To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 2<sup>nd</sup> DECEMBER 2024** at **7pm** to transact the following business -

#### - AGENDA – (A)

	Welcome	7.00 pm
	Public Question Time	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
2425 73	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15 pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2425 74	To accept apologies for absence	7.16 pm
	To note, members absent from the meeting.	
	<b>To receive</b> , apologies for absence given in advance of the meeting; these to be recorded in the minutes.	
	<b>To consider</b> , the approval of reasons given for absence by Members.	
2425 75	To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda	7.17 pm
2425 76	To consider written requests for new DPI dispensations	7.18 pm
2425 77	To consider whether items on the agenda should be discussed in private session	7.19 pm
2425 78	To confirm the Minutes of the previous Committee meeting	7.20 pm
	<ul> <li>To approve the Minutes of the Finance &amp; Management Committee Meeting held on 20 September 2024, numbered 2425 56 to 2425 72 inclusive. (B)</li> </ul>	

#### 2425 79 Grants

2

#### A. Grant Evaluation Reports

The following Grant Evaluation Reports have been added to the Parish Council website, accessible from the Grants tab at the top of the home page:

- Holme Valley Climate Action Partnership
- Eden's Project CIC

Of last year's awards we are still awaiting grant evaluation reports from:

- Upperthong Village Hall £4,500 towards works to the roof
- Hade Edge Residents Association £1,500 towards a marquee and sound system
- Holmfirth WI £388 for equipment for outdoor events
- Upperthong Cricket Club £2,050 towards clubhouse carpets
- Hade Edge Residents Association £2,000 towards a village green flower garden
- Holmbridge Cricket Club £5,000 towards solar batteries

To consider, any further action regarding Grant Evaluation Reports.

- **B.** To note, the rolling record of Finance and Management grants awarded 2024/25. RFO to report. **(C)**
- **C.** To note, the RFO's report on communication with grant award winners and losers. (D)

#### 2425 80 Chair's Expenses

**To note,** the Chair's Expenses budget for 2024-25 is £1,000. The only expenditure has been a £30 ticket to The Lions Charter Dinner.

#### 2425 81 Schedule of Payments

- i. To note, the finalised schedules of payments for i. September 2024 (Ei) and ii. October 2024. (Eii) These to be initialled by the Chair.
- **ii. To note**, the month-to-date schedule of payments for November 2024. This to be initialled by the Chair. RFO to report. **(Eiii)**
- iii. To approve, the month-to-date schedule of payments for December 2024. This to be initialled by the Chair. RFO to report. (Eiv)

7.30 pm

7.31 pm

#### 2425 82 Financial Statements

To note the accounting summaries - copies enclosed

- i. For September 2024 (F):
  - (1) Cash Books All Accounts Receipts and Payments (to end 30 September 2024) (Fi)
  - (2) Trial Balance (to end 30 September 2024) (Fii)
  - (3) Balance Sheet (to end 30 September 2024) (Fiii)
  - (4) Cash and Investment Reconciliation (to end 30 September 2024) (Fiv)
  - (5) VAT Return year-to-date for the quarter JUL-SEP 2024 submitted to HMRC 10<sup>th</sup> October 2024 and the repayment received 17<sup>th</sup> October 2024. (Fv)
- ii. For October 2024 (G):
  - (1) Cash Books All Accounts Receipts and Payments (to end 31 October 2024) (Gi)
  - (2) Trial Balance (to end 31 October 2024) (Gii)
  - (3) Balance Sheet (to end 31 October 2024) (Giii)
  - (4) Cash and Investment Reconciliation (to end 31 October 2024) (Giv)
  - (5) VAT Return year-to-date for the quarter OCT-DEC 2024 not for submission. **(Gv)**

RFO to report.

**iii. To consider**, as per the guidance in the JPAG Practitioners' Guide, the Committee must approve the bank reconciliations cross-referenced with bank statements, and this must be minuted.

All the Members have to do with this is check that the amount recorded on the bank reconciliation at month end and the amount recorded on the related bank statement at month end match.

N.B.: Members should note that HSBC do not process bank statements by calendar month, so Members need to locate the record for the last date of the month to do the reconciliation.

For September 2024:

- HSBC Current Account Bank Statement (Hi) and HSBC Current Account Bank Reconciliation (Hii)
- HSBC Business Money Manager Bank Statement (Ii) and HSBC Business Money Manager Bank Reconciliation (Iii)
- CCLA PSDF Bank Statement (Ji) and CCLA PSDF Bank Reconciliation (Jii).
- Unity Trust Current Account T2 Bank Statement (Ki) and Unity Trust Current Account T2 Bank reconciliation (Kii).
- Unity Trust Savings Account Bank Statement (Li) and Unity Trust Savings Account Bank reconciliation (Lii).

3

For October 2024:

- HSBC Current Account Bank Statement (Mi) and HSBC Current Account Bank Reconciliation (Mii)
- HSBC Business Money Manager Bank Statement (Ni) and HSBC Business Money Manager Bank Reconciliation (Nii)
- CCLA PSDF Bank Statement (Oi) and CCLA PSDF Bank Reconciliation (Oii).
- Unity Trust Current Account T2 Bank Statement (Pi) and Unity Trust Current Account T2 Bank reconciliation (Pii).
- Unity Trust Savings Account Bank Statement (Qi) and Unity Trust Savings Account Bank reconciliation (Qii).

The Chair and a second signatory on the bank mandates have to sign and date all the bank reconciliations, checking against the bank statements.

iv. Councillors to review the Income and Expenditure report for October 2024 and report from the RFO. (R)

Income:

- <u>1076 Precept</u> As of 1<sup>st</sup> November 2024, the Parish Council has received all the precept totalling £327,934 for the year 2024-25 from Kirklees Council.
- <u>1078 Special Expenses Grant</u> As of 1<sup>st</sup> November 2024, the Parish Council has received all the special expenses grant totalling £3,437 for the year 2024-25 from Kirklees Council.
- <u>1090 Bank Interest</u> Seven months into the year, the Parish Council is about right on projections regarding bank interest.
- <u>1092 Toilets Donations</u> Seven months into the year, the Parish Council is about right on projections regarding toilets donations.
- <u>1200 Allotment Rents</u> All rents have been received and banked.
- <u>1250 Gartside Building</u> Rent (and one month deposit) is banked.
- <u>1300 Garage Rents</u> All rents and payments for electricity have been received and banked since the new tenant took over.

Expenditure:

- <u>4000 Salaries</u> are about right after seven months though there will be payment of back pay in December and some other payments. An earmarked reserve has been created to fund any subsequent pay uplifts.
- <u>4060 Staff Training</u> is under-budget seven months into the year.
- <u>4235 Insurance</u> is, again, significantly over-budget by £3,101 or by 35%. However, it should be noted that the Parish Council will be reimbursed much of this increase by Holmfirth Civic Hall Community Trust under the terms of the lease. This shows as income though.
- <u>4275 Telephone and Broadband</u> is a little overbudget seven months into the year and may need adjusting in the budget.
- <u>4310 Holmfirth Civic Hall</u> Projects is £52,490 over budget; all this expenditure being made from earmarked reserves.
- <u>4315 Other Community assets</u> and <u>4405 Projects and Events</u> grants

were not paid until November so don't show on this.

• All other expenditure is in line with budgets.

To consider, any further actions on income and expenditure against budget.

v. Earmarked Reserves

The earmarked reserves as presented represents the situation year-to-date. Councillors to review the August report **(S)**.

- i. <u>322 EMR CCTV</u> was closed as this is now a rolling grant.
- ii. <u>323 EMR 323 Other Community Assets in the Holme Valley</u> consists of £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut).
- iii. <u>325 EMR Election Fund</u> holds £7,000 allocated directly from the precept. This will be added to every year until the next full-Council cycle of elections when the reserve should hold around £30,000.
- iv. <u>326 EMR Defibrillator Special Reserve</u> holds £1,738.51. This is solely for maintenance of defibrillators the Parish Council is directly responsible for.
- v. <u>329 EMR Holmfirth Civic Hall</u> is no longer recorded as all the money from the earmarked reserve was spent.
- vi. <u>331 EMR Gartside Building</u> holds £3,400 with expenditure of £1,600 in the interim on estate agents fees, solicitors fees and installation of a sink.
- vii. <u>332 EMR Honley Library</u> holds £15,000.
- viii. <u>336 EMR Royal Events</u> holds £1,000 in respect of Operation Menai Bridge.
- ix. <u>337 EMR COVID Memorial</u> holds £6,000. This should be spent soon.
- x. <u>338 EMR Children's Playgrounds</u> was closed.
- xi. <u>341 EMR Climate Action Projects</u> holds £13,946.68 with some expenditure on a planning application for the solar panels paid from it.
- xii. <u>343 EMR Road Safety</u> holds £12,052. £7202.28 will be spent from this money after this meeting. The Planning Committee which oversees this reserve voted to recommend to Council to disestablish the reserve and return the funds to general reserves.
- xiii. <u>344 Staff Pay</u> £5,000 was added to this earmarked reserve after annual Council to safeguard staff pay in the event of a national pay award.
   Some of it is likely to be spent to cover staff pay uplifts.
- xiv. <u>345 Rolling Grants</u> holds £6,060 and all except the CCTV has been paid out in November 2024. (£1,500 Holmfirth Arts Festival, £1,500 Festival of Folk, £1,500 Holme Valley Patient Transport, £1,560 CCTV Honley).
- xv. <u>346 EMR Public Transport</u> holds £5,000.
- xvi. <u>347 EMR Tourism</u> holds £5,000.
- xvii. <u>348 EMR Dog Waste and Litter</u> holds £3,800.
- xviii. <u>349 EMR Community Engagement</u> holds £3,609.87.
- xix. <u>350 EMR The Civic Roof Repairs</u> is no longer recorded as all the money from the earmarked reserve was spent.
- xx. <u>351 EMR Holmfirth Toilets Refurb</u> holds £4,104.

To consider, any further actions on earmarked reserves.

#### 2425 84 Tenancies

i. To note, the new tenant of the Gartside building shop unit is now paying a rent of £350/month on the Gartside shop unit. Payment has been somewhat uneven.

#### ii. Tenancy Charges 2025-26

The Finance and Management Standing Committee oversees the charges to the tenants of Parish Council allotments and garages. The charges to tenants of garages and allotments increased by 20% this year, - double garages went from £200 to £240; single garages from £100 to £120; allotment full-plots from £40 to £48; and allotment half-plots £25 to £30. Allotment half-plots had gone up 25% the year before as well, - from £20 to £25.

To consider, any changes to the charges for garages and allotments 2025-26.

#### 2425 85 Risk Assessment

7.55 pm

To consider, approving the updated Risk Assessment of Holme Valley Parish Council. **(T)** 

#### 2425 86 Budgets and reserves of Holme Valley Parish Council 2025-26 8.00 pm

Part of the role of the Finance and Management Committee is to collate the budgets and reserves requests of the other Standing Committees and to make recommendations or proposals to the Parish Council ahead of its meeting to agree the budget 16<sup>th</sup> December.

The Committee Chair has asked for the RFO/Deputy Clerk to prepare three Budget Plans, - a lower cost **(U)**, medium cost **(V)**, and higher cost **(W)** budget. The Chair hopes that this will encourage debate amongst Members.

To note, the RFO's report on the Budget Plans. (X)

All of the budgets and their specific budget lines can be amended as the Committee sees fit. Nothing is set in stone.

The Committee may choose i. to recommend one approved budget to Council, as has historically been the option, or ii. to forward two or three competing options to full Council, for Council to take an active part in the final decision. **To consider**, a recommendation of a budget for 2025-26 or alternative budgets for subsequent consideration by full Council.

7.46 pm

#### 2425 87 New model Financial Regulations from the National Association of Local Councils (NALC)

**To note**, the updated Holme Valley Parish Council Financial Regulations (based on the of the NALC model Financial Regulations) are in place. One of the key aspects of this is that the Clerk or RFO can now approve payments up to £500 (as long as there is a budget for the payment). Payments over £500 still have to be approved by Council or F&M.

#### 2425 88 Internal Control Checks

**To note**, Cllr Liles has made arrangements to undertake the internal controls checks ahead of the meeting. Cllr Liles to report.

#### 2425 89 Banking

#### 8.35 pm

8.31 pm

#### Unity Trust

- ia. To note, most of the named signatories are now able to log on to the Unity Trust banking website. The Clerk, RFO and Assistant Clerk are all registered to be able to set up payments (but not authorise them). Committee Chairs are registered to approve payments (but not set them up). Only Cllrs Dixon has not been able to log on yet. The first payments were set up 25<sup>th</sup> November 2024. RFO to report.
- **ib.** To note, the half-year precept and special expenses grant has been deposited into the Unity Trust T2 current account.
- **ic. To note**, the RFO/Deputy Clerk has set up direct debits from the Unity Trust T2 current account and cancelled those from HSBC:
  - Grenke (photocopier lease)
  - Information Commissioner's Office (annual data protection fee)
  - Scottish Water / Business Stream (water/sewage to the toilets)
  - Npower (electricity costs to Holmfirth toilets)

These accounts are still to be set up

- BT (telephone and internet have not sent DD mandate form)
- Document Logic (photocopying have not yet forwarded DD mandate form to Unity Trust)

Mandated Councillors may be asked to sign the pending direct debit agreements.

- id. To note, Likewise, in October, the RFO/Deputy Clerk will be transferring standing orders from the HSBC current account to the Unity Trust T2 current account:
  - Time In Time Out Media TiTo (Parish Council monthly news)
  - Artweek (annual subscription)

8.30 pm

	iia	<b>HSBC</b> The HSBC Current Account will, at the end of this month, hold under £800. This	
	na	account does not gain interest.	
		To consider, what to do with this account.	
	iib	The HSBC Business Money Manager Account will, at the end of this month, hold £55,679.13. This account does gain interest which is paid quarterly into a nominated account, - currently the HSBC Current Account. Interest received was £272.76 in the quarter to June and £272.26 in the quarter to September. <b>To consider</b> , what to do with this account.	
2425 90		Financial Records for the website	8.45 pm
		<b>To note</b> , the financial records for September and October 2024 have been added to the website. The November records will be added once bank statements have been received.	
2425 91		Grant Application	8.46 pm
		<b>To consider</b> , a grant application from Full Life Church Food Bank for up to £5,000 towards funding for the Food Bank. <b>(Y)</b>	
		This Committee can only make awards up to £1,500 on this sort of application but could make a recommendation to Council for higher amounts.	
		The legal power for this would be the Local Government Act 1972, Section 137.	
2425 92		Publicising the work of Holme Valley Parish Council	8.55 pm
		<b>To consider</b> , recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.	
		Close of Meeting	9.00 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

Real Constants &

Mr Richard McGill Responsible Finance Officer and Deputy Clerk to the Council

Holme Valley Parish Council Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS Telephone: 01484 687460 Email: <u>deputyclerk@holmevalleyparishcouncil.gov.uk</u>

DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 30 SEPTEMBER 2024

Those present: Chair: Cllr A Wilson Vice Chair: Cllr G Kirkby Councillors: Cllr L Baylin, Cllr M Blacka, Cllr C Greaves, Cllr J Liles, Cllr M Rostron Officer: Mr R McGill (RFO/Deputy Clerk) Also present: Mrs Jen McIntosh (Clerk)

#### Welcome

The Chair welcomed Members to this fourth meeting of the Holme Valley Parish Council Finance and Management Standing Committee of the Council year.

#### **Public Question Time**

No members of the public were in attendance, and no Councillor chose to speak as a member of the public.

