<b>£625</b>

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

NO

Please give details

<b>8 Documentation</b>			
Please ensure you enclose the following with your application:			
<b>1. This Application form</b>	YES		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
<b>3. Last 3 years accounts</b> (if you have them)	YES	NO	N/A
<b>4. Copy of bank statements for the last 6 months</b>	YES	NO	N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES	NO	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	YES	NO	N/A
<b>7. Anything else: -</b>	YES	NO	N/A

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	

**Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov).**

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/ phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**An afternoon tea for the village to commemorate 80 years since VE day  
this compliments the previous Honley Remembers events**

1	Contact Details
Name of organisation	Honley Village Community Trust
Address	The Village Hall Roundway Honley
Postcode	HD9 6DE

Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <li>Registered charity</li> </ul>
Charity Registration No	1195759 <small>If applicable</small>
When did the group start?	1993/4
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee) <i>Approx. 70</i>

3 Your Finances (your last full financial year)	
Financial Year	2023
Income	55520
Expenditure	68977

<b>Reserves held</b>	£50,000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held to cover significant work that may be required to ensure the safety of Magdale Dam

<b>4 Your Bank Account</b>		
<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>

<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

<b>5 Your Project</b>
<b>Outline the project that you are seeking a grant for</b>
We are wanting to put on an afternoon for the village similar to the very successful Coronation tea and complimenting the previous work we have done as a village Honley Remembers. There will be one sitting of 60 people and we are aiming to keep the cost for tickets at £7.50 so that we can be as inclusive as possible.
<b>Why do you feel your project is worthwhile?</b>
The project will help commemorate the day for those that remember it and help enlighten those that don't.

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**We hope that it will benefit across the community by not only being a pleasant afternoon with good food in a warm space but by thanking those that were part of it and helping explain the history of VE to those that weren't. We are hoping that generations will attend together so that experiences and history can be shared.**

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**The general population will benefit but we are hoping that some of the younger generation will come with parents and grandparents.**

**How will your project address the ongoing climate emergency?**

**It will bring people together under one roof using shared facilities however this is not an active part of this project**

**6  
"X"**

**Grants from Holme Valley Parish Council**

Put an

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

X

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

**7 Your Project Budget Plan**

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Afternoon tea supplies, i.e., tea cakes sandwich etc.	900	From our donations	450
<b>Project Total Cost</b>	800	<b>Total amount requested from HVPC</b>	400

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*



<p><b>Has the group received a grant from the Parish Council in the last five years?</b></p>	<p>Yes</p> <p><b>2024</b> – £840 Magdale management £200 Halloween party, £578 afternoon tea Easter bunny, £372 easter crafting, £1369 Magdale management, £2640 Magdale management</p> <p><b>2023:</b> £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas &amp; Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.</p> <p>£500 - Wreath Making</p> <p><b>2022:</b> £1k for wreath making workshops: £1k towards Honley Community Orchard.</p> <p><b>2021:</b> Village Hall Roof. £5k towards repair</p> <p><b>2020:</b> Honley Youth Project. £4k support</p> <p><b>2019:</b> Honley Remembers WW1 Project, £1k towards Info Board, &amp; seat for Park</p> <p>Please give details</p>
--	--

<b>8 Documentation</b>			
<p>Please ensure you enclose the following with your application:</p>			
<p><b>1. This Application form</b></p>	<p>YES</p>		
<p><b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)</p>	<p><b>YES</b></p>	<p>NO</p>	<p>N/A</p>
<p><b>3. Last 3 years accounts</b> (if you have them)</p>	<p><b>YES</b></p>	<p>NO</p>	<p>N/A</p>
<p><b>4. Copy of bank statements for the last 6 months</b></p>	<p><b>YES</b></p>	<p>NO</p>	<p>N/A</p>
<p><b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)</p>	<p>YES</p>	<p>NO</p>	<p><b>N/A</b></p>
<p><b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b></p>	<p>YES</p>	<p>NO</p>	<p><b>N/A</b></p>
<p><b>7. Anything else: -</b></p>	<p>YES</p>	<p>NO</p>	<p><b>N/A</b></p>

<b>9 Declaration</b>	
----------------------	--

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	29.01.2024

**Send the completed application form (with all supporting documentation) to:  
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
 If possible, email a copy of the grant application in Word to the Clerk at  
 clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	

<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

### In under 20 words, tell us what the grant would pay for?

The Make it Your Holmfirth volunteers, with a videographer, propose making a video to promote Holmfirth & the Holme Valley.

1 Contact Details	
Name of organisation	Holmfirth Forward
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email

2

## About your organisation

**What sort of group are you?** - put an 'x' in the box

- Unregistered community group
- Registered charity
- Other (please state)  /

➤ *Company limited by guarantee (not for profit)*

**Charity Registration No**

If applicable

**When did the group start?**

2019

**How many people are involved in running your group?**

Trustees	7
Unpaid Management Committee	20
Paid F/T Staff	0
Paid P/T Staff	0
Volunteers (excluding Management Committee)	4

3

## Your Finances (your last full financial year)

**Financial Year**

2022/2023

**Income**

£5,210

**Expenditure**

£0

**Reserves held**

£5,210

**Describe the position of any reserves** ie how much is held against contingencies and whether any is earmarked for specific projects

The reserves comprise grants and donations to support the setting up of the community market. 2023-24 accounts are in preparation. Most income, gained from market stall rental is restricted for market-related expenditure.

4

## Your Bank Account

**If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)**

**NOT APPLICABLE**

Account Name	
Sort Code	
Account Number	

<b>5</b>	<b>Your Project</b>
<b>Outline the project that you are seeking a grant for</b>	
<p>The grant will be used to produce a promotional video with the aim of encouraging visitors to come to the town by highlighting everything the Holme Valley has to offer – including scenery &amp; countryside, history, local events, groups and businesses.</p> <p>The video would be promoted widely. We want to position Holmfirth &amp; the surrounding area as a great place to live, work in and visit 😊.</p> <p>Three quotes for the video would be provided and we would aim to work with local companies to produce it.</p> <p>The MIYH team have experience in producing similar videos so would be able to storyboard the video and manage the process to keep the costs down where possible. We would need financial support for filming and editing of the video.</p>	
<b>Why do you feel your project is worthwhile?</b>	
<p>Tourism has contributed significantly to the Holmfirth and the Holme Valley economy. The town is changing, as are most centres and the draw for visitors is now very different to the one that attracted people here 20 years ago. Effective promotion is essential to ensure people in the Valley and in the surrounding areas know what is now on offer. The MIYH branding has been designed to communicate this offer.</p> <p>The video will be available to all stakeholders to use and smaller clips would also be produced to share on social media.</p> <p>Increased footfall will help keep the town vibrant and viable. Having people on the street is the essential ingredient for the success of our many independent retailers and hospitality venues.</p>	
<b>How will your project benefit the people of the Holme Valley?</b>	
The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
<p>Increased footfall will help keep the town vibrant and viable. Having people on the street is the essential ingredient for the success of our many independent retailers and hospitality venues.</p> <p>The buzz and busyness of the place makes it attractive and enjoyable. Deserted town centres are prone to vandalism and street crime. A place full of people feels safer and</p>	

more enjoyable. Ensuring Holmfirth stays alive will benefit residents as well as businesses.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**Everyone**

**How will your project address the ongoing climate emergency?**

**Encouraging local and home based tourism rather trips further afield. Many residents do not know what is on their door steps.**

**6**

**Grants from Holme Valley Parish Council**

Put an "X"

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	<b>Amount requested from the Parish Council</b>
<b>Filming and editing of the video.</b>	<b>£950</b>	Parish Council grant	<b>£950</b>
<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	<b>£950</b>

**Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.***

<b>Has the group received a grant from the Parish Council in the last five years?</b>	YES
	Please give details

<b>8 Documentation</b>	
Please ensure you enclose the following with your application:	
<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them)	NO



4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	NO
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	
Signature	
Date	29 January 2024

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	

<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
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<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

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Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Financial assistance for the running of the festival and to develop a new website in line with our ongoing requirements

1 Contact Details	
Name of organisation	The Holmfirth Musical Association Festival
Address	[REDACTED] Holmfirth
Postcode	[REDACTED]
Contact person	[REDACTED]
Position in group	Festival Administrator
Correspondence address	as above
Postcode	
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

## 2

## About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input checked="" type="checkbox"/> yes</li> <li>• Other (please state) <input type="checkbox"/></li> </ul> <p>.....</p>	
<b>Charity Registration No</b>	1041628 <small>If applicable</small>	
<b>When did the group start?</b>	1946	
<b>How many people are involved in running your group?</b>	Trustees	9
	Unpaid Management Committee	10
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	15

## 3

## Your Finances (your last full financial year)

<b>Financial Year</b>	year ending July 2024
<b>Income</b>	£2441-50
<b>Expenditure</b>	£2959-24
<b>Reserves held</b>	£5382-49
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	none held under restricted funding covenants.

## 4

## Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	YES <input checked="" type="checkbox"/>	<del>NOT APPLICABLE</del> <input type="checkbox"/>
---	--	---

<b>Account Name</b>	[REDACTED]
<b>Sort Code</b>	[REDACTED]
<b>Account Number</b>	[REDACTED]

5

## Your Project

### Outline the project that you are seeking a grant for

We would like to ask for a grant to partly cover some of our running expenses and help with the cost of building a new website and associated costs that is necessary for our administration of the festival. We need to build a communication system for competitors to enter on line and format the contents of the programme and balloting for the classes (for info a class is a category for entrants such as piano solo year 9 )

This will also include marketing the festival to reach as many competitors and audiences as possible.

A rolling grant would help us enormously if this were to be considered possible.

### Why do you feel your project is worthwhile?

We aim to provide a safe, welcoming environment for amateur musicians to perform and learn from a professional adjudicator and be encouraged in their music making. The festival has been in existence for over 70 years and until last year presented a platform for many musicians some who have gone on to become professionals... We want to continue and restart this part of the valleys' heritage and are starting again in 2025 with a new committee. We would like to develop and grow the festival for future generations and are looking forward to new developments. Music making for all is our aim and vision.

### How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

We know that music making has many benefits for mental, physical and cognitive health, social connection, cultural identity and social change. Its possibilities are endless and significant to life. We feel our festival can offer much to musicians of all ages and abilities in the Holme Valley and provide a platform to help with their performing alongside other musicians both in solo performances and groups including choirs. We also have family classes and provide a professional accompanist as part of the experience for instrumentalists..

### Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The Festival is open for performers of all ages and abilities and for audiences to enjoy the competitors.. We provide classes for many different groups and is totally inclusive. In total counting competitors and audiences our footfall has been on average 500. We are hoping to grow this by our increased marketing strategies.

We provide a choice of music from a broad spectrum from folk song to show music and classical and contemporary. Own choice of music is the chosen genre and there are classes for children and adults as well as families and choirs.

### How will your project address the ongoing climate emergency?

Whilst our aims of the festival do not address the climate emergency per se we feel we are meeting the criteria.

- 1 We are aiming to be totally digital in term of administration as we look forward hence the development of the website moving away from paper.
- 2 We are a local festival so travel is generally local and can be done using public transport.
- 3 We are supporting The Civic in their sustainability as a venue which is local and needs support. the festival has always been held there.

6

## Grants from Holme Valley Parish Council

Put an "X"

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Running Costs :Room hire Insurance Printing Volunteer expenses	£3000	Reserves and Grant Funding	£1000
Website development and marketing	£2000	Reserves and Grant funding	£500
Contingency		from reserves	
<b>Project Total Cost</b>		<b>Total amount requested from HVPC</b>	<b>£1500</b>

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

no

Has the group received a grant from the Parish Council in the last five years?

YES / NO

No

Please give details

## 8 Documentation



Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	17/01-25

Send the completed application form (with all supporting documentation) to:  
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
 If possible, email a copy of the grant application in Word to the Clerk at  
 clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
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Tel: 01484 687460



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Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

### In under 20 words, tell us what the grant would pay for?

To deliver four bespoke workshops to support the local organisations who deliver community activities in the Holme Valley.

1 Contact Details	
Name of organisation	Valleys Anchor CIC
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email

2

## About your organisation

**What sort of group are you?** - put an 'x' in the box

• Unregistered community group

• Registered charity

• Other (please state)

➤ *Community Interest Co*

**Charity Registration No**

*Company No 14689749*

If applicable

**When did the group start?**

*Feb 2023*

**How many people are involved in running your group?**

Trustees

Unpaid Management Committee 4

Paid F/T Staff 0

Paid P/T Staff 2

Volunteers (excluding Management Committee) 0

3

## Your Finances (your last full financial year)

**Financial Year**

*2023 /24*

**Income**

*41386.00*

**Expenditure**

*41205.00*

**Reserves held**

*£0*

**Describe the position of any reserves** ie how much is held against contingencies and whether any is earmarked for specific projects

*No reserves are held per se but we did go into 204/25 wih restriced funds for set projects worth over £5K*

4

## Your Bank Account

**If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)**

YES

NOT  
APPLICABLE

**Account Name**

**Sort Code**

5

## Your Project

**Outline the project that you are seeking a grant for**

We wish to work with the Parish Council to build on the success of the Big Community Celebration event held in Nov 2024, and the groups you have funded in recent years to support these local groups further. We propose to offer a training programme that will be delivered here in the Holme Valley to help these groups secure funds, volunteers and promote their offer.

We already support local groups and have directly worked with 3 groups who are applying to this funding round for the first time.

We would model this on the well regarded **TSL Training programme** offered in Kirklees and **People Helping People** events that have been run in the past by our organisation as part of the Council Contract we hold. At this point in time there is no contract for further work in 2025/26 and we are looking for funds to sustain some of what we have offered in the past. We have been funded for the past 2 years with the National *Leveling Up* funds (UKSPF). This has enabled us to do this work in the area for around 60 hours a month.

This will be an opportunity for local groups to train together and meet each other and identify common challenges and opportunities to collaborate.

Local groups could sign up for any of the 4 workshops. We would hope to attract at least 40 community activists to these events taking up between them the 80 places on offer .

**Workshops x 4**

Our current thinking is that these would be on the following topics

**Developing a sustainable funding strategy for your activity** – *going beyond grant applications*

**Improving communications with the community** – *so people know who you are, what you do and how they can get involved*

**Attracting and retaining volunteers to help your project** – *a big issue in the valley*

**Writing great funding applications-** *that tell the story of why you need funding and what difference it will make*

The workshops would have places for a maximum of 20 participants

**Note: if we get further funding for our contracted work in 25/26 we would commit to support all groups attending with further 1-2-1 support as requested. We are also keen to run this as a pilot with a view to making this an annual offer in the future with repeat funding from HVPC.**

### Why do you feel your project is worthwhile?

The focus for the programme is about fund raising to cover project costs; finding and keeping volunteers and improved communication as these are always the issues we get requests for help with.

The health of the voluntary sector it is seen as strong in the Holme Valley, but we feel that historic strength is at risk. Many established groups are now run by older people who now find themselves with other life challenges in regard to their own health and caring for relatives, including grandchildren. Many groups also operate in grand old buildings built in the heyday of the industrial revolution that are now expensive to heat and maintain. Membership of many groups has dropped off considerably and most groups are finding it hard to attract volunteers, Even the events and festivals that the area is famous for are in some cases struggling and some have already gone to the wall.

The area is still strong compared to other areas in terms of the vibrancy of the offer from the VCSE. But in terms of financial stability, membership, volunteers and active support from the local communities it is a lot weaker than its former self.

### How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

In a way most of the people that live and work in the area could well benefit in different ways. As is clear for us all to see the community are stepping up to run services that are still desperately needed. It is these community projects that make the area such a great place to live. Voluntary groups impact on all our lives be that managing the dozens of community buildings we have; running food banks & warm spaces; operating mental health projects; organising festivals , as well as running the local sports clubs & hobby groups.

Nearly all of this offer in the community is dependent on local volunteers now, including the Honley Library recently transferred to HVPC and run by the Friends group. We will support the groups like this to continue to offer their services to the wider population that liveS here.

### Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The places on the funded courses would only be available to projects operating in the area. If we can grow projects in terms of their reach, more local people will benefit from the community activities offered. In terms of numbers, we would hope that about **80 places** would be offered in total on the **4 courses** we hope to develop and offer. We would expect over half of these places to be taken up.

We ourselves are a local not for profit organisation and only operate in rural Kirklees with most of our activity to date being in the Holme and Colne Valleys where we have supported over 100 groups in the past 2 years alone.

### How will your project address the ongoing climate emergency?

We would look to use local facilities to deliver the training to reduce the need for people to travel to the courses often offered elsewhere in the region. We would reduce paper by using social medial, email & tech to promote the opportunity, take bookings and share resources. Some of the projects attending could be the very ones that are delivering projects that help groups be more sustainable or even reduce carbon production in the area in one way or another

<b>6</b>	<b>Grants from Holme Valley Parish Council</b>	Put an "X"
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<p><b>Grant 1: Assets Grants</b></p> <ul style="list-style-type: none"> <li>• This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.</li> <li>• Maximum award is £5,000.</li> </ul>	<div style="border: 1px solid gray; width: 40px; height: 40px; margin: 0 auto;"></div>
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<p><b>Grant 2: Community Benefits Grants</b></p> <ul style="list-style-type: none"> <li>• This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.</li> <li>• Maximum award is £1,500.</li> </ul>	<div style="border: 1px solid gray; width: 40px; height: 40px; margin: 0 auto; text-align: center; line-height: 40px;">X</div>
---	--

- |   |
|---|
| <ul style="list-style-type: none"> <li>• <b>If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></b></li> <li>• <b>The Parish Council can award more money than the maximum award in very special circumstances.</b></li> </ul> |
|---|

<b>7</b>	<b>Your Project Budget Plan</b>
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Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Venue Hire – 4 hours@ £21pnh x 4 sessions	£252.00	HVPC	£252.00.00
Free Lance Trainer Fees @ £350 x 2 workshops	£700.00	HVPC	£700.00
Anchor time – creation & delivery of workshops x 2	£600.00	Mostly HVPC £82 from VACIC	£518.00
Anchor time – creation and promotion of programme including liaison with HVPC etc.	£300.00	VACIC	
Anchor Support time for all programme Based on 3 hours administration per	£540.00	VACIC – funded out of restricted funds help for Anchor work that we can roll	

course for bookings, promotion plus 6 hours attendance to support freelancers on 2 courses.		forward.	
Misc. costs – travel expenses etc	£40.00	VACIC	
Refreshments	£30.00	HVPC	£30.00
<b>Project Total Cost</b>	<b>£2462.00</b>	<b>Total amount requested from HVPC</b>	<b>£1500.00</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

*No but we hold some funds in restricted funds that we would use to contribute to this work.*

<b>Has the group received a grant from the Parish Council in the last five years?</b>	NO  Please give details
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<b>8 Documentation</b>	
Please ensure you enclose the following with your application:	
<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet) <b>Articles of Association</b>	YES CIC
<b>3. Last 3 years accounts</b> (if you have them) <b>Only have been trading one year – books sent</b>	YES
<b>4. Copy of bank statements for the last 6 months</b>	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
<b>7. Anything else: -</b>	NO

<b>9 Declaration</b>
----------------------

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	
Signature	
Date	27.01.2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	

<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	



# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**A sports camp for SEND children to attend during school holidays.**

1 Contact Details	
Name of organisation	Project Communities CIC
Address	Office 7 Brewery Drive Lockwood Park
Postcode	HD4 6EN
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

## 2

## About your organisation

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input type="checkbox"/></li> <li>• Other (please state) <input checked="" type="checkbox"/></li> </ul> <p>➤ <i>Community</i></p> <p>.....</p>										
<b>Charity Registration No</b>	<i>n/a</i> <span style="float: right;">If applicable</span>										
<b>When did the group start?</b>	<i>04/2020</i>										
<b>How many people are involved in running your group?</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Trustees</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: right;">Unpaid Management Committee</td> <td style="text-align: center;">2</td> </tr> <tr> <td style="text-align: right;">Paid F/T Staff</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: right;">Paid P/T Staff</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: right;">Volunteers (excluding Management Committee)</td> <td style="text-align: center;">2</td> </tr> </table>	Trustees	4	Unpaid Management Committee	2	Paid F/T Staff	3	Paid P/T Staff	10	Volunteers (excluding Management Committee)	2
Trustees	4										
Unpaid Management Committee	2										
Paid F/T Staff	3										
Paid P/T Staff	10										
Volunteers (excluding Management Committee)	2										

## 3

## Your Finances (your last full financial year)

<b>Financial Year</b>	<i>30 April 2023</i>
<b>Income</b>	<i>278,918</i>
<b>Expenditure</b>	<i>274,781</i>
<b>Reserves held</b>	<i>£71,000</i>
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves have come from funding bids earmarked for specific projects for the next financial year.

## 4

## Your Bank Account

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>	<b>YES</b>	<b>NOT APPLICABLE</b>
---	------------	-----------------------

<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

## 5

**Your Project****Outline the project that you are seeking a grant for**

Our project aims to introduce SEND (Special Educational Needs and Disabilities) children aged 5-16 to a range of Para-Olympic sports. We will run sessions at A local community venue, providing accessible and inclusive opportunities to learn, and enjoy sports like wheelchair basketball, boccia, and seated volleyball as these activities were identified as a high need by the community.

Trained coaches will ensure activities are tailored to each individual need. This project will empower SEND children by boosting their physical fitness, confidence, and social skills. It will also promote inclusion and challenge social barriers by creating environments where children feel valued, capable and safe.

We have a list of interested SEND families who have signed up and are interested in accessing once the sessions are up and running during the holidays.

The project will encourage peer connections and promote awareness of Para-Olympic sports among participants and the local community. The program will run for one half term holiday with a potential to extend based on its impact and demand. We have partnered with schools, local SEND organisations, and will use social media platforms to reach further families and participants. We can put participants in touch with Social Prescribers and Community Connectors who can be used as a referral pathway.

Participant feedback, parent surveys, and progress tracking will help evaluate the program's success. Insights will guide the development of similar projects and ensure continuous improvement. This is an initiative inspired by the success of inclusive sports programs elsewhere, tailored to meet the unique needs of our local SEND community.

**Why do you feel your project is worthwhile?**

By introducing SEND children to Para-Olympic sports, the project fosters a sense of belonging and teamwork among young people of all different backgrounds in an area distinctly lacking in SEND provision! It builds connections between similar families and carers, to enable them to share experiences and offer each other support and some much-needed respite for when the sessions are on.

This project provides SEND children with opportunities to develop physical skills, confidence, and resilience, supporting them to reach their full potential. Engaging in structured sports activities from an early age can have a lasting impact on their overall development, preparing them for future challenges as well as helping our own coaches and local volunteers boost their CVs and work experiences enhancing employability skills.

The program will be free for participants in local buildings helping improve community spaces through usage helping them to become a more inclusive part of the community.

By addressing these priorities, our project not only uplifts SEND children but also strengthens the bonds within our local community, creating a foundation for greater inclusion and understanding throughout.

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Our project has been shaped directly by feedback and input from the local SEND community. We conducted face to face discussions with parents, SEND coordinators, and local schools, engaging over 30 individuals to understand the challenges and opportunities for SEND children in sports. Parents expressed a strong desire in a survey conducted by us for more inclusive activities that encourage their children’s physical and social development while creating a sense of belonging. Community members have been integral to developing the project. Local community venues have offered their facilities as hubs, ensuring accessibility for children and their families. Additionally, SEND organisations and parent networks have pledged their support to promote the project and identify participants who would benefit most. Since pitching the idea, 2 Volunteers, including parents, will be involved in delivery and supporting coaches during sessions and acting as ambassadors to share feedback. Local sports clubs have also expressed interest in collaborating to inspire participants and build awareness. By involving the community from the start and maintaining regular feedback channels, we ensure the program addresses their needs and priorities. This collaborative approach fosters a sense of ownership and ensures the project truly reflects the aspirations of the community it will serve.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Up to 20 Children with SEND needs under 16.

**How will your project address the ongoing climate emergency?**

N/A

**6**

**Grants from Holme Valley Parish Council**

Put an “X”

**Grant 1: Assets Grants**

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for

funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.

- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

**7 Your Project Budget Plan**

<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	<b>Amount requested from the Parish Council</b>
Coaching. £250 per day for 2 coaches. 4 days	£1000.00		£1000.00
Hire of facilities ( £80 a day)	£320.00		£320.00
Equipment	£520.00	We will fund this some of this.	£180.00
<b>Project Total Cost</b>	<b>1840.00</b>	<b>Total amount requested from HVPC</b>	<b>1500.00</b>

**Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.***

NO

**Has the group received a grant from the Parish Council in the last five years?**

YES

	Please give details
--	---------------------

<b>8 Documentation</b>			
Please ensure you enclose the following with your application:			
<b>1. This Application form</b>	YES		
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES		N/A
<b>3. Last 3 years accounts</b> (if you have them)	YES		N/A
<b>4. Copy of bank statements for the last 6 months</b>	YES		N/A
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	YES	NO	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	YES	NO	N/A
<b>7. Anything else: -</b>	YES	NO	N/A

<b>9 Declaration</b>	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p>	
<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	30/01/25

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**Children's Easter Afternoon Tea with the Easter Bunny - aged 3-11 years, held at the Village Hall**

**1**

## Contact Details

**Name of organisation**

Honley Village Community Trust CIO



<b>Address</b>	The Village Hall, Roundway, Honley, Holmfirth
<b>Postcode</b>	HD9 6DE
<b>Contact person</b>	
<b>Position in group</b>	
<b>Correspondence address</b>	
<b>Postcode</b>	
<b>Daytime phone</b>	
<b>Evening phone</b>	
<b>Email</b>	

**2 About your organisation**

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li><b>X</b> Registered charity</li> <li>• Other (please state)</li> </ul> <p>.....</p>	
<b>Charity Registration No</b>	1195759 <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	1993	
<b>How many people are involved in running your group?</b>	Trustees	10
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	

	Volunteers (excluding Management Committee)	<i>approx 75</i>
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<b>3 Your Finances (your last full financial year)</b>	
<b>Financial Year</b>	2023
<b>Income</b>	55520
<b>Expenditure</b>	68977
<b>Reserves held</b>	50000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

<b>4 Your Bank Account</b>		
<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>

<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

<b>5 Your Project</b>
<b>Outline the project that you are seeking a grant for</b>

**Our Afternoon Tea with the Easter Bunny has been a huge success and a total sell out for the last few years. With this in mind we are very keen to host this event again this year as we know it is something both the children and adults enjoy hugely. Not only with the children enjoy entertainment, music and party games from the DJ (Mike Andy) but they will have food, refreshments and leave with an Easter Egg delivered and given to them by the Easter Bunny. This is an event the children love and we can not describe the joy on their faces when they meet the Easter Bunny - it's magical!**

### **Why do you feel your project is worthwhile?**

**HVCT is committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley. Through our previous successful events over festive school holiday periods, we've seen firsthand the positive impact of bringing families and neighbours closer. This Easter, our vision is no different. We believe in creating magical moments that resonate with both children and parents alike. By applying for this grant, our aim is to hold an Afternoon Tea with the Easter Bunny - date still to be agreed, to be held at the Village Hall, where they can enjoy an afternoon of fun, dancing, games and food. The event will be open to children aged 3 - 13 years old**

**The continued cost of food rises can/does pose financial challenges for some families, especially in the continued climate. We believe Easter is a special time for families and we want to help create memorable moments for children. We believe this event, along with our other Easter initiatives and those held by HBA and the Library across at this time, will reach out to the community making Honley and the Holme Valley an even warmer and more inviting place for all.**

### **How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

**qty 40-45 x 3-11 year old children and their families across Honley.**

**The event will be heavily advertised on Social Media & The Honley Flyer. Posters will be printed and displayed in local shop windows & the Library and it will be shared with the school so they can display on their notice boards.**

### **Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

**Families and children aged 3-11 years who live in Honley and The Holme Valley.**

### **How will your project address the ongoing climate emergency?**

**We are very conscious of the ongoing climate challenges and we aim to play our part as much as possible. We aim to use as much sustainable resources and recycle where possible. We will use cardboard not plastic where possible**

**6**  
"X"

**Grants from Holme Valley Parish Council**

Put an

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

**X**

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

**7**

**Your Project Budget Plan**

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Children's DJ entertainment	£180		
Food & drinks for 45 children	135	From ticket sales	135
Party Boxes, Cups & Table Clothes	40		
Easter Eggs x40 (@1.50 each)	67.50	From our donations	67.50
Printing - Posters & Tickets	10	From our donations	10
<b>Project Total Cost</b>	<b>432.50</b>	<b>Total amount requested from HVPC</b>	<b>220</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

No

**Has the group received a grant from the Parish Council in the last five years?**

YES  
 2024 – £840 Magdale management £200 Halloween party, £578 afternoon tea Easter bunny,  
 £372 easter crafting, £1369 Magdale management,  
 £2640 Magdale management  
 2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.  
 £500 - Wreath Making  
 2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.  
 2021: Village Hall Roof. £5k towards repair  
 2020: Honley Youth Project. £4k support  
 2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

**8****Documentation**

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	<b>YES</b>
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	<b>YES</b>
<b>3. Last 3 years accounts</b> (if you have them)	<b>YES</b>
<b>4. Copy of bank statements for the last 6 months</b>	<b>YES</b>
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	<b>N/A</b>
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	<b>N/A</b>
<b>7. Anything else: -</b>	<b>YES    NO    N/A</b>

**9****Declaration**

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Date

31 January 2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

**For internal use only**

**Date application received**

**Application meets criteria**

Yes / No

<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	



# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant is to provide the children of Honley with a free Easter Crafting Workshop

1 Contact Details	
Name of organisation	Honley Village Community Trust CIO

<b>Address</b>	The Village Hall, Roundway, Honley, Holmfirth
<b>Postcode</b>	HD9 6DE
<b>Contact person</b>	
<b>Position in group</b>	
<b>Correspondence address</b>	
<b>Postcode</b>	
<b>Daytime phone</b>	
<b>Evening phone</b>	
<b>Email</b>	

**2 About your organisation**

<b>What sort of group are you?</b> - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li><b>X</b> Registered charity</li> <li>• Other (please state)</li> </ul> <p>.....</p> <p>.</p>	
<b>Charity Registration No</b>	1195759 <span style="float: right;">If applicable</span>	
<b>When did the group start?</b>	1993	
<b>How many people are involved in running your group?</b>	Trustees	10
	Unpaid Management Committee	10
	Paid F/T Staff	

	Paid P/T Staff	
	Volunteers (excluding Management Committee)	<i>approx 75</i>

**3 Your Finances (your last full financial year)**

<b>Financial Year</b>	2023
<b>Income</b>	55520
<b>Expenditure</b>	68977
<b>Reserves held</b>	50000
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

**4 Your Bank Account**

<b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b>		<b>NOT APPLICABLE</b>
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<b>Account Name</b>	
<b>Sort Code</b>	
<b>Account Number</b>	

**5 Your Project**

**Outline the project that you are seeking a grant for**

Following on from the success of our previous creative workshops including Christmas, Easter and Halloween for children of Honley aged 3-11years we would like to run an Easter creative workshop this again this year.

We have received such wonderful feedback from parents who have brought their children to these events and witnessed first hand how much enjoyment the children receive too.

While there will be set elements the children will be able to make they will be encouraged to let their creative mind wander to design and glitter until their hearts content.

Our aim is to run one FREE workshop on a date to be agreed ahead of Easter, and it will be open to c 40 children from the village and holme valley.

The grant will go towards buying the essential arts and craft items to enable this workshop to take place including Easter Bonnet to decorate, child friendly glue, card, etc. We will be judging the Easter bonnet decorations and we would like to give the children a prize for the winners and all who take part.

The event will be a fun safe environment for children to come together with family to release their creative flare and importantly to take home with them what they have made.

The event will be advertised in the Honley Flyer, on Social Media and on posters within local shops. The posters will also be shared with the Library and school so that we can reach as many local residents as possible.

**Why do you feel your project is worthwhile?**

We are committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley and through the events we have already held, we've seen firsthand the positive impact of bringing families and neighbours closer. This Easter our vision is no different. We want to create magical moments that resonate with both children and parents alike.

We received such wonderful positive feedback from families who have attended our previous workshops and they are very much looking forward to attending them again this year. We aim to reach out to as many new families as possible so that we can ensure we are fostering a strong sense of community spirit.

The smile on the children's faces makes this event all worth while

**How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Children aged 3-11years & their families in Honley. The workshops will be held at the village hall, honey a safe, central area that is accessible to all.

**Who in the Holme Valley will benefit? How many people will benefit?**

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

40 children aged 3-11 years (and their parents / grandparents)

**How will your project address the ongoing climate emergency?**

We will encourage up-cycling and recycling of items, and source natural products for decorative items. Where possible we will reach out to the local community using social media to see if they have any craft items they can donate.

**6 Grants from Holme Valley Parish Council** Put  
an "X"

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

**X**

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- The Parish Council can award more money than the maximum award in very special circumstances.**

<b>7 Your Project Budget Plan</b>			
<b>Item</b>	<b>Cost</b>	<b>Where will the funding come from?</b> - reserves, fundraising, donations, other grant awards or Holme Valley PC	<b>Amount requested from the Parish Council</b>
Crafting items including Easter Bonnets, card, paints, paintbrushes etc	50		
40 x Easter Eggs at £1.50 each	60		
Posters	10		
<b>Project Total Cost</b>	<b>120</b>	<b>Total amount requested from HVPC</b>	<b>120.00</b>

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

*No - however we will reach out to the local community to ask for any crafting donations, these always come in handy for all our workshops for the children.*

<p><b>Has the group received a grant from the Parish Council in the last five years?</b></p>	<p>YES</p> <p>2024 – £840 Magdale management £200 Halloween party, £578 afternoon tea Easter bunny, £372 easter crafting, £1369 Magdale management, £2640 Magdale management</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas &amp; Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements. £500 - Wreath Making</p> <p>2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, &amp; seat for Park</p>
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<h2 style="margin: 0;">8 Documentation</h2>	
<p>Please ensure you enclose the following with your application:</p>	
<p><b>1. This Application form</b></p>	<p><b>YES</b></p>
<p><b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)</p>	<p><b>YES</b></p>
<p><b>3. Last 3 years accounts</b> (if you have them)</p>	<p><b>YES</b></p>
<p><b>4. Copy of bank statements for the last 6 months</b></p>	<p><b>YES</b></p>
<p><b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)</p>	<p><b>N/A</b></p>
<p><b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b></p>	<p><b>N/A</b></p>
<p><b>7. Anything else: -</b></p>	<p>YES    NO    N/A</p>

**9 Declaration**

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	
Signature	
Date	31st January 2025

**Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov).**

**For internal use only**



<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	
<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

### In under 20 words, tell us what the grant would pay for?

To enable Young people of the community to access coaching staff required to support the participation on a countywide Netball event.

1	Contact Details
Name of organisation	Hepworth Hurricanes Netball Club
Address	Hepworth United Football Club Far Lane Hepworth Holmfirth (Training out of Holmfirth high school.)
Postcode	HD9 1RN
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <li>• Unregistered community group <input type="checkbox"/></li> <li>• Registered charity <input checked="" type="checkbox"/></li> <li>• Other (please state) <input type="checkbox"/></li> </ul>	
Charity Registration No	1163904 <small>If applicable</small>	
When did the group start?	May 2021	
How many people are involved in running your group?	Trustees	5
	Unpaid Management Committee	17
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	45

3 Your Finances (your last full financial year)	
Financial Year	September 2023 to August 2024 (Due to how our season runs)
Income	£33,853
Expenditure	£38,244.99
Reserves held	£500
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Our reserves are kept for emergency costs

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
--------------	--

Sort Code

Account Number

5

**Your Project****Outline the project that you are seeking a grant for**

This is new territory for our young people to embrace and it is an important first step for our young and developing Netball Club. We aim to take around 50 young people aged between 11-16 years to participate in a residential 'Festival of Netball' organised by Super League Team - Leeds Rhinos that will be held in Skegness. This will give our youngsters a taste of elite competition and the opportunity to represent their club and the Holme Valley community, whilst building new friendships and relationships encouraging a more cohesive team ethos that continues to support building confidence and resilience and raises the aspirations of our young people.

This opportunity has arisen as a result of the work done over the last two/ three seasons, our schedule supports a variety of weekly training sessions for participants aged 7-70+ that offer different talent pathways. The club (we are a community group - working within the umbrella of the football club) enables all age groups to play in the local leagues, whilst also supporting the development of Coaching Staff, Umpires, First Aiders and Safeguarding Officers - through various training platforms. Our Coaches are all volunteers and active members of the club, who give a huge amount of their time to develop these squads, and to enable participation in this competition we need to send six Coaching staff to accompany the teams, this highlights the need to offer financial support for accommodation, travel and subsistence for two days. However it is even more important as these individuals offer moral support, they are indeed role models and confidants to the young people they work with and their attendance supports the wellbeing of all of our club members.

**Why do you feel your project is worthwhile?**

Its value is seen in the development of all of our participants - our members total 220 across the broad spectrum of age and ability. Participants are able to enhance their levels of skill and attainment. Netball embraces and promotes physical, mental and social wellbeing - these are key ingredients for all ages to enrich their experiences whilst actively taking part.

It's important to note here that participation offers peer mentoring, role models and Leadership opportunities that involves decision making and taking responsibility. It also offers a safe space for many, those facing personal challenges and some experiencing loneliness. Being a part of a community group in the Holme Valley instils a real sense of pride when we step out on Court.

## How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

People aged from 7-70 are able to benefit by attending sessions to keep themselves fit and healthy, the club affords so many opportunities for all members to embrace, whether it be in a playing, coaching or welfare capacity, the option to upskill in a safe and supported environment is offered to all.

Through this residential Festival we are delighted to be able to offer 50 young people the chance to represent the Holme Valley and would look to afford many more opportunities going forward.

## Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Our diverse membership of around 220 participants showcases that everyone is welcome - there are plenty of different sessions on offer that the people of the Holme Valley can find the one that suits them best. From junior participation, to the teenage years rising to the senior age ranks, and Walking Netball which embraces older participants and helps maintain mobility and social cohesion, and there's also a group for those returning to play after a long period - all sessions have the guarantee of offering both fun and fitness.

The club runs sessions for senior ages across all 12 months, and 11 months for all junior participants. Our location is easily accessible and is just off the main road serviced by public transport if needed.

## How will your project address the ongoing climate emergency?

Our activity offers a low impact to the neighbouring environment, many of our members are able to walk to our sessions held at Holmfirth High School, using local facilities set at the heart of the community reduces the need to travel.

All communication is done electronically and the same occurs for promoting our programmes across the community - reducing the need for paper.

Our members bring their own drinks bottles that are refillable on site.

Our equipment is well maintained and resourced where possible by using recycled materials - for example Team Kit, Bibs and Match Balls.

6

## Grants from Holme Valley Parish Council

Put an "X"

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

## Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Coaches Expenses x 6	£540	Holme Valley PC	£540
Coaches Accommodation x 6	£960	Holme Valley PC	£960
Player and Parent Accommodation	£14,080	Fundraising and self-funded	£0
Squad T-shirts (44)	£792	Sponsorship	£0
Courts Costs for Training	£8,000	Monthly Subs	£0
First Aiders x6	£612	Monthly Subs	£0
Qualified Safeguarding personnel x6	£252	Monthly Subs	£0
DBS x12	£216	Monthly Subs	£0
Coaching Qualifications	£2,160	Donations and Monthly Subs	£0

Dresses	£1,144	Sponsorship	£0
<b>Project Total Cost</b>	<b>£28,756</b>	<b>Total amount requested from HVPC</b>	<b>£1,500</b>

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

NO

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

<b>1. This Application form</b>	YES
<b>2. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)	YES
<b>3. Last 3 years accounts</b> (if you have them) – I have attached the last 2 years accounts but in different formats as we have only been running for 3 years and have been building our structure. The first years finances ran through the football club so we don't have a full break down.	YES
<b>4. Copy of bank statements for the last 6 months</b> – We only have 5 months if you need the month before I can ask the football club at request as we previously banked into the same central account.	YES
<b>5. Copies of written estimates/quotations for capital purchases</b> (if relevant)	N/A
<b>6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>	N/A
<b>7. Anything else: -</b>	N/A

## 9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	31/01/2025

**Send the completed application form (with all supporting documentation) to:  
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.  
If possible, email a copy of the grant application in Word to the Clerk at  
clerk@holmevalleyparishcouncil.gov.**

<b>For internal use only</b>	
<b>Date application received</b>	
<b>Application meets criteria</b>	Yes / No
<b>Name of Committee reviewing application</b>	
<b>Date of meeting</b>	
<b>Minute number</b>	
<b>Grant awarded</b>	Yes / No
<b>Amount awarded</b>	
<b>Legal power under which award is made</b>	
<b>Date applicant is notified by email/phone of the outcome</b>	
<b>Date when formal letter of award is posted</b>	
<b>Date when payment is made</b>	



<b>Date blank Grant Audit Form is posted</b>	
<b>Date completed Grant Audit Form received</b>	
<b>or Date report received after project is complete</b>	

Date: 14/01/2025

## Holme Valley Parish Council

Page 1

Time: 16:14

## HSBC Current A/C

## List of Payments made between 01/11/2024 and 30/11/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/11/2024	HSBC	2425/08/13	9.00	F&M 2425 12	Bank Charges
08/11/2024	Rescue One Medical Ltd	2425/08/14	396.00	Council 2425 94	Medical 1st Responder
08/11/2024	HCHCT	2425/08/15	342.80	F&M 2425 12	Room Hire - Big Celebration
14/11/2024	Brockholes Bowling Club	2425/08/16	4,200.00	Council 2425 77	Grant - toilets development
14/11/2024	Cartworth Moor Cricket Club	2425/08/17	2,500.00	Council 2425 77	Grant - solar panels
14/11/2024	Holme Village Community Centre	2425/08/18	5,000.00	Council 2425 77	Grant - installation of toilet
14/11/2024	Just Hoop CIC	2425/09/19	5,000.00	Council 2425 77	Grant - basketball project
14/11/2024	Friends of Honley	2425/08/20	1,500.00	Council 2425 77	Grant - seasonal planting
14/11/2024	Holmfirth Harriers	2425/08/21	5,000.00	Council 2425 77	Grant - solar panels
14/11/2024	Sharing Memories	2425/08/22	1,490.00	Council 2425 77	Grant - artist fees etc
14/11/2024	Honley Village Community Trust	2425/08/23	840.00	Council 2425 77	Grant - Welcome Club
14/11/2024	Holmfirth Film Festival	2425/08/24	1,000.00	Council 2425 77	Grant - venue hire
14/11/2024	Friends of Honley Library	2425/08/25	850.00	Council 2425 77	Grant - children's activities
14/11/2024	Wooldale Community Group	2425/08/26	159.80	Council 2425 77	Grant - folding tables
14/11/2024	Holmfirth Tech	2425/08/27	1,500.00	Council 2425 77	Grant - Warm Spaces project
14/11/2024	The Nest Holmfirth CIC	2425/08/28	1,357.50	Council 2425 77	Grant -parent support sessions
14/11/2024	Arts for Health	2425/08/29	1,500.00	Council 2425 77	Grant - room hire for sessions
14/11/2024	Honley Village Community Trust	2425/08/30	200.00	Council 2425 77	Grant - Halloween Party
14/11/2024	Holme Village Community Centre	2425/08/31	200.00	Council 2425 77	Grant - IN ERROR
14/11/2024	Friends of Cliff Rec	2425/08/32	500.00	Council 2425 77	Rolling Grant - Carols event
14/11/2024	Holmfirth Arts Festival	2425/08/33	1,500.00	Council 2425 77	Rolling Grant - Flow Project
14/11/2024	Holme Valley Patient Transport	2425/08/34	1,000.00	Council 2425 77	Grant - to above
15/11/2024	West Yorkshire Pension Fund	2425/08/35	958.19	F&M 2425 12	Pensions
15/11/2024	HMRC	2425/08/36	1,479.92	F&M 2425 12	PAYE Tax and NI
15/11/2024	Salaries Staff	2425/08/37	1,743.23	F&M 2425 12	Salary Staff 02
15/11/2024	Salaries Staff	2425/08/38	1,570.18	F&M 2425 12	Salary Staff 04
15/11/2024	Time In Time Out Media	2425/08/39	252.00	F&M 2425 12	Council News
15/11/2024	Salaries Staff	2425/08/40	1,442.49	F&M 2425 12	Salary Staff 05
21/11/2024	Scholes Methodist Church	2425/08/41	40.00	Council 2425 94	Christmas Tree event
21/11/2024	Tracey Ferguson - Rock Inn	2425/08/42	250.00	Council 2425 94	Grant - Christmas Tree
21/11/2024	Holmbridge Church	2425/08/43	80.00	Council 2425 94	Grant - Christmas Tree lights
21/11/2024	Honley Business Association	2425/08/44	250.00	Council 2425 94	Grant - Christmas Tree
21/11/2024	Hade Edge Action	2425/08/45	94.00	Council 2425 94	Grant - Christmas Tree
21/11/2024	Hepworth Community Association	2425/08/46	94.00	Council 2425 94	Grant - Christmas lights
21/11/2024	Netherthong Commy Partnership	2425/08/47	250.00	Council 2425 94	Grant - Christmas Tree
21/11/2024	British Telecom	2425/08/48	56.47	F&M 2425 12	Internet and Phone
22/11/2024	Information Commissioner's Off	2425/08/01	35.00	F&M 2425 12	ANNUAL CERTIFICATE
22/11/2024	Information Commissioner's Off	2425/08/01	-35.00		Reverse annual certificate
26/11/2024	Maintenance Contractor	2425/08/49	2,284.50	F&M 2425 12	Maintenance
26/11/2024	Maintenance Contractor	2425/08/50	258.79	F&M 2425 12	Expenses
27/11/2024	Enterprise Print	2425/08/02	92.00		PRINTING - BIG CELEBRATION
27/11/2024	Zest for Print	2425/08/03	271.20	COUNCIL 2425 94	BANNERS FOR BIG CELEBRATION
27/11/2024	DK PRINT LTD	2425/08/04	39.00	COUNCIL 2425 94	FLYERS - TOURISM STRATEGY
27/11/2024	Time In Time Out Media	2425/08/05	252.00	F&M 2425 12	COUNCIL NEWS
27/11/2024	West Yorks Combined Authority	2425/08/06	1,971.00	F&M 2425 12	HV MINIBUS SERVICE

Continued on Page 2

Date: 14/01/2025

## Holme Valley Parish Council

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Time: 16:14

## HSBC Current A/C

## List of Payments made between 01/11/2024 and 30/11/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/11/2024	West Yorks Combined Authority	2425/08/07	1,908.00	F&M 2425 12	HV MINIBUS SERVICE
27/11/2024	Staff 02	2425/08/08	15.59	F&M 2425 12	REIMBURSEMENT ZOOM
27/11/2024	British Telecom	2425/08/09	97.84	F&M 2425 12	INTERNET AND PHONE
27/11/2024	Staff 05	2425/08/10	50.00	F&M 2425 12	REIMBURSEMENT ADVERTISING
27/11/2024	YLCA	2425/08/11	105.30	F&M 2425 12	WEBINAR - CHAIRING SKILLS
27/11/2024	Enterprise Print	2425/08/02	-92.00		Reverse Printing Leaflets
27/11/2024	Zest for Print	2425/08/03	-271.20		Reverse Banners
27/11/2024	DK Print Ltd	2425/08/04	-39.00		Reverse Flyers
27/11/2024	Time In Time Out Media	2425/08/05	-252.00		Reverse Council News
27/11/2024	West Yorks Combined Authority	2425/08/06	-1,971.00		Reverse HV Minibus
27/11/2024	West Yorks Combined Authority	2425/08/07	-1,908.00		Reverse HV Minibus
27/11/2024	Staff 02	2425/08/08	-15.59		Reverse Reimbursement
27/11/2024	British Telecom	2425/08/09	-97.84		Reverse Internet and Phone
27/11/2024	Staff 05	2425/08/10	-50.00		Reverse Reimbursement
27/11/2024	YLCA	2425/08/11	-105.30		Reverse Webinar
27/11/2024	DK Print Ltd	2425/08/04	39.00	Council 2425 94	Flyers - Tourism Strategy
27/11/2024	DK Print Ltd	2425/08/04	-39.00		Reverse - Flyers - Tourism
30/11/2024	Unity Trust	2425/08/12	6.45	F&M 2425 53ia	SERVICE CHARGE
30/11/2024	Unity Trust	2425/08/12	-6.45		Reverse Service Charge
<b>Total Payments</b>			<b>47,148.87</b>		

Date: 14/01/2025

**Holme Valley Parish Council**

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**Unity Trust Current Account T2****List of Payments made between 01/11/2024 and 30/11/2024**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/11/2024	Information Commissioner's Off	2425/08/01	35.00	F&M 2425 12	Annual Certificate
27/11/2024	Enterprise Print	2425/08/02	92.00	Council 2425 94	Leaflets - Big Event
27/11/2024	Zest for Print	2425/08/03	271.20	Council 2425 94	Banners
27/11/2024	DK Print Ltd	2425/08/04	39.00	Council 2425 94	Flyers - Tourism Strategy
27/11/2024	Time In Time Out Media	2425/08/05	252.00	F&M 2425 12	Council News
27/11/2024	West Yorks Combined Authority	2425/08/07	1,908.00	F&M 2425 12	HV Minibus Service SEP
27/11/2024	Staff 02	2425/08/08	15.59	F&M 2425 12	Reimbursement Zoom
27/11/2024	British Telecom	2425/08/09	97.84	F&M 2425 12	Internet and Phone
27/11/2024	Staff 05	2425/08/10	50.00	F&M 2425 12	Reimbursement Advertising
27/11/2024	YLCA	2425/08/11	105.30	F&M 2425 12	Webinar - Charing Skills
30/11/2024	West Yorks Combined Authority	2425/08/06	1,971.00	F&M 2425 12	HV Minibus Service OCT
30/11/2024	Unity Trust	2425/08/12	6.45	F&M 2425 53ia	Service Charge
<b>Total Payments</b>			<b>4,843.38</b>		

Date: 15/01/2025

## Holme Valley Parish Council

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Time: 17:45

## Unity Trust Current Account T2

## List of Payments made between 01/12/2024 and 31/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/12/2024	Full Life Church Food Bank	2425/09/01	1,500.00	F&M 2425 91	Grant - Food Bank costs
03/12/2024	Kirklees Council	2425/09/02	7,202.28	F&M 2425 12	Mobile SIDS x2
03/12/2024	npower	2425/09/03	125.82	F&M 2425 12	Electricity Holmfirth Toilets
03/12/2024	Document Logic	2425/09/04	96.28	F&M 2425 12	Photocopying
03/12/2024	Full Life Church Food Bank	2425/09/05	500.00	F&M 2425 91	Chair donation to food bank
16/12/2024	Time In Time Out Media	2425/09/06	252.00	F&M 2425 12	Council News
16/12/2024	Salaries Staff	2425/09/07	1,859.03	F&M 2425 12	Salary Staff 05
16/12/2024	HMRC	2425/09/08	2,682.55	F&M 2425 12	PAYE Tax and NI
16/12/2024	Salaries Staff	2425/09/09	2,183.57	F&M 2425 12	Salary Staff 02
16/12/2024	Salaries Staff	2425/09/10	2,842.82	F&M 2425 12	Salary Staff 04
16/12/2024	West Yorkshire Pension Fund	2425/09/11	1,416.41	F&M 2425 12	Pensions
16/12/2024	Full Life Church Food Bank	2425/09/12	3,500.00	Council 2425 135	Grant - towards food bank
17/12/2024	Staff 04	2425/09/13	3.50	F&M 2425 12	Reimbursement postage
17/12/2024	SD & TJ Kirk	2425/09/14	156.00	F&M 2425 12	Christmas Tree x 1
17/12/2024	Maintenance Contractor	2425/09/15	169.39	F&M 2425 12	Expenses
17/12/2024	Maintenance Contractor	2425/09/16	1,292.77	F&M 2425 12	Maintenance
17/12/2024	SD & TJ Kirk	2425/09/17	936.00	F&M 2425 12	Christmas Trees x 6
17/12/2024	Principal Hygiene	2425/09/18	264.00	F&M 2425 12	Service sanitary units
17/12/2024	Kirklees Youth Alliance	2425/09/19	5,000.00	Council 2425 116	Grant - youth social work
17/12/2024	Kirklees Youth Alliance	2425/09/20	5,000.00	Council 2425 116	Grant - youth social work
17/12/2024	West Yorks Combined Authority	2425/09/21	1,908.00	F&M 2425 12	HV Minibus Service NOV
17/12/2024	Clothiers Arms	2425/09/22	200.00	Council 2425 94	Grant - Christmas tree
17/12/2024	Leander Architectural	2425/09/23	748.20	Council 2425 116	COVID Memorial plaque
27/12/2024	E.ON NEXT	2425/09/24	69.87	F&M 2425 53	Electricity Holmfirth Toilets
31/12/2024	Unity Trust	2425/09/25	8.10	F&M 2425 53 ia	Service Charge
<b>Total Payments</b>			<b>39,916.59</b>		

Date: 15/01/2025

## Holme Valley Parish Council

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Time: 17:45

## HSBC Current A/C

## List of Payments made between 01/12/2024 and 31/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/12/2024	HSBC	2425/09/26	13.78	F&M 2425 12	Bank Charges
15/12/2024	HMRC	2425/09/28	1,479.92	F&M 2425 12	PAYE Tax and NI
16/12/2024	Salaries Staff	2425/09/30	1,743.23	F&M 2425 12	Salary Staff 02 ERROR
16/12/2024	Salaries Staff	2425/09/32	1,570.18	F&M 2425 12	Salary Staff 04 ERROR
16/12/2024	West Yorkshire Pension Fund	2425/09/27	958.19	F&M 2425 12	Pensions - PART PAYMENT
16/12/2024	HMRC	2425/09/29	-1,479.92	F&M 2425 12	PAYE Tax and NI REVERSAL
16/12/2024	Salaries Staff	2425/09/31	-1,743.23	F&M 2425 12	Salary Staff 02 REVERSAL
16/12/2024	Salaries Staff	2425/09/33	-1,570.18	F&M 2425 12	Salary Staff 04 REVERSAL
16/12/2024	Time In Time Out Media	2425/09/34	252.00	F&M 2425 12	Council News ERROR
16/12/2024	Time In Time Out Media	2425/09/35	-252.00	F&M 2425 12	Council News REVERSAL
16/12/2024	Salaries Staff	2425/09/36	1,442.49	F&M 2425 12	Salary Staff 05 ERROR
16/12/2024	Salaries Staff	2425/09/37	-1,442.49	F&M 2425 12	Salary Staff 05 REVERSAL
16/12/2024	HSBC	2425/09/38	2.50	F&M 2425 12	Recall charge
16/12/2024	HSBC	2425/09/39	2.50	F&M 2425 12	Recall charge
16/12/2024	HSBC	2425/09/40	2.50	F&M 2425 12	Recall charge
16/12/2024	HSBC	2425/09/41	2.50	F&M 2425 12	Recall charge
16/12/2024	HSBC	2425/09/42	2.50	F&M 2425 12	Recall charge
<b>Total Payments</b>			<b>984.47</b>		

Date: 19/02/2025

## Holme Valley Parish Council

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Time: 15:13

## Unity Trust Current Account T2

## List of Payments made between 01/01/2025 and 31/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/01/2025	Grenke	2425/10/01	141.59	F&M 2425/12	PHOTOCOPIER LEASE
10/01/2025	Natnl Assoc of Local Councils	2425/10/02	42.00	F&M 2425 12	EVENT - ENGAGE, LEAD, RESOLVE
10/01/2025	British Telecom	2425/10/03	56.47	F&M 2425 12	INTERNET AND PHONE
10/01/2025	Script Media Group	2425/10/04	300.00	COUNCIL 2425 94	HOLME VALLEY REVIEW
10/01/2025	HCHCT	2425/10/06	4,508.00	COUNCIL 2425 116	GRANT - ROOF REPAIRS - VAT
10/01/2025	Maintenance Contractor	2425/10/16	1,211.07	F&M 2425 12	MAINTENANCE
14/01/2025	Business Stream	2425/10/07	39.29	F&M 2425 12	WATER AND SEWAGE TOILETS
15/01/2025	Salaries Staff	2425/10/08	1,491.50	F&M 2425 12	SALARY STAFF 05
15/01/2025	West Yorkshire Pension Fund	2425/10/09	34.43	F&M 2425 12	PENSIONS - 2ND PART
15/01/2025	Salaries Staff	2425/10/10	1,618.99	F&M 2425 12	SALARY STAFF 04
15/01/2025	Salaries Staff	2425/10/11	1,792.04	F&M 2425 12	SALARY STAFF 02
15/01/2025	HMRC	2425/10/12	1,568.63	F&M 2425 12	PAYE - TAX AND NI
21/01/2025	E.ON NEXT	2425/10/13	69.27	COUNCIL 2425 94	ELECTRICITY - TOILETS
28/01/2025	Viking	2425/10/14	281.36	F&M 2425 12	STATIONERY, STAMPS, GLASSES
28/01/2025	West Yorks Combined Authority	2425/10/15	1,971.00	F&M 2425 12	HV MINIBUS SERVICE DEC
28/01/2025	Maintenance Contractor	2425/10/17	139.41	F&M 2425 12	EXPENSES
28/01/2025	Society Local Council Clerks	2425/10/18	240.00	F&M 2425 12	MEMBERSHIP STAFF 04
28/01/2025	British Telecom	2425/10/19	56.47	F&M 2425 12	INTERNET AND PHONE
31/01/2025	Principal Hygiene	2425/10/05	72.00	F&M 2425 12	SERVICE NAPPY UNITS
31/01/2025	Unity Trust	2425/10/20	9.60	F&M 2425 53ia	SERVICE CHARGE
<b>Total Payments</b>			<u>15,643.12</u>		

Date: 19/02/2025

**Holme Valley Parish Council**

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Time: 15:12

**HSBC Current A/C**

**List of Payments made between 01/01/2025 and 31/01/2025**

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/01/2025	HSBC	2425/10/21	8.00	F&M 2425 12	BANK CHARGES

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**Total Payments**      8.00



Date: 19/02/2025

## Holme Valley Parish Council

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Time: 15:16

## Money Manager - HSBC

## List of Payments made between 01/01/2025 and 31/01/2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/01/2025	HSBC Current A/C	2425/10/04	225.00		Transfer to balance current ac
<b>Total Payments</b>			<u>225.00</u>		

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# Holme Valley Parish Council Cash Book 2024-25

## Unity Trust T2 Current Account

### Schedule of Payments February 2025

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
			BACS	<input type="checkbox"/>	HEPWORTH FOCUS			MAGAZINE ARTICLE FOR X 4 EDITIONS	£100.00	£0.00	£100.00	Council 2425 94	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	STEPHENSON TREES AND LANDSCAPES			LAND CLEARANCE WORKS RE COVID MEMORIAL - HONLEY	£500.00	£100.00	£600.00	Council 2425 154	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HUDDERSFIELD HUB CIC			NEWS WEBSITE SUBSCRIPTION JAN-MAR	£600.00	£0.00	£600.00	Council 2425 154	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			DRY STONE WALLING HOLME ALLOTMENTS	£350.00	£0.00	£350.00	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HCHCT			GRANT - ADDITIONAL COSTS RE THE CIVIC ROOF	£12,000.00	£0.00	£12,000.00	Council 2425 158i	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HCHCT			GRANT - URGENT WORKS TO THE CIVIC	£10,000.00	£0.00	£10,000.00	Council 2425 158ii	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HONLEY VILLAGE COMMUNITY TRUST			GRANT - HALLOWEEN PARTY	£200.00	£0.00	£200.00	Council 2425 94	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	STAFF 02			REIMBURSEMENT - VALVE FOR FILLING STATION	£56.26	£0.00	£56.26	Council 2425 94	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			MAINTENANCE	£1,510.75	£0.00	£1,510.75	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			EXPENSES	£116.17	£23.24	£139.41	Council 2425 12	GPC Localism Act 2011
			DD	<input type="checkbox"/>	E.ON NEXT			ELECTRICITY	£166.24	£33.24	£199.48	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	SALARY STAFF			SALARY STAFF 05	£1,491.50	£0.00	£1,491.50	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	WYPF			PENSIONS STAFF	£992.62	£0.00	£992.62	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	SALARY STAFF			SALARY STAFF 04	£1,618.99	£0.00	£1,618.99	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	SALARY STAFF			SALARY STAFF 02	£1,792.24	£0.00	£1,792.24	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HMRC			PAYE - TAX AND NI	£1,568.63	£0.00	£1,568.63	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	KIRKLEES YOUTH ALLIANCE			GRANT - YOUTH WORK IN THE HOLME VALLEY	£5,000.00	£0.00	£5,000.00	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	KIRKLEES YOUTH ALLIANCE			GRANT - YOUTH WORK IN THE HOLME VALLEY	£5,000.00	£0.00	£5,000.00	Council 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	REDBAK LTD			REBRAND	£1,050.00	£210.00	£1,260.00		GPC Localism Act 2011
			BACS	<input type="checkbox"/>	SLCC			CILCA EXTENSION - STAFF 02	£50.00	£0.00	£50.00	Council 2425 94	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	HCHCT			ROOM HIRE DEPOSIT - BIG CELEBRATION	£100.00	£0.00	£100.00	Council 2425 94	GPC Localism Act 2011
			SO	<input type="checkbox"/>	TIME IN TIME OUT MEDIA			TITO - MONTHLY COUNCIL NEWS - MAR 2025	£210.00	£42.00	£252.00	Council 2425 94	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	WEST YORKSHIRE COMBINED AUTHORITY			HV MINIBUS SERVICE JAN	£1,971.00	£0.00	£1,971.00	Council 2425 12	GPC Localism Act 2011
			DD	<input type="checkbox"/>	BRITISH TELECOM			INTERNET AND PHONE	£47.06	9.41	£56.47	F&M 2425 12	GPC Localism Act 2011
			BACS	<input type="checkbox"/>	DOCUMENT LOGIC - ANGLOTECH			PHOTOCOPYING	£195.00	£39.00	£234.00	Council 2425 94	GPC Localism Act 2011
				<input type="checkbox"/>					£46,686.46	£456.89	£47,143.35		

Date: 27/02/2025

## Holme Valley Parish Council

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## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 8

## Receipts for Month 8

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>47,357.76</b>					<b>47,357.76</b>	
2425/08/01	Banked: <b>01/11/2024</b>	<b>165,685.50</b>						
2425/08/01	Kirklees Council	165,685.50			1076	100	163,967.00	PRECEPT
					1078	100	1,718.50	SPECIAL EXPENSES GRANT
2425/08/01	Banked: <b>01/11/2024</b>	<b>-165,685.50</b>						
2425/08/01	Kirklees Council	-165,685.50			1076	100	-163,967.00	Reverse Precept
					1078	100	-1,718.50	Reverse Special Expenses Grant
2425/08/02	Banked: <b>06/11/2024</b>	<b>350.00</b>						
2425/08/02	Environment Kirklees Ltd	350.00			1250	100	350.00	RENT
2425/08/03	Banked: <b>06/11/2024</b>	<b>12.56</b>						
2425/08/03	Environment Kirklees Ltd	12.56			1250	100	12.56	ELECTRICITY USAGE
2425/08/02	Banked: <b>06/11/2024</b>	<b>-350.00</b>						
2425/08/02	Environment Kirklees Ltd	-350.00			1250	100	-350.00	Reverse Rent
2425/08/03	Banked: <b>06/11/2024</b>	<b>-12.56</b>						
2425/08/03	Environment Kirklees Ltd	-12.56			1250	100	-12.56	Reverse Electricity Usage
2425/08/04	Banked: <b>06/11/2024</b>	<b>314.70</b>						
2425/08/04	CCLA	314.70			1090	100	314.70	PSDF Interest
<b>Total Receipts for Month</b>		<b>314.70</b>	<b>0.00</b>	<b>0.00</b>			<b>314.70</b>	
<b>Cashbook Totals</b>		<b>47,672.46</b>	<b>0.00</b>	<b>0.00</b>			<b>47,672.46</b>	

Date: 27/02/2025

## Holme Valley Parish Council

Page: 2

Time: 13:20

## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 8

## Payments for Month 8

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/11/2024	HSBC	2425/08/13	9.00			4215	150	9.00	Bank Charges
08/11/2024	Rescue One Medical Ltd	2425/08/14	396.00		66.00	4650	350	330.00	Medical 1st Responder
08/11/2024	HCHCT	2425/08/15	342.80			4650	350	342.80	Room Hire
14/11/2024	Brockholes Bowling Club	2425/08/16	4,200.00			4315	250	4,200.00	Grant - toilets development
14/11/2024	Cartworth Moor Cricket Club	2425/08/17	2,500.00			4315	250	2,500.00	Grant - solar panels
14/11/2024	Holme Village Community Centre	2425/08/18	5,000.00			4315	250	5,000.00	Grant - installation of toilet
14/11/2024	Just Hoop CIC	2425/09/19	5,000.00			4315	250	5,000.00	Grant - basketball project
14/11/2024	Friends of Honley	2425/08/20	1,500.00			4315	250	1,500.00	Grant - seasonal planting
14/11/2024	Holmfirth Harriers	2425/08/21	5,000.00			4315	250	5,000.00	Grant - solar panels
14/11/2024	Sharing Memories	2425/08/22	1,490.00			4405	250	1,490.00	Grant - artist fees etc
14/11/2024	Honley Village Community Trust	2425/08/23	840.00			4405	250	840.00	Grant - Welcome Club
14/11/2024	Holmfirth Film Festival	2425/08/24	1,000.00			4405	250	1,000.00	Grant - venue hire
14/11/2024	Friends of Honley Library	2425/08/25	850.00			4405	250	850.00	Grant - children's activities
14/11/2024	Wooldale Community Group	2425/08/26	159.80			4405	250	159.80	Grant - folding tables
14/11/2024	Holmfirth Tech	2425/08/27	1,500.00			4405	250	1,500.00	Grant - Warm Spaces project
14/11/2024	The Nest Holmfirth CIC	2425/08/28	1,357.50			4405	250	1,357.50	Grant -parent support sessions
14/11/2024	Arts for Health	2425/08/29	1,500.00			4405	250	1,500.00	Grant - room hire for sessions
14/11/2024	Honley Village Community Trust	2425/08/30	200.00			4405	250	200.00	Grant - Halloween Party
14/11/2024	Holme Village Community Centre	2425/08/31	200.00			4405	250	200.00	Grant - IN ERROR
14/11/2024	Friends of Cliff Rec	2425/08/32	500.00			4405	250	500.00	Rolling Grant - Carols event
14/11/2024	Holmfirth Arts Festival	2425/08/33	1,500.00			4405	250	1,500.00	Rolling Grant - Flow Project
14/11/2024	Holme Valley Patient Transport	2425/08/34	1,000.00			4405	250	1,000.00	Grant - to above
15/11/2024	West Yorkshire Pension Fund	2425/08/35	958.19			4000	110	958.19	Pensions
15/11/2024	HMRC	2425/08/36	1,479.92			4000	110	1,479.92	PAYE Tax and NI
15/11/2024	Salaries Staff	2425/08/37	1,743.23			4000	110	1,743.23	Salary Staff 02
15/11/2024	Salaries Staff	2425/08/38	1,570.18			4000	110	1,570.18	Salary Staff 04
15/11/2024	Time In Time Out Media	2425/08/39	252.00		42.00	4650	350	210.00	Council News
15/11/2024	Salaries Staff	2425/08/40	1,442.49			4000	110	1,442.49	Salary Staff 05
21/11/2024	Scholes Methodist Church	2425/08/41	40.00			4705	400	40.00	Christmas Tree event
21/11/2024	Tracey Ferguson - Rock Inn	2425/08/42	250.00			4705	400	250.00	Grant - Christmas Tree lights
21/11/2024	Holmbridge Church	2425/08/43	80.00			4705	400	80.00	Grant - Christmas Tree lights
21/11/2024	Honley Business Association	2425/08/44	250.00			4705	400	250.00	Grant - Christmas Tree
21/11/2024	Hade Edge Action	2425/08/45	94.00			4705	400	94.00	Grant - Christmas Tree
21/11/2024	Hepworth Community Association	2425/08/46	94.00			4705	400	94.00	Grant - Christmas lights
21/11/2024	Netherthong Commy Partnership	2425/08/47	250.00			4705	400	250.00	Grant - Christmas Tree
21/11/2024	British Telecom	2425/08/48	56.47		9.41	4275	150	47.06	Internet and Phone
22/11/2024	Information Commissioner's Off	2425/08/01	35.00			4625	350	35.00	ANNUAL CERTIFICATE
22/11/2024	Information Commissioner's Off	2425/08/01	-35.00			4625	350	-35.00	Reverse annual certificate
26/11/2024	Maintenance Contractor	2425/08/49	2,284.50			4740	400	1,403.00	Maintenance - seats &

Continued on Page 3

Date: 27/02/2025

## Holme Valley Parish Council

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Time: 13:20

## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 8

## Payments for Month 8

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									shelters
26/11/2024	Maintenance Contractor	2425/08/50	258.79		37.75	4740	400	168.46	Maintenance - toilets Expenses - seats & shelters
27/11/2024	Enterprise Print	2425/08/02	92.00			4320	400	52.58	Expenses - toilets
27/11/2024	Zest for Print	2425/08/03	271.20		45.20	4650	350	92.00	PRINTING - BIG CELEBRATION
27/11/2024	DK PRINT LTD	2425/08/04	39.00			4765	400	39.00	BANNERS FOR BIG CELEBRATION
						347	0	-39.00	FLYERS - TOURISM STRATEGY
						6000	400	39.00	FLYERS - TOURISM STRATEGY
27/11/2024	Time In Time Out Media	2425/08/05	252.00		42.00	4650	350	210.00	COUNCIL NEWS
27/11/2024	West Yorks Combined Authority	2425/08/06	1,971.00			4730	400	1,971.00	HV MINIBUS SERVICE
27/11/2024	West Yorks Combined Authority	2425/08/07	1,908.00			4730	400	1,908.00	HV MINIBUS SERVICE
27/11/2024	Staff 02	2425/08/08	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM
27/11/2024	British Telecom	2425/08/09	97.84		9.64	4275	150	88.20	INTERNET AND PHONE
27/11/2024	Staff 05	2425/08/10	50.00			4650	350	50.00	REIMBURSEMENT ADVERTISING
27/11/2024	YLCA	2425/08/11	105.30			4061	150	105.30	WEBINAR - CHAIRING SKILLS
27/11/2024	Enterprise Print	2425/08/02	-92.00			4650	350	-92.00	Reverse Printing Leaflets
27/11/2024	Zest for Print	2425/08/03	-271.20		-45.20	4650	350	-226.00	Reverse Banners
27/11/2024	DK Print Ltd	2425/08/04	-39.00			4765	400	-39.00	Reverse Flyers
27/11/2024	Time In Time Out Media	2425/08/05	-252.00		-42.00	4650	350	-210.00	Reverse Council News
27/11/2024	West Yorks Combined Authority	2425/08/06	-1,971.00			4730	400	-1,971.00	Reverse HV Minibus
27/11/2024	West Yorks Combined Authority	2425/08/07	-1,908.00			4730	400	-1,908.00	Reverse HV Minibus
27/11/2024	Staff 02	2425/08/08	-15.59		-2.60	4400	150	-12.99	Reverse Reimbursement
27/11/2024	British Telecom	2425/08/09	-97.84		-9.64	4275	150	-88.20	Reverse Internet and Phone
27/11/2024	Staff 05	2425/08/10	-50.00			4650	350	-50.00	Reverse Reimbursement
27/11/2024	YLCA	2425/08/11	-105.30			4061	150	-105.30	Reverse Webinar
27/11/2024	DK Print Ltd	2425/08/04	39.00			4765	400	39.00	Flyers - Tourism Strategy
27/11/2024	DK Print Ltd	2425/08/04	-39.00			4765	400	-39.00	Reverse - Flyers - Tourism
						347	0	39.00	Reverse - Flyers - Tourism
						6000	400	-39.00	Reverse - Flyers - Tourism
30/11/2024	Unity Trust	2425/08/12	6.45			4215	150	6.45	SERVICE CHARGE
30/11/2024	Unity Trust	2425/08/12	-6.45			4215	150	-6.45	Reverse Service Charge
<b>Total Payments for Month</b>			47,148.87	0.00	155.16			46,993.71	
<b>Balance Carried Fwd</b>			523.59						
<b>Cashbook Totals</b>			47,672.46	0.00	155.16			47,517.30	

Date: 14/01/2025

**Holme Valley Parish Council**

Page: 1

Time: 14:24

**Cashbook 2**

User: RFO

**Money Manager - HSBC**

For Month No: 8

**Receipts for Month 8**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Date: 14/01/2025

**Holme Valley Parish Council**

Page: 2

Time: 14:24

**Cashbook 2**

User: RFO

**Money Manager - HSBC**

For Month No: 8

**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			55,679.13						
<b>Cashbook Totals</b>			55,679.13	0.00	0.00			55,679.13	