#### 2425 56 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

#### 2425 57 To accept apologies for absence

**NOTED:** It was noted that Cllrs Barnett, Brook, Colling, Holmes, Rylah and Whitelaw were absent from the meeting.

The Committee received apologies for absence for Cllrs Barnett, Brook, Colling, Holmes, Rylah and Whitelaw.

**RESOLVED:** The reasons given for absence by Cllrs Barnett, Brook, Colling, Holmes, Rylah and Whitelaw were approved by the Committee.

Signed: \_

## 2425 58 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Baylin declared a pecuniary interest in 2425 62 B. v. and 2425 62 B. xvii – the grant applications for Holmfirth Tech.

Cllr Rostron declared a pecuniary interest in 2425 62 B. xxiii. – the grant application for Holme Valley Community Land Trust/EcoHolmes.

Cllr Rostron declared a personal interest in 2425 62 B. xix. – the grant application for Vocal Expressions.

Cllr Wilson declared a personal interest in 2425 62 B. x. – the grant application for Holmfirth Harriers.

Cllr Kirkby declared a personal interest in 2425 62 B. ix. – the grant application for Friends of Honley.

Cllr Blacka declared a personal interest in 2425 62 D. ii. – the rolling grant application for Friends of Cliff Recreation Ground.

The Clerk declared a pecuniary interest in 2425 67 i. – garage tenancies.

The Clerk declared a personal interest in 2425 62 xi. – the grant application for Sharing Memories.

The Clerk declared a personal interest in 2425 62 xii. – the grant application for Honley Village Community Trust Welcome Club.

The Clerk declared a personal interest in 2425 62 xv. – the grant application for Friends of Honley Library.

Cllr Blacka later declared a personal interest in 2425 62 D. xx. – the grant application for Arts for Health.

These declarations were received by the Committee.

#### 2425 59 To consider written requests for new DPI dispensations

No new DPI dispensations had been received.

#### 2425 60 To consider whether items on the agenda should be discussed in private session

**RESOLVED**: Members resolved at this time that no item should be heard in private session.

#### 2425 61 To confirm the Minutes of the previous Committee meeting

**NOTED**: Members noted the Minutes of the Finance & Management Committee Meeting held on 19 August 2024, numbered 2425 39 to 2425 55 inclusive.

#### 2425 62 Grants

#### A. Grant Evaluation Reports

**NOTED:** The Committee noted that the RFO/Deputy Clerk had contacted those awarded grants at the February meeting for their grant evaluation reports, and these had started to be returned.

**NOTED:** Members noted the list of grants awarded 2023-24 with record of returned grant evaluation reports. The RFO reported that there were still a few grant evaluation reports outstanding from 2023-24. There had been contact from some organisations, and promises that the reports would be returned, but these were still not forthcoming. Community groups would not be allowed to apply for further grants without grant evaluation reports being received.

**NOTED**: The Committee noted that the following Grant Evaluation Reports had been added to the Parish Council website:

- Honley Silver Band
- Honley Village Community Trust (Southgate Woods)
- Friends of Honley
- Friends of Cliff Rec
- Holmfirth Forward
- Honley Village Community Trust (Easter craft workshops)
- Honley Village Community Trust (Easter Bunny Tea Party)

Members considered any further action regarding Grant Evaluation Reports. **RESOLVED**: The RFO/Deputy Clerk would continue to ask for the outstanding grant evaluation reports to be completed.

#### B. Grant Applications

**NOTED:** The Committee noted the list of grant applications being considered at the meeting against budget lines 4315 Community Assets and 4405 Projects and Events. Rolling grants awarded previously had been deducted from the budgets. Members noted that the RFO/Deputy Clerk reported that there was an extra £500 available in the 4405 budget line, than that recorded in the supporting paperwork.

**NOTED**: Members noted the full list of grant awards since 2020.

#### Budget line 4315 Community Assets Grants

- Members considered a grant application from Brockholes Bowling Club for £5,000 towards replacement of the club toilets (men's, women's, disabled). The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 power to provide and contribute to a wide range of recreational facilities.
   **RESOLVED**: Brockholes Bowling Club was awarded £4,200 towards the replacement of the club toilets (men's, women's, disabled).
- Members considered a grant application from Brockholes Village Trust for £4,194 towards plastering and repainting kitchen and toilets at the village hall. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 provision of building for public meetings.
   RESOLVED: There was no award to this application.
- iii. Members considered a grant application from Cartworth Moor Cricket Club for £5,000 towards the installation of solar panels. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 power to provide and contribute to a wide range of recreational facilities.
   **RESOLVED**: Cartworth Moor Cricket Club was awarded £2,500 towards the installation of solar panels.
- iv. Members considered a grant application from Hepworth Band for £5,000 towards refurbishment of the band room. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 - power to provide and contribute to a wide range of recreational facilities.

**RESOLVED**: There was no award to this application. It was suggested that the organisation might re-apply at a future date but needed to provide more precise detail in their application on i. how the community with benefit, ii. why the Band needs this development, iii. where other funding will come from.

- Members considered a grant application from Holmfirth Tech for £4,826.23 towards development of the dance studio. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 power to provide and contribute to a wide range of recreational facilities.
   **RESOLVED**: There was no award to this application.
- vi. Members considered a grant application from Holme Village Community Centre for £5,000 towards installation of toilets etc. The legal power for this would be provision of building for public meetings.
   RESOLVED: Holme Village Community Centre was awarded £5,000 towards the installation of toilets etc.

vii. Members considered a grant application from Just Hoop CIC for £5,000 towards basketball hoops. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities.

**RESOLVED**: Just Hoop CIC was awarded £5,000 but the Parish Council resolved that the funds would not pay for the basketball hoops, - since the Parish Council does not usually tend to pay towards sporting equipment which it feels should be the core responsibility of the club itself. Instead, the Parish Council resolved to award £5,000 towards the toilets, changing rooms and kitchen.

viii. Members considered a grant application from Upperthong Village Hall for £5,000 towards replacement of the hall roof. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 - provision of building for public meetings.

**RESOLVED**: There was no award to this application.

- ix. Members considered a grant application from Friends of Honley for £1,500 towards seasonal planting of outdoor spaces. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: The group, Friends of Honley, was awarded £1,500 towards seasonal planting of outdoor spaces.
- x. Members considered a grant application from Holmfirth Harriers for £5,000 towards solar panels and batteries for the clubhouse. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 provision of building for public meetings.

**RESOLVED**: Holmfirth Harriers was awarded £5,000 towards solar panels and batteries for the clubhouse.

#### Budget Line 4405 Community Benefits Grant – projects, events, other

- xi. Members considered a grant application from Sharing Memories for £1,490 towards artist fees, taxis, refreshments for an arts project. The legal power for this would be Local Government Act 1972 S145 support of the arts.
   RESOLVED: Sharing Memories was awarded £1,490 towards artist fees, taxis, refreshments for an arts project.
- xii. Members considered a grant application from Honley Village Community Trust for £840 towards Welcome Club activities and Christmas party. The legal power for this would be Local Government Act 1972 S145 – provision of entertainment.
   RESOLVED: Honley Village Community Trust was awarded £840 towards Welcome Club activities and Christmas party.

- xiii. Members considered a grant application from Holmfirth Film Festival for £1,000 towards venue hire for the Festival. The legal power for this would be Local Government Act 1972 S145 provision of entertainment.
   RESOLVED: Holmfirth Film Festival was awarded £1,000 towards venue hire for the Festival. The group would be encouraged to apply for a rolling grant in future years.
- xiv. Members considered a grant application from New Mill Male Voice Choir for £1,300 towards towards recruitment projects for new members including website. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: There was no award to this application.
- xv. Members considered a grant application from Friends of Honley Library for £850 towards library activities for children. The legal power for this would be Local Government Act 1972 S145 provision of entertainment.
   RESOLVED: Friends of Honley Library was awarded £850 towards library activities for children.
- Members considered a grant application from Wooldale Community Group for £159.80 towards four folding tables. The legal power for this would be Local Government Act 1972 S145 provision of entertainment.
   **RESOLVED**: Wooldale Community Group was awarded £159.80 towards library activities for children.
- xvii. Members considered a grant application from Holmfirth Tech for £1,500 towards food and drink for Warm Spaces sessions. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: Holmfirth Tech was awarded £1,500 towards food and drink for Warm Spaces sessions.
- xviii. Members considered a grant application from The Nest for £1,357.50 towards parent support sessions. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: The Nest was awarded £1,357.50 towards parent support sessions.
  - xix. Members considered a grant application from Vocal Expressions for £1,500 towards band uniforms. The legal power for this would be Local Government Act 1972 S145 support of the arts.
     RESOLVED: There was no award to this application.
  - xx. Members considered a grant application from Arts for Health for £1,500 towards room hire for the group sessions. The legal power for this would be Local Government Act 1972 S145 support of the arts.
     RESOLVED: Arts for Health was awarded £1,500 towards room hire for the group sessions.

- Members considered a grant application from Honley Village Community Trust for £577.50 towards a Halloween Children's Party. The legal power for this would be Local Government Act 1972 S145 provision of any form of public entertainments.
   **RESOLVED**: Honley Village Community Trust was awarded £200 towards a Halloween Children's Party.
- xxii. Members considered a grant application from Honley Village Community Trust for £587.50 towards a Christmas Children's Party. The legal power for this would be Local Government Act 1972 S145 provision of any form of public entertainments.
   RESOLVED: Honley Village Community Trust was awarded £200 towards a Christmas Children's Party.
- Members considered a grant application from Holme Valley Community Land Trust/ EcoHolmes for £1,500 towards website design. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: There was no award to this application.
- xxvi. Members considered a grant application from Holme Valley Businesses Together for £1,500 towards Random Acts of Kindness project. The legal power for this would be Local Government Act 1972 S137.
   RESOLVED: There was no award to this application.

#### C. Councillor visits to community groups that have received awards

**NOTED:** It was noted that Cllr Wilson and Cllr Holmes had visited Upperthong Cricket Club. The Parish Council had previously funded outdoor seating for spectators and clubhouse carpets. It was further noted that Cllr Baylin had visited Scholes Cricket Club on their Sponsors Day. The Parish Council had previously funded the women's changing room at the clubhouse. Cllr Wilson and Cllr Baylin both reported on the positive experience of community networking in this way.

#### D. Rolling Grants

- i. Holmfirth Arts Festival was previously approved for a rolling grant pending the supply of supporting paperwork. Members considered:
  - a) approving the rolling grant agreement for Holmfirth Arts Festival
  - b) approving the payment of £1,500 to Holmfirth Arts Festival

**RESOLVED**: a) The rolling grant agreement for Holmfirth Arts Festival was approved and b) the payment of £1,500 to Holmfirth Arts Festival was approved.

- **ii.** Friends of Cliff Recreation Ground was previously approved for a rolling grant pending the supply of supporting paperwork. Members considered:
  - a) approving the rolling grant agreement for Friends of Cliff Recreation Ground

b) approving the payment of £500 to Friends of Cliff Recreation Ground **RESOLVED**: a) The rolling grant agreement for Friends of Cliff Recreation Ground was approved and b) the payment of £500 to Friends of Cliff Recreation Ground was approved.

- iii. At a prior Committee meeting, a decision on the Rolling Grant application from Holme Valley Transport was deferred pending contact from Cllr Liles to the service. Cllr Liles to report. Cllr Liles reported positively on the service, - that it was free and covered all of Holme Valley medical practices, - and should be actively supported. Members considered:
  - a) approving the rolling grant agreement for Holme Valley Transport
  - b) approving the payment of £1,000 to Holme Valley Transport

**RESOLVED**: a) The rolling grant agreement for Holme Valley Transport was approved and b) the payment of £1,000 to Holme Valley Transport was approved.

#### 2425 63 Chair's Expenses

**NOTED**: The Committee noted that the Chair's Expenses budget for 2024-25 is £1,000, and that its only expenditure to date had been a £30 ticket to The Lions Charter Dinner.

#### 2425 64 Schedule of Payments

- i. NOTED: The finalised schedules of payments for i. July 2024 and ii. August 2024 were noted and initialled by the Chair.
- **ii. RESOLVED:** The month-to-date schedule of payments for September 2024 was approved by the Committee and initialled by the Chair.

#### **2425 65** Financial Statements

**NOTED:** The following accounting summaries were noted by then Committee:

#### i. <u>For July 2024</u>:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 July 2024)
- (2) Trial Balance (to end 31 July 2024)
- (3) Balance Sheet (to end 31 July 2024)
- (4) Cash and Investment Reconciliation (to end 31 July 2024)
- (5) VAT Return year-to-date for the quarter JUL-SEP 2024 not for submission.
- ii. For August 2024:
  - (1) Cash Books All Accounts Receipts and Payments (to end 31 August 2024)
  - (2) Trial Balance (to end 31 August 2024)
  - (3) Balance Sheet (to end 31 August 2024)
  - (4) Cash and Investment Reconciliation (to end 31 August 2024)
  - (5) VAT Return year-to-date for the quarter JUL-SEP 2024 not for submission.

 iii. As per the guidance in the JPAG Practitioners' Guide, the Committee considered the bank reconciliations cross-referenced with relevant bank statements.
 **RESOLVED**: The following bank reconciliations were approved and signed by two mandated Councillors

For July 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.

For August 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.
- iv. Councillors reviewed the Income and Expenditure report for August 2024 and the following Notes from the RFO:

Income -

- <u>1076 Precept</u> On the income side, the Parish Council 1<sup>st</sup> May 2024 received ½ of its annual precept from Kirklees Council. The next payment will be in November.
- <u>1078 Special Expenses Grant</u> The Parish Council 1<sup>st</sup> May 2024 received ½ of the Special Expenses Grant from Kirklees Council. The next payment will be in November.
- <u>1090 Bank Interest</u> Five months into the year, the Parish Council is a little up on projections regarding bank interest.
- <u>1092 Toilets Donations</u> Five months into the year, the Parish Council is a little down on projections regarding toilets donations.
- <u>1200 Allotment Rents</u> All rents have been received and banked.
- <u>1250 Gartside Building</u> Rent (and one month deposit) is banked.
- <u>1300 Garage Rents</u> All rents have been received and banked.

Expenditure side:

- <u>4000 Salaries</u> are a little over budget after five months. An earmarked reserve has been created to fund any subsequent pay uplifts.
- <u>4060 Staff Training</u> is under-budget five months into the year.
- <u>4235 Insurance</u> is, again, significantly over-budget by £3,101 or by 35%. However, it should be noted that the Parish Council will be reimbursed much of this increase by Holmfirth Civic Hall Community Trust under the terms of the lease.
- <u>4275 Telephone and Broadband</u> is a little overbudget five months into the year and may need adjusting in the budget.
- <u>4610 Publications and Publicity</u> this expenditure of £210 has been coded incorrectly, should have been 4650, and will be adjusted.
- <u>4310 Holmfirth Civic Hall</u> Projects is £34,925 over budget; all this expenditure being made from earmarked reserves.
- All other budgets are in line with budgets.

**NOTED:** Members noted the Income and Expenditure Report and the RFO's notes. Members considered whether any further actions on income and expenditure against budget were needed.

**RESOLVED**: No further action.

v. Earmarked Reserves

Councillors review the August report on earmarked reserves and the RFO's report.

- i. <u>322 EMR CCTV</u> was closed as this is now a rolling grant.
- ii. <u>323 EMR 323 Other Community Assets in the Holme Valley</u> consists of £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut).
- iii. <u>325 EMR Election Fund</u> holds £7,000 allocated directly from the precept. This will be added to every year until the next full-Council cycle of elections when the reserve should hold around £30,000.
- iv. <u>326 EMR Defibrillator Special Reserve</u> holds £1,738.51. This is solely for maintenance of defibrillators the Parish Council is directly responsible for.
- v. <u>329 EMR Holmfirth Civic Hall</u> is no longer recorded as all the money from the earmarked reserve was spent.
- vi. <u>331 EMR Gartside Building</u> holds £5,000.
- vii. <u>332 EMR Honley Library</u> holds £15,000.
- viii. <u>336 EMR Royal Events</u> holds £1,000 in respect of Operation Menai Bridge.
- ix. <u>337 EMR COVID Memorial</u> holds £6,000. This should be spent soon.
- x. <u>338 EMR Children's Playgrounds</u> was closed.
- xi. <u>341 EMR Climate Action Projects</u> holds £13,946.68 with some expenditure on a planning application for the solar panels paid from it. Further expenditure on the solar panels project is anticipated soon.
- xii. <u>343 EMR Road Safety</u> holds £12,052. Considerable expenditure is expected from this reserve in respect of two mobile speed indicator devices which we have still not been invoiced for.
- xiii. <u>344 Staff Pay</u> £5,000 was added to this earmarked reserve after annual Council to safeguard staff pay in the event of a national pay award.

Signed: \_

- xiv. <u>345 Rolling Grants</u> holds £6,060 for anticipated rolling grant awards that have been agreed by this committee pending submission and approval of documentation. (£1,500 Holmfirth Arts Festival, £1,500 Festival of Folk, £1,500 Holme Valley Patient Transport, £1,560 CCTV Honley). NB: £500 to Friends of Cliff Rec is not included in these figures.
- xv. <u>346 EMR Public Transport</u> holds £5,000.
- xvi. <u>347 EMR Tourism</u> holds £5,000.
- xvii. <u>348 EMR Dog Waste and Litter</u> holds £3,800.
- xviii. <u>349 EMR Community Engagement</u> holds £3,609.87.
- xix. <u>350 EMR The Civic Roof Repairs</u> holds £17,565.20.
- xx. <u>351 EMR Holmfirth Toilets Refurb</u> holds £4,104.

NOTED: The report on earmarked reserves and the RFO's notes were noted.

Members considered whether any further actions were needed on earmarked reserves. **RESOLVED**: No further action.

#### 2425 66 Audit

**NOTED:** Members noted that the external auditor's report had been received with no actions needed. The certificate and Notice of Conclusion of Audit had been published. Officers were thanked for their work which secured this positive outcome.

#### 2425 67 Tenancies

- i. NOTED: The RFO reported on one issue with a garage tenancy. One garage tenant was planning to move house and had included the garage lease on the estate agent's listing. However, the tenancy would not automatically go to the new owner of the house. If the tenancy was given up, the garage lease would go to the 1<sup>st</sup> name on the garage waiting list. The estate agent had been contacted. The current tenant had been advised that they could not sub-let the property.
- The Service Provision Standing Committee had been discussing the operation of the Parish Council's allotments particularly in the context of promoting biodiversity and other climate emergency issues.
   The Committee considered how to make the management of allotments more effective.

**RESOLVED**: The Committee resolved not to consider this motion until the ongoing review of Committee structures was finalised.

iii. NOTED: The Committee noted that the new tenant is now paying a rent of £350/month on the Gartside shop unit.

## 2425 68 New model Financial Regulations from the National Association of Local Councils (NALC)

The Financial Regulations Working Group, which consists of Cllr Wilson, Cllr Colling and the RFO/Deputy Clerk had met Tuesday 3<sup>rd</sup> September to begin the process of updating the Parish Council's Financial Regulations based on the model Regulations.

The Group presented its draft revision of the NALC model Financial Regulations for consideration. The Working Group had set out to try to 1. protect the Parish Council from fraud, whilst 2. rationalising its financial processes so that it operates more efficiently, responsively and effectively, and 3. the Financial Regulations accurately set out how the Parish Council actually operates in practice.

The Committee considered recommending the draft Financial Regulations to full Council.

**RESOLVED**: The Committee resolved to recommend the draft Financial Regulations to full Council.

#### 2425 69 Internal Control Checks

**NOTED**: The Committee noted that the second quarter of the financial year (JUL-SEP) was now over and that the Parish Council will be arranging to meet with Cllr Liles to undertake the internal controls check in due course.

#### 2425 70 Banking

#### Unity Trust

- ia. NOTED: The Committee noted that most of the named signatories are now able to log on to the Unity Trust banking website. The Clerk, RFO and Assistant Clerk are all registered to be able to set up payments (but not authorise them). Committee Chairs are registered to approve payments (but not set them up). Only ClIrs Dixon and Whitelaw had not been able to log on yet.
- **ib. NOTED**: The Committee noted that the RFO has contacted Kirklees Council to change the account for the deposit of the precept in November.
- **ic. NOTED**: The Committee noted that the RFO/Deputy Clerk will in October be setting up direct debits from the Unity Trust T2 current account and cancelling those from HSBC:
  - BT (telephone and internet)
  - Grenke (photocopier lease)
  - Information Commissioner's Office (annual data protection fee)
  - Scottish Water / Business Stream (water/sewage to the toilets)
  - Document Logic (photocopying)
  - Npower (electricity costs to Holmfirth toilets)

Mandated Councillors would be asked to sign the pending direct debit agreements.

- id. NOTED: It was, likewise, noted that the RFO/Deputy Clerk will be transferring standing orders from the HSBC current account to the Unity Trust T2 current account:
  - Staff Salaries (Staff 02, Staff 04, Staff 05)
  - HMRC (PAYE tax and national insurance)
  - West Yorkshire Pensions Fund (Pensions)
  - Time In Time Out Media TiTo (Parish Council monthly news)
  - Artweek (annual subscription)

#### 2425 71 Financial Records for the website

**NOTED**: It was noted that the financial records for July and August 2024 had been added to the website. The September records would be added once bank statements had been received.

#### 2425 72 Publicising the work of Holme Valley Parish Council

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media. **RESOLVED**: News of the grant awards would be published.

The meeting closed at 2138

.....

Chairman

21

Date: 14/08/2024

Time: 15:48

### Holme Valley Parish Council

Page 1

#### HSBC Current A/C

List of Payments made between 01/07/2024 and 31/07/2024

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
	Tayee Name		Amount Paid Admonzed Ref	Tailsaction Detail
03/07/2024	Grenke	2425/04/03	141.59 F&M 2425 12	PHOTOCOPIER LEASE
04/07/2024	HSBC	2425/04/04	14.25 F&M 2425 12	BANK CHARGES
08/07/2024	British Telecom	2425/04/05	56.47 F&M 2425 12	TELEPHONE AND INTERNET
15/07/2024	West Yorkshire Pension Fund	2425/04/06	958.19 F&M 2425 12	PENSIONS
15/07/2024	HMRC	2425/04/07	1,479.92 F&M 2425 12	PAYE TAX AND NI
15/07/2024	Salaries Staff	2425/04/08	1,743.23 F&M 2425 12	SALARY STAFF 02
15/07/2024	Salaries Staff	2425/04/09	1,570.18 F&M 2425 12	SALARY STAFF 04
15/07/2024	Time In Time Out Media	2425/04/10	252.00 F&M 2425 12	COUNCIL NEWS
15/07/2024	Salaries Staff	2425/04/11	1,442.69 F&M 2425 12	SALARY STAFF 05
19/07/2024	Business Stream	2425/04/12	2,017.85 F&M 2425 12	WATER AND SEWERAGE TO TOILETS
23/07/2024	Kirklees Youth Alliance	2425/04/13	5,000.00 F&M 2425 12	GRANT - YOUTH PROVISION
25/07/2024	Document Logic	2425/04/14	86.63 F&M 2425 12	PHOTOCOPYING
25/07/2024	YLCA	2425/04/15	26.30 F&M 2425 12	WEBINAR - PLANNING ENFORCEMENT
25/07/2024	YLCA	2425/04/16	35.10 F&M 2425 12	WEBINAR - BETTER MEETINGS
25/07/2024	Viking	2425/04/17	74.63 F&M 2425 12	STATIONERY, GLASSES
25/07/2024	npower	2425/04/18	105.30 F&M 2425 12	ELECTRICITY HOLMFIRTH TOILETS
25/07/2024	Maintenance Contractor	2425/04/19	1,822.00 F&M 2425 12	MAINTENANCE
25/07/2024	Maintenance Contractor	24/25/04/2	156.51 F&M 2425 12	EXPENSES
25/07/2024	HCHCT	2425/04/21	66.31 F&M 2425 12	PAT TESTING
29/07/2024	Unity Trust Current Account T2	2425/04/01	500.00	Funds to open new bank account
29/07/2024	Unity Trust Instant Access A/C	2425/04/02	500.00	Funds to open new ban account

Total Payments

18,049.15

pur (

Date: 10/09/2024

Time: 15:36

### Holme Valley Parish Council

Page 1

#### HSBC Current A/C

#### List of Payments made between 01/08/2024 and 31/08/2024

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
01/08/2024	West Yorks Combined Authority	2425/05/01	1,908.00 F&M 2425 12	HV MINIBUS SERVICE JUN
01/08/2024	Staff 04	2425/05/02	15.54 F&M 2425 12	REIMBURSEMENT DEFIB PAD
01/08/2024	HCHCT	2425/05/03	4,924.80 F&M 2425 36	GRANT - DRAWNGS RE ROOF REPAIR
03/08/2024	HSBC	2425/05/04	18,50 F&M 2425 12	BANK CHARGES
07/08/2024	British Telecom	2425/05/05	56.47 F&M 2425 12	INTERNET AND PHONE
15/08/2024	West Yorkshire Pension Fund	2425/05/06	958.19 F&M 2425 12	PENSIONS
15/08/2024	HMRC	2425/05/07	1,480.12 F&M 2425 12	PAYE TAX AND NI
15/08/2024	Salaries Staff	2425/05/08	1,743.23 F&M 2425 12	SALARY STAFF 02
15/08/2024	Salaries Staff	2425/05/09	1,569.98 F&M 2425 12	SALARY STAFF 04
15/08/2024	Time In Time Out Media	2425/05/10	252.00 F&M 2425 12	COUNCIL NEWS
15/08/2024	Salaries Staff	2425/05/11	1,442.29 F&M 2425 12	SALARY STAFF 05
20/08/2024	REDBAK LTD	2425/05/12	330.00 F&M 2425 12	FLYER FOR COMMUNITY EVENT
20/08/2024	Enterprise Print	2425/05/13	24.00 F&M 2425 47ii	PRINTING BUS FLYERS
20/08/2024	ZONKEY	2425/05/14	927.00 2425 47ii	WEBSITE DEPOSIT
20/08/2024	НСНСТ	2425/05/15	100.00 F&M 2425 12	ROOM HIRE 9 NOV
20/08/2024	Document Logic	2425/05/16	42.10 F&M 2425 12	PHOTOCOPYING
20/08/2024	НСНСТ	2425/05/17	40,000.00 F&M 2425 51	GRANT - WORKS PROGRAMME
20/08/2024	npower	2425/05/18	107.77 F&M 2425 12	ELECTRICITY HOLMFIRTH TOILETS
20/08/2024	West Yorks Combined Authority	2425/05/19	1,971.00 F&M 2425 12	HV MINIBUS SERVICE JUL
20/08/2024	YLCA	2425/05/20	26.30 F&M 2425 12	WEBINAR - GREEN BELT & CA
20/08/2024	Vision ICT	2425/05/21	24.00 F&M 2425 12	HOSTED EMAIL ACCOUNT
20/08/2024	COLNE VALLEY DESIGN	2425/05/22	504.00	DRAWINGS FOR SOLAR PANELS
20/08/2024	Staff 02	2425/05/23	129.90 F&M 2425 12	REIMBURSEMENT CANVA SUB
20/08/2024	Maintenance Contractor	2425/05/24	1,928.84 F&M 2425 12	MAINTENANCE
20/08/2024	Maintenance Contractor	2425/05/25	221.30 F&M 2425 12	EXPENSES

**Total Payments** 

60,705.33

30/9/24 w

Holm	e Valley P	Holme Valley Parish Council Cash	ish Book 2024-25					
HSBC Cor	HSBC Community Current Account	Account						
Schedule	Schedule of Payments September 2024	ember 2024						
No HVPC ref	Payment Payment method Check	То рау	Inv date Inv number Descri	Description	Net	Vat	Gross Authorisation to Pav	Legislation
1 2024/06/01	03/09/2024 BANK CHARGE	HSBC	BANK CHARGES		£16.60	£0.00	£16.60 FRM 2425 12	LGA 1972 S115
2 2024/06/02	09/09/2024 DD		INTERNET AND PHONE		£81.40	16.28	£97.68 F&M 2425 12	1272 5112
	10/09/2024 BACS	□ slcc	CILCA EXTENSION STAFF 04		£50.00	£0.00	E50.00 FEM2425 12	2015 2261 VO1
	10/09/2024 SO	C STAFF 02	REIMBURSEMENT - ZOOM JUL		£12.99	£2.60	£15.59 Fam 2425 12	TTIS Z451 VO1
	10/09/2024 SO	🗌 STAFF 02	REIMBURSEMENT - ZOOM AUG		£12.99	£2.60	£15.59 Fam2425 12	16A 1972 5111
	10/09/2024 SO	C STAFF 02	REIMBURSEMENT - ZOOM SEP		£12.99	52.60	£15,59 Fam2425 12	104 P372 5113
	10/09/2024 BACS		SETTING UP NEW COPIER		£125.00	£25.00	£150.00 FAM 2425 12	10A 1972 S111
	10/09/2024 BACS	MAINTENANCE CONTRACTOR	MAINTENANCE		£1,691,07	£0,00	£1,691,07 FRM 2425 12	1115 226E VOI
	10/09/2024 BACS	MAINTENANCE CONTRACTOR	EXPENSES		£223.69	539.35	£263.04 F&M 2425 12	1115 Z26T VD1
	10/09/2024 BACS	MAINTENANCE CONTRACTOR	FITTING SINK GARTSIDE SHOP UNIT		6300.00	£0.00	£300.00 Fam 2425 12	LGA 3972 S133
	10/09/2024 BACS	DOCUMENT LOGIC	PHOTOCOPYING		£25,00	5.00	£30.00 Fem 2425 12	LÚA 1972 S111
	10/09/2024 BACS	WEST YORKSHIRE COMBINED AUTHORITY	HV MINIBUS SERVICE AUG		£1,971,00	00.0	£1,971.00 F&M 2425 12	LG&KA 1997 527
	10/09/2024 BACS	D NPOWER	ELECTRICITY HOLMFIRTH TOILETS AUG	ne	£111.93	£5.60	£117.53 FRM 2324 25	PHA 1936 557
	16/09/2024 SO	WEST YORKSHIRE PENSIONS FUND	PENSIONS		£958.19	00.0	£958.19 F&M 2425 12	LEA 1972 5112
	16/09/2024 SO	HMRC	PAYE TAX AND NI		£1,480.12	0.00	E1,480.12 FEM 2425 12	LGA 1972 5112
	16/09/2024 SO	SALARIES STAFF	SALARY STAFF 02		£1,743.23	0.00	£1,743.23 FBM 2425 12	LGA 1972 5112
	16/09/2024 SO	SALARIES STAFF	SALARY STAFF 04		£1,570.18	0.00	£1,570,18 FEM 2425 12	LGA 1972 5312
	16/09/2024 SO		TITO - MONTHLY COUNCIL NEWS - OCT 2024	CT 2024	£210.00	£42.00	£252.00 FAM 2425 12	LGA 1972 5142
	16/09/2024 SO	SALARIES STAFF	SALARY STAFF 05		£1,442.69	00.00	£1,442.69 FEM 2425 12	LGA 1972 2112
	17/09/2024 BACS		LIMITED ASSURANCE REVIEW OF THE AGAR	E AGAR	£840.00	£0.00	£840.00 FEM 2425 12	1112 246E ADJ
	17/09/2024 BACS	D NALC	UNLEASHING THE POWER OF LOCAL COUNCILS	COUNCILS	£52.04	£0.00	£52.04 FBM 2425 12	104 1972 5111
	17/09/2024 BACS		WORK ASSOCIATED WITH LETTING GARTSIDE BUILDING	SARTSIDE BUILDING	£500.00	£100.00	£600.00	C182 9567 PH4
	17/09/2024 BACS	HOLME VALLEY LIONS	LIONS CHARTER DINNER X 1		£30.00	£0.00	£30.00	LGA 1972 5221
	17/09/2024 BACS	C ROYAL BRITISH LEGION	REMEMBRANCE POPPY WREATHS		£160.00	£0.00	£160.00 FEM 2425 12	LGA 1972 5137
	18/09/2024 BACS	SPENCER FABRICATIONS	BENCH LEGS X 18		£792.00	£158,40	£950.40	PCA 1957 S1
	19/09/2024 BACS	CRENKE	PHOTOCOPIER LEASE 13/08/2024 - 30/09/2024	0/09/2024	£62.93	12.59	E75.52 FAM 2223 90	LGA 1972 5123
	19/09/2024 BACS	C GRENKE	DOCUMENTATION FEE		£140.00	28.00	£168,00 FMM 2229 80	101 1972 S111
	19/09/2024 BACS	GRENKE	ADMIN CHARGE PLUS INTEREST		£40.08	0.00	E40.08 FEM 2223 50	LGA 1972 5115
	BACS	DRINCIPLE HYGIENE	SERVICE NAPPY DISPOSAL UNITS		£54.50	10.90	E65.40 FAM 2224 25	PHA 1936 597
	BACS	ZONKEY	WEBSITE BUID, DATA MIGRATION, HOSTING	DSTING	£1,367.50	£273.50	£1,641.00	10A 2972 5111
				I	£16,078.12	£724.42	£16,802.54	