Date: 14/01/2025

**Holme Valley Parish Council**

Page: 1

Time: 14:25

**Cashbook 5**

User: RFO

**CCLA Deposit Fund**

For Month No: 8

**Receipts for Month 8**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>75,000.00</b>					<b>75,000.00</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	



Date: 14/01/2025

**Holme Valley Parish Council**

Page: 2

Time: 14:25

**Cashbook 5**

User: RFO

**CCLA Deposit Fund**

For Month No: 8

**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			75,000.00						
<b>Cashbook Totals</b>			<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Date: 14/01/2025

## Holme Valley Parish Council

Page: 1

Time: 14:17

## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 8

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>1,744.39</b>					<b>1,744.39</b>	
2425/08/01	Banked: <b>01/11/2024</b>	<b>165,685.50</b>						
2425/08/01	Kirklees Council	165,685.50			1076	100	163,967.00	Precept
					1078	100	1,718.50	Special Expenses Grant
2425/08/02	Banked: <b>06/11/2024</b>	<b>350.00</b>						
2425/08/02	Environment Kirklees Ltd	350.00			1250	100	350.00	Rent
2425/08/03	Banked: <b>06/11/2024</b>	<b>12.56</b>						
2425/08/03	Environment Kirklees Ltd	12.56			1250	100	12.56	Electricity Usage
<b>Total Receipts for Month</b>		166,048.06	0.00	0.00			166,048.06	
<b>Cashbook Totals</b>		<u>167,792.45</u>	<u>0.00</u>	<u>0.00</u>			<u>167,792.45</u>	

Date: 14/01/2025

## Holme Valley Parish Council

Page: 2

Time: 14:17

## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 8

## Payments for Month 8

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/11/2024	Information Commissioner's Off	2425/08/01	35.00			4625	350	35.00	Annual Certificate
27/11/2024	Enterprise Print	2425/08/02	92.00			4650	350	92.00	Leaflets - Big Event
27/11/2024	Zest for Print	2425/08/03	271.20		45.20	4650	350	226.00	Banners
27/11/2024	DK Print Ltd	2425/08/04	39.00			4765	400	39.00	Flyers - Tourism Strategy
						347	0	-39.00	Flyers - Tourism Strategy
						6000	400	39.00	Flyers - Tourism Strategy
27/11/2024	Time In Time Out Media	2425/08/05	252.00		42.00	4650	350	210.00	Council News
27/11/2024	West Yorks Combined Authority	2425/08/07	1,908.00			4730	400	1,908.00	HV Minibus Service SEP
27/11/2024	Staff 02	2425/08/08	15.59		2.60	4400	150	12.99	Reimbursement Zoom
27/11/2024	British Telecom	2425/08/09	97.84		9.64	4275	150	88.20	Internet and Phone
27/11/2024	Staff 05	2425/08/10	50.00			4650	350	50.00	Reimbursement Advertising
27/11/2024	YLCA	2425/08/11	105.30			4061	150	105.30	Webinar - Charing Skills
30/11/2024	West Yorks Combined Authority	2425/08/06	1,971.00			4730	400	1,971.00	HV Minibus Service OCT
30/11/2024	Unity Trust	2425/08/12	6.45			4215	150	6.45	Service Charge
<b>Total Payments for Month</b>			4,843.38	0.00	99.44			4,743.94	
<b>Balance Carried Fwd</b>			162,949.07						
<b>Cashbook Totals</b>			167,792.45	0.00	99.44			167,693.01	

Date: 14/01/2025

**Holme Valley Parish Council**

Page: 1

Time: 14:21

**Cashbook 8**

User: RFO

**Unity Trust Instant Access A/C**

For Month No: 8

**Receipts for Month 8**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>500.41</b>					<b>500.41</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>500.41</u>	<u>0.00</u>	<u>0.00</u>			<u>500.41</u>	

Date: 14/01/2025

**Holme Valley Parish Council**

Page: 2

Time: 14:21

**Cashbook 8**

User: RFO

**Unity Trust Instant Access A/C**

For Month No: 8

**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			500.41						
<b>Cashbook Totals</b>			<u>500.41</u>	0.00	<u>0.00</u>			<u>500.41</u>	

Date : 14/01/2025

## Holme Valley Parish Council

Page 1

Time: 16:10

Trial Balance for Month No: 8

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,067.62	
200	HSBC Current A/C			523.59	
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
230	Unity Trust Current Account T2			162,949.07	
235	Unity Trust Instant Access A/C			500.41	
310	General Reserves				87,098.06
323	EMR Com Asset-Others in Valley				2,017.00
325	EMR Election Fund				7,000.00
326	EMR Defibrillator Special Resr				1,738.51
331	EMR Gartside Building				3,400.00
332	EMR Honley Library				15,000.00
336	EMR Royal Events				1,000.00
337	EMR COVID Memorial				6,000.00
341	EMR Climate Action Projects				13,526.68
343	EMR Road Safety				12,052.00
344	EMR Staff Pay				5,000.00
345	EMR Rolling Grants				6,060.00
346	EMR Public Transport				5,000.00
347	EMR Tourism				4,961.00
348	EMR Dog Waste & Litter				3,800.00
349	EMR Community Engagement				3,609.87
351	EMR Holmfirth Toilets Refurb				4,104.00
1076	Precept	100	Income		327,934.00
1078	Special Expenses Grant	100	Income		3,437.00
1090	Bank Interest	100	Income		3,126.01
1092	Toilets Donations	100	Income		1,650.00
1095	Other income	100	Income		281.07
1200	Allotment Rents	100	Income		324.00
1250	Gartside Building	100	Income		1,762.56
1300	Garage plot income	100	Income		840.00
4000	Salaries	110	Staff Expenditure	58,198.00	
4060	Staff Training	110	Staff Expenditure	681.07	
4061	Councillor Training	150	Administration	1,078.45	
4200	Chairman's Expenses	150	Administration	30.00	
4205	Council Office Expenditure	150	Administration	1,387.71	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	130.93	
4225	Elections	150	Administration	9,016.17	
4230	Repairs & Maintenance	150	Administration	66.31	
4235	Insurance	150	Administration	11,851.16	
4245	Office Equipment	150	Administration	10.99	

Continued over page

Date : 14/01/2025

## Holme Valley Parish Council

Page 2

Time: 16:10

Trial Balance for Month No: 8

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4250	Office/Room Hire	150	Administration	10,096.00	
4265	Subscriptions	150	Administration	2,574.00	
4275	Telephone and Broadband	150	Administration	494.91	
4285	Remembrance Sunday	150	Administration	160.00	
4300	Honley Library	400	Service Provision	15,080.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	62,490.00	
4315	Other Community Assets	250	Finance & Management	24,200.00	
4320	Public Toilet - Day to Day	400	Service Provision	11,440.51	
4325	Public Toilet - Lettable Space	400	Service Provision	1,750.24	
4400	Electronic Support	150	Administration	1,048.92	
4405	Grants - Projects and Events	250	Finance & Management	13,597.30	
4505	Neighbourhood Plan	300	Planning	474.00	
4625	Website & Media	350	Publications & Communication	35.00	
4650	Communications & Engagement	350	Publications & Communication	6,371.03	
4705	Christmas Provision	400	Service Provision	3,308.00	
4710	New Mill - Churchyard	400	Service Provision	239.15	
4715	Defibrillators	400	Service Provision	57.54	
4720	Dog Waste	400	Service Provision	403.50	
4730	Minibus	400	Service Provision	13,608.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	7,776.70	
4750	War Memorial	400	Service Provision	200.00	
4760	Youth Work in the Holme Valley	400	Service Provision	5,000.00	
4765	Tourism	400	Service Provision	39.00	
4805	Community Mobilisation	450	Climate Emergency	868.91	
6000	Transfer from EMR	250	Finance & Management		1,000.00
6000	Transfer from EMR	300	Planning		474.00
6000	Transfer from EMR	400	Service Provision		54,186.54
6000	Transfer from EMR	450	Climate Emergency		767.33
6001	Transfer to EMR	100	Income	16,453.00	
<b>Trial Balance Totals :</b>				<b>577,149.63</b>	<b>577,149.63</b>
<b>Difference</b>				<b>0.00</b>	

14/01/2025

**Holme Valley Parish Council**

Page 1

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**Detailed Balance Sheet - Excluding Stock Movement****Month 8 Date 30/11/2024**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	1,068	
200	HSBC Current A/C	524	
205	Money Manager - HSBC	55,679	
220	CCLA Deposit Fund	75,000	
230	Unity Trust Current Account T2	162,949	
235	Unity Trust Instant Access A/C	500	
	<b>Total Current Assets</b>		<b>295,720</b>
	<u>Represented by :-</u>		
300	Current Year Fund	74,378	
310	General Reserves	127,073	
323	EMR Com Asset-Others in Valley	2,017	
325	EMR Election Fund	7,000	
326	EMR Defibrillator Special Resr	1,739	
331	EMR Gartside Building	3,400	
332	EMR Honley Library	15,000	
336	EMR Royal Events	1,000	
337	EMR COVID Memorial	6,000	
341	EMR Climate Action Projects	13,527	
343	EMR Road Safety	12,052	
344	EMR Staff Pay	5,000	
345	EMR Rolling Grants	6,060	
346	EMR Public Transport	5,000	
347	EMR Tourism	4,961	
348	EMR Dog Waste & Litter	3,800	
349	EMR Community Engagement	3,610	
351	EMR Holmfirth Toilets Refurb	4,104	
	<b>Total Equity</b>		<b>295,720</b>



## Detailed Income &amp; Expenditure by Budget Heading 30/11/2024

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	163,967	327,934	327,934	0			100.0%	16,453
1078 Special Expenses Grant	1,719	3,437	3,437	0			100.0%	
1090 Bank Interest	315	3,126	4,500	1,374			69.5%	
1092 Toilets Donations	0	1,650	2,500	850			66.0%	
1095 Other income	0	281	4,460	4,179			6.3%	
1200 Allotment Rents	0	324	324	0			100.0%	
1250 Gartside Building	363	1,763	4,800	3,037			36.7%	
1300 Garage plot income	0	840	840	0			100.0%	
<b>Income :- Income</b>	<b>166,363</b>	<b>339,355</b>	<b>348,795</b>	<b>9,440</b>			<b>97.3%</b>	<b>16,453</b>
<b>Net Income</b>	<b>166,363</b>	<b>339,355</b>	<b>348,795</b>	<b>9,440</b>				
6001 less Transfer to EMR	0	16,453						
<b>Movement to/(from) Gen Reserve</b>	<b>166,363</b>	<b>322,902</b>						
<b>110 Staff Expenditure</b>								
4000 Salaries	7,194	58,198	87,700	29,502		29,502	66.4%	
4060 Staff Training	0	681	2,300	1,619		1,619	29.6%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>7,194</b>	<b>58,879</b>	<b>90,000</b>	<b>31,121</b>	<b>0</b>	<b>31,121</b>	<b>65.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,194)</b>	<b>(58,879)</b>	<b>(90,000)</b>	<b>(31,121)</b>				
<b>150 Administration</b>								
4061 Councillor Training	105	1,078	900	(178)		(178)	119.8%	
4200 Chairman's Expenses	0	30	1,000	970		970	3.0%	
4205 Council Office Expenditure	0	1,388	2,000	612		612	69.4%	
4210 Audit	0	1,213	1,650	437		437	73.5%	
4215 Bank Charges	15	131	500	369		369	26.2%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	9,016	0	(9,016)		(9,016)	0.0%	
4230 Repairs & Maintenance	0	66	1,000	934		934	6.6%	
4235 Insurance	0	11,851	8,750	(3,101)		(3,101)	135.4%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	11	300	289		289	3.7%	
4250 Office/Room Hire	0	10,096	10,200	104		104	99.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,574	3,000	426		426	85.8%	
4275 Telephone and Broadband	135	495	500	5		5	99.0%	
4285 Remembrance Sunday	0	160	160	0		0	100.0%	
4400 Electronic Support	13	1,049	1,650	601		601	63.6%	
<b>Administration :- Indirect Expenditure</b>	<b>269</b>	<b>39,159</b>	<b>32,910</b>	<b>(6,249)</b>	<b>0</b>	<b>(6,249)</b>	<b>119.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(269)</b>	<b>(39,159)</b>	<b>(32,910)</b>	<b>6,249</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2024

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Finance &amp; Management</u>								
4315 Other Community Assets	23,200	24,200	53,000	28,800		28,800	45.7%	1,000
4405 Grants - Projects and Events	12,097	13,597	16,500	2,903		2,903	82.4%	
Finance & Management :- Indirect Expenditure	<b>35,297</b>	<b>37,797</b>	<b>69,500</b>	<b>31,703</b>	<b>0</b>	<b>31,703</b>	<b>54.4%</b>	<b>1,000</b>
<b>Net Expenditure</b>	<b>(35,297)</b>	<b>(37,797)</b>	<b>(69,500)</b>	<b>(31,703)</b>				
6000 plus Transfer from EMR	0	1,000						
<b>Movement to/(from) Gen Reserve</b>	<b>(35,297)</b>	<b>(36,797)</b>						
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	474	1,500	1,026		1,026	31.6%	474
Planning :- Indirect Expenditure	<b>0</b>	<b>474</b>	<b>1,500</b>	<b>1,026</b>	<b>0</b>	<b>1,026</b>	<b>31.6%</b>	<b>474</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(474)</b>	<b>(1,500)</b>	<b>(1,026)</b>				
6000 plus Transfer from EMR	0	474						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<u>350 Publications &amp; Communication</u>								
4625 Website & Media	35	35	0	(35)		(35)	0.0%	
4650 Communications & Engagement	1,461	6,371	15,000	8,629		8,629	42.5%	
Publications & Communication :- Indirect Expenditure	<b>1,496</b>	<b>6,406</b>	<b>15,000</b>	<b>8,594</b>	<b>0</b>	<b>8,594</b>	<b>42.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,496)</b>	<b>(6,406)</b>	<b>(15,000)</b>	<b>(8,594)</b>				
<u>400 Service Provision</u>								
4300 Honley Library	0	15,080	15,000	(80)		(80)	100.5%	
4310 Holmfirth Civic Hall- Projects	0	62,490	10,000	(52,490)		(52,490)	624.9%	52,490
4320 Public Toilet - Day to Day	934	11,441	22,000	10,559		10,559	52.0%	
4325 Public Toilet - Lettable Space	0	1,750	1,000	(750)		(750)	175.0%	1,600
4705 Christmas Provision	1,058	3,308	6,000	2,692		2,692	55.1%	
4710 New Mill - Churchyard	0	239	750	511		511	31.9%	
4715 Defibrillators	0	58	0	(58)		(58)	0.0%	58
4720 Dog Waste	0	404	1,200	797		797	33.6%	
4730 Minibus	3,879	13,608	23,500	9,892		9,892	57.9%	
4735 Phone Boxes	0	0	400	400		400	0.0%	
4740 Seats & Shelters-Maintenance	1,571	7,777	13,000	5,223		5,223	59.8%	
4750 War Memorial	0	200	500	300		300	40.0%	
4760 Youth Work in the Holme Valley	0	5,000	25,000	20,000		20,000	20.0%	

14/01/2025

## Holme Valley Parish Council

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## Detailed Income &amp; Expenditure by Budget Heading 30/11/2024

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4765 Tourism	39	39	0	(39)		(39)	0.0%	39
Service Provision :- Indirect Expenditure	<u>7,482</u>	<u>121,393</u>	<u>118,350</u>	<u>(3,043)</u>	<u>0</u>	<u>(3,043)</u>	<u>102.6%</u>	<u>54,187</u>
<b>Net Expenditure</b>	<u>(7,482)</u>	<u>(121,393)</u>	<u>(118,350)</u>	<u>3,043</u>				
6000 plus Transfer from EMR	39	54,187						
<b>Movement to/(from) Gen Reserve</b>	<u>(7,443)</u>	<u>(67,206)</u>						
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	869	5,000	4,131		4,131	17.4%	767
Climate Emergency :- Indirect Expenditure	<u>0</u>	<u>869</u>	<u>5,000</u>	<u>4,131</u>	<u>0</u>	<u>4,131</u>	<u>17.4%</u>	<u>767</u>
<b>Net Expenditure</b>	<u>0</u>	<u>(869)</u>	<u>(5,000)</u>	<u>(4,131)</u>				
6000 plus Transfer from EMR	0	767						
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>(102)</u>						
Grand Totals:- Income	<u>166,363</u>	<u>339,355</u>	<u>348,795</u>	<u>9,440</u>			<u>97.3%</u>	
Expenditure	<u>51,738</u>	<u>264,977</u>	<u>332,260</u>	<u>67,283</u>	<u>0</u>	<u>67,283</u>	<u>79.7%</u>	
<b>Net Income over Expenditure</b>	<u>114,625</u>	<u>74,378</u>	<u>16,535</u>	<u>(57,843)</u>				
plus Transfer from EMR	39	56,428						
less Transfer to EMR	0	16,453						
<b>Movement to/(from) Gen Reserve</b>	<u>114,664</u>	<u>114,353</u>						

**Holme Valley Parish Council**

**Bank - Cash and Investment Reconciliation as at 30 November 2024**

**Confirmed Bank & Investment Balances**

Bank Statement Balances

30/11/2024	HSBC Current A/C	523.59	
30/11/2024	HSBC - Money Manager	55,679.13	
30/11/2024	CCLA Deposit Fund	75,000.00	
30/11/2024	Unity Trust Current Account T2	162,949.07	
30/11/2024	Unity Trust Instant Access	500.41	
			<b>294,652.20</b>

Receipts not on Bank Statement

**0.00**

**Closing Balance**

**294,652.20**

All Cash & Bank Accounts

1	HSBC Current A/C	523.59	
2	Money Manager - HSBC	55,679.13	
5	CCLA Deposit Fund	75,000.00	
7	Unity Trust Current Account T2	162,949.07	
8	Unity Trust Instant Access A/C	500.41	
	Other Cash & Bank Balances	0.00	
	<b>Total Cash &amp; Bank Balances</b>		<b>294,652.20</b>

Date: 14/01/2025

Holme Valley Parish Council

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VAT Return: 01/10/2024 - 31/12/2024

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		7		1,738.02	1,738.02	0.00
Cashbook	7		7		700.00	700.00	0.00
Cashbook	1		8		314.70	314.70	0.00
Cashbook	7		8		166,048.06	166,048.06	0.00
			<b>OUTPUT</b>	<b>Total Rate: Z</b>	<b>168,800.78</b>	<b>168,800.78</b>	<b>0.00</b>
Cashbook	1		7		106.81	101.72	5.09
			<b>INPUT</b>	<b>Total Rate: F</b>	<b>106.81</b>	<b>101.72</b>	<b>5.09</b>
Cashbook	1		7		4,705.95	3,921.62	784.33
Cashbook	7		7		141.59	117.99	23.60
Cashbook	1		8		931.06	775.90	155.16
Cashbook	7		8		596.63	497.19	99.44
			<b>INPUT</b>	<b>Total Rate: S</b>	<b>6,375.23</b>	<b>5,312.70</b>	<b>1,062.53</b>
Cashbook	1		7		41,451.86	41,451.86	0.00
Cashbook	7		7		5.40	5.40	0.00
Cashbook	1		8		46,217.81	46,217.81	0.00
Cashbook	7		8		4,246.75	4,246.75	0.00
			<b>INPUT</b>	<b>Total Rate: Z</b>	<b>91,921.82</b>	<b>91,921.82</b>	<b>0.00</b>

<b>VAT Return Summary:</b>	<b>Total Outputs</b>	<b>168,800.78</b>	<b>168,800.78</b>	<b>0.00</b>
	<b>Total Inputs</b>	<b>98,403.86</b>	<b>97,336.24</b>	<b>1,067.62</b>

VAT due in the period on sales and other outputs	<b>Box 1</b>	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	<b>2</b>	<u>0.00</u>
<b>Total VAT due</b>	<b>3</b>	<b>0.00</b>
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)	<b>4</b>	<u>1,067.62</u>
<b>Net VAT to reclaim from HMRC</b>	<b>5</b>	<b><u>1,067.62</u></b>
<b>Total value of sales and all other outputs excluding any VAT</b>	<b>6</b>	<b>168,800.00</b>
<b>Total value of purchases and all other inputs excluding any VAT</b>	<b>7</b>	<b>97,336.00</b>
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	<b>8</b>	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	<b>9</b>	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States		<b>0.00</b>

Date: 15/01/2025

## Holme Valley Parish Council

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## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 9

## Receipts for Month 9

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>523.59</b>					<b>523.59</b>	
2425/09/03	Banked: <b>05/12/2024</b>	<b>265.28</b>						
2425/09/03	HSBC	265.28			1090	100	265.28	Interest on BMM account
<b>Total Receipts for Month</b>		265.28	0.00	0.00			265.28	
<b>Balance Carried Fwd</b>		195.60						
<b>Cashbook Totals</b>		<u>984.47</u>	<u>0.00</u>	<u>0.00</u>			<u>984.47</u>	

Date: 15/01/2025

## Holme Valley Parish Council

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## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 9

## Payments for Month 9

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/12/2024	HSBC	2425/09/26	13.78			4215	150	13.78	Bank Charges
15/12/2024	HMRC	2425/09/28	1,479.92			4000	110	1,479.92	PAYE Tax and NI
16/12/2024	Salaries Staff	2425/09/30	1,743.23			4000	110	1,743.23	Salary Staff 02 ERROR
16/12/2024	Salaries Staff	2425/09/32	1,570.18			4000	110	1,570.18	Salary Staff 04 ERROR
16/12/2024	West Yorkshire Pension Fund	2425/09/27	958.19			4000	110	958.19	Pensions - PART PAYMENT
16/12/2024	HMRC	2425/09/29	-1,479.92			4000	110	-1,479.92	PAYE Tax and NI REVERSAL
16/12/2024	Salaries Staff	2425/09/31	-1,743.23			4000	110	-1,743.23	Salary Staff 02 REVERSAL
16/12/2024	Salaries Staff	2425/09/33	-1,570.18			4000	110	-1,570.18	Salary Staff 04 REVERSAL
16/12/2024	Time In Time Out Media	2425/09/34	252.00		42.00	4650	350	210.00	Council News ERROR
16/12/2024	Time In Time Out Media	2425/09/35	-252.00		-42.00	4650	350	-210.00	Council News REVERSAL
16/12/2024	Salaries Staff	2425/09/36	1,442.49			4000	110	1,442.49	Salary Staff 05 ERROR
16/12/2024	Salaries Staff	2425/09/37	-1,442.49			4000	110	-1,442.49	Salary Staff 05 REVERSAL
16/12/2024	HSBC	2425/09/38	2.50			4215	150	2.50	Recall charge
16/12/2024	HSBC	2425/09/39	2.50			4215	150	2.50	Recall charge
16/12/2024	HSBC	2425/09/40	2.50			4215	150	2.50	Recall charge
16/12/2024	HSBC	2425/09/41	2.50			4215	150	2.50	Recall charge
16/12/2024	HSBC	2425/09/42	2.50			4215	150	2.50	Recall charge
<b>Total Payments for Month</b>			984.47	0.00	0.00			984.47	
<b>Cashbook Totals</b>			984.47	0.00	0.00			984.47	

Date: 15/01/2025

Holme Valley Parish Council

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Cashbook 2

User: RFO

Money Manager - HSBC

For Month No: 9

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	



Date: 15/01/2025

## Holme Valley Parish Council

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## Cashbook 2

User: RFO

## Money Manager - HSBC

For Month No: 9

## Payments for Month 9

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
16/12/2024	West Yorkshire Pension Fund	2425/09/27	958.19			4000	110	958.19	Pensions - JAN part payment
16/12/2024	HMRC	2425/09/29	-1,479.92			4000	110	-1,479.92	Reversal of payment in error
16/12/2024	Salaries Staff	2425/09/31	-1,743.23			4000	110	-1,743.23	Salary Staff 02 REVERSAL
16/12/2024	Salaries Staff	2425/09/33	-1,570.18			4000	110	-1,570.18	Salary Staff 04 REVERSAL
16/12/2024	West Yorkshire Pension Fund	2425/09/27	-958.19			4000	110	-958.19	Pensions REVERSAL
16/12/2024	HMRC	2425/09/29	1,479.92			4000	110	1,479.92	PAYE Tax and NI REVERSAL
16/12/2024	Salaries Staff	2425/09/31	1,743.23			4000	110	1,743.23	Salary Staff 02
16/12/2024	Salaries Staff	2425/09/33	1,570.18			4000	110	1,570.18	Salary Staff 04
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			55,679.13						
<b>Cashbook Totals</b>			55,679.13	0.00	0.00			55,679.13	