Rialtas Cash Book HSBC Community Current Account 2024-25 v3

25/e/05

SEP

Date:10/09/2024	Holme Valley Parish Council		Page	
Time: 14:55 Ba	ank Reconciliation Statement as at 31/08 for Cashbook 1 - HSBC Current A/C	/2024	User: RFC	
Bank Statement Account Name (s	) Statement Date	Page No	Balances	
HSBC Current A/C	31/08/2024		106,348.90	
			106,348.90	
Unpresented Payments (Minus)		Amount		
		0.00		
			0.00	
			106,348.90	
Unpresented Receipts (Plus)				
		0.00		
			0.00	
			106,348.90	
	Balance p	er Cash Book is :-	106,348.90	
		Difference is :-	0.00	

.

Signatory 1:	1
Name D. MARY Black Signed	D. M Bull Date 30 Sep '24
Signatory 2:	
Name M. A. WILSON Signed	ceese Jate 309/24
· · · · · · · · · · · · · · · · · · ·	

# HSBC UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

## Your Statement

Account Summ	ary			
<b>Opening Balance</b>			159,847	.39
Payments In			933.	13
Payments Out		0.000	53,855.(	)9
Closing Balance			106,925.4	13
na na shuna na kada				A. 1997 1

Holme Valley Parish Council Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire HD9 3AS

#### 6 August to 5 September 2024

Account Name Holme Valley Parish Council

#### Your BUSINESS CURRENT ACCOUNT details Date Payment type and details Paid out Paid in Balance 05 Aug 24 BALANCE BROUGHT FORWARD 159,847.39 07 Aug 24 DD 56.47 159,790.92 09 Aug 24 CR 340.00 160,130.92 15 Aug 24 SO 958.19 SO 1,480.12 SO 1,743.23 SO 1,569.98 SO 252.00 so 1,442.29 152,685.11 20 Aug 24 BP 330.00 ΒP 24.00 BP 927.00 BΡ 100.00 BP 42.10 151,262.01

## HSBC (X) UK

#### Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

#### 6 August to 5 September 2024

#### Account Name

Holme Valley Parish Council

### Your Statement

Sortcode Account Number Sheet Number

Your BU		SS CURRENT ACCOUNT		d out	Paid in	Balance
	DD	BALANCE BROUGHT FORWARD			and an der statistic of a "derawhile was endedd an olfen	151,262.01
	BP		40,0	00.00		
	BP			107.77		
	BP		. 10	971.00		
	BP		1 y.			
	BP			26.30		
	вр			24.00		
	BP			504.00		
	BP			129.90		
			1,9	928.84		
	BP			221.30		106,348.90
03 Sep 24	DR		с. С.	16.60		hold \$11.00 recent ( hold to check to a
	CR				310.52	106,642.82
04 Sep 24	CR					
05 Sep 24	CR				10.35	106,653.17
05 Sep 24		BALANCE CARRIED FORWARD			272.26	106,925.43 <b>106,925.43</b>

## Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EA R variab le
Credit interest is not applied			Debit interest		21.34%

Date:10/09/2024	Holme Valley Parish Council		Page		
Time: 14:57 B	Bank Reconciliation Statement as at 31/08/2024 for Cashbook 2 - Money Manager - HSBC				
Bank Statement Account Name (s	S) Statement Date	Page No	Balances		
HSBC - Money Manager	31/08/2024		55,679.13		
			55,679.13		
Unpresented Payments (Minus)		Amount			
		0.00			
			0.00		
			55,679.13		
Unpresented Receipts (Plus)					
		0.00			
			0.00		
			55,679.13		
	Balance p	per Cash Book is :-	55,679.13		
		Difference is :-	0.00		

ı.

.

Signatory 1:					
Name D.	Mary	Bluckusianed	D.M	Blue	Date 30 Sep 24
	J		l		1 '
Signatory 2:				$\frown$	
Name M	. A. wn	_⊆ αvJSigned	un	e de la construcción de la const	Date 30/9/24

## HSBC UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

## Your Statement

Holme Valley Parish Council Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire HD9 3AS

Account Summa	rv	bel ane or sid an the sale for		
Opening Balance	• <b>.</b> 7 		55.	679.13
Payments In				0.00
Payments Out	ni essis	66		0.00
Closing Balance			55,0	579.13
log de probable esta				

#### Interest Rate - Valid as at end date of the statement period 1.95% AER



#### 6 August to 5 September 2024

Account Name Holme Valley Parish Council

05 Sep 24

BALANCE BROUGHT FORWARD BALANCE CARRIED FORWARD 55,679.13 55,679.13

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Date:10/09/2024	Holme Valley Parish Council		Page	
Fime: 14:57 B	ank Reconciliation Statement as at 31/08/2024 for Cashbook 5 - CCLA Deposit Fund		User: RF	
Bank Statement Account Name (s	Statement Date	Page No	Balances	
CCLA Deposit Fund	31/08/2024		75,000.00	
		·	75,000.00	
Unpresented Payments (Minus)		Amount		
		0.00		
			0.00	
			75,000.00	
Unpresented Receipts (Plus)				
		0.00		
		·	0.00	
			75,000.00	
	Balance per Cas	sh Book is :-	75,000.00	
	Diff	erence is :-	0.00	

.

Signatory 1:		<u>ه</u>	
Name D. M.W.1, Blackasigned	DA	Bud Date	30 Sep'24
			- 1
Signatory 2:		$\bigcirc$	
Name M. A. WILSa Signed	ae		36/9/24

30



## Statement of Account

Mr McGill Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 September 2024

Account name: HOLME VALLEY PARISH COUNCIL Account number: Statement period:

Account summary

Total valuation as at 31 August 2024 Total valuation as at last statement at 31 July 2024

Holdings as at 31 August 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	75,000.0000	£1.00	£75,000.00

£75,000.00

£75,000.00

Total value

£75,000.00

The average Fund yield for this period was 5.04% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Jul 2024	02/08/2024	Paid to Nominated Bank Details	£329.92	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded. CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London EC4R 3AB.

Date:10/09/2024 Time: 15:05

#### Holme Valley Parish Council

#### Bank Reconciliation Statement as at 31/08/2024 for Cashbook 7 - Unity Trust Current Account T2

Page 1 User: RFO

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Unity Trust Current Account T2	31/08/2024		1,200.00
			1,200.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			1,200.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			1,200.00
	Balance	per Cash Book is :-	1,200.00
		Difference is :-	0.00

Signatory 1: Name D. Mrilly Blacka Signed DM Blue 30 Sep 24 Signatory 2: Date 30/9/24 \_\_\_\_\_Date .....

## Your Account Statement



Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall **WV1 9DG** 

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/08/2024

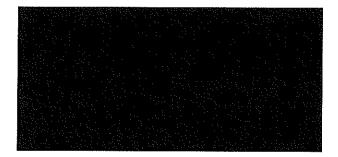
**Contact Us** 

Call us: 0345 140 1000

🛞 Visit us: unity.co.uk

🖂 Email us: us@unity.co.uk

#### Account Name: Holme Valley Parish Council



Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

		Your Current T2 acc	ount transactions		
Date	Туре	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£500.00
06/08/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£700.00	£1,200.00

#### Page number 1 of 2

Statement number 002

For Businesses. For Communities. For Good.

Unity Trust Bank pic is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB, Registered in England and Wales no. 1713124

Calls may be monitored and recorded for training, quality and security purposes. C Unity Trust Bank, All Rights Reserved,

INVESTORS IN PEOPLE Invest in people Gold



Date:10/09/2024	i	Holme Valley Parish Council		Page 7
ime: 15:03		onciliation Statement as at 31/08 book 8 - Unity Trust Instant Acce		User: RFC
Bank Statement Account	t Name (s)	Statement Date	Page No	Balances

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00
Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00
	Balance per Cash Book is :-	0.00
	Difference is :-	0.00

Signatory 1: Name D. Mary Blacka Signed D M 342 Date 30 5ep 24 Date 30/9/24

0.00

## **Your Account Statement**



Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/08/2024

#### Account Name: Holme Valley Parish Council



Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk

The credit interest rate is 0.00% AER as of your statement date.

#### **Contact Us**

Call us: 0345 140 1000

🖂 Email us: us@unity.co.uk

🛞 Visit us: unity.co.uk

For Businesses.

For Good.

For Communities.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

		Your Instant Access ac	count transaction	ns:	
Date	Туре	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£0.00

Page number 1 of 2

Statement number 002

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, 81 2JB. Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes. O Unity Trust Bank, All Rights Reserved.





35

		Page	
	Us	User: RF0	
Bala	Page No Balanc	ces	
166,3	166,384.	.31	
166,3	166,384.	.31	
t	Amount		
)	0.00		
	0.	0.00	
166,3	166,384.	.31	
1	0.00		
	0.	.00	
166,3	166,384.	.31	
:- 166,3	sh Book is :- 166,384.	.31	
:-	ference is :- 0.	0.00	

•

Signatory 1:		
Name D. Mary Blackasigned	) A Blue Jobep	
Signatory 2:	25/0/05 20	
Name M. A. WILSON Signed	Date Date	<u>P</u>

# HSBC UK

#### 6 July to 5 August 2024

#### Account Name

Holme Valley Parish Council

Your BU Date		S CURRENT ACCOUNT ent type and details	' details	Paid out	Paid in	Balance
	вр					167,905.00
	ВΡ			1,822.00		
				156,51		
	BP			66.31		165,860.18
29 Jul 24	CHQ CHQ			500.00 500.00		
	CR				500.00	165,360.18
31 Jul 24 01 Aug 24	CR BP				1,024.13	166,384.31
				1,908.00		
	BP			15.54		
	BP			4,924.80		159,535.97
02 Aug 24	CR			4,72-1.00		
03 Aug 24	DR				329.92	159,865.89
05 Aug 24				18.50		159,847.39 <b>159,847.39</b>

Information about the Financial Services Compensation Scheme

ler Suit de coltainen eine aller de trevens in trevens de la trevense de la suit de la suit de la suit de la s

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

		AER			EAR
Credit Interest Rates	balance	variable	Debit Interest Rates	balance	variab le
Credit interest is not applied			Debit interest		21.34%

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563

Your Statement

www.hsbc.co.uk

used by deaf or speech impaired customers

Sortcode Account Number Sheet Number

Date:14/08/2024 Fime:15:02	Holme Valley Parish Council Bank Reconciliation Statement as at 31/0 for Cashbook 2 - Money Manager - HS	Page 1 User: RFC	
Bank Statement Account Name	(s) Statement Date	Page No	Balances
HSBC - Money Manager	31/07/2024		55,679.13
			55,679.13
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			55,679.13
Unpresented Receipts (Plus)			
		0.00	
			0.00
			55,679.13
	Balance	per Cash Book is :-	55,679.13
		Difference is :-	0.00

с<sup>6</sup>. 12 э

Signatory 1:	
Name D. MAKY Blockasigned D. M Block	2 Date 30 Sep '24
	( '
Signatory 2:	
Name M.A. WILSON Signed Classic	Date 30/9/24

# HSBC UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

### Your Statement

Holme Valley Parish Council Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire HD9 3AS

	4 C					
Accoun	r Sann	nary				
Opening	Balan	ce			55	,679 .13
	12010232104			ilini (11) (11)	N.5.9 1.8.2 1. 1.	
Paymen	ts In					0.00
<b>n</b>	<u> </u>					0.00
Paymen	ts Out					0.00
						1
Closing	Balanco	<b>)</b> in the second			55,	679.13
	ers (a.c.)					n de la sur de la sur
	·····		22.23 St 22.25 Q	2022 (UNEX ) #2	(Colligation)	

Interest Rate - Valid as at end date of the statement period 1.95% AER



6 July to 5 August 2024

Account Name Holme Valley Parish Council

05 Jul 24 05 Aug 24 BALANCE BROUGHT FORWARD BALANCE CARRIED FORWARD 55,679.13 55,679.13

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Date:14/08/2024	Holme Valley Parish Council		Page
Time: 15:04 E	Bank Reconciliation Statement as at 31/07/20 for Cashbook 5 - CCLA Deposit Fund	24	User: RF0
Bank Statement Account Name (	s)Statement Date	Page No	Balances
CCLA Deposit Fund	31/07/2024		75,000.00
			75,000.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			75,000.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			75,000.00
	Balance per 0	ash Book is :-	75,000.00
	Γ	)ifference is :-	0.00

,

,

Name D. Mary Blacksigned D. M Black Date 30 Sep'24	Signatory 1:
	Name D. Mary Blacksigned D. M. Blacksigned D. M. Black Date 30 Sep' 24
Signatory 2:	Signatory 2:
Name M.A. WILSON Signed Clean Date 30/9/20	Name M.A. WILSON Signed Clean Date 30/9/20



# Statement of Account

۰.

Mr McGill Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 August 2024

Account name:	HOLME VALLEY PARISH COUNCIL
Account number:	30/06/2024 to 31/07/2024
Statement period:	30/06/2024 to 31/07/2024

#### Account summary

Total valuation as at 31 July 2024	
Total valuation as at last statement at 30 June 2024	

#### Holdings as at 31 July 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	75,000.0000	£1.00	£75,000.00

£75,000.00 £75,000.00

То	tal	val	ue

£75,000.00

The average Fund yield for this period was 5.18% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination	
Jun 2024	02/07/2024	Paid to Nominated Bank Details	£320.73		

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded. CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London EC4R 3AB.

	H Bank Reco for Cashbo	Page User: RI		
Bank Statement Account Name	<u>(s)</u>	Statement Date	Page No	Balances
Unity Trust Current Account T2		31/07/2024		500.00
			······	500.00
Unpresented Payments (Minus)			Amount	
			0.00	
				0.00
				500.00
Unpresented Receipts (Plus)				
			0.00	

.

Signatory 1:	
Name D. MEIYLJ BLACKEL signed D. J. 342 Date 30 500	24
	,
Signatory 2:	
Name M.A. WILSON Signed Certain Date 30/9/2	4

Balance per Cash Book is :-

Difference is :-

0.00 500.00 **500.00** 

0.00

# **Your Account Statement**



For Businesses, For Communities. For Good. Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/07/2024

**Contact Us** 

#### Account Name: Holme Valley Parish Council



Your arranged overdraft limit is £0.00

Call us: 0345 140 1000

Email us: us@unity.co.uk

🛞 Visit us: unity.co.uk

#### Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T2 account transactions:									
Date	Туре	Details	Payments Out	Payments In	Balance				
25/07/2024		Balance brought forward	£0.00	£0.00	£0.00				
29/07/2024	Credit	Credit 123456	£0.00	£500.00	£500.00				

#### Page number 1 of 6

Statement number 001

For Businesses. For Communities. For Good.

Unity Trust Bank pic is authorised by the Prodential Regulation Authority and regulated by the Financial Conduct Authority and the Prodential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes C Unity Trust Bank, Ali Rights Reserved.

INVESTORS IN PEOPLE



	Holme Valley Parish Council Bank Reconciliation Statement as at 31/0 for Cashbook 8 - Unity Trust Instant Acce	Page 1 User: RFC	
Bank Statement Account Name (	(s) Statement Date	Page No	Balances
Unity Trust Instant Access	31/07/2024		0.00
			0.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			0.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			0.00
	Balance	per Cash Book is :-	0.00
		Difference is :-	0.00

ż

ь.

Signatory 1: Name D. Maliy Blacka Signed D. M. Blacka Date	20000121
Name J. Main Blacka Signed J. M. Dut Date	JU SEP 24
Signatory 2:	0
Name M.A. WILSON Signed Merson Date	30/0/24

# Your Account Statement



Date: 31/07/2024

#### Account Name: Holme Valley Parish Council

The credit interest rate is 0.00% AER as of your statement date.

#### **Contact Us**

- Call us: 0345 140 1000
- 🖂 Email us: us@unity.co.uk
- 🛞 Visit us: unity.co.uk

For Businesses.

For Good.

For Communities.



PO Box 7193

unity trust

For Businesses. For Communities. For Good. Unity Trust Bank plc

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

INVESTORS IN PEOPLE'

Your Instant Access account transactions:									
Date Type		Details	Payments Out	Payments In	Balance				
25/07/2024		Balance brought forward	£0.00	£0.00	£0.00				
29/07/2024	Credit	Credit 123456	£0.00	£500.00	£500.00				
30/07/2024	Debit	Unpaid Cheque HOLME VALLEY PARISH COUNCIL	£500.00	£0.00	£0.00				

Page number 1 of 6

Statement number 001

Unity Trust Bank pic is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124, Calls may be monitored and recorded for training, quality and security purposes, C Unity Trust Bank, All Rights Reserved.



		Holme	Valley F	Parish	Council - Grar	nts to Comn	nunity Groups								
				most ree	cent and pending to t	the top							Projects and	l Events	Other Community Assets
											Receipt	Grant Evaluation			,
No C	OMMITTEE	WHEN NAME	GROUP TYPE	REGISTRATIO		HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	When I Informed	aid Notification	Received		4405 REMAINING	4315 4315 AWARD REMAINING
32	F&M	30/09/2024 Holme Valley Transport	Charity	1119261	4405 Projects and Events	£1.000	Rolling Grant - Patient Transport Scheme	LG&RA 1997	£1,000	17/10/2014 14/11	2024		£500.00	£8,402,70	£28,240.00
31	F&M	30/09/2024 Friends of Cliff Rec	Unregd Group		4405 Projects and Events	£500	Rolling Grant - Carols on the Cliff event	LGA 1972 S145	£500	14/11		4	£500.00	£8,902,70	£28,240.00
30	F&M	30/09/2024 Holmfirth Arts Festival	Charity	1141623	4405 Projects and Events	£1,500	Rolling Grant - Flow project	LGA 1972 S145	£1.500	14/11		4	£1.500.00	£9,402,70	£28,240,00
30	F&M	10/06/2024 Holmfirth Festival of Folk	Unregd Group		4405 Projects and Events	£1,500	Rolling Grant - Traffic Management and Insurance	LGA 1972 S145	£1.500	15/10	2024 16/10/202	4	£1.500.00	£9,402,70	£28,240,00
29	F&M	30/09/2024 Holmfirth Businesses Together Ltd 20240831	Business Group		4405 Projects and Events	£1,500	Towards Random Acts of Kindness project	LGA 1972 S137	£0				£0.00	£10,902.70	£28,240.00
28	F&M	30/09/2024 Holme Valley Community Land Trust Limited t/a EcoHolmes 20240831	CBS	8289	4405 Projects and Events	£1,500	Towards website design	LGA 1972 5137	£0				£0.00	£10,902.70	£28,240.00
27	F&M	30/09/2024 Honley Village Community Trust 20240830	Charity	1195759	4405 Projects and Events	£587.50	Towards Children's Christmas Party	LGA 1972 5145	£200	03/10/2024 14/11	2024		£200.00	£10,902.70	£28,240.00
26	F&M	30/09/2024 Honley Village Community Trust 20240830	Charity	1195759	4405 Projects and Events	£577.50	Towards Children's Halloween Party	LGA 1972 5145	£200	03/10/2024 14/11	2024		£200.00	£11,102.70	£28,240.00
25	F&M	30/09/2024 Arts for Health 20240830	CIC		4405 Projects and Events	£1,500	Rent and sessional worker fr music/film/animation sessions	LGA 1972 5145	£1,500	03/10/2024 14/11	2024 14/11/202	4	£1,500.00	£11,302.70	£28,240.00
24	F&M	30/09/2024 Vocal Expression 20240829	Charity	1100915	4405 Projects and Events	£1,500	Choir uniforms	LGA 1972 5137	£0				£0.00	£12,802.70	£28,240.00
23	F&M	30/09/2024 The Nest 20240829	CIC		4405 Projects and Events	£1,357.50	Parent support sessions	LGA 1972 5137	£1,357.50	03/10/2024 14/11	2024 14/11/202	4	£1,357.50	£12,802.70	£28,240.00
22	F&M	30/09/2024 Holmfirth Tech 20240828	CBS	FCA 7739	4405 Projects and Events	£1,500	Food and drink for warm spaces sessions	LGA 1972 5137	£1,500	03/10/2024 14/11	2024		£1,500.00	£14,160.20	£28,240.00
21	F&M	30/09/2024 Wooldale Community Group 20240828	Unregd Group		4405 Projects and Events	£159.80	Foldable tables x 4	LGA 1972 S145	£159.80	03/10/2024 14/11	2024 21/11/202	4	£159.80	£15,660.20	£28,240.00
20	F&M	30/09/2024 Friends of Honley Library 20240828	Charity	1181829	4405 Projects and Events	£850	Library activities for children	LGA 1972 S145	£850	03/10/2024 14/11	2024 18/11/202	4	£850.00	£15,820.00	£28,240.00
19	F&M	30/09/2024 New Mill Male Voice Choir 20240828	Charity	1107731	4405 Projects and Events	£1,300	Recruitment projects for new members including website	LGA 1972 S145	£0				£0.00	£16,670.00	£28,240.00
18	F&M	30/09/2024 Holmfirth Film Festival 20240821	CIC	8875828	4405 Projects and Events	£1,000	Venue hire for the Film Festival	LGA 1972 S145	£1,000	03/10/2024 14/11	2024 17/11/202	4	£1,000.00	£16,670.00	£28,240.00
17	F&M	30/09/2024 Honley Village Community Trust 20240820	Charity	1195759	4405 Projects and Events	£840	Welcome Club activities and Christmas party	LGA 1972 S145	£840	03/10/2024 14/11	2024 15/11/202	4	£840.00	£17,670.00	£28,240.00
16	F&M	30/09/2024 Sharing Memories 20240727	Unregd Group		4405 Projects and Events	£1,490	Artist fees, taxis, refreshments for art project involving older people and young people	LGA 1972 S145	£1,490	03/10/2024 14/11	2024 14/11/202	4	£1,490.00	£18,510.00	£28,240.00
15	F&M	30/09/2024 Holmfirth Harriers 20240831	Unregd Group		4315 Other community assets	£5,000	Solar panels and batteries	LG(MP)A 1976 519	£5,000	03/10/2024 14/11	2024 14/11/202	4		£20,000.00	£5,000.00 £28,240.00
14	F&M	30/09/2024 Friends of Honley 20240831	Unregd Group		4315 Other community assets	£1,500	Seasonal Planting of outdoor spaces with volunteers	LG(MP)A 1976 519	£1,500	03/10/2024 14/11	2024 18/11/202	4		£20,000.00	£1,500.00 £33,240.00
13	F&M	30/09/2024 Upperthong Village Hall 20240831	Charity	1027546	4315 Other community assets	£5,000	Towards replacement of hall roof	LG(MP)A 1976 519	£0		_			£20,000.00	£0.00 £34,740.00
12	F&M	30/09/2024 Just Hoop CIC 20240830	CIC		4315 Other community assets	£5,000	Towards basketball goals	LG(MP)A 1976 519	£5,000	01/10/2024 14/11	2024 14/11/202	4		£20,000.00	£5,000.00 £34,740.00
11	F&M	30/09/2024 Holme Village Community Centre 20240830	Charity	1172459	4315 Other community assets	£5,000	Towards installation of toilets etc	LG(MP)A 1976 519	£5,000	03/10/2024 14/11	2024 14/11/202	4		£20,000.00	£5,000.00 £39,740.00
10	F&M	30/09/2024 Holmfirth Tech 20240829	CBS	FCA 7739	4315 Other community assets	£4,826.23	Towards development of the dance studio	LG(MP)A 1976 519	£0					£20,000.00	£0.00 £44,740.00
9	F&M	30/09/2024 Hepworth Band 20240829	Charity	1161654	4315 Other community assets	£5,000	Towards refurbishment of band room	LG(MP)A 1976 519	£0		_			£20,000.00	£0.00 £44,740.00
8	F&M	30/09/2024 Cartworth Moor Cricket Club 20240829	CASC		4315 Other community assets	£5,000	Installation of solar panels	LG(MP)A 1976 519	£2,500	03/10/2024 14/11	2024 25/11/202	4		£20,000.00	£2,500.00 £44,740.00
7	F&M	30/09/2024 Brockholes Village Trust 20240828	Charity	509001	4315 Other community assets	£4,194	Replastering and painting kitchen and toilet block at Brockholes Village Hall	LG(MP)A 1976 519	£0					£20,000.00	£0.00 £47,240.00
6	F&M	30/09/2024 Brockholes Bowling Club 20240822	Unregd Group		4315 Other community assets	£5,000	Improvements to toilets, - ladies, gents, disabled	LG(MP)A 1976 519	£4,200	03/10/2024 14/11				£20,000.00	£4,200.00 £47,240.00
1	F&M	15/04/2024 Honley Business Association	Unregd Group		4315 Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1936 5234	£1,000	18/04/2024 11/06	2024 25/06/202	4		£20,000.00	£1,000.00 £51,440.00
							£1,000 option to spend from the earmarked reserve 323 EMR Commy Assets							£20,000.00	-£1,000.00 £52,440.00
		2024-25 Budget at Year Start											£9,097	£20,000	£23,200 £51,440

46

Organisation	Application	Amount requested	Award	Response to notification of award	Response to noti
Honley Business Association	Upkeep of Honley defibs x 6	£1,000	£1,000	Fabulous thanks all, as it is for ongoing maintenance as required I am oping it will take quite a wile to spend it but I will certainly do an update with some photos and usage of the defibs with copies of invoices as we spend it Many thanks for considering this, at HBA we really appreciate the support we receive HVPC	Yes received with
Brockholes Bowling Club	Toilets development	£5,000	£4,200	On behalf of Brockholes Bowling club, we would like to thank you for your generous grant and we will be starting our plans to update the toilets of our club. We will keep a record of our progress and report back to the Holme Valley Parish Council. Again, thank you so much.	Thank you. We had on the second we every stage of the confirm receipt o I would like to con Brockholes BC's
Brockholes Village Trust	Repainting etc village hall	£4,194	£0	Thanks for letting us know. It's a little disappointing but we appreciate the reasons and the support and help we've had from previous bids. We need to get some of the work outlined in the application carried out, hopefully before Christmas, because of the crumbling plasterwork in the kitchen but will consider whether any further application needs to be made early in the new year.	
Cartworth Moor Cricket Club	Solar Panels	£5,000	£2,500	Apologies for the slow reply, but thanks to the Council for the grant. We were just wondering if there was a reason for just making half the grant that we applied for, or if there is anything to learn from this if we were to make any further applications?	We are still pursu project of the gro still short, would round be out of th
Hepworth Band	Refurbishment of band room	£5,000	£0	No reply.	
Holmfirth Tech	Development of dance studio	£4,826.23	£0	No reply.	
Holme Village Community Centre	Install of toilets	£5,000	£5,000	<ul> <li>Thank you so much for your e-mail and the excellent news that it brought! The grant will be invaluable in furthering our ambition to finalise renovation work at the Community Centre. We will keep the Parish Council updated on our progress, but the £5000 grant will enable us to do all the plumbing and installation works for the upstairs toilets and this will be another big step in the right direction.</li> <li>We will in due course write to the Parish Council but at a suitable time we would appreciate it if you would pass on our</li> </ul>	has checked with have received the arranging this. I'v
				thanks to them. The grants they have provided have been vital to our progress but above and beyond the grants, members of the Parish Council have shown a lot of interest and support in the project to develop a community centre for the village. We very much appreciate this and having now opened the ground floor for community activity, we look forward to opening up the whole building in the not-too-distant future. Our sincere thanks go to all on the Parish Council.	

tification of payment 14<sup>th</sup> November 2024

47

ith thanks

have scheduled the works on the toilets to start week of January and will keep you informed of the upgrading. I have asked our treasurer to t of monies and will confirm to you asap.

confirm receipt of our grant of £4,200 in i's bank account, thank you.

rsuing other grants to try to get the solar panel ground. This may be a silly question, but if we are Ild a further application to HVPC in the next grant f the question?

r e-mail. I've just contacted our Treasurer who vith the bank and yes, we can confirm that we the £5,000 grant fund. Thanks very much for I've shared the info you sent on what was needed back, receipts etc with the other trustees, and we o provide this in due course.