Date: 15/01/2025

Holme Valley Parish Council

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Cashbook 5

User: RFO

CCLA Deposit Fund

For Month No: 9

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>75,000.00</b>					<b>75,000.00</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Date: 15/01/2025

**Holme Valley Parish Council**

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**Cashbook 5**

**User: RFO**

**CCLA Deposit Fund**

**For Month No: 9**

**Payments for Month 9**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		75,000.00						
	<b>Cashbook Totals</b>		75,000.00	0.00	0.00			75,000.00	

Date: 15/01/2025

## Holme Valley Parish Council

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 9

## Receipts for Month 9

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>162,949.07</b>					<b>162,949.07</b>	
2425/09/01	Banked: <b>03/12/2024</b>	<b>296.17</b>						
2425/09/01	CCLA	296.17			1090	100	296.17	Interest on PSDF
2425/09/02	Banked: <b>12/12/2024</b>	<b>350.00</b>						
2425/09/02	Environment Kirklees Ltd	350.00			1250	100	350.00	Rent
<b>Total Receipts for Month</b>		646.17	0.00	0.00			646.17	
<b>Cashbook Totals</b>		<u>163,595.24</u>	<u>0.00</u>	<u>0.00</u>			<u>163,595.24</u>	

Date: 15/01/2025

## Holme Valley Parish Council

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## Cashbook 7

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## Unity Trust Current Account T2

For Month No: 9

## Payments for Month 9

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/12/2024	Full Life Church Food Bank	2425/09/01	1,500.00			4405	250	1,500.00	Grant - Food Bank costs
03/12/2024	Kirklees Council	2425/09/02	7,202.28			4505	300	7,202.28	Mobile SIDS x2
						343	0	-7,202.28	Mobile SIDS x2
						6000	300	7,202.28	Mobile SIDS x2
03/12/2024	npower	2425/09/03	125.82		5.99	4320	400	119.83	Electricity Holmfirth Toilets
03/12/2024	Document Logic	2425/09/04	96.28		16.05	4205	150	80.23	Photocopying
03/12/2024	Full Life Church Food Bank	2425/09/05	500.00			4200	150	500.00	Chair donation to food bank
16/12/2024	Time In Time Out Media	2425/09/06	252.00		42.00	4650	350	210.00	Council News
16/12/2024	Salaries Staff	2425/09/07	1,859.03			4000	110	1,859.03	Salary Staff 05
16/12/2024	HMRC	2425/09/08	2,682.55			4000	110	2,682.55	PAYE Tax and NI
16/12/2024	Salaries Staff	2425/09/09	2,183.57			4000	110	2,183.57	Salary Staff 02
16/12/2024	Salaries Staff	2425/09/10	2,842.82			4000	110	2,842.82	Salary Staff 04
16/12/2024	West Yorkshire Pension Fund	2425/09/11	1,416.41			4000	110	1,416.41	Pensions
16/12/2024	Full Life Church Food Bank	2425/09/12	3,500.00			5005	150	3,500.00	Grant - towards food bank
17/12/2024	Staff 04	2425/09/13	3.50			4205	150	3.50	Reimbursement postage
17/12/2024	SD & TJ Kirk	2425/09/14	156.00		26.00	4705	400	130.00	Christmas Tree x 1
17/12/2024	Maintenance Contractor	2425/09/15	169.39		6.40	4740	400	162.99	Expenses - seats & shelters
17/12/2024	Maintenance Contractor	2425/09/16	1,292.77			4740	400	408.52	Maintenance - seats & shelters
						4320	400	884.25	Maintenance - toilets
17/12/2024	SD & TJ Kirk	2425/09/17	936.00		156.00	4705	400	780.00	Christmas Trees x 6
17/12/2024	Principal Hygiene	2425/09/18	264.00		44.00	4320	400	220.00	Service sanitary units
17/12/2024	Kirklees Youth Alliance	2425/09/19	5,000.00			4760	400	5,000.00	Grant - youth social work
17/12/2024	Kirklees Youth Alliance	2425/09/20	5,000.00			4760	400	5,000.00	Grant - youth social work
17/12/2024	West Yorks Combined Authority	2425/09/21	1,908.00			4730	400	1,908.00	HV Minibus Service NOV
17/12/2024	Clothiers Arms	2425/09/22	200.00			4705	400	200.00	Grant - Christmas tree
17/12/2024	Leander Architectural	2425/09/23	748.20		124.70	4290	150	623.50	COVID Memorial plaque
27/12/2024	E.ON NEXT	2425/09/24	69.87		3.33	4320	400	66.54	Electricity Holmfirth Toilets
31/12/2024	Unity Trust	2425/09/25	8.10			4215	150	8.10	Service Charge
<b>Total Payments for Month</b>			39,916.59	0.00	424.47			39,492.12	
<b>Balance Carried Fwd</b>			123,678.65						
<b>Cashbook Totals</b>			163,595.24	0.00	424.47			163,170.77	

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## Holme Valley Parish Council

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## Cashbook 8

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## Unity Trust Instant Access A/C

For Month No: 9

## Receipts for Month 9

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>500.41</b>					<b>500.41</b>	
2425/09/04	Banked: <b>31/12/2024</b>	<b>3.35</b>						
2425/09/04	Unity Trust	3.35			1090	100	3.35	Interest on Instant Access Acc
<b>Total Receipts for Month</b>		3.35	0.00	0.00			3.35	
<b>Cashbook Totals</b>		<u>503.76</u>	<u>0.00</u>	<u>0.00</u>			<u>503.76</u>	

Date: 15/01/2025

**Holme Valley Parish Council**

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**Cashbook 8**

User: RFO

**Unity Trust Instant Access A/C**

For Month No: 9

**Payments for Month 9**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		503.76						
	<b>Cashbook Totals</b>		503.76	0.00	0.00			503.76	

Date : 15/01/2025

## Holme Valley Parish Council

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Trial Balance for Month No: 9

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,492.09	
200	HSBC Current A/C				195.60
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
230	Unity Trust Current Account T2			123,678.65	
235	Unity Trust Instant Access A/C			503.76	
310	General Reserves				87,098.06
323	EMR Com Asset-Others in Valley				2,017.00
325	EMR Election Fund				7,000.00
326	EMR Defibrillator Special Resr				1,738.51
331	EMR Gartside Building				3,400.00
332	EMR Honley Library				15,000.00
336	EMR Royal Events				1,000.00
337	EMR COVID Memorial				6,000.00
341	EMR Climate Action Projects				13,526.68
343	EMR Road Safety				4,849.72
344	EMR Staff Pay				5,000.00
345	EMR Rolling Grants				6,060.00
346	EMR Public Transport				5,000.00
347	EMR Tourism				4,961.00
348	EMR Dog Waste & Litter				3,800.00
349	EMR Community Engagement				3,609.87
351	EMR Holmfirth Toilets Refurb				4,104.00
1076	Precept	100	Income		327,934.00
1078	Special Expenses Grant	100	Income		3,437.00
1090	Bank Interest	100	Income		3,690.81
1092	Toilets Donations	100	Income		1,650.00
1095	Other income	100	Income		281.07
1200	Allotment Rents	100	Income		324.00
1250	Gartside Building	100	Income		2,112.56
1300	Garage plot income	100	Income		840.00
4000	Salaries	110	Staff Expenditure	70,140.57	
4060	Staff Training	110	Staff Expenditure	681.07	
4061	Councillor Training	150	Administration	1,078.45	
4200	Chairman's Expenses	150	Administration	530.00	
4205	Council Office Expenditure	150	Administration	1,471.44	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	165.31	
4225	Elections	150	Administration	9,016.17	
4230	Repairs & Maintenance	150	Administration	66.31	
4235	Insurance	150	Administration	11,851.16	
4245	Office Equipment	150	Administration	10.99	

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Date : 15/01/2025

**Holme Valley Parish Council**

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Trial Balance for Month No: 9

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4250	Office/Room Hire	150	Administration	10,096.00	
4265	Subscriptions	150	Administration	2,574.00	
4275	Telephone and Broadband	150	Administration	494.91	
4285	Remembrance Sunday	150	Administration	160.00	
4290	COVID Memorial	150	Administration	623.50	
4300	Honley Library	400	Service Provision	15,080.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	62,490.00	
4315	Other Community Assets	250	Finance & Management	24,200.00	
4320	Public Toilet - Day to Day	400	Service Provision	12,731.13	
4325	Public Toilet - Lettable Space	400	Service Provision	1,750.24	
4400	Electronic Support	150	Administration	1,048.92	
4405	Grants - Projects and Events	250	Finance & Management	15,097.30	
4505	Neighbourhood Plan	300	Planning	7,676.28	
4625	Website & Media	350	Publications & Communication	35.00	
4650	Communications & Engagement	350	Publications & Communication	6,581.03	
4705	Christmas Provision	400	Service Provision	4,418.00	
4710	New Mill - Churchyard	400	Service Provision	239.15	
4715	Defibrillators	400	Service Provision	57.54	
4720	Dog Waste	400	Service Provision	403.50	
4730	Minibus	400	Service Provision	15,516.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	8,348.21	
4750	War Memorial	400	Service Provision	200.00	
4760	Youth Work in the Holme Valley	400	Service Provision	15,000.00	
4765	Tourism	400	Service Provision	39.00	
4805	Community Mobilisation	450	Climate Emergency	868.91	
5005	Grant to Food Bank	150	Administration	3,500.00	
6000	Transfer from EMR	250	Finance & Management		1,000.00
6000	Transfer from EMR	300	Planning		7,676.28
6000	Transfer from EMR	400	Service Provision		54,186.54
6000	Transfer from EMR	450	Climate Emergency		767.33
6001	Transfer to EMR	100	Income	16,453.00	
<b>Trial Balance Totals :</b>				<b>578,260.03</b>	<b>578,260.03</b>
<b>Difference</b>				<b>0.00</b>	

15/01/2025

**Holme Valley Parish Council**

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**Detailed Balance Sheet - Excluding Stock Movement****Month 9 Date 31/12/2024**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	1,492
200	HSBC Current A/C	(196)
205	Money Manager - HSBC	55,679
220	CCLA Deposit Fund	75,000
230	Unity Trust Current Account T2	123,679
235	Unity Trust Instant Access A/C	504
<b>Total Current Assets</b>		<b>256,158</b>
<u>Represented by :-</u>		
300	Current Year Fund	34,816
310	General Reserves	134,275
323	EMR Com Asset-Others in Valley	2,017
325	EMR Election Fund	7,000
326	EMR Defibrillator Special Resr	1,739
331	EMR Gartside Building	3,400
332	EMR Honley Library	15,000
336	EMR Royal Events	1,000
337	EMR COVID Memorial	6,000
341	EMR Climate Action Projects	13,527
343	EMR Road Safety	4,850
344	EMR Staff Pay	5,000
345	EMR Rolling Grants	6,060
346	EMR Public Transport	5,000
347	EMR Tourism	4,961
348	EMR Dog Waste & Litter	3,800
349	EMR Community Engagement	3,610
351	EMR Holmfirth Toilets Refurb	4,104
<b>Total Equity</b>		<b>256,158</b>

15/01/2025

## Holme Valley Parish Council

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## Detailed Income &amp; Expenditure by Budget Heading 31/12/2024

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	327,934	327,934	0			100.0%	16,453
1078 Special Expenses Grant	0	3,437	3,437	0			100.0%	
1090 Bank Interest	565	3,691	4,500	809			82.0%	
1092 Toilets Donations	0	1,650	2,500	850			66.0%	
1095 Other income	0	281	4,460	4,179			6.3%	
1200 Allotment Rents	0	324	324	0			100.0%	
1250 Gartside Building	350	2,113	4,800	2,687			44.0%	
1300 Garage plot income	0	840	840	0			100.0%	
<b>Income :- Income</b>	<b>915</b>	<b>340,269</b>	<b>348,795</b>	<b>8,526</b>			<b>97.6%</b>	<b>16,453</b>
<b>Net Income</b>	<b>915</b>	<b>340,269</b>	<b>348,795</b>	<b>8,526</b>				
6001 less Transfer to EMR	0	16,453						
<b>Movement to/(from) Gen Reserve</b>	<b>915</b>	<b>323,816</b>						
<b>110 Staff Expenditure</b>								
4000 Salaries	11,943	70,141	87,700	17,559		17,559	80.0%	
4060 Staff Training	0	681	2,300	1,619		1,619	29.6%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>11,943</b>	<b>70,822</b>	<b>90,000</b>	<b>19,178</b>	<b>0</b>	<b>19,178</b>	<b>78.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,943)</b>	<b>(70,822)</b>	<b>(90,000)</b>	<b>(19,178)</b>				
<b>150 Administration</b>								
4061 Councillor Training	0	1,078	900	(178)		(178)	119.8%	
4200 Chairman's Expenses	500	530	1,000	470		470	53.0%	
4205 Council Office Expenditure	84	1,471	2,000	529		529	73.6%	
4210 Audit	0	1,213	1,650	437		437	73.5%	
4215 Bank Charges	34	165	500	335		335	33.1%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	9,016	0	(9,016)		(9,016)	0.0%	
4230 Repairs & Maintenance	0	66	1,000	934		934	6.6%	
4235 Insurance	0	11,851	8,750	(3,101)		(3,101)	135.4%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	11	300	289		289	3.7%	
4250 Office/Room Hire	0	10,096	10,200	104		104	99.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,574	3,000	426		426	85.8%	
4275 Telephone and Broadband	0	495	500	5		5	99.0%	
4285 Remembrance Sunday	0	160	160	0		0	100.0%	
4290 COVID Memorial	624	624	0	(624)		(624)	0.0%	

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## Detailed Income &amp; Expenditure by Budget Heading 31/12/2024

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	0	1,049	1,650	601		601	63.6%	
5005 Grant to Food Bank	3,500	3,500	0	(3,500)		(3,500)	0.0%	
Administration :- Indirect Expenditure	<b>4,742</b>	<b>43,900</b>	<b>32,910</b>	<b>(10,990)</b>	<b>0</b>	<b>(10,990)</b>	<b>133.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,742)</b>	<b>(43,900)</b>	<b>(32,910)</b>	<b>10,990</b>				
<u>250 Finance &amp; Management</u>								
4315 Other Community Assets	0	24,200	53,000	28,800		28,800	45.7%	1,000
4405 Grants - Projects and Events	1,500	15,097	16,500	1,403		1,403	91.5%	
Finance & Management :- Indirect Expenditure	<b>1,500</b>	<b>39,297</b>	<b>69,500</b>	<b>30,203</b>	<b>0</b>	<b>30,203</b>	<b>56.5%</b>	<b>1,000</b>
<b>Net Expenditure</b>	<b>(1,500)</b>	<b>(39,297)</b>	<b>(69,500)</b>	<b>(30,203)</b>				
6000 plus Transfer from EMR	0	1,000						
<b>Movement to/(from) Gen Reserve</b>	<b>(1,500)</b>	<b>(38,297)</b>						
<u>300 Planning</u>								
4505 Neighbourhood Plan	7,202	7,676	1,500	(6,176)		(6,176)	511.8%	7,676
Planning :- Indirect Expenditure	<b>7,202</b>	<b>7,676</b>	<b>1,500</b>	<b>(6,176)</b>	<b>0</b>	<b>(6,176)</b>	<b>511.8%</b>	<b>7,676</b>
<b>Net Expenditure</b>	<b>(7,202)</b>	<b>(7,676)</b>	<b>(1,500)</b>	<b>6,176</b>				
6000 plus Transfer from EMR	7,202	7,676						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<u>350 Publications &amp; Communication</u>								
4625 Website & Media	0	35	0	(35)		(35)	0.0%	
4650 Communications & Engagement	210	6,581	15,000	8,419		8,419	43.9%	
Publications & Communication :- Indirect Expenditure	<b>210</b>	<b>6,616</b>	<b>15,000</b>	<b>8,384</b>	<b>0</b>	<b>8,384</b>	<b>44.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(210)</b>	<b>(6,616)</b>	<b>(15,000)</b>	<b>(8,384)</b>				
<u>400 Service Provision</u>								
4300 Honley Library	0	15,080	15,000	(80)		(80)	100.5%	
4310 Holmfirth Civic Hall- Projects	0	62,490	10,000	(52,490)		(52,490)	624.9%	52,490
4320 Public Toilet - Day to Day	1,291	12,731	22,000	9,269		9,269	57.9%	
4325 Public Toilet - Lettable Space	0	1,750	1,000	(750)		(750)	175.0%	1,600
4705 Christmas Provision	1,110	4,418	6,000	1,582		1,582	73.6%	
4710 New Mill - Churchyard	0	239	750	511		511	31.9%	
4715 Defibrillators	0	58	0	(58)		(58)	0.0%	58
4720 Dog Waste	0	404	1,200	797		797	33.6%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2024

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4730 Minibus	1,908	15,516	23,500	7,984		7,984	66.0%	
4735 Phone Boxes	0	0	400	400		400	0.0%	
4740 Seats & Shelters-Maintenance	572	8,348	13,000	4,652		4,652	64.2%	
4750 War Memorial	0	200	500	300		300	40.0%	
4760 Youth Work in the Holme Valley	10,000	15,000	25,000	10,000		10,000	60.0%	
4765 Tourism	0	39	0	(39)		(39)	0.0%	39
<b>Service Provision :- Indirect Expenditure</b>	<b>14,880</b>	<b>136,273</b>	<b>118,350</b>	<b>(17,923)</b>	<b>0</b>	<b>(17,923)</b>	<b>115.1%</b>	<b>54,187</b>
<b>Net Expenditure</b>	<b>(14,880)</b>	<b>(136,273)</b>	<b>(118,350)</b>	<b>17,923</b>				
6000 plus Transfer from EMR	0	54,187						
<b>Movement to/(from) Gen Reserve</b>	<b>(14,880)</b>	<b>(82,086)</b>						
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	869	5,000	4,131		4,131	17.4%	767
<b>Climate Emergency :- Indirect Expenditure</b>	<b>0</b>	<b>869</b>	<b>5,000</b>	<b>4,131</b>	<b>0</b>	<b>4,131</b>	<b>17.4%</b>	<b>767</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(869)</b>	<b>(5,000)</b>	<b>(4,131)</b>				
6000 plus Transfer from EMR	0	767						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(102)</b>						
<b>Grand Totals:- Income</b>	<b>915</b>	<b>340,269</b>	<b>348,795</b>	<b>8,526</b>			<b>97.6%</b>	
<b>Expenditure</b>	<b>40,477</b>	<b>305,453</b>	<b>332,260</b>	<b>26,807</b>	<b>0</b>	<b>26,807</b>	<b>91.9%</b>	
<b>Net Income over Expenditure</b>	<b>(39,562)</b>	<b>34,816</b>	<b>16,535</b>	<b>(18,281)</b>				
plus Transfer from EMR	7,202	63,630						
less Transfer to EMR	0	16,453						
<b>Movement to/(from) Gen Reserve</b>	<b>(32,360)</b>	<b>81,993</b>						

## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 December 2024

#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/12/2024	HSBC Current A/C	-195.60
31/12/2024	HSBC - Money Manager	55,679.13
31/12/2024	CCLA Deposit Fund	75,000.00
31/12/2024	Unity Trust Current Account T2	123,678.65
31/12/2024	Unity Trust Instant Access	503.76

**254,665.94**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**254,665.94**

##### All Cash & Bank Accounts

1	HSBC Current A/C	-195.60
2	Money Manager - HSBC	55,679.13
5	CCLA Deposit Fund	75,000.00
7	Unity Trust Current Account T2	123,678.65
8	Unity Trust Instant Access A/C	503.76
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>254,665.94</b>

Date: 15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:49

VAT Return: 01/10/2024 - 31/12/2024

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		7		1,738.02	1,738.02	0.00
Cashbook	7		7		700.00	700.00	0.00
Cashbook	1		8		314.70	314.70	0.00
Cashbook	7		8		166,048.06	166,048.06	0.00
Cashbook	1		9		265.28	265.28	0.00
Cashbook	7		9		646.17	646.17	0.00
Cashbook	8		9		3.35	3.35	0.00
		<b>OUTPUT</b>		<b>Total Rate: Z</b>	<b>169,715.58</b>	<b>169,715.58</b>	<b>0.00</b>
Cashbook	1		7		106.81	101.72	5.09
Cashbook	7		9		195.69	186.37	9.32
		<b>INPUT</b>		<b>Total Rate: F</b>	<b>302.50</b>	<b>288.09</b>	<b>14.41</b>
Cashbook	1		7		4,705.95	3,921.62	784.33
Cashbook	7		7		141.59	117.99	23.60
Cashbook	1		8		931.06	775.90	155.16
Cashbook	7		8		596.63	497.19	99.44
Cashbook	1		9		0.00	0.00	0.00
Cashbook	7		9		2,490.87	2,075.72	415.15
		<b>INPUT</b>		<b>Total Rate: S</b>	<b>8,866.10</b>	<b>7,388.42</b>	<b>1,477.68</b>
Cashbook	1		7		41,451.86	41,451.86	0.00
Cashbook	7		7		5.40	5.40	0.00
Cashbook	1		8		46,217.81	46,217.81	0.00
Cashbook	7		8		4,246.75	4,246.75	0.00
Cashbook	1		9		984.47	984.47	0.00
Cashbook	2		9		0.00	0.00	0.00
Cashbook	7		9		37,230.03	37,230.03	0.00
		<b>INPUT</b>		<b>Total Rate: Z</b>	<b>130,136.32</b>	<b>130,136.32</b>	<b>0.00</b>

Previewed Draft - Do Not Submit to HMRC

Date: 15/01/2025

Holme Valley Parish Council

Page 2

Time: 17:49

VAT Return: 01/10/2024 - 31/12/2024

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
<b>VAT Return Summary:</b>				<b>Total Outputs</b>	<b>169,715.58</b>	<b>169,715.58</b>	<b>0.00</b>
				<b>Total Inputs</b>	<b>139,304.92</b>	<b>137,812.83</b>	<b>1,492.09</b>
VAT due in the period on sales and other outputs						<b>Box 1</b>	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						<b>2</b>	<u>0.00</u>
<b>Total VAT due</b>						<b>3</b>	<b>0.00</b>
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						<b>4</b>	<u>1,492.09</u>
<b>Net VAT to reclaim from HMRC</b>						<b>5</b>	<u><b>1,492.09</b></u>
<b>Total value of sales and all other outputs excluding any VAT</b>						<b>6</b>	<b>169,715.00</b>
<b>Total value of purchases and all other inputs excluding any VAT</b>						<b>7</b>	<b>137,812.00</b>
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						<b>8</b>	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						<b>9</b>	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							<b>0.00</b>



Date: 19/02/2025

## Holme Valley Parish Council

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Time: 15:05

## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 10

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: <b>07/01/2025</b>	<b>225.00</b>						
2425/10/04	Money Manager - HSBC	225.00			205		225.00	Transfer to balance current ac
	Banked: <b>22/01/2025</b>	<b>1,492.09</b>						
2425/10/05	HMRC VAT Return	1,492.09			105		1,492.09	VAT REPAYMENT
	Banked: <b>22/01/2025</b>	<b>510.00</b>						
2425/10/06	Holmfirth Toilets	510.00			1092	100	510.00	DONATIONS
<b>Total Receipts for Month</b>		2,227.09	0.00	0.00			2,227.09	
<b>Cashbook Totals</b>		<u>2,227.09</u>	<u>0.00</u>	<u>0.00</u>			<u>2,227.09</u>	

Date: 19/02/2025

## Holme Valley Parish Council

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## Cashbook 1

User: RFO

## HSBC Current A/C

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>			<b>195.60</b>					<b>195.60</b>	
03/01/2025	HSBC	2425/10/21	8.00			4215	150	8.00	BANK CHARGES
<b>Total Payments for Month</b>			8.00	0.00	0.00			8.00	
<b>Balance Carried Fwd</b>			2,023.49						
<b>Cashbook Totals</b>			<u>2,227.09</u>	0.00	0.00			<u>2,227.09</u>	

Date: 19/02/2025

Holme Valley Parish Council

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Cashbook 2

User: RFO

Money Manager - HSBC

For Month No: 10

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Date: 19/02/2025

## Holme Valley Parish Council

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## Cashbook 2

User: RFO

## Money Manager - HSBC

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
07/01/2025	HSBC Current A/C	2425/10/04	225.00			200		225.00	Transfer to balance current ac
<b>Total Payments for Month</b>			225.00	0.00	0.00			225.00	
<b>Balance Carried Fwd</b>			55,454.13						
<b>Cashbook Totals</b>			<u>55,679.13</u>	0.00	0.00			<u>55,679.13</u>	

Date: 19/02/2025

**Holme Valley Parish Council**

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**Cashbook 5**

User: RFO

**CCLA Deposit Fund**

For Month No: 10

**Receipts for Month 10**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>75,000.00</b>					<b>75,000.00</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Date: 19/02/2025

## Holme Valley Parish Council

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## Cashbook 5

User: RFO

## CCLA Deposit Fund

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		75,000.00						
	<b>Cashbook Totals</b>		75,000.00	0.00	0.00			75,000.00	

Date: 19/02/2025

## Holme Valley Parish Council

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 10

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>123,678.65</b>					<b>123,678.65</b>	
2425/10/01	Banked: <b>03/01/2025</b>	<b>302.67</b>						
2425/10/01	CCLA	302.67			1090	100	302.67	PSDF INTEREST
2425/10/02	Banked: <b>13/01/2025</b>	<b>350.00</b>						
2425/10/02	Environment Kirklees Ltd	350.00			1250	100	350.00	RENT
2425/10/03	Banked: <b>15/01/2025</b>	<b>200.00</b>						
2425/10/03	Holme Village Community Centre	200.00			1095	100	200.00	Return of grant- paid in error
<b>Total Receipts for Month</b>		852.67	0.00	0.00			852.67	
<b>Cashbook Totals</b>		<u>124,531.32</u>	<u>0.00</u>	<u>0.00</u>			<u>124,531.32</u>	

Date: 19/02/2025

## Holme Valley Parish Council

Page: 2

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
17/12/2024	Leander Architectural	2425/09/23	-748.20		-124.70	4290	150	-623.50	Reverse COVID plaque
17/12/2024	Leander Architectural	2425/09/23	748.20		124.70	4290	150	623.50	COVID Memorial Plaque
						337	0	-623.50	COVID Memorial Plaque
						6000	150	623.50	COVID Memorial Plaque
06/01/2025	Grenke	2425/10/01	141.59		23.60	4205	150	117.99	PHOTOCOPIER LEASE
10/01/2025	Natnl Assoc of Local Councils	2425/10/02	42.00		7.00	4061	150	35.00	EVENT - ENGAGE, LEAD, RESOLVE
10/01/2025	British Telecom	2425/10/03	56.47		9.41	4275	150	47.06	INTERNET AND PHONE
10/01/2025	Script Media Group	2425/10/04	300.00		50.00	4650	350	250.00	HOLME VALLEY REVIEW
10/01/2025	HCHCT	2425/10/06	4,508.00			4310	400	4,508.00	GRANT - ROOF REPAIRS - VAT
10/01/2025	Maintenance Contractor	2425/10/16	1,211.07			4740	400	368.32	MAINTENANCE - SEATS & SHELTERS
						4320	400	842.75	MAINTENANCE - TOILETS
14/01/2025	Business Stream	2425/10/07	39.29			4320	400	39.29	WATER AND SEWAGE TOILETS
15/01/2025	Salaries Staff	2425/10/08	1,491.50			4000	110	1,491.50	SALARY STAFF 05
15/01/2025	West Yorkshire Pension Fund	2425/10/09	34.43			4000	110	34.43	PENSIONS - 2ND PART
15/01/2025	Salaries Staff	2425/10/10	1,618.99			4000	110	1,618.99	SALARY STAFF 04
15/01/2025	Salaries Staff	2425/10/11	1,792.04			4000	110	1,792.04	SALARY STAFF 02
15/01/2025	HMRC	2425/10/12	1,568.63			4000	110	1,568.63	PAYE - TAX AND NI
21/01/2025	E.ON NEXT	2425/10/13	69.27			4320	400	69.27	ELECTRICITY - TOILETS
28/01/2025	Viking	2425/10/14	281.36		25.23	4205	150	244.64	STATIONERY, STAMPS
						4245	150	11.49	GLASSES
28/01/2025	West Yorks Combined Authority	2425/10/15	1,971.00			4730	400	1,971.00	HV MINIBUS SERVICE DEC
28/01/2025	Maintenance Contractor	2425/10/17	139.41		23.24	4320	400	116.17	EXPENSES - TOILETS
28/01/2025	Society Local Council Clerks	2425/10/18	240.00			4060	110	240.00	MEMBERSHIP STAFF 04
28/01/2025	British Telecom	2425/10/19	56.47		9.41	4275	150	47.06	INTERNET AND PHONE
31/01/2025	Principal Hygiene	2425/10/05	72.00		12.00	4320	400	60.00	SERVICE NAPPY UNITS
31/01/2025	Unity Trust	2425/10/20	9.60			4215	150	9.60	SERVICE CHARGE
<b>Total Payments for Month</b>			15,643.12	0.00	159.89			15,483.23	
<b>Balance Carried Fwd</b>			108,888.20						
<b>Cashbook Totals</b>			124,531.32	0.00	159.89			124,371.43	



Date: 19/02/2025

Holme Valley Parish Council

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Time: 15:07

Cashbook 8

User: RFO

Unity Trust Instant Access A/C

For Month No: 10

**Receipts for Month 10****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>503.76</b>					<b>503.76</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>503.76</u>	<u>0.00</u>	<u>0.00</u>			<u>503.76</u>	

Date: 19/02/2025

## Holme Valley Parish Council

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## Cashbook 8

User: RFO

## Unity Trust Instant Access A/C

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		503.76						
	<b>Cashbook Totals</b>		503.76	0.00	0.00			503.76	

Date : 19/02/2025

## Holme Valley Parish Council

Page 1

Time: 15:08

Trial Balance for Month No: 10

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			159.89	
200	HSBC Current A/C			2,023.49	
205	Money Manager - HSBC			55,454.13	
220	CCLA Deposit Fund			75,000.00	
230	Unity Trust Current Account T2			108,888.20	
235	Unity Trust Instant Access A/C			503.76	
310	General Reserves				91,947.78
323	EMR Com Asset-Others in Valley				2,017.00
325	EMR Election Fund				7,000.00
326	EMR Defibrillator Special Resr				1,738.51
331	EMR Gartside Building				3,400.00
332	EMR Honley Library				15,000.00
336	EMR Royal Events				1,000.00
337	EMR COVID Memorial				5,376.50
341	EMR Climate Action Projects				13,526.68
344	EMR Staff Pay				5,000.00
345	EMR Rolling Grants				6,060.00
346	EMR Public Transport				5,000.00
347	EMR Tourism				4,961.00
348	EMR Dog Waste & Litter				3,800.00
349	EMR Community Engagement				3,609.87
351	EMR Holmfirth Toilets Refurb				4,104.00
1076	Precept	100	Income		327,934.00
1078	Special Expenses Grant	100	Income		3,437.00
1090	Bank Interest	100	Income		3,993.48
1092	Toilets Donations	100	Income		2,160.00
1095	Other income	100	Income		481.07
1200	Allotment Rents	100	Income		324.00
1250	Gartside Building	100	Income		2,462.56
1300	Garage plot income	100	Income		840.00
4000	Salaries	110	Staff Expenditure	76,646.16	
4060	Staff Training	110	Staff Expenditure	921.07	
4061	Councillor Training	150	Administration	1,113.45	
4200	Chairman's Expenses	150	Administration	530.00	
4205	Council Office Expenditure	150	Administration	1,834.07	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	182.91	
4225	Elections	150	Administration	9,016.17	
4230	Repairs & Maintenance	150	Administration	66.31	
4235	Insurance	150	Administration	11,851.16	
4245	Office Equipment	150	Administration	22.48	
4250	Office/Room Hire	150	Administration	10,096.00	

Continued over page

Date : 19/02/2025

## Holme Valley Parish Council

Page 2

Time: 15:08

Trial Balance for Month No: 10

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4265	Subscriptions	150	Administration	2,574.00	
4275	Telephone and Broadband	150	Administration	589.03	
4285	Remembrance Sunday	150	Administration	160.00	
4290	COVID Memorial	150	Administration	623.50	
4300	Honley Library	400	Service Provision	15,080.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	66,998.00	
4315	Other Community Assets	250	Finance & Management	24,200.00	
4320	Public Toilet - Day to Day	400	Service Provision	13,858.61	
4325	Public Toilet - Lettable Space	400	Service Provision	1,750.24	
4400	Electronic Support	150	Administration	1,048.92	
4405	Grants - Projects and Events	250	Finance & Management	15,097.30	
4505	Neighbourhood Plan	300	Planning	7,676.28	
4625	Website & Media	350	Publications & Communication	35.00	
4650	Communications & Engagement	350	Publications & Communication	6,831.03	
4705	Christmas Provision	400	Service Provision	4,418.00	
4710	New Mill - Churchyard	400	Service Provision	239.15	
4715	Defibrillators	400	Service Provision	57.54	
4720	Dog Waste	400	Service Provision	403.50	
4730	Minibus	400	Service Provision	17,487.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	8,716.53	
4750	War Memorial	400	Service Provision	200.00	
4760	Youth Work in the Holme Valley	400	Service Provision	15,000.00	
4765	Tourism	400	Service Provision	39.00	
4805	Community Mobilisation	450	Climate Emergency	868.91	
5005	Grant to Food Bank	150	Administration	3,500.00	
6000	Transfer from EMR	150	Administration		623.50
6000	Transfer from EMR	250	Finance & Management		1,000.00
6000	Transfer from EMR	300	Planning		7,676.28
6000	Transfer from EMR	400	Service Provision		54,186.54
6000	Transfer from EMR	450	Climate Emergency		767.33
6001	Transfer to EMR	100	Income	16,453.00	
<b>Trial Balance Totals :</b>				<b>579,427.10</b>	<b>579,427.10</b>
<b>Difference</b>				<b>0.00</b>	

19/02/2025

**Holme Valley Parish Council**

Page 1

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**Detailed Balance Sheet - Excluding Stock Movement****Month 10 Date 31/01/2025**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
105	VAT Control A/c	160
200	HSBC Current A/C	2,023
205	Money Manager - HSBC	55,454
220	CCLA Deposit Fund	75,000
230	Unity Trust Current Account T2	108,888
235	Unity Trust Instant Access A/C	504
	<b>Total Current Assets</b>	<b>242,029</b>
	<u>Represented by :-</u>	
300	Current Year Fund	20,687
310	General Reserves	139,748
323	EMR Com Asset-Others in Valley	2,017
325	EMR Election Fund	7,000
326	EMR Defibrillator Special Resr	1,739
331	EMR Gartside Building	3,400
332	EMR Honley Library	15,000
336	EMR Royal Events	1,000
337	EMR COVID Memorial	5,377
341	EMR Climate Action Projects	13,527
344	EMR Staff Pay	5,000
345	EMR Rolling Grants	6,060
346	EMR Public Transport	5,000
347	EMR Tourism	4,961
348	EMR Dog Waste & Litter	3,800
349	EMR Community Engagement	3,610
351	EMR Holmfirth Toilets Refurb	4,104
	<b>Total Equity</b>	<b>242,029</b>

19/02/2025

## Holme Valley Parish Council

Page 1

15:09

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2025

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	327,934	327,934	0			100.0%	16,453
1078 Special Expenses Grant	0	3,437	3,437	0			100.0%	
1090 Bank Interest	303	3,993	4,500	507			88.7%	
1092 Toilets Donations	510	2,160	2,500	340			86.4%	
1095 Other income	200	481	4,460	3,979			10.8%	
1200 Allotment Rents	0	324	324	0			100.0%	
1250 Gartside Building	350	2,463	4,800	2,337			51.3%	
1300 Garage plot income	0	840	840	0			100.0%	
<b>Income :- Income</b>	<b>1,363</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>			<b>97.9%</b>	<b>16,453</b>
<b>Net Income</b>	<b>1,363</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>				
6001 less Transfer to EMR	0	16,453	0	(16,453)				
<b>Movement to/(from) Gen Reserve</b>	<b>1,363</b>	<b>325,179</b>	<b>348,795</b>	<b>23,616</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	6,506	76,646	87,700	11,054		11,054	87.4%	
4060 Staff Training	240	921	2,300	1,379		1,379	40.0%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>6,746</b>	<b>77,567</b>	<b>90,000</b>	<b>12,433</b>	<b>0</b>	<b>12,433</b>	<b>86.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(6,746)</b>	<b>(77,567)</b>	<b>(90,000)</b>	<b>(12,433)</b>				
<b>150 Administration</b>								
4061 Councillor Training	35	1,113	900	(213)		(213)	123.7%	
4200 Chairman's Expenses	0	530	1,000	470		470	53.0%	
4205 Council Office Expenditure	363	1,834	2,000	166		166	91.7%	
4210 Audit	0	1,213	1,650	437		437	73.5%	
4215 Bank Charges	18	183	500	317		317	36.6%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	9,016	0	(9,016)		(9,016)	0.0%	
4230 Repairs & Maintenance	0	66	1,000	934		934	6.6%	
4235 Insurance	0	11,851	8,750	(3,101)		(3,101)	135.4%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	11	22	300	278		278	7.5%	
4250 Office/Room Hire	0	10,096	10,200	104		104	99.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,574	3,000	426		426	85.8%	
4275 Telephone and Broadband	94	589	500	(89)		(89)	117.8%	
4285 Remembrance Sunday	0	160	160	0		0	100.0%	
4290 COVID Memorial	0	624	0	(624)		(624)	0.0%	624

Continued over page

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2025

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	0	1,049	1,650	601		601	63.6%	
5005 Grant to Food Bank	0	3,500	0	(3,500)		(3,500)	0.0%	
Administration :- Indirect Expenditure	<b>521</b>	<b>44,421</b>	<b>32,910</b>	<b>(11,511)</b>	<b>0</b>	<b>(11,511)</b>	<b>135.0%</b>	<b>624</b>
<b>Net Expenditure</b>	<b>(521)</b>	<b>(44,421)</b>	<b>(32,910)</b>	<b>11,511</b>				
6000 plus Transfer from EMR	624	624	0	(624)				
<b>Movement to/(from) Gen Reserve</b>	<b>103</b>	<b>(43,798)</b>	<b>(32,910)</b>	<b>10,888</b>				
<b>250 Finance &amp; Management</b>								
4315 Other Community Assets	0	24,200	53,000	28,800		28,800	45.7%	1,000
4405 Grants - Projects and Events	0	15,097	16,500	1,403		1,403	91.5%	
Finance & Management :- Indirect Expenditure	<b>0</b>	<b>39,297</b>	<b>69,500</b>	<b>30,203</b>	<b>0</b>	<b>30,203</b>	<b>56.5%</b>	<b>1,000</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(39,297)</b>	<b>(69,500)</b>	<b>(30,203)</b>				
6000 plus Transfer from EMR	0	1,000	0	(1,000)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(38,297)</b>	<b>(69,500)</b>	<b>(31,203)</b>				
<b>300 Planning</b>								
4505 Neighbourhood Plan	0	7,676	1,500	(6,176)		(6,176)	511.8%	7,676
Planning :- Indirect Expenditure	<b>0</b>	<b>7,676</b>	<b>1,500</b>	<b>(6,176)</b>	<b>0</b>	<b>(6,176)</b>	<b>511.8%</b>	<b>7,676</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(7,676)</b>	<b>(1,500)</b>	<b>6,176</b>				
6000 plus Transfer from EMR	0	7,676	0	(7,676)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>(1,500)</b>	<b>(1,500)</b>				
<b>350 Publications &amp; Communication</b>								
4625 Website & Media	0	35	0	(35)		(35)	0.0%	
4650 Communications & Engagement	250	6,831	15,000	8,169		8,169	45.5%	
Publications & Communication :- Indirect Expenditure	<b>250</b>	<b>6,866</b>	<b>15,000</b>	<b>8,134</b>	<b>0</b>	<b>8,134</b>	<b>45.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(250)</b>	<b>(6,866)</b>	<b>(15,000)</b>	<b>(8,134)</b>				
<b>400 Service Provision</b>								
4300 Honley Library	0	15,080	15,000	(80)		(80)	100.5%	
4310 Holmfirth Civic Hall- Projects	4,508	66,998	10,000	(56,998)		(56,998)	670.0%	52,490
4320 Public Toilet - Day to Day	1,127	13,859	22,000	8,141		8,141	63.0%	
4325 Public Toilet - Lettable Space	0	1,750	1,000	(750)		(750)	175.0%	1,600
4705 Christmas Provision	0	4,418	6,000	1,582		1,582	73.6%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2025

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4710 New Mill - Churchyard	0	239	750	511		511	31.9%	
4715 Defibrillators	0	58	0	(58)		(58)	0.0%	58
4720 Dog Waste	0	404	1,200	797		797	33.6%	
4730 Minibus	1,971	17,487	23,500	6,013		6,013	74.4%	
4735 Phone Boxes	0	0	400	400		400	0.0%	
4740 Seats & Shelters-Maintenance	368	8,717	13,000	4,283		4,283	67.1%	
4750 War Memorial	0	200	500	300		300	40.0%	
4760 Youth Work in the Holme Valley	0	15,000	25,000	10,000		10,000	60.0%	
4765 Tourism	0	39	0	(39)		(39)	0.0%	39
Service Provision :- Indirect Expenditure	<b>7,975</b>	<b>144,248</b>	<b>118,350</b>	<b>(25,898)</b>	<b>0</b>	<b>(25,898)</b>	<b>121.9%</b>	<b>54,187</b>
<b>Net Expenditure</b>	<b>(7,975)</b>	<b>(144,248)</b>	<b>(118,350)</b>	<b>25,898</b>				
6000 plus Transfer from EMR	0	54,187	0	(54,187)				
<b>Movement to/(from) Gen Reserve</b>	<b>(7,975)</b>	<b>(90,061)</b>	<b>(118,350)</b>	<b>(28,289)</b>				
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	869	5,000	4,131		4,131	17.4%	767
Climate Emergency :- Indirect Expenditure	<b>0</b>	<b>869</b>	<b>5,000</b>	<b>4,131</b>	<b>0</b>	<b>4,131</b>	<b>17.4%</b>	<b>767</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(869)</b>	<b>(5,000)</b>	<b>(4,131)</b>				
6000 plus Transfer from EMR	0	767	0	(767)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(102)</b>	<b>(5,000)</b>	<b>(4,898)</b>				
Grand Totals:- Income	<b>1,363</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>			<b>97.9%</b>	
Expenditure	<b>15,491</b>	<b>320,945</b>	<b>332,260</b>	<b>11,315</b>	<b>0</b>	<b>11,315</b>	<b>96.6%</b>	
<b>Net Income over Expenditure</b>	<b>(14,129)</b>	<b>20,687</b>	<b>16,535</b>	<b>(4,152)</b>				
plus Transfer from EMR	<b>624</b>	<b>64,254</b>	<b>0</b>	<b>(64,254)</b>				
less Transfer to EMR	<b>0</b>	<b>16,453</b>	<b>0</b>	<b>(16,453)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(13,505)</b>	<b>68,488</b>	<b>16,535</b>	<b>(51,953)</b>				



## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 January 2025

<b><u>Confirmed Bank &amp; Investment Balances</u></b>		
<b><u>Bank Statement Balances</u></b>		
31/01/2025	HSBC Current A/C	2,023.49
31/01/2025	HSBC - Money Manager	55,454.13
31/01/2025	CCLA Deposit Fund	75,000.00
31/01/2025	Unity Trust Current Account T2	108,888.20
31/01/2025	Unity Trust Instant Access	503.76
		<b>241,869.58</b>
 <b><u>Receipts not on Bank Statement</u></b>		
		<b>0.00</b>
<b>Closing Balance</b>		<b>241,869.58</b>
<b><u>All Cash &amp; Bank Accounts</u></b>		
1	HSBC Current A/C	2,023.49
2	Money Manager - HSBC	55,454.13
5	CCLA Deposit Fund	75,000.00
7	Unity Trust Current Account T2	108,888.20
8	Unity Trust Instant Access A/C	503.76
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>241,869.58</b>

## Previewed Draft - Do Not Submit to HMRC

Date: 19/02/2025

Holme Valley Parish Council

Page 1

Time: 15:14

VAT Return: 01/01/2025 - 31/03/2025

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>	
Cashbook	1		10		2,002.09	2,002.09	0.00	
Cashbook	7		10		852.67	852.67	0.00	
		<b>OUTPUT</b>		<b>Total Rate: Z</b>	<b>2,854.76</b>	<b>2,854.76</b>	<b>0.00</b>	
Cashbook	7		10		959.30	799.41	159.89	
		<b>INPUT</b>		<b>Total Rate: S</b>	<b>959.30</b>	<b>799.41</b>	<b>159.89</b>	
Cashbook	1		10		8.00	8.00	0.00	
Cashbook	7		10		14,683.82	14,683.82	0.00	
		<b>INPUT</b>		<b>Total Rate: Z</b>	<b>14,691.82</b>	<b>14,691.82</b>	<b>0.00</b>	
<b>VAT Return Summary:</b>					<b>Total Outputs</b>	<b>2,854.76</b>	<b>2,854.76</b>	<b>0.00</b>
					<b>Total Inputs</b>	<b>15,651.12</b>	<b>15,491.23</b>	<b>159.89</b>
VAT due in the period on sales and other outputs						<b>Box 1</b>	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						<b>2</b>	0.00	
<b>Total VAT due</b>						<b>3</b>	<b>0.00</b>	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						<b>4</b>	159.89	
<b>Net VAT to reclaim from HMRC</b>						<b>5</b>	<b>159.89</b>	
<b>Total value of sales and all other outputs excluding any VAT</b>						<b>6</b>	<b>2,854.00</b>	
<b>Total value of purchases and all other inputs excluding any VAT</b>						<b>7</b>	<b>15,491.00</b>	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						<b>8</b>	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						<b>9</b>	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							<b>0.00</b>	

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## Your Statement

Holme Valley Parish  
 Council  
 Holmfirth Civic Hall  
 Huddersfield Road  
 Holmfirth  
 West Yorkshire  
 HD9 3AS



### Account Summary

Opening Balance	47,663.46
Payments In	265.28
Payments Out	47,153.65
Closing Balance	775.09

**6 November to 5 December 2024**

#### Account Name

Holme Valley Parish Council

### Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
05 Nov 24	<b>BALANCE BROUGHT FORWARD</b>			<b>47,663.46</b>
08 Nov 24	BP Rescue One Medical INV-0082	396.00		
	BP HCHCT 4857	342.80		46,924.66
14 Nov 24	BP Brockholes Bowling Grant - HVPC	4,200.00		
	BP Cartworth Moor CC Grant HVPC	2,500.00		
	BP Holme VCT Grant - HVPC	5,000.00		
	BP Just Hoop Grant - HVPC	5,000.00		
	BP Friends of Honley Grant HVPC	1,500.00		
	BP Holmfirth Harriers Grant - HVPC	5,000.00		
	BP Sharing Memories Grant - HVPC	1,490.00		
	BP Honley Village CT Grant - Welcome C	840.00		
	BP Holmfirth Film Fes Grant HVPC	1,000.00		
	BP Frnds of Hon Libr Grant HVPC	850.00		
	BP Wooldale CG Grant HVPC	159.80		
	<b>BALANCE CARRIED FORWARD</b>			<b>19,384.86</b>

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**6 November to 5 December 2024**

## Your Statement

**Account Name**  
 Holme Valley Parish Council

**Sortcode** **Account Number** **Sheet Number**  
 40-24-24 11001043 893

### Your BUSINESS CURRENT ACCOUNT details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>19,384.86</b>
	BP HOLMFIRTH TECH LTD			
	GRANT HVPC	1,500.00		
	BP The Nest			
	Grant HVPC	1,357.50		
	BP Arts for Health			
	Grant HVPC	1,500.00		
	BP Honley Village CT			
	Grant HVPC	200.00		
	BP Holme VCT			
	Grant - HVPC	200.00		
	BP Friends Cliff Rec			
	Grant - HVPC	500.00		
	BP HFIRTH ART & MUSIC			
	Grant HVPC	1,500.00		
	BP Holme Vall Transpo			
	Grant HVPC	1,000.00		11,627.36
15 Nov 24	SO WEST YPF GEN			
	EMPLOYER NO 00166	958.19		
	SO HMRC PAYE/NIC CUMB			
	072PT00168148	1,479.92		
	SO [REDACTED]			
	SO [REDACTED]			
	SO TIME IN TIME OUT			
	HVPC	252.00		
	SO [REDACTED]			
				4,181.35
21 Nov 24	BP Scholes Methodst Ch			
	Grant - HVPC Xmas	40.00		
	BP [REDACTED]			
	Grant - HVPC Xmas	250.00		
	BP Holmbridge Church			
	Grant - HVPC Xmas	80.00		
	BP Honley Bus Assoc			
	Grant Xmas Tree	250.00		
	BP Hade Edge Action			
	Grant HVPC Xmas	94.00		
	BP Hepworth Comm Asso			
	Grant Xmas Tree	94.00		
	BP Netherthong CP			
	Grant Xmas Tree	250.00		
	BP BT BUSINESS			
	GP 0087 3320	56.47		3,066.88
	<b>BALANCE CARRIED FORWARD</b>			<b>3,066.88</b>

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**6 November to 5 December 2024**

## Your Statement

**Account Name**  
 Holme Valley Parish Council

**Sortcode Account Number Sheet Number**  
 40-24-24 11001043 894

### Your BUSINESS CURRENT ACCOUNT details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>3,066.88</b>
26 Nov 24	BP [REDACTED] Invoice 125	2,284.50		
	BP [REDACTED] EXPENSES	258.79		<b>523.59</b>
04 Dec 24	DR TOTAL CHARGES TO 12NOV2024	13.78		509.81
05 Dec 24	CR GROSS INTEREST TO 04DEC2024 FOR ACCOUNT 402424 41061348		265.28	775.09
<b>05 Dec 24</b>	<b>BALANCE CARRIED FORWARD</b>			<b>775.09</b>

### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [fscs.org.uk](http://fscs.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([hsbc.co.uk/fscs/](http://hsbc.co.uk/fscs/)).