Just Hoop CIC	For community focused aspects of the project	£5,000	£5,000	This is amazing news, thank you so much! I will be in touch prior to spending to confirm it is something that is appropriate.	Nice to meet you Yes, I can confirm
					No problem, hap photos once we h (I will also probat something that y Many thanks!
Upperthong Village Hall	Towards replacement of hall roof	£5,000	£0	No reply.	
Friends of Honley	Seasonal planting	£1,500	£1,500	No reply.	just a massive no committee for the for our community You help put the s
Holmfirth Harriers	Solars panels etc	£5,000	£5,000	Many thanks for this, it's much appreciated. We will set the wheels in motion to undertake the installation, and I will complete the evaluation form in say six months when we have sufficient data to write an informed report.	Many thanks for t will provide invoid course provide so begun to see the
Sharing Memories	Artist fees, taxis etc	£1,490	£1,490	What a lovely surprise to receive your email today – I told our members today too as I noticed your email whilst in our session. Thank you so much, it is much appreciated. The project will culminate in an exhibition at The Civic, Dec 12 – 14 <sup>th</sup> , if anyone is interested in viewing the results of the project and on Dec 13 <sup>th</sup> , we will be taking part in the coffee morning that they hold weekly at the Civic as our exhibition is in the room that they use for coffee mornings, so hopefully we will get a good number of people stopping by	Thanks, Yes we have rece Thank you so very councils support We have just had end of the projec the celebration a anywhere we car know and I will dr Many thanks aga
Honley Village CT	Welcome Club activities	£840	£840	Thanks again to all of you for your support please call in and see us sometime and have a chat with the Welcome Club family- we are so lucky to have your support to allow us to continue what we enjoy doing every Monday 😇	Grant received, n
Holmfirth Film Festival	Venue hire	£1,000	£1,000	That is very welcome news. This is a tough year financially, so this is much needed. Can you give the Committee our thanks. We really do appreciate it.	H <b>O</b> This in our bank. Thanks
New Mill Male Voice Choir Friends of Honley Library	Recruitment projects Library activities for children	£1,300 £850	£0 £850	<ul> <li>No reply.</li> <li>What a great email, thank you very much for your confidence in us and the funding which will support our delivery immensely. It's simply marvellous news.</li> <li>Thanks for the evaluation forms which is useful for us to be aware of right at the beginning which we shall return to you once requested . Lesley , our Treasurer, is really good at keeping tabs on the finances complete with storing safely the receipts and invoices we give her .</li> <li>Thank you all once again .</li> <li>Trust you are well too !</li> </ul>	Good morning Thank you for you the money has an personnel, , and a very much . We will now impl exciting . Many th As an aside l pop and was delighte 814 as close to th Take care and all

ou the other day, we enjoyed the event. Irm receipt of the money into our account.

- appy to send over the evaluation form along with e have it ordered.
- bably send you it in advance to confirm it is
- t you guys are happy to fund if that's okay).

## note of thanks from FoH to you and all the

these funds. You really help us make a difference nity.

- e smiles on peoples' faces. 🙏
- or this, I can confirm we've received the funds. I oices and receipts in due course, and will of some photos and a brief report once we've ne benefits of the system.
- ceived the funds today into our bank account. ery much. We really do appreciate the parish ort.
- ad the leaflets printed for the exhibition at the ect - it's a shame we didn't have them ready for at the civic last weekend. If you know of an put some out or put a small poster up let me drop some off...

#### gain

many thanks for your support.

- our email last Thursday as a good idea to check arrived . I have checked with our finance Ind she can confirm it is safely with us , thank you
- plement the plans outlined in our bid , which is thanks to you all .
- opped into the Saturday event at the Civic Hall ited to see how busy it was . I was entry number the end . Well done as a magnificent event
- all good wishes 😀 😀

Wooldale Community Group	X4 folding tables	£159.80	£159.80	Thats great news thank you so much, this will help us greatly	I can confirm tha
				when having light tables to set up & tidy away! Thanks again we	the parish counc
				really appreciate this!	
Holmfirth Tech	Food and drink for Warm	£1,500	£1,500	No reply.	No reply.
	Space				
The Nest	Parent Support Sessions	£1,357.50	£1,357.50	No reply.	I can confirm we
					the forms once th
					Many thanks,
Vocal Expression	Choir uniforms	£1,500	£0	No reply.	
Arts for Health	Rent and sessional worker	£1,500	£1,500	Thanks for the prompt notification	I can confirm that
					Health CIC bank
					Thank you from e
Honley Village CT	Halloween Party	£577.50	£200	No reply.	No reply.
Honley Village CT	Christmas Party	£587.50	£200	No reply.	No reply.
EcoHolmes	Towards website design	£1,500	£0	No reply.	
Holmfirth Businesses	Towards Random Acts of	£1,500	£0	No reply.	
Together Ltd	Kindness project				

hat we have received the money. Many thanks to ncil again.

ve have received the grant money. We will send e the project is complete.

hat the £1500 has been paid in to the Arts For nk account.

everyone associated with Arts for Health !

#### Holme Valley Parish Council

#### HSBC Current A/C

#### List of Payments made between 01/09/2024 and 30/09/2024

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
03/09/2024	HSBC	2425/06/01	16.60 F&M 2425 12	BANK CHARGES
09/09/2024	British Telecom	2425/06/02	97.68 F&M 2425 12	INTERNET AND PHONE
10/09/2024	Society Local Council Clerks	2425/06/03	50.00 F&M 2425 53ia	CILCA EXTENSION JM
10/09/2024	Staff 02	2425/06/04	15.59 F&M 2425 53 ia	REIMBURSEMENT ZOOM JUL
10/09/2024	Staff 02	2425/06/05	15.59 F&M 2425 53 ia	REIMBURSEMENT ZOOM AUG
10/09/2024	Staff 02	2425/06/06	15.59 F&M 2425 53ia	REIMBURSEMENT ZOOM SEP
10/09/2024	Document Logic	2425/06/07	150.00 F&M 2425 53 ia	Photocopying
10/09/2024	Maintenance Contractor	2425/06/08	1,691.07 F&M 2425 53 ia	Maintenance
10/09/2024	Maintenance Contractor	2425/06/09	263.04 F&M 2425 53 ia	Expenses
10/09/2024	Maintenance Contractor	2425/06/10	300.00 F&M 2425 53 ia	Fitting sink in Gartside unit
10/09/2024	Document Logic	2425/06/11	30.00 F&M 2425 53 ia	Photocopying
10/09/2024	West Yorks Combined Authority	2425/06/12	1,971.00 F&M 2425 53 ia	HV Minibus Service AUG
10/09/2024	npower	2425/06/13	117.53 F&M 2425 53 ia	Electricity Holmfirth Toilets
16/09/2024	West Yorkshire Pension Fund	2425/06/14	958.19 F&M 2425 53 ia	Pensions
16/09/2024	HMRC	2425/06/15	1,479.72 F&M 2425 53 ia	PAYE Tax and NI
16/09/2024	Salaries Staff	2425/06/16	1,743.23 F&M 2425 53 ia	Salary Staff 02
16/09/2024	Salaries Staff	2425/06/17	1,570.18 F&M 2425 53 ia	Salary Staff 04
16/09/2024	Time In Time Out Media	2425/06/18	252.00 F&M 2425 53 ia	Council News
16/09/2024	Salaries Staff	2425/06/19	1,442.69 F&M 2425 53 ia	Salary Staff 05
17/09/2024	PKF Littlejohn LLP	2425/06/20	1,008.00 F&M 2425 53 ia	External Audit AGAR
17/09/2024	Natnl Assoc of Local Councils	2425/06/21	52.04 F&M 2425 53 ia	Online Conference
17/09/2024	Simon Blyth Estate Agents	2425/06/22	600.00 F&M 2425 64 ii	Work on Gartside unit let
17/09/2024	Holme Valley Lions	2425/06/23	30.00 F&M 2425 64 ii	Ticket for charter dinner
17/09/2024	Royal British Legion	2425/06/24	160.00 F&M 2425 53 ia	Poppy wreaths x 8
17/09/2024	Spencer Fabrications	2425/06/25	950.40 F&M 2425 64 ii	Bench Legs
18/09/2024	Grenke	2425/06/27	168.00 F&M 2425 53 ia	Documentation Fee
18/09/2024	Grenke	2425/06/28	40.08 F&M 2425 53 ia	Administration Charge
19/09/2024	Unity Trust Instant Access A/C	2425/06/29	500.00	Transfer to Unity Trust saving
30/09/2024	Grenke	2425/06/26	75.52 F&M 2425 53 ia	Photocopier Lease

**Total Payments** 

15,763.74

#### Holme Valley Parish Council

<u>5</u>1

Time: 13:39

#### HSBC Current A/C

#### List of Payments made between 01/10/2024 and 31/10/2024

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
03/10/2024	Grenke	2425/07/35	141.59 F&M 2425 12	PHOTOCOPIER LEASE
03/10/2024	Grenke	2425/07/35	-141.59 F&M 2425 12	PHOTOCOPIER LEASE
04/10/2024	HSBC	2425/07/01	15.88 F&M 2425 12	BANK CHARGES
08/10/2024	British Telecom	2425/07/02	56.47 F&M 2425 12	INTERNET AND PHONE
14/10/2024	Business Stream	2425/07/03	1,115.31 F&M 2425 12	WATER SEWERAGE TO TOILETS
14/10/2024	YLCA	2425/07/21	568.10 F&M 2425 12	WHOLE COUNCIL TRAINING
15/10/2024	West Yorkshire Pension Fund	2425/07/04	958.19 F&M 2425 12	PENSIONS
15/10/2024	HMRC	2425/07/05	1,480.12 F&M 2425 12	PAYE TAX AND NI
15/10/2024	Salaries Staff	2425/07/06	1,743.23 F&M 2425 12	SALARY STAFF 02
15/10/2024	Salaries Staff	2425/07/07	1,569.98 F&M 2425 12	SALARY STAFF 04
15/10/2024	Time In Time Out Media	2425/07/08	252.00 F&M 2425 12	COUNCIL NEWS
15/10/2024	Salaries Staff	2425/07/09	1,442.49 F&M 2425 12	SALARY STAFF 05
15/10/2024	Kirklees Council	2425/07/10	9,016.17 F&M 2425 12	BY-ELECTION COSTS
15/10/2024	JRB Enterprises Ltd	2425/07/11	484.20 COUNCIL 2425 77	POO BAGS
15/10/2024	Holmfirth Festival of Folk	2425/07/12	1,500.00 F&M 2425 26 IV	GRANT - TRAFFIC MANAGEMENT &c
15/10/2024	Ramsdens Solicitors LLP	2425/07/13	960.00 F&M 2425 10	FEES RE GARTSIDE LEASE
15/10/2024	Vision ICT	2425/07/14	78.00 F&M 2425 12	.GOV.UK DOMAIN FEE
15/10/2024	YLCA	2425/07/15	35.00 F&M 2425 12	WEBINAR - PROCUREMENT
15/10/2024	Principal Hygiene	2425/07/16	65.40 F&M 2425 12	SERVICE NAPPY UNIT
15/10/2024	ZONKEY	2425/07/17	1,641.00 COUNCIL 2425 77	STAGE 2 WEBSITE BUILD
15/10/2024	Holmfirth Xmas Team	2425/07/18	1,000.00	GRANT - XMAS LIGHTS
15/10/2024	Honley Business Association	2425/07/19	1,250.00	GRANT - XMAS LIGHTS
15/10/2024	НСНСТ	2425/07/20	17,565.20 COUNCIL 2425 51	GRANT - ROOF REPAIRS
15/10/2024	НСНСТ	2425/07/22	96.00 F&M 2425 12	ROOM HIRE DEPOSIT
15/10/2024	npower	05/10/2024	106.81 F&M 2425 12	ELECTRICITY HOLMFIRTH TOILETS
15/10/2024	Staff 02	2425/07/24	15.59 F&M 2425 12	REIMBURSEMENT ZOOM OCT
15/10/2024	Hightown Lane Resident	2425/07/25	100.00 COUNCIL 2425 77	EX GRATIA PAYMENT
23/10/2024	Viking	2425/07/32	172.31 COUNCIL 2425 94	STATIONERY ETC
29/10/2024	YLCA	2425/07/26	26.30 F&M 2425 12	WEBINAR - COMPLAINTS &C
29/10/2024	Time In Time Out Media	2425/07/27	228.00 F&M 2425 12	COUNCIL NEWS - DOUBLE PAGE
29/10/2024	Staff 05	2425/07/28	38.38 F&M 2425 12	REIMBURSEMENT GO DADDY
29/10/2024	Staff 04	2425/07/29	98.48 F&M 2425 12	REIMBURSEMENT REFRESHMENTS
29/10/2024	Enterprise Print	2425/07/30	49.00 COUNCIL 2425 94	LEAFLETS - BIG COMMUNITY EVENT
29/10/2024	Script Media Group	2425/07/31	300.00 COUNCIL 2425 94	HOLME VALLEY REVIEW AD
31/10/2024	Maintenance Contractor	2425/07/33	1,822.41 F&M 2425 12	MAINTENANCE
31/10/2024	Maintenance Contractor	2425/07/34	414.60 COUNCIL 2425 94	EXPENSES

Total Payments

46,264.62

Time: 13:39

#### Holme Valley Parish Council

#### Page 1

Unity Trust Current Account T2

#### List of Payments made between 01/10/2024 and 31/10/2024

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
03/10/2024	Grenke	2425/07/35	141.59 F&M 2425 12	PHOTOCOPIER LEASE
31/10/2024	Unity Trust	2425/07/36	5.40 F&M 2425 53 ia	SERVICE CHARGE

Total Payments 146.99

# Holme Valley Parish Council Cash Book 2024-25

## Unity Trust T2 Current Account

# Schedule of Payments November 2024

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	То рау	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
			BACS		WEST YORKSHIRE COMBINED AUTHORITY	HV MINIBUS SERVICE SEP	£1,908.00	£0.00	£1,908.00	Council 2425 12	LG&RA 1997 527
			SO		TIME IN TIME OUT MEDIA	TITO - MONTHLY COUNCIL NEWS - DEC 2024	£210.00	£42.00	£252.00	Council 2425 94	LGA 1972 5142
			BACS		DK PRINT LTD	A5/A4 FLYERS RE TOURISM STRATEGY	£39.00	£0.00	£39.00	Council 2425 94	LGA 1972 5144
			BACS		YLCA	TRAINING - CHAIRING SKILLS	£105.30	£0.00	£105.30	Council 2425 94	LGA 1972 S111
			BACS		STAFF 02	REIMBURSEMENT - ZOOM NOV	£12.99	£2.60	£15.59	Council 2425 94	LGA 1972 S111
			BACS		ENTERPRISE PRINT	BIG COMMUNITY CELEBRATION	£92.00	£0.00	£92.00	Council 2425 94	LGA 1972 S111
			DD		INFORMATION COMMISSIONERS OFFICE	DATA PROTECTION FEE	£40.00	£0.00	£40.00	Council 2425 94	LGA 1972 5111
			BACS		STAFF05	REIMBURSEMENT - FACEBOOK ADVERTISING	£50.00	£0.00	£50.00	Council 2425 94	LGA 1972 S111
			BACS		ZEST FOR PRINT LTD	BANNERS FOR BIG COMMUNITY EVENT	£226.00	£45.20	£271.20	Council 2425 94	LGA 1972 S111
			DD		NPOWER	ELECTRICITY HOLMFIRTH TOILETS OCT	£119.83	£5.99	£125.82	F&M 2324 12	PHA 1936 587
			BACS		WEST YORKSHIRE COMBINED AUTHORITY	HV MINIBUS SERVICE OCT	£1,971.00	0.00	£1,971.00	F&M 2425 12	LG&RA 1997 527
							£4,774.12	£95.79	£4,869.91		