<b>Credit Interest Rates</b>	<i>balance</i>	<i>AER</i> <i>variable</i>	<b>Debit Interest Rates</b>	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not applied			Debit interest		21.34%

**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 1 - HSBC Current A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	30/11/2024		523.59
			<hr/> 523.59
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			523.59
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			523.59
		<b>Balance per Cash Book is :-</b>	<b>523.59</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....



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## Your Statement

Holme Valley Parish  
 Council  
 Holmfirth Civic Hall  
 Huddersfield Road  
 Holmfirth  
 West Yorkshire  
 HD9 3AS



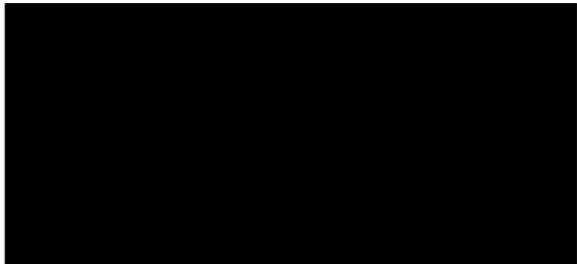
### Account Summary

Opening Balance	55,679.13
Payments In	0.00
Payments Out	0.00
Closing Balance	55,679.13

**Interest Rate - Valid as at end date of the statement period**  
 1.89% AER

**6 November to 5 December 2024**

**Account Name**  
 Holme Valley Parish Council



<b>Your Business Money Manager details</b>				
<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
05 Nov 24	BALANCE BROUGHT FORWARD			55,679.13
05 Dec 24	BALANCE CARRIED FORWARD			55,679.13

### Information about the Financial Services Compensation Scheme

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## Your Statement

Holme Valley Parish  
Council  
Holmfirth Civic Hall  
Huddersfield Road  
Holmfirth  
West Yorkshire  
HD9 3AS



### Account Summary

Opening Balance	55,679.13
Payments In	0.00
Payments Out	0.00
Closing Balance	55,679.13

**Interest Rate - Valid as at end date of the statement period**  
1.89% AER

**6 November to 5 December 2024**

**International Bank Account Number**  
GB90HBUK40242441061348

**Branch Identifier Code**  
HBUKGB4134V

**Account Name**  
Holme Valley Parish Council

**Sortcode**      **Account Number**      **Sheet Number**  
40-24-24      41061348      429

### Your Business Money Manager details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
05 Nov 24	BALANCE BROUGHT FORWARD			55,679.13
05 Dec 24	BALANCE CARRIED FORWARD			55,679.13

### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [fscs.org.uk](http://fscs.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([hsbc.co.uk/fscs/](http://hsbc.co.uk/fscs/)).



**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	30/11/2024		55,679.13
			<u>55,679.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		<b>Balance per Cash Book is :-</b>	<b>55,679.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Statement of Account

[REDACTED]  
Holme Valley Parish Council  
Huddersfield Civic Hall  
Huddersfield Road  
HOLMFIRTH  
HD9 3AZ

5 December 2024

Account name: **HOLME VALLEY PARISH COUNCIL**  
Account number: [REDACTED]  
Statement period: **31/10/2024 to 30/11/2024**

### Account summary

Total valuation as at 30 November 2024 **£75,000.00**  
Total valuation as at last statement at 31 October 2024 **£75,000.00**

### Holdings as at 30 November 2024

Fund name	Unit/share holdings	Price per unit/share	Value
<b>The Public Sector Deposit Fund SC4</b> GB00B3LDFH01	75,000.0000	£1.00	£75,000.00
			<b>Total value</b>
			<b>£75,000.00</b>

The average Fund yield for this period was 4.81% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Oct 2024	04/11/2024	Paid to Nominated Bank Details	£314.70	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)    Freephone 0800 022 3505    [www.ccla.co.uk](http://www.ccla.co.uk)

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on [www.ccla.co.uk/glossary](http://www.ccla.co.uk/glossary). If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at [\*\*clientservices@ccla.co.uk\*\*](mailto:clientservices@ccla.co.uk).

**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	30/11/2024		75,000.00
			<hr/> 75,000.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



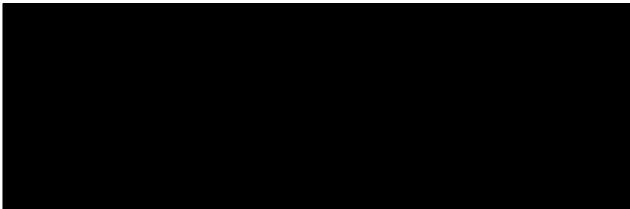
For Businesses. For Communities. For Good.

Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

██████████  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

**Date:** 30/11/2024

**Account Name:** Holme Valley Parish Council



Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

Your arranged overdraft limit is £0.00



### Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/10/2024		Balance brought forward	£0.00	£0.00	£1,744.39
01/11/2024	Credit	Inward Payment KIRKLEES METROPOLITAN COUNCIL	£0.00	£165,685.50	£167,429.89
06/11/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£167,779.89

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
06/11/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£12.56	£167,792.45
22/11/2024	Direct Debit	Direct Debit (ICO)	£35.00	£0.00	£167,757.45
27/11/2024	Faster Payment Debit	B/P to: Enterprise Print	£92.00	£0.00	£167,665.45
27/11/2024	Faster Payment Debit	B/P to: Zest for Print Ltd	£271.20	£0.00	£167,394.25
27/11/2024	Faster Payment Debit	B/P to: DK Print Ltd	£39.00	£0.00	£167,355.25
27/11/2024	Faster Payment Debit	B/P to: TiTo	£252.00	£0.00	£167,103.25
27/11/2024	Faster Payment Debit	B/P to: WYCA	£1,971.00	£0.00	£165,132.25
27/11/2024	Faster Payment Debit	B/P to: WYCA	£1,908.00	£0.00	£163,224.25
27/11/2024	Faster Payment Debit	B/P to: ██████████	£15.59	£0.00	£163,208.66
27/11/2024	Faster Payment Debit	B/P to: British Telecom	£97.84	£0.00	£163,110.82
27/11/2024	Faster Payment Debit	B/P to: ██████████	£50.00	£0.00	£163,060.82
27/11/2024	Faster Payment Debit	B/P to: YLCA	£105.30	£0.00	£162,955.52
30/11/2024	Fee	Service Charge	£6.45	£0.00	£162,949.07

**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 7 - Unity Trust Current Account T2**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account T2	30/11/2024		162,949.07
			<hr/> 162,949.07
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			162,949.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			162,949.07
		<b>Balance per Cash Book is :-</b>	<b>162,949.07</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Richard McGill  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

**Date:** 30/11/2024

**Account Name:** Holme Valley Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20511582

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.60% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us



Call us: **0345 140 1000**



Email us: [us@unity.co.uk](mailto:us@unity.co.uk)



Visit us: [unity.co.uk](https://www.unity.co.uk)

## Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2024		Balance brought forward	£0.00	£0.00	£500.41

Page number 1 of 2

Statement number 005

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For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold





## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 8 - Unity Trust Instant Access A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	30/11/2024		500.41
			<hr/> 500.41
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			<hr/> 0.00
			500.41
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<hr/> 0.00
			500.41
		<b>Balance per Cash Book is :-</b>	<b>500.41</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....



Contact tel 03457 60 60 60  
 see reverse for call times  
 Text phone 03457 125 563  
 used by deaf or speech impaired customers  
 www.hsbc.co.uk

**Your Statement**

Holme Valley Parish  
 Council  
 Holmfirth Civic Hall  
 Huddersfield Road  
 Holmfirth  
 West Yorkshire  
 HD9 3AS



Account Summary	
Opening Balance	775.09
Payments In	6,487.82
Payments Out	7,466.51
Closing Balance	203.60 D

**6 December 2024 to 5 January 2025**

**Account Name**  
 Holme Valley Parish Council



**Your BUSINESS CURRENT ACCOUNT details**

Date	Payment type and details	Paid out	Paid in	Balance
05 Dec 24	<b>BALANCE BROUGHT FORWARD</b>			<b>775.09</b>
16 Dec 24	SO WEST YPF GEN EMPLOYER NO 00166	958.19		
	SO HMRC PAYE/NIC CUMB 072PT00168148	1,479.92		
	CR REVERSAL OF 16-12 HMRC PAYE/NIC CUMB 072PT00168148		1,479.92	
	SO [REDACTED]			
	CR REVERSAL OF 16-12 [REDACTED]			
	SO [REDACTED]			
	CR REVERSAL OF 16-12 [REDACTED]			
	SO TIME IN TIME OUT HVPC	252.00		
	CR REVERSAL OF 16-12 TIME IN TIME OUT HVPC		252.00	
	SO [REDACTED]			
	CR [REDACTED]			
	<b>BALANCE CARRIED FORWARD</b>			<b>183.10 D</b>

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 see reverse for call times  
 Text phone 03457 125 563  
 used by deaf or speech impaired customers  
[www.hsbc.co.uk](http://www.hsbc.co.uk)

**6 December 2024 to 5 January 2025**

## Your Statement

**Account Name**  
 Holme Valley Parish Council

### Your BUSINESS CURRENT ACCOUNT details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	<b>BALANCE BROUGHT FORWARD</b>			<b>183.10 D</b>
	DR CHARGE			
	RECALL S/0-D/D	2.50		
	DR CHARGE			
	RECALL S/0-D/D	2.50		
	DR CHARGE			
	RECALL S/0-D/D	2.50		
	DR CHARGE			
	RECALL S/0-D/D	2.50		
	DR CHARGE			
	RECALL S/0-D/D	2.50		
03 Jan 25	DR TOTAL CHARGES			<b>195.60 D</b>
	TO 12DEC2024	8.00		203.60 D
<b>05 Jan 25</b>	<b>BALANCE CARRIED FORWARD</b>			<b>203.60 D</b>

### Information about the Financial Services Compensation Scheme

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<b>Credit Interest Rates</b>	<i>balance</i>	<i>AER</i> <i>variable</i>	<b>Debit Interest Rates</b>	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not applied			Debit interest		21.34%

Bank Reconciliation Statement as at 31/12/2024  
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/12/2024		-195.60
			<hr/> -195.60
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			-195.60
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			-195.60
		<b>Balance per Cash Book is :-</b>	<b>-195.60</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....



Contact tel 03457 60 60 60  
 see reverse for call times  
 Text phone 03457 125 563  
 used by deaf or speech impaired customers  
[www.hsbc.co.uk](http://www.hsbc.co.uk)

## Your Statement

Holme Valley Parish  
 Council  
 Holmfirth Civic Hall  
 Huddersfield Road  
 Holmfirth  
 West Yorkshire  
 HD9 3AS

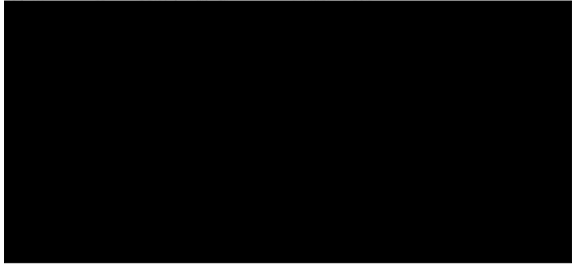


Account Summary	
Opening Balance	55,679.13
Payments In	0.00
Payments Out	0.00
Closing Balance	55,679.13

**Interest Rate - Valid as at end date of the statement period**  
 1.89% AER

**6 December 2024 to 5 January 2025**

**Account Name**  
 Holme Valley Parish Council



Your Business Money Manager details				
Date	Payment type and details	Paid out	Paid in	Balance
05 Dec 24	BALANCE BROUGHT FORWARD			55,679.13
05 Jan 25	BALANCE CARRIED FORWARD			55,679.13

### Information about the Financial Services Compensation Scheme

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**Bank Reconciliation Statement as at 31/12/2024  
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/12/2024		55,679.13
			<u>55,679.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		<b>Balance per Cash Book is :-</b>	<b>55,679.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Statement of Account

██████████  
Holme Valley Parish Council  
Huddersfield Civic Hall  
Huddersfield Road  
HOLMFIRTH  
HD9 3AZ

5 January 2025

Account name: **HOLME VALLEY PARISH COUNCIL**  
Account number: ██████████  
Statement period: ██████████

### Account summary

Total valuation as at 31 December 2024 **£75,000.00**  
Total valuation as at last statement at 30 November 2024 **£75,000.00**

### Holdings as at 31 December 2024

Fund name	Unit/share holdings	Price per unit/share	Value
<b>The Public Sector Deposit Fund SC4</b> GB00B3LDFH01	75,000.0000	£1.00	£75,000.00
			<b>Total value</b>
			<b>£75,000.00</b>

The average Fund yield for this period was 4.75% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Dec 2024	03/01/2025	Paid to Nominated Bank Details	£302.67	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)

Freephone 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.



Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

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**Bank Reconciliation Statement as at 31/12/2024  
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/12/2024		75,000.00
			<u>75,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



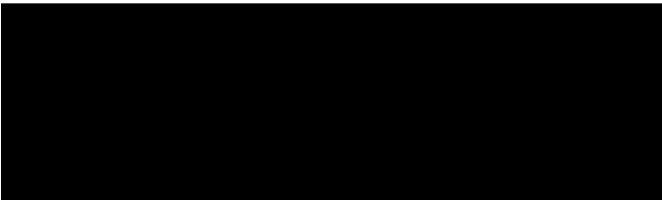
For Businesses. For Communities. For Good.

Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

[Redacted]  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

**Date:** 31/12/2024

**Account Name:** Holme Valley Parish Council



Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

Your arranged overdraft limit is £0.00



## Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/11/2024		Balance brought forward	£0.00	£0.00	£162,949.07
03/12/2024	Credit	CCLA Investment Management Limited	£0.00	£296.17	£163,245.24
04/12/2024	Faster Payment Debit	B/P to: Full LC Food Bank	£1,500.00	£0.00	£161,745.24
04/12/2024	Faster Payment Debit	B/P to: Kirklees Council	£7,202.28	£0.00	£154,542.96

Page number 1 of 3

Statement number 007

**For Businesses.  
 For Communities.  
 For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
04/12/2024	Faster Payment Debit	B/P to: Npower	£125.82	£0.00	£154,417.14
04/12/2024	Faster Payment Debit	B/P to: Document Logic	£96.28	£0.00	£154,320.86
04/12/2024	Faster Payment Debit	B/P to: Full LC Food Bank	£500.00	£0.00	£153,820.86
12/12/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£154,170.86
16/12/2024	Standing Order	S/O to: TiTo	£252.00	£0.00	£153,918.86
16/12/2024					
16/12/2024	Faster Payment Debit	B/P to: HMRC	£2,682.55	£0.00	£149,377.28
16/12/2024					
16/12/2024					
16/12/2024	Faster Payment Debit	B/P to: WYPF	£1,416.41	£0.00	£142,934.48
17/12/2024	Faster Payment Debit	B/P to: Full LC Food Bank	£3,500.00	£0.00	£139,434.48
17/12/2024					
17/12/2024	Faster Payment Debit	B/P to: Kirks	£156.00	£0.00	£139,274.98
17/12/2024	Faster Payment Debit		£169.39	£0.00	£139,105.59
17/12/2024	Faster Payment Debit		£1,292.77	£0.00	£137,812.82
17/12/2024	Faster Payment Debit	B/P to: Kirks	£936.00	£0.00	£136,876.82
17/12/2024	Faster Payment Debit	B/P to: Principal Hygiene	£264.00	£0.00	£136,612.82
17/12/2024	Transfer	B/P to: Kirklees Youth	£5,000.00	£0.00	£131,612.82
17/12/2024	Transfer	B/P to: Kirklees Youth	£5,000.00	£0.00	£126,612.82
17/12/2024	Faster Payment Debit	B/P to: WYCA	£1,908.00	£0.00	£124,704.82
17/12/2024	Faster Payment Debit	B/P to: Clothiers Arms	£200.00	£0.00	£124,504.82
17/12/2024	Faster Payment Debit	B/P to: Leander	£748.20	£0.00	£123,756.62
27/12/2024	Direct Debit	Direct Debit (E.ON NEXT LTD)	£69.87	£0.00	£123,686.75
31/12/2024	Fee	Service Charge	£8.10	£0.00	£123,678.65

Page number 2 of 3

Statement number 007

**For Businesses.  
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For Good.**

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**INVESTORS IN PEOPLE**  
We invest in people Gold



**Bank Reconciliation Statement as at 31/12/2024  
for Cashbook 7 - Unity Trust Current Account T2**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account T2	31/12/2024		123,678.65
			<u>123,678.65</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			123,678.65
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			123,678.65
		<b>Balance per Cash Book is :-</b>	<b>123,678.65</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



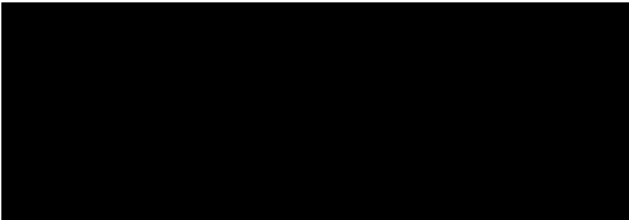
For Businesses. For Communities. For Good.

Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

**[Redacted]**  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

**Date:** 31/12/2024

**Account Name:** Holme Valley Parish Council



Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.60% AER as of your statement date.



### Contact Us

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For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/11/2024		Balance brought forward	£0.00	£0.00	£500.41
31/12/2024	Credit Interest	Credit Interest	£0.00	£3.35	£503.76

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

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**Bank Reconciliation Statement as at 31/12/2024  
for Cashbook 8 - Unity Trust Instant Access A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	31/12/2024		503.76
			<hr/> 503.76
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			503.76
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			503.76
		<b>Balance per Cash Book is :-</b>	<b>503.76</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....



Contact tel 03457 60 60 60  
see reverse for call times  
Text phone 03457 125 563  
used by deaf or speech impaired customers  
www.hsbc.co.uk

## Your Statement

Holme Valley Parish  
Council  
Holmfirth Civic Hall  
Huddersfield Road  
Holmfirth  
West Yorkshire  
HD9 3AS



### Account Summary

Opening Balance	203.60	D
Payments In	2,227.09	
Payments Out	10.32	
Closing Balance	2,013.17	

### 6 January to 5 February 2025

#### Account Name

Holme Valley Parish Council

### Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
05 Jan 25	<b>BALANCE BROUGHT FORWARD</b>			<b>203.60 D</b>
07 Jan 25	TFR 402424 41061348 INTERNET TRANSFER		225.00	21.40
22 Jan 25	CR HMRC VAT		1,492.09	
	CR CASH IN P.O. JAN22 CARLILE INST@16:00 465941XXXXXX5960		510.00	<b>2,023.49</b>
03 Feb 25	DR DEBIT INTEREST TO 12JAN2025	2.32		
	DR TOTAL CHARGES TO 12JAN2025	8.00		2,013.17
05 Feb 25	<b>BALANCE CARRIED FORWARD</b>			<b>2,013.17</b>

### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [fscs.org.uk](https://www.fscs.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([hsbc.co.uk/fscs/](https://www.hsbc.co.uk/fscs/)).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/01/2025		2,023.49
			<u>2,023.49</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,023.49
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,023.49
		<b>Balance per Cash Book is :-</b>	<b>2,023.49</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

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**Signatory 2:**

Name .....Signed .....Date .....



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 see reverse for call times  
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[www.hsbc.co.uk](http://www.hsbc.co.uk)

**Your Statement**

Holme Valley Parish  
 Council  
 Holmfirth Civic Hall  
 Huddersfield Road  
 Holmfirth  
 West Yorkshire  
 HD9 3AS

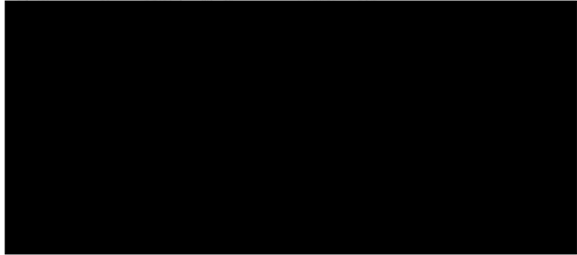


<b>Account Summary</b>	
Opening Balance	55,679.13
Payments In	0.00
Payments Out	225.00
Closing Balance	55,454.13

**Interest Rate - Valid as at end date of the statement period**  
 1.73% AER

**6 January to 5 February 2025**

**Account Name**  
 Holme Valley Parish Council



<b>Your Business Money Manager details</b>				
<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
05 Jan 25	BALANCE BROUGHT FORWARD			55,679.13
07 Jan 25	TFR 402424 11001043			
	INTERNET TRANSFER	225.00		55,454.13
05 Feb 25	BALANCE CARRIED FORWARD			55,454.13

**Information about the Financial Services Compensation Scheme**

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at [fscs.org.uk](http://fscs.org.uk), call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website ([hsbc.co.uk/fscs/](http://hsbc.co.uk/fscs/)).

**Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/01/2025		55,454.13
			<hr/> 55,454.13
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55,454.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			55,454.13
		<b>Balance per Cash Book is :-</b>	<b>55,454.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Statement of Account

[REDACTED]  
Holme Valley Parish Council  
Huddersfield Civic Hall  
Huddersfield Road  
HOLMFIRTH  
HD9 3AZ

5 February 2025

Account name: **HOLME VALLEY PARISH COUNCIL**  
Account number: [REDACTED]  
Statement period: [REDACTED]

### Account summary

Total valuation as at 31 January 2025 **£75,000.00**  
Total valuation as at last statement at 31 December 2024 **£75,000.00**

### Holdings as at 31 January 2025

Fund name	Unit/share holdings	Price per unit/share	Value
<b>The Public Sector Deposit Fund SC4</b> GB00B3LDFH01	75,000.0000	£1.00	£75,000.00
			<b>Total value</b>
			<b>£75,000.00</b>

The average Fund yield for this period was 4.72% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Jan 2025	04/02/2025	Paid to Nominated Bank Details	£300.43	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)

Freephone 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on [www.ccla.co.uk/glossary](http://www.ccla.co.uk/glossary). If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at [\*\*clientservices@ccla.co.uk\*\*](mailto:clientservices@ccla.co.uk).

**Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/01/2025		75,000.00
			<u>75,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



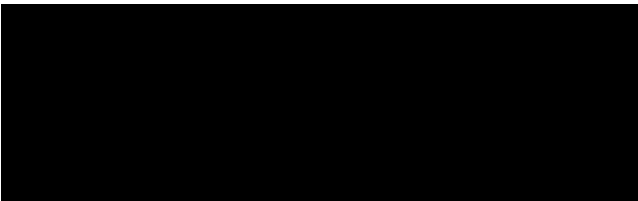
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 PO Box 7193  
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 Willenhall  
 WV1 9DG

[Redacted]  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

**Date:** 31/01/2025

**Account Name:** Holme Valley Parish Council



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Your arranged overdraft limit is £0.00



## Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/12/2024		Balance brought forward	£0.00	£0.00	£123,678.65
03/01/2025	Credit	CCLA Investment Management Limited	£0.00	£302.67	£123,981.32
06/01/2025	Direct Debit	Direct Debit (GRENKE LEASING LIM)	£141.59	£0.00	£123,839.73
10/01/2025	Faster Payment Debit	B/P to: NALC	£42.00	£0.00	£123,797.73



Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
10/01/2025	Faster Payment Debit	B/P to: British Telecom	£56.47	£0.00	£123,741.26
10/01/2025	Faster Payment Debit	B/P to: Script Media Group	£300.00	£0.00	£123,441.26
10/01/2025	Faster Payment Debit	B/P to: Principal Hygiene	£72.00	£0.00	£123,369.26
10/01/2025	Faster Payment Debit	B/P to: HCHCT	£4,508.00	£0.00	£118,861.26
13/01/2025	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£119,211.26
14/01/2025	Direct Debit	Direct Debit (SCOTTISH WATER BUS)	£39.29	£0.00	£119,171.97
15/01/2025	Faster Payment Debit				
15/01/2025	Faster Payment Debit	B/P to: WYPF	£34.43	£0.00	£117,646.04
15/01/2025	Faster Payment Debit				
15/01/2025	Faster Payment Debit				
15/01/2025	Faster Payment Debit	B/P to: HMRC	£1,568.63	£0.00	£112,666.38
15/01/2025	Credit	HOLME VILLAGE COMM	£0.00	£200.00	£112,866.38
21/01/2025	Direct Debit	Direct Debit (E.ON NEXT LTD)	£69.27	£0.00	£112,797.11
28/01/2025	Faster Payment Debit	B/P to: Viking	£281.36	£0.00	£112,515.75
28/01/2025	Faster Payment Debit	B/P to: WYCA	£1,971.00	£0.00	£110,544.75
28/01/2025	Faster Payment Debit		£1,211.07	£0.00	£109,333.68
28/01/2025	Faster Payment Debit		£139.41	£0.00	£109,194.27
28/01/2025	Transfer	B/P to: SLCC	£240.00	£0.00	£108,954.27
28/01/2025	Faster Payment Debit	B/P to: British Telecom	£56.47	£0.00	£108,897.80
31/01/2025	Fee	Service Charge	£9.60	£0.00	£108,888.20

**Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 7 - Unity Trust Current Account T2**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account T2	31/01/2025		108,888.20
			<u>108,888.20</u>
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			<u>0.00</u>
			108,888.20
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			108,888.20
		<b>Balance per Cash Book is :-</b>	<b>108,888.20</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

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PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

[Redacted]  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

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**Account Name:** Holme Valley Parish Council



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Date	Type	Details	Payments Out	Payments In	Balance
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**Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 8 - Unity Trust Instant Access A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	31/01/2025		503.76
			<hr/> 503.76
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			503.76
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			503.76
		<b>Balance per Cash Book is :-</b>	<b>503.76</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Detailed Income &amp; Expenditure by Budget Heading 01/02/2025

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	327,934	327,934	0			100.0%	16,453
1078 Special Expenses Grant	0	3,437	3,437	0			100.0%	
1090 Bank Interest	0	3,993	4,500	507			88.7%	
1092 Toilets Donations	0	2,160	2,500	340			86.4%	
1095 Other income	0	481	4,460	3,979			10.8%	
1200 Allotment Rents	0	324	324	0			100.0%	
1250 Gartside Building	0	2,463	4,800	2,337			51.3%	
1300 Garage plot income	0	840	840	0			100.0%	
<b>Income :- Income</b>	<b>0</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>			<b>97.9%</b>	<b>16,453</b>
<b>Net Income</b>	<b>0</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>				
6001 less Transfer to EMR	0	16,453	0	(16,453)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>325,179</b>	<b>348,795</b>	<b>23,616</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	0	76,646	87,700	11,054		11,054	87.4%	
4060 Staff Training	0	921	2,300	1,379		1,379	40.0%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>0</b>	<b>77,567</b>	<b>90,000</b>	<b>12,433</b>	<b>0</b>	<b>12,433</b>	<b>86.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(77,567)</b>	<b>(90,000)</b>	<b>(12,433)</b>				
<b>150 Administration</b>								
4061 Councillor Training	0	1,113	900	(213)		(213)	123.7%	
4200 Chairman's Expenses	0	530	1,000	470		470	53.0%	
4205 Council Office Expenditure	0	1,834	2,000	166		166	91.7%	
4210 Audit	0	1,213	1,650	437		437	73.5%	
4215 Bank Charges	0	183	500	317		317	36.6%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	9,016	0	(9,016)		(9,016)	0.0%	
4230 Repairs & Maintenance	0	66	1,000	934		934	6.6%	
4235 Insurance	0	11,851	8,750	(3,101)		(3,101)	135.4%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	22	300	278		278	7.5%	
4250 Office/Room Hire	0	10,096	10,200	104		104	99.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,574	3,000	426		426	85.8%	
4275 Telephone and Broadband	0	589	500	(89)		(89)	117.8%	
4285 Remembrance Sunday	0	160	160	0		0	100.0%	
4290 COVID Memorial	0	624	0	(624)		(624)	0.0%	624

## Detailed Income &amp; Expenditure by Budget Heading 01/02/2025

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	0	1,049	1,650	601		601	63.6%	
5005 Grant to Food Bank	0	3,500	0	(3,500)		(3,500)	0.0%	
Administration :- Indirect Expenditure	<b>0</b>	<b>44,421</b>	<b>32,910</b>	<b>(11,511)</b>	<b>0</b>	<b>(11,511)</b>	<b>135.0%</b>	<b>624</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(44,421)</b>	<b>(32,910)</b>	<b>11,511</b>				
6000 plus Transfer from EMR	0	624	0	(624)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(43,798)</b>	<b>(32,910)</b>	<b>10,888</b>				
<u>250 Finance &amp; Management</u>								
4315 Other Community Assets	0	24,200	53,000	28,800		28,800	45.7%	1,000
4405 Grants - Projects and Events	0	15,097	16,500	1,403		1,403	91.5%	3,500
Finance & Management :- Indirect Expenditure	<b>0</b>	<b>39,297</b>	<b>69,500</b>	<b>30,203</b>	<b>0</b>	<b>30,203</b>	<b>56.5%</b>	<b>4,500</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(39,297)</b>	<b>(69,500)</b>	<b>(30,203)</b>				
6000 plus Transfer from EMR	3,500	4,500	0	(4,500)				
<b>Movement to/(from) Gen Reserve</b>	<b>3,500</b>	<b>(34,797)</b>	<b>(69,500)</b>	<b>(34,703)</b>				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	7,676	1,500	(6,176)		(6,176)	511.8%	7,676
Planning :- Indirect Expenditure	<b>0</b>	<b>7,676</b>	<b>1,500</b>	<b>(6,176)</b>	<b>0</b>	<b>(6,176)</b>	<b>511.8%</b>	<b>7,676</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(7,676)</b>	<b>(1,500)</b>	<b>6,176</b>				
6000 plus Transfer from EMR	0	7,676	0	(7,676)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>(1,500)</b>	<b>(1,500)</b>				
<u>350 Publications &amp; Communication</u>								
4625 Website & Media	0	35	0	(35)		(35)	0.0%	
4650 Communications & Engagement	0	6,831	15,000	8,169		8,169	45.5%	
Publications & Communication :- Indirect Expenditure	<b>0</b>	<b>6,866</b>	<b>15,000</b>	<b>8,134</b>	<b>0</b>	<b>8,134</b>	<b>45.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(6,866)</b>	<b>(15,000)</b>	<b>(8,134)</b>				
<u>400 Service Provision</u>								
4300 Honley Library	0	15,080	15,000	(80)		(80)	100.5%	
4310 Holmfirth Civic Hall- Projects	0	66,998	10,000	(56,998)		(56,998)	670.0%	52,490
4320 Public Toilet - Day to Day	0	13,859	22,000	8,141		8,141	63.0%	
4325 Public Toilet - Lettable Space	0	1,750	1,000	(750)		(750)	175.0%	1,600
4705 Christmas Provision	0	4,418	6,000	1,582		1,582	73.6%	

## Detailed Income &amp; Expenditure by Budget Heading 01/02/2025

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4710 New Mill - Churchyard	0	239	750	511		511	31.9%	
4715 Defibrillators	0	58	0	(58)		(58)	0.0%	58
4720 Dog Waste	0	404	1,200	797		797	33.6%	
4730 Minibus	0	17,487	23,500	6,013		6,013	74.4%	
4735 Phone Boxes	0	0	400	400		400	0.0%	
4740 Seats & Shelters-Maintenance	0	8,717	13,000	4,283		4,283	67.1%	
4750 War Memorial	0	200	500	300		300	40.0%	
4760 Youth Work in the Holme Valley	0	15,000	25,000	10,000		10,000	60.0%	
4765 Tourism	0	39	0	(39)		(39)	0.0%	39
Service Provision :- Indirect Expenditure	<b>0</b>	<b>144,248</b>	<b>118,350</b>	<b>(25,898)</b>	<b>0</b>	<b>(25,898)</b>	<b>121.9%</b>	<b>54,187</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(144,248)</b>	<b>(118,350)</b>	<b>25,898</b>				
6000 plus Transfer from EMR	0	54,187	0	(54,187)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(90,061)</b>	<b>(118,350)</b>	<b>(28,289)</b>				
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	869	5,000	4,131		4,131	17.4%	767
Climate Emergency :- Indirect Expenditure	<b>0</b>	<b>869</b>	<b>5,000</b>	<b>4,131</b>	<b>0</b>	<b>4,131</b>	<b>17.4%</b>	<b>767</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(869)</b>	<b>(5,000)</b>	<b>(4,131)</b>				
6000 plus Transfer from EMR	0	767	0	(767)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(102)</b>	<b>(5,000)</b>	<b>(4,898)</b>				
Grand Totals:- Income	<b>0</b>	<b>341,632</b>	<b>348,795</b>	<b>7,163</b>			<b>97.9%</b>	
Expenditure	<b>0</b>	<b>320,945</b>	<b>332,260</b>	<b>11,315</b>	<b>0</b>	<b>11,315</b>	<b>96.6%</b>	
<b>Net Income over Expenditure</b>	<b>0</b>	<b>20,687</b>	<b>16,535</b>	<b>(4,152)</b>				
plus Transfer from EMR	<b>3,500</b>	<b>67,754</b>	<b>0</b>	<b>(67,754)</b>				
less Transfer to EMR	<b>0</b>	<b>16,453</b>	<b>0</b>	<b>(16,453)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>3,500</b>	<b>71,988</b>	<b>16,535</b>	<b>(55,453)</b>				



## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
322 EMR CCTV	320.00	-320.00	0.00
323 EMR Com Asset-Others in Valley	2,017.00	0.00	2,017.00
325 EMR Election Fund	0.00	7,000.00	7,000.00
326 EMR Defibrillator Special Resr	1,796.05	-57.54	1,738.51
331 EMR Gartside Building	5,000.00	-1,600.00	3,400.00
332 EMR Honley Library	15,000.00		15,000.00
336 EMR Royal Events	0.00	1,000.00	1,000.00
337 EMR COVID Memorial	6,000.00	-623.50	5,376.50
338 EMR Children's Playgrounds	15,000.00	-15,000.00	0.00
341 EMR Climate Action Projects	13,697.00	-170.32	13,526.68
343 EMR Road Safety	10,000.00	-10,000.00	0.00
344 EMR Staff Pay	0.00	5,000.00	5,000.00
345 EMR Rolling Grants	0.00	2,560.00	2,560.00
346 EMR Public Transport	0.00	5,000.00	5,000.00
347 EMR Tourism	0.00	4,961.00	4,961.00
348 EMR Dog Waste & Litter	0.00	3,800.00	3,800.00
349 EMR Community Engagement	0.00	3,609.87	3,609.87
351 EMR Holmfirth Toilets Refurb	0.00	4,104.00	4,104.00
	<b>68,830.05</b>	<b>9,263.51</b>	<b>78,093.56</b>

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Honley Business Association

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling community benefit grant of **£1,560** per annum to the **HONLEY BUSINESS ASSOCIATION**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

15.03.25

This will be payable on or before this date for each subsequent year for

- 2025 (financial year 2024-25)
- 2026 (financial year 2025-26)
- and
- 2027 (financial year 2026-27).

### Documentation required each year

In order to draw down the grant each year <b>HOLMFIRTH FESTIVAL OF FOLK</b> will provide upon request to the <b>Finance &amp; Management Committee</b> :	2023-24	2024-25	2025-26	2026-27
1. The constitution or group rules - if they have changed from those initially submitted		Received		
2. Last 3 years accounts (if you have them)		Received		
3. Copy of bank statements for the last 6 months		Received		
4. An evaluation of the use made of the previous year's grant – see appendix 1		Received		

## Declaration on behalf of Honley Business Association

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name	June Mclean
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Signature	June Mclean
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Position:	Secretary
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Date	25.02.25
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## Declaration on behalf of Holme Valley Parish Council

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of £1,560 per annum to the [Honley Business Association](#)
- This will be payable on or before ...../...../..... and by the same date for each subsequent year for 2025 (financial year 2024-25), 2026 (financial year 2025-26) and 2027 (financial year 2026-27).
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name	JENNIFER MCINTOSH
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Signature	
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Position:	PARISH CLERK
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Date	
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# APPLICATION – to be completed in Year 1 only

## HOLME VALLEY PARISH COUNCIL

HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**From April 2021 there will be two dates in the Council Year on which grants are considered. Your application needs to be submitted by the last day of August to be considered in September or by the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b> Honley Business Association
<b>Contact person for this application:</b> June McLean
<b>Position e.g. Chair, Secretary, Treasurer:</b> Secretary
<b>Correspondence address:</b> c/o 25 Westgate, Honley, HD9 6AA
<b>Email address:</b> junemacc@talktalk.net
<b>Telephone numbers:</b> 07790940071/01484661007

### TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

Community Services

Community Events or Projects

What will your grant pay for? Maintenance of CCTV

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• Registered charity</li> <li>• Other (please state):</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	HBA formed in 2013
Do you have a constitution or a set of governing rules?	Yes <i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i>
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Honley HD9 6 area
Describe the people you <b>mainly</b> work with:	<ul style="list-style-type: none"> <li>• Young people under 25</li> <li>• Children under 16</li> <li>• Older people over 60</li> <li>• People with disabilities</li> <li>• People of minority ethnic origin</li> <li>• Other groups (please state):</li> </ul> <p>Over 125 businesses either home or retail or workshops. The whole Honley Community benefit</p>
How many people are involved in running your group?	<p><b>Paid staff: 0</b></p> <p><b>Volunteers, including Committee members: 20 up to 100 for events</b></p>

FINANCES	
Financial year	
Income	£12,281.32
Expenditure	£16,201.83
Reserves	£25,229.96
Please describe your current financial reserves and account for expected expenditure from these.	The website is doing well and we have more businesses joining monthly so we are at break even on costs for the website but need to ensure our other income covers our other costs. This has eased our concerns but the current climate is worrying so we need to ensure there is enough in reserve to see us through the coming months years

<p><b>Has the group previously received a grant from the Parish Council?</b></p>	<p>Yes</p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p> <p><i>In 2017 we received £1000 towards our 2<sup>nd</sup> Honley Feast Community Event</i></p> <p><i>In 2017 £1000 towards the Christmas Lights Event.</i></p> <p><i>In 2018 £1000 towards setting up a Youth Club in Honley</i></p> <p><i>In 2018 £1000 towards the Christmas Light Switch on and Parade</i></p> <p><i>In 2019 £1000 towards the running of Honley Youth Club</i></p> <p><i>In 2019 £1000 towards the Christmas Light Switch on</i></p> <p><i>In 2020 £1000 towards Christmas Lights Event</i></p> <p><i>In 2020 £1000 towards Youth Club activities</i></p> <p><i>In 2020 £5000 towards CCTV upgrade</i></p> <p><i>In 2021 £5000 towards play equipment in Jagger Lane &amp; Honley Park</i></p> <p><i>In 2021 £1000 towards Christmas Light Switch on event</i></p> <p><i>In 2022 £1560 for CCTV Maintenance</i></p> <p><i>In 2022 £1000 towards Christmas Events</i></p> <p><i>In 2023 £1000 for a map of Honley</i></p> <p><i>In 2023 £1560 for CCTV maintenance</i></p> <p><i>In 2023 £1250 for Christmas Activities</i></p>
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<b>YOUR PROJECT</b>			
<b>How much money are you requesting from the Parish Council?</b>		<b>£1560.00</b>	
<b>Project start date:</b>	<b>20.01.24</b>	<b>Project end date:</b>	<b>20.01.25</b>
<p>Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:</p> <ul style="list-style-type: none"> <li>Who will benefit from this project?</li> </ul> <p>HBA installed a upgraded CCTV system throughout Honley Village Centre in 2021 including 24 cameras, with a 1 year guarantee at a cost of £15,000.00. This money was funded by HBA funding and a grant from HVPC for £5k.</p> <p>The peace of mind our community have due to the CCTV means the community at large feel "Safe" in Honley and this was shown in the "Ask Honley" questionnaire carried out in quarter 4 of 2019, in conjunction with Kirklees, where 12% of our community gave our village 5.3 out of a possible 6 for "Feeling Safe". As we know that pre 2016 people regularly said they did not feel safe due to anti social behaviour, elderly people's pensions being stolen on leaving the post office and 6 burglaries within the centre of Honley over a 6 month period. So this is a tremendous turn around, that we attribute some of that to our CCTV. In 2023 we have had 7 requests for CCTV information with a serious assault taking place as one of them, only due to the CCTV in Honley the three youths were identified and</p>			

also identified for stealing from local shops. These youths were banned from visiting the high street and from a terrible few months with high crime everything became “Normal” again.

- How do you know there is a need for this project? The “Ask Honley” results and example given above.
- Are you working in partnership with other groups? Yes the Community at large
- How many people are involved in your activities each year? Normally around 100 volunteers with 1000s attending events
- How will you know that the project is a success? By the number of crimes remaining low and CCTV helping to solve crimes.

Please note this is an ongoing yearly maintenance contract as we do not want to pay for something that may not be delivered. At the time of you awarding the grant towards CCTV last year we did discuss maintenance and It was suggested I complete a grant application to HVPC to see if you could cover this cost.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
CCTV maintenance Jan 24 to Jan 25	£1560.00	£1560.00
<b>TOTALS</b>	<b>£1560.00</b>	<b>£1560.00</b>

OTHER FUNDING
<p><b>Has the group applied elsewhere for other grants to fund this project? No</b></p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>If HVPC cannot award this then the funds will need to come from our reserves, we are still running events to keep the books in a positive as we expect the next few years to be difficult so even more needs to happen to keep our community shopping local</p>

<b>BANK ACCOUNT DETAILS</b>	
<b>Account name</b>	Honley Business Association
<b>Sort code</b>	202608
<b>Account number</b>	73303438

<b>Declaration</b>
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>
<b>Name: June McLean</b>
<b>Signature: June McLean</b>
<b>Date: 14.12.23√ 25.02.25</b>



<b>Name of Organisation</b>	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	√
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	
Last three years audited annual accounts (if available)	
Constitution or set of rules (if not applicable please state so)	√
Copy of bank statements for past six months	√
Copies of written estimates/quotations for capital purchases?	√
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	√
<b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

**Dated 1 April 2025**

- (1) HOLME VALLEY PARISH COUNCIL
- AND
- (2) xxxxxxxxxxxxxxxxxxxxxx

**TENANCY AGREEMENT**

relating to

land at

Plot 1 Watery Lane  
Holme

Holme Valley Parish Council  
Holmfirth Civic Hall  
Huddersfield Road  
Holmfirth HD9 3AS  
Tel: 01484 687460  
deputyclerk@holmevalleyparishcouncil.gov.uk

## TENANCY AGREEMENT made on **1 April 2025**

### 1 Particulars

- 1.1 the Landlord – **HOLME VALLEY PARISH COUNCIL** of Holmfirth Civic Hall, Huddersfield Road Holmfirth HD9 3AS
- 1.2 the Tenant – **XX X XXXXXXXXX**
- 1.3 the site – Plot **X** Watery Lane, Holme
- 1.4 Rent – **£XX.X**
- 1.5 Permitted Use – Allotment Purposes
- 1.6 Term – a fixed term of 12 months commencing on **1 April 2025**

### 2 Definitions and Interpretation

- 2.1 For the purposes of this Agreement the terms defined in clause 1 and this clause have the meanings specified
- 2.2 'the Tenancy' means the tenancy granted under this Agreement
- 2.3 Words importing one gender shall be construed as importing any other gender
- 2.4 Words importing the singular shall be construed as importing the plural and vice versa
- 2.5 Where the Landlord or the Tenant comprises more than one person the obligations and liabilities of that party under this Agreement shall be joint and several obligations and liabilities of those persons
- 2.6 The clause headings do not form part of this Agreement and shall not be taken into account in its construction or interpretation

### 3 Term

- 3.1 The Landlord lets and the Tenant takes the site on a tenancy for the Term of **12 months from 1 April 2025 to 31 March 2026**.

### 4 Rent

- 4.1 The Tenant shall pay the Rent annually in advance. A rent demand will be issued on 1 April in each year, such amount to be paid without any deduction set-off or counterclaim

### 5 The Tenant's Obligations

The Tenant agrees with the Landlord:

- 5.1 to pay Rent and the additional rents in accordance with clause 4
- 5.2 to pay and to indemnify the Landlord against all rates taxes assessments duties charges impositions and outgoings of an annual or other periodically recurring nature payable in respect of any building or premises erected on the site during the currency of the Tenancy and all payments to statutory undertakers and utilities in respect of supplies consumed by the Tenant (including meter rents and standing charges)

- 5.3 to keep the site in good condition including fences and walls provided that the Tenant shall not be obliged to put the site into any better state (of repair) than the same are in at the commencement of this Agreement
- 5.4 not to assign the site in whole or in part
- 5.5 not to underlet or part with or share the possession or occupation of the site in whole or in part
- 5.6 not make any structural alteration or addition whatever to the site
- 5.7 not to use the site or any part of the site otherwise than for the Permitted Use
- 5.8 not to cause any nuisance or annoyance to the Landlord or to any adjoining owners or occupiers
- 5.9 to allow the Landlord and all persons authorised by the Landlord to enter the site at any time for the purpose of ascertaining whether the terms of this Agreement have been complied with
- 5.10 to comply with all requirements of the Landlord's insurers relating to the site and not to do anything on the site which may make the insurance cover effected by the Landlord void or voidable or which may cause any increase in the insurance premiums for the site
- 5.11 to comply with all statutory requirements and the requirements of other relevant authorities relating to the site
- 5.12 to comply with all rules and regulations the Landlord may make from time to time in respect of the site and the adjoining sites in the Landlords ownership
- 5.13 at the expiration or earlier determination of the Tenancy peaceably to yield up the site in such state of repair and condition as shall be in accordance with the terms of this Agreement
- 5.14 to pay (or indemnify the Landlord in respect of) any Value Added Tax or other imposition of a like nature chargeable or payable in respect of the Rent or any other payment payable by the Tenant under the provisions of this Agreement

## **6 Forfeiture**

If the Rent or any other payment due from the Tenant to the Landlord shall not be paid in accordance with clause 4 or if any of the obligations on the part of the Tenant shall not have been observed and performed, or a receiver, administrative receiver or manager, is appointed or a petition is presented or an administration order or the Tenant goes into liquidation or becomes bankrupt or makes a voluntary arrangement with creditors then the Landlord can re-enter the site after which the Tenancy shall end

## **7 (Option to Determine)**

If (either) the Landlord (or the Tenant) wishes to determine the Tenancy they may do so by giving at least one months prior written notice to the other to expire on or at any time after the one month's notice and on the Tenancy being determined under this sub-clause the rights and obligations of the parties shall cease but without prejudice to any claim by the Landlord in respect of any failure by the Tenant to comply with its obligations up to that time

**8 No Agreement for Lease**

It is certified that there is no agreement for lease to which this Agreement gives effect

In witness of which this Agreement has been executed and delivered as a deed on the date written above

Signed by the said

CLERK

HOLME VALLEY PARISH COUNCIL .....

Witnessed/in the presence of (signature) .....

Name

Address

Occupation

Signed by the said XXXXXXX X XXXXXXXXXXXX .....

OF (address) .....

Witnessed/in the presence of (signature) .....

Name

Address

Occupation