# Holme Valley Parish Council Cash Book 2024-25

#### HSBC Community Current Account

#### Schedule of Payments November 2024

No	HVPC ref	Payment Sent Date	Payment method	Check Stateme		Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
		03/11/2024	BACS		HSBC			BANK CHARGES	£9.00	£0.00	£9.00	F&M 2425 12	LGA 1972 S111
		08/11/2024	BACS		RESCUE ONE MEDICAL LTD			MEDICAL RESPONDER FOR BIG CELEBRATION	£330.00	£66.00	£396.00	Council 2425 94	LGA 1972 S111
		08/11/2024	BACS		HOLMFIRTH CIVIC HALL COMMUNITY TRUST			ROOM HIRE FOR BIG CELEBRATION	£342.80	£0.00	£342.80	Council 2425 94	LGA 1972 S111
		14/11/2024	BACS		BROCKHOLES BOWLING CLUB			GRANT - IMPROVEMENT TO TOILETS	£4,200.00	£0.00	£4,200.00	Council 2425 77	LG(MP)A 1976 S19
		14/11/2024	BACS		CARTWORTH MOOR CRICKET CLUB			GRANT - TOWARDS INSTALLATION OF SOLAR PANELS	£2,500.00	£0.00	£2,500.00	Council 2425 77	LG(MP)A 1976 S19
		14/11/2024	BACS		HOLME VILLAGE COMMUNITY CENTRE			GRANT - TOWARDS INSTALLATION OF TOILETS	£5,000.00	£0.00	£5,000.00	Council 2425 77	LG(MP)A 1976 S19
		14/11/2024	BACS		JUST HOOP CIC			GRANT - TOWARDS BASKETBALL PROJECT	£5,000.00	£0.00	£5,000.00	Council 2425 77	LG(MP)A 1976 S19
		14/11/2024	BACS		FRIENDS OF HONLEY			GRANT - TOWARDS SEASONAL PLANTING	£1,500.00	£0.00	£1,500.00	Council 2425 77	LGA 1972 S137
		14/11/2024	BACS		HOLMFIRTH HARRIERS			GRANT - TOWARDS INSTALLATION OF SOLAR PANELS	£5,000.00	£0.00	£5,000.00	Council 2425 77	LG(MP)A 1976 S19
		14/11/2024	BACS		SHARING MEMORIES			GRANT - ARTIST FEES, TAXIS, REFRESHMENTS	£1,490.00	£0.00	£1,490.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HONLEY VILLAGE COMMUNITY TRUST			GRANT - WELCOME CLUB ACTIVITIES AND PARTY	£840.00	£0.00	£840.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HOLMFIRTH FILM FESTIVAL			GRANT - VENUE HIRE FOR THE FESTIVAL	£1,000.00	£0.00	£1,000.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		FRIENDS OF HONLEY LIBRARY			GRANT - LIBRARY ACTIVITIES FOR CHILDREN	£850.00	£0.00	£850.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		WOOLDALE COMMUNITY GROUP			GRANT - FOR FOUR FOLDING TABLES	£159.80	£0.00	£159.80	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HOLMFIRTH TECH			GRANT - FOOD AND DRINK FOR WARM SPACES PROJECT	£1,500.00	£0.00	£1,500.00	Council 2425 77	LGA 1972 S137
		14/11/2024	BACS		THE NEST HOLMFIRTH CIC			GRANT - PARENT SUPPORT SESSIONS	£1,357.50	£0.00	£1,357.50	Council 2425 77	LGA 1972 S137
		14/11/2024	BACS		ARTS FOR HEALTH CIC			GRANT - ROOM HIRE AND SESSION WORKER PAY	£1,500.00	£0.00	£1,500.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HONLEY VILLAGE COMMUNITY TRUST			GRANT - HALLOWEEN PARTY	£200.00	£0.00	£200.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HONLEY VILLAGE COMMUNITY TRUST			GRANT - CHRISTMAS PARTY	£200.00	£0.00	£200.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		FRIENDS OF CLIFF RECREATION GROUND			ROLLING GRANT - CAROLS ON THE CLIFF	£500.00	£0.00	£500.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HOLMFIRTH ARTS FESTIVAL			ROLLING GRANT - FLOW PROJECT	£1,500.00	£0.00	£1,500.00	Council 2425 77	LGA 1972 S145
		14/11/2024	BACS		HOLME VALLEY TRANSPORT			ROLLING GRANT - PATIENT TRANSPORT	£1,000.00	£0.00	£1,000.00	Council 2425 77	LG&RA 1997
		15/11/2024	SO		WEST YORKSHIRE PENSIONS FUND			PENSIONS	£958.19	£0.00	£958.19	F&M 2425 12	LGA 1972 S112
		15/11/2024	SO		HMRC			PAYE TAX AND NI	£1,479.92	£0.00	£1,479.92	F&M 2425 12	LGA 1972 S112
		15/11/2024	SO		SALARIES STAFF			SALARY STAFF 02	£1,743.23	£0.00	£1,743.23	F&M 2425 12	LGA 1972 S112
		15/11/2024	SO		SALARIES STAFF			SALARY STAFF 04	£1,570.18	£0.00	£1,570.18	F&M 2425 12	LGA 1972 S112
		15/11/2024	SO		SALARIES STAFF			SALARY STAFF 05	£1,442.49	£0.00	£1,442.49	F&M 2425 12	LGA 1972 S112
		21/11/2024	BACS		SCHOLES CHRISTMAS TREE GROUP			GRANT - CATERING FOR CHRISTMAS TREE SWITCH-ON	£40.00	£0.00	£40.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		BROCKHOLES CHRISTMAS TREE GROUP			GRANT - CHRISTMAS TREE AND LIGHTS	£250.00	£0.00	£250.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		HOLMBRIDGE CHRISTMAS TREE GROUP			GRANT - PAINT, LIGHTS ETC FOR CHRISTMAS TREE	£80.00	£0.00	£80.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		HONLEY CHRISTMAS TREE GROUP - HONLEY BA			GRANT - CHRISTMAS TREE (AND DISPOSAL) AND LIGHTS	£250.00	£0.00	£250.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		HADE EDGE RESIDENTS ASSOC CHRISTMAS TREE GROUP			GRANT - EQUIPMENT, LIGHTS ETC FOR CHRISTMAS TREE	£94.00	£0.00	£94.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		HEPWORTH COMMUNITY ASSOC CHRISTMAS TREE GROUP			GRANT - LIGHTS ETC FOR CHRISTMAS TREE	£94.00	£0.00	£94.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		NETHERTHONG COMMUNITY PARTNERSHIP CHRISTMAS TREE GROUP			GRANT - LIGHTS ETC FOR CHRISTMAS TREE	£250.00	£0.00	£250.00	F&M 2425 12	LGA 1972 S137
		21/11/2024	BACS		BRITISH TELECOM			INTERNET AND PHONE	£47.06	£9.41	£56.47	F&M 2425 12	LGA 1972 S111
			BACS		MAINTENANCE CONTRACTOR			MAINTENANCE	£2,284.50	£0.00	£2,284.50	F&M 2425 12	LGA 1972 S111
			BACS		MAINTENANCE CONTRACTOR			EXPENSES	£221.04	£37.75	£258.79	F&M 2425 12	LGA 1972 S111
									£46,783.71	£113.16	£46,896.87		

# Holme Valley Parish Council Cash Book 2024-25

# Unity Trust T2 Current Account

# Schedule of Payments December 2024

No	HVPC ref	Payment	Payment	Check v	То рау	Inv number	Description				
		Sent Date	method	Statement	Торау		r Description				
					KIRKLEES COUNCIL	PURCHASE OF MOBILE SPEED INDICATOR DEVICES X2					
					BRITISH TELECOM		INTERNET AND PHONE				
					DRITION TELECOM		INTERNET AND THONE				



Net	Vat	Gross
£7,202.28	£0.00	£7,202.28
£7,202.28 £88.20	£0.00 9.64	£7,202.28 £97.84

Authorisation to Pay	Legislation
F&M 2425 12	LGA 1972 S111

#### Holme Valley Parish Council

Time: 16:15

#### Cashbook 1

User: RFO

#### HSBC Current A/C

For Month No: 6

Receipts for Month 6				No	minal L	edger Anal	ysis
Receipt Ref Name of Payer	£ Amnt R	Received	£ Debtors	£VAT A/c	Centre	£ Amount	Transaction Detail
Balance Broug	ht Fwd:  106	,348.90				106,348.90	
2425/06/01 Banked: 03/09/2024	310.52						
2425/06/01 CCLA		310.52		1090	100	310.52	PSDF INTEREST
2425/06/02 Banked: 04/09/2024	10.35						
2425/06/02 CCLA		10.35		1090	100	10.35	PSDF INTEREST
2425/06/03 Banked: 05/09/2024	272.26						
2425/06/03 HSBC		272.26		1090	100	272.26	INTEREST ON BMM ACCOUNT
2425/06/04 Banked: 10/09/2024	84.00						
2425/06/04 COLNE VALLEY DESIGN		84.00		1095	100	84.00	REIMBURSEMENT
2425/06/05 Banked: 11/09/2024	425.00						
2425/06/05 Holmfirth Toilets		425.00		1092	100	425.00	DONATIONS
2425/06/06 Banked: 27/09/2024	197.07						
2425/06/06 FRIENDS OF CLIFF REC		197.07		1095	100	197.07	RETURNED GRANT
Total Receipts for Month	1,299.20		0.00	0.00		1,299.20	
Cashbook Totals	107,648.10		0.00	0.00	_	107,648.10	

57 Page: 7

#### Holme Valley Parish Council

Time: 16:15

#### Cashbook 1

User: RFO

#### HSBC Current A/C

For Month No: 6

Payment	ts for Month 6				Nomi	nal L	edger A	nalysis	
Date	Payee Name	Reference #	E Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/09/2024	HSBC	2425/06/01	16.60			1215	150	16 60	BANK CHARGES
			97.68		16.28				
09/09/2024	British Telecom	2425/06/02			10.20				
	Society Local Council Clerks	2425/06/03	50.00		0.00	4060			CILCA EXTENSION JM
10/09/2024	Staff 02	2425/06/04	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM JUL
10/09/2024	Staff 02	2425/06/05	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM AUG
10/09/2024	Staff 02	2425/06/06	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM SEP
10/09/2024	Document Logic	2425/06/07	150.00		25.00	4205	150	125.00	Photocopying
10/09/2024	Maintenance Contractor	2425/06/08	1,691.07			4740	400	824.32	Maintenance - Seats &
						4320	400	866 75	Shelters Maintenance - Toilets
10/09/2024	Maintenance Contractor	2425/06/09	263.04		39,35				Expenses - Seats &
									Shelters
						4320	400	131.21	Expenses - Toilets
						4325	400	22.48	Expenses - Gartside
10/09/2024	Maintenance Contractor	2425/06/10	300.00			4325	400	300.00	Fitting sink in Gartside unit
						331	0	-300.00	Fitting sink in Gartside unit
						6000	400	300.00	Fitting sink in Gartside unit
10/09/2024	Document Logic	2425/06/11	30.00		5.00	4205	150	25.00	Photocopying
10/09/2024	West Yorks Combined Authority	2425/06/12	1,971.00			4730	400	1,971.00	HV Minibus Service AUG
10/09/2024	npower	2425/06/13	117.53		5.60	4320	400	111.93	Electricity Holmfirth Toilets
16/09/2024	West Yorkshire Pension Fund	2425/06/14	958.19			4000	110	958.19	Pensions
16/09/2024	HMRC	2425/06/15	1,479.72			4000	110	1,479.72	PAYE Tax and NI
16/09/2024	Salaries Staff	2425/06/16	1,743.23			4000	110	1,743.23	Salary Staff 02
16/09/2024	Salaries Staff	2425/06/17	1,570.18			4000	110	1,570.18	Salary Staff 04
16/09/2024	Time In Time Out Media	2425/06/18	252.00		42.00	4650	350	210.00	Council News
16/09/2024	Salaries Staff	2425/06/19	1,442.69			4000	110	1,442.69	Salary Staff 05
17/09/2024	PKF Littlejohn LLP	2425/06/20	1,008.00		168.00	4210	150	840.00	External Audit AGAR
17/09/2024	Natnl Assoc of Local Councils	2425/06/21	52.04			4061	150	52.04	Online Conference
17/09/2024	Simon Blyth Estate Agents	2425/06/22	600.00		100.00	4325	400	500.00	Work on Gartside unit let
						331	0	-500.00	Work on Gartside unit let
						6000	400	500.00	Work on Gartside unit let
17/09/2024	Holme Valley Lions	2425/06/23	30.00			4200	150	30.00	Ticket for charter dinner
17/09/2024	Royal British Legion	2425/06/24	160.00			4285	150	160.00	Poppy wreaths x 8
17/09/2024	Spencer Fabrications	2425/06/25	950.40		158.40	4740	400	792.00	Bench Legs
18/09/2024	Grenke	2425/06/27	168.00		28.00	4205	150	140.00	Documentation Fee
18/09/2024	Grenke	2425/06/28	40.08			4205	150	40.08	Administration Charge
19/09/2024	Unity Trust Instant Access A/C	2425/06/29	500.00			235		500.00	Transfer to Unity Trust saving
30/09/2024	Grenke	2425/06/26	75.52		12.59	4205	150	62.93	Photocopier Lease
	Total Payments for Mo	onth	15,763.74	0.00	608.02			15,155.72	
	Balance Carried	Fwd	91,884.36						
	Cashbook T	otals	107,648.10	0.00	608.02			107,040.08	
			,				_	,	

Page: 8

#### Holme Valley Parish Council

Time: 16:16

### Cashbook 2

Page: 1 User: RFO

#### Money Manager - HSBC

For Month No: 6

Receipts for Month 6		Nominal Ledger Analysis						
Receipt Ref Name of Payer Balance Bro	£ Amnt Received ught Fwd : 55,679.13	£ Debtors	£VAT A/c	Centre £ Amount Transaction Detail 55.679.13				
				55,679.15				
Banked:	<b>0.00</b> 0.00			0.00				
Total Receipts for Month	0.00	0.00	0.00	0.00				
Cashbook Totals	55,679.13	0.00	0.00	55,679.13				

#### Holme Valley Parish Council

Time: 16:16

\_

\_

Cashbook 2

Page: 2

User: RFO

Money Manager - HSBC

For Month No: 6

	Nominal Ledger Analysis					
Reference £ Total Amnt	£ Creditors	£VAT A	/c Centre	£ Amount Transaction Detail		
0.00						
<b>th</b> 0.00	0.00	0.00		0.00		
wd 55,679.13						
als 55,679.13	0.00	0.00		55,679.13		
	0.00 th 0.00 wd 55,679.13	0.00 th 0.00 0.00 wd 55,679.13	Reference £ Total Amnt         £ Creditors         £ VAT         A           0.00         0.00         0.00         0.00         0.00           th         0.00         0.00         0.00         0.00           wd         55,679.13         55,679.13         55,679.13         55,679.13         55,679.13	Reference £ Total Amnt         £ Creditors         £ VAT         A/c         Centre           0.00	Reference £ Total Amnt         £ Creditors         £ VAT         A/c         Centre         £ Amount         Transaction Detail           0.00         0	

#### Holme Valley Parish Council

Time: 16:16

## Cashbook 5

User: RFO

#### CCLA Deposit Fund

For Month No: 6

Receipts for Month 6			Nominal Ledger Analysis				
Receipt Ref Name of Payer Balance Br	£ Amnt Received rought Fwd : 75,000.00	£ Debtors	<u>£ VAT</u> <u>A/c</u>	Centre £ Amount Transaction Detail 75,000.00			
Banked:	<b>0.00</b> 0.00			0.00			
Total Receipts for Month	0.00	0.00	0.00	0.00			
Cashbook Totals	75,000.00	0.00	0.00	75,000.00			

Page: 1

						62
Date: 10/10/2024	Holme Valle	ey Parish C	ouncil			Page: 2
Time: 16:16	Ca	ishbook 5				User: RFO
	CCLA	Deposit Fun	nd			For Month No: 6
Payments for Month 6			Nomin	al Ledger A	nalysis	
Date Payee Name Refere	ence £ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
	0.00					
Total Payments for Month	0.00	0.00	0.00		0.00	
Balance Carried Fwd	75,000.00					
Cashbook Totals	75,000.00	0.00	0.00		75,000.00	

#### Holme Valley Parish Council

Time: 16:17

#### Cashbook 7

Page: 1 User: RFO

#### Unity Trust Current Account T2

For Month No: 6

Receipts for Month 6					Nominal Le	edger Anal	ysis
Receipt Ref Name of Payer Balance	£ Amn Brought Fwd :	t Received 1,200.00	£ Debtors	<u>£ VAT</u>	<u>A/c</u> <u>Centre</u>	£ Amount 1,200.00	Transaction Detail
Banked:	0.00	0.00				0.00	
Total Receipts for Month	0.00		0.00	0.00		0.00	
Cashbook Totals	1,200.00		0.00	0.00		1,200.00	

#### Holme Valley Parish Council

Time: 16:17

\_

### Cashbook 7

Page: 2

User: RFO

Unity Trust Current Account T2

For Month No: 6

Paymen	ts for Month 6	6			Nominal Ledger Analysis			
Date	Payee Name	Reference £	Total Amnt	£ Creditors	<u>£VAT</u> <u>A/c</u> <u>Ce</u>	ntre £ Amount Transaction Detail		
30/09/2024	Unity Trust	2425/06/30	0.30		4215 1	50 0.30 Manual Credit Charg	je	
30/09/2024	Unity Trust	2425/06/31	8.32		4215 1	50 8.32 Bank Charges		
	Tota	I Payments for Month	8.62	0.00	0.00	8.62		
		Balance Carried Fwd	1,191.38					
		Cashbook Totals	1,200.00	0.00	0.00	1,200.00		

Time: 16:17

#### Holme Valley Parish Council

Cashbook 8

Page: 1

User: RFO

#### Unity Trust Instant Access A/C

For Month No: 6

Receipts for Month 6			Nomina	l Ledger Analysis	
Receipt Ref Name of Payer	£ Amnt Received	£ Debtors	£VAT A/c Cen	tre <u>£ Amount</u> <u>Transaction Detail</u>	
Banked: 19/09/2024	500.00				
2425/06/29 HSBC Current A/C	500.00		200	500.00 Transfer to Unity Trust saving	
2425/06/07 Banked: 30/09/2024	0.41				
2425/06/07 Unity Trust	0.41		1090 100	0 0.41 Interest on Instant Access	
Total Receipts for Month	500.41	0.00	0.00	500.41	
Cashbook Totals	500.41	0.00	0.00	500.41	

Time: 16:17

#### Holme Valley Parish Council

Cashbook 8

Page: 2

User: RFO

Unity Trust Instant Access A/C

For Month No: 6

Payme	nts for Month 6			Nominal Ledger Analysis				
Date	Payee Name	Reference	e £ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Detail	
			0.00					
			0.00					
	Total Payme	nts for Month	0.00	0.00	0.00		0.00	
	Balanc	e Carried Fwd	500.41					
	Cas	shbook Totals	500.41	0.00	0.00		500.41	

Time: 16:19

#### Holme Valley Parish Council



\_\_\_\_\_67 Page 1

User : RFO

#### Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credi
105	VAT Control A/c			1,145.10	
200	HSBC Current A/C			91,884.36	
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
230	Unity Trust Current Account T2			1,191.38	
235	Unity Trust Instant Access A/C			500.41	
310	General Reserves				87,098.06
323	EMR Com Asset-Others in Valley				2,017.00
325	EMR Election Fund				7,000.00
326	EMR Defibrillator Special Resr				1,738.51
331	EMR Gartside Building				4,200.00
332	EMR Honley Library				15,000.00
336	EMR Royal Events				1,000.00
337	EMR COVID Memorial				6,000.00
341	EMR Climate Action Projects				13,526.68
343	EMR Road Safety				12,052.00
344	EMR Staff Pay				5,000.00
345	EMR Rolling Grants				6,060.00
346	EMR Public Transport				5,000.00
347	EMR Tourism				5,000.00
348	EMR Dog Waste & Litter				3,800.00
349	EMR Community Engagement				3,609.87
350	EMR The Civic Roof Repairs				17,565.20
351	EMR Holmfirth Toilets Refurb				4,104.00
1076	Precept	100	Income		163,967.00
1078	Special Expenses Grant	100	Income		1,718.50
1090	Bank Interest	100	Income		2,503.39
1092	Toilets Donations	100	Income		1,365.00
1095	Other income	100	Income		281.07
1200	Allotment Rents	100	Income		324.00
1250	Gartside Building	100	Income		700.00
1300	Garage plot income	100	Income		840.00
4000	Salaries	110	Staff Expenditure	43,809.98	
4060	Staff Training	110	Staff Expenditure	557.00	
4061	Councillor Training	150	Administration	273.34	
4200	Chairman's Expenses	150	Administration	30.00	
4205	Council Office Expenditure	150	Administration	1,026.13	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	94.20	
4230	Repairs & Maintenance	150	Administration	66.31	
4235	Insurance	150	Administration	11,851.16	
4245	Office Equipment	150	Administration	10.99	

#### Time: 16:19

#### Holme Valley Parish Council

#### Trial Balance for Month No: 6

#### Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credi
4250	Office/Room Hire	150	Administration	10,096.00	
4265	Subscriptions	150	Administration	2,574.00	
4275	Telephone and Broadband	150	Administration	312.59	
4285	Remembrance Sunday	150	Administration	160.00	
4300	Honley Library	400	Service Provision	15,080.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	44,924.80	
4315	Other Community Assets	250	Finance & Management	1,000.00	
4320	Public Toilet - Day to Day	400	Service Provision	8,044.21	
4325	Public Toilet - Lettable Space	400	Service Provision	822.48	
4400	Electronic Support	150	Administration	1,022.94	
4505	Neighbourhood Plan	300	Planning	474.00	
4610	Publications and Publicity	350	Publications & Communication	210.00	
4650	Communications & Engagement	350	Publications & Communication	2,536.75	
4710	New Mill - Churchyard	400	Service Provision	239.15	
4715	Defibrillators	400	Service Provision	57.54	
4730	Minibus	400	Service Provision	9,729.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	5,355.78	
4750	War Memorial	400	Service Provision	200.00	
4760	Youth Work in the Holme Valley	400	Service Provision	5,000.00	
4805	Community Mobilisation	450	Climate Emergency	868.91	
6000	Transfer from EMR	250	Finance & Management		1,000.00
6000	Transfer from EMR	300	Planning		474.00
6000	Transfer from EMR	400	Service Provision		35,782.34
6000	Transfer from EMR	450	Climate Emergency		767.33
6001	Transfer to EMR	100	Income	16,453.00	
			 Trial Balance Totals :	409.493.95	409.493.95

Trial Balance Totals :	409,493.95	409,493.95
Difference	0.00	

\_\_\_\_\_O Page 2

User : RFO

10/10/2024

16:19

#### Holme Valley Parish Council

69

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2024

A/c	Description	Actual	
	Current Assets		
105	VAT Control A/c	1,145	
200	HSBC Current A/C	91,884	
205	Money Manager - HSBC	55,679	
220	CCLA Deposit Fund	75,000	
230	Unity Trust Current Account T2	1,191	
235	Unity Trust Instant Access A/C	500	
	Total Current Assets		225,400
	Represented by :-		
300	Current Year Fund	4,058	
310	General Reserves	108,669	
323	EMR Com Asset-Others in Valley	2,017	
325	EMR Election Fund	7,000	
326	EMR Defibrillator Special Resr	1,739	
331	EMR Gartside Building	4,200	
332	EMR Honley Library	15,000	
336	EMR Royal Events	1,000	
337	EMR COVID Memorial	6,000	
341	EMR Climate Action Projects	13,527	
343	EMR Road Safety	12,052	
344	EMR Staff Pay	5,000	
345	EMR Rolling Grants	6,060	
346	EMR Public Transport	5,000	
347	EMR Tourism	5,000	
348	EMR Dog Waste & Litter	3,800	
349	EMR Community Engagement	3,610	
350	EMR The Civic Roof Repairs	17,565	
351	EMR Holmfirth Toilets Refurb	4,104	
	Total Equity		-

225,400



#### Holme Valley Parish Council

#### Bank - Cash and Investment Reconciliation as at 30 September 2024

	Confirmed Ba	ank & Investment Balances		
Bank Statement	t Balances			
	30/09/2024	HSBC Current A/C	91,884.36	
	30/09/2024	HSBC - Money Manager	55,679.13	
	30/09/2024	CCLA Deposit Fund	75,000.00	
	30/09/2024	Unity Trust Current Account T2	1,191.38	
	30/09/2024	Unity Trust Instant Access	500.41	
				224,255.28
Receipts not on	Bank Statemer	nt		
•				0.00
<b>Closing Baland</b>	ce			224,255.28
All Cash & Bank	< Accounts			
	1	HSBC Current A/C		91,884.36
	2	Money Manager - HSBC		55,679.13
	5	CCLA Deposit Fund		75,000.00
	7	Unity Trust Current Account T2		1,191.38
	8	Unity Trust Instant Access A/C		500.41
		Other Cash & Bank Balances		0.00
		Total Cash & Bank Balances		224,255.28

\_70

Source         Ledger         Ref No         Month         Code         Gross         Net         VAT           Cashbook         1         4         1,344.86         1,344.86         0.00           Cashbook         1         5         669.92         0.00           Cashbook         7         5         700.00         700.00         0.00           Cashbook         1         6         1.299.20         1.299.20         0.00           Cashbook         8         6         0.41         0.41         0.00           Cashbook         1         4         105.30         100.29         5.01           Cashbook         1         4         105.30         100.29         5.01           Cashbook         1         5         107.77         102.64         5.13           Cashbook         1         6         117.53         111.93         5.60           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.02           Cashbook         1         5         2.439.27         2.032.72         406.52           Cashbook	Date: 10/10/20	024		Holme	Valley Paris	sh Council			Page 1
Cashbook         1         4         1.344.86         1.344.86         0.00           Cashbook         7         5         700.00         700.00         0.00           Cashbook         7         5         700.00         700.00         0.00           Cashbook         1         6         1.299.20         1.299.20         0.00           Cashbook         6         0.41         0.41         0.00           Cashbook         1         4         105.30         100.29         5.07           Cashbook         1         4         105.30         100.29         5.07           Cashbook         1         5         107.77         102.64         5.13           Cashbook         1         6         117.53         111.93         5.66           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         5         2.439.27         2.032.72         4.06.32           Cashbook         1         6         3.614.47         3.012.05         602.42           Cashbook         1 <td< th=""><th>Time: 16:38</th><th></th><th colspan="7">VAT Return: 01/07/2024 - 30/09/2024</th></td<>	Time: 16:38		VAT Return: 01/07/2024 - 30/09/2024						
Cashbook         1         4         1.344.86         1.344.86         0.00           Cashbook         7         5         700.00         700.00         0.00           Cashbook         7         5         700.00         700.00         0.00           Cashbook         1         6         1.299.20         1.299.20         0.00           Cashbook         6         0.41         0.41         0.00           Cashbook         1         4         105.30         100.29         5.07           Cashbook         1         4         105.30         100.29         5.07           Cashbook         1         5         107.77         102.64         5.13           Cashbook         1         6         117.53         111.93         5.66           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         5         2.439.27         2.032.72         4.06.32           Cashbook         1         6         3.614.47         3.012.05         602.42           Cashbook         1 <td< th=""><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th></td<>									
Cashbook         1         5         668,92         669,92         0,00           Cashbook         7         5         700,00         700,00         0,00           Cashbook         1         6         1,299,20         1,299,20         0,00           Cashbook         6         0,41         0,41         0,00           Cashbook         1         4         105,30         100,29         5,00           Cashbook         1         4         105,30         100,29         5,00           Cashbook         1         5         107,77         102,64         5,10           Cashbook         1         6         117,73         111,93         5,80           Cashbook         1         3         0,00         0,00         0,00           Cashbook         1         3         0,00         0,00         0,00           Cashbook         1         5         2,439,27         2,032,72         406,52           Cashbook         1         6         1,153,174         1,153,00         0,00           Cashbook         1         6         1,153,174         1,153,00         0,00           Cashbook         1	Source	Ledger	Ref No	Month		Code	Gross	Net	
Cashbook         7         5         700.00         700.00         0.00           Cashbook         1         6         1.299.20         1.299.20         0.00           Cashbook         8         6         0.41         0.41         0.00           Cashbook         1         4         105.30         4.014.39         4.014.39         4.00           Cashbook         1         4         105.30         100.29         5.00         5.00           Cashbook         1         5         107.77         102.64         5.10         5.00           Cashbook         1         6         117.53         111.93         5.60         5.00           Cashbook         1         3         0.00         0.00         0.00         5.00           Cashbook         1         3         0.00         0.00         0.00         5.00           Cashbook         1         5         2.39.27         4.06.50         6.01.97         1.20.30           Cashbook         1         6         3.614.47         3.012.05         6.02.42           Cashbook         1         6         1.51.53.29         5.8.158.29         0.00           Cashbook <td>Cashbook</td> <td>1</td> <td></td> <td>4</td> <td></td> <td></td> <td>1,344.86</td> <td>1,344.86</td> <td>0.00</td>	Cashbook	1		4			1,344.86	1,344.86	0.00
Cashbook         1         6         1,299,20         1,299,20         1,299,20         0,000           Cashbook         8         6         0.41         0.41         0.00           CUTPUT         Total Rate:         Z         4,014.39         4,014.39         4,014.39           Cashbook         1         4         105.30         100.29         5.00           Cashbook         1         5         107.77         102.64         5.10           Cashbook         1         6         117.53         111.93         5.66           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         4         722.36         601.97         120.33           Cashbook         1         6         .3.614.47         3.012.05         602.44           Cashbook         1         4         16.221.49         16.221.49         0.00           Cashbook         1         5         6.76.10         5.846.74         1.129.34           Cashbook         1         6         .11.531.74         11.531.74         0.00	Cashbook	1		5			669.92	669.92	0.00
Sashbook         8         6         0.41         0.41         0.40           OUTPUT         Total Rate:         Z         4,014.39         4,014.39         0.00           Cashbook         1         4         105.30         100.29         5,00           Cashbook         1         5         107.77         102.64         5,13           Cashbook         1         6         117.53         111.93         5,66           INPUT         Total Rate:         F         330.60         314.66         15,77           Cashbook         1         3         0,00         0,00         0,00           Cashbook         1         3         0,00         0,00         0,00           Cashbook         1         4         722.36         601.97         120.33           Cashbook         1         6         3,614.47         3,012.05         602.42           Cashbook         1         4         16,221.49         16,221.49         0,00           Cashbook         1         4         16,21.49         16,21.49         0,00           Cashbook         1         5         67,76.10         5,646,74         1,129.31	Cashbook	7		5			700.00	700.00	0.00
OUTPUT       Total Rate:       Z       4,014.39       4,014.39       6,010         Cashbook       1       4       105.30       100.29       5.00         Cashbook       1       5       107.77       102.64       5.10         Cashbook       1       6       117.53       111.93       5.60         Cashbook       1       3       0.00       0.00       0.00         Cashbook       1       3       0.00       0.00       0.00         Cashbook       1       3       0.00       0.00       0.00         Cashbook       1       4       722.36       601.97       120.36         Cashbook       1       6       3.614.47       3.012.05       602.44         Cashbook       1       4       16.21.49       0.00       0.00         Cashbook       1       4       16.21.49       0.00	Cashbook	1		6					
Cashbook         1         4         105,30         100,29         5,00           Cashbook         1         5         107,77         102,64         5,13           Cashbook         1         6         117,53         111,93         5,66           INPUT         Total Rate:         F         330,60         314,86         16,74           Cashbook         1         3         0,00         0,00         0,00           Cashbook         1         4         722,36         601,97         120,33           Cashbook         1         4         722,36         601,97         120,35           Cashbook         1         6         3,614,47         3,012,05         602,42           Cashbook         1         6         3,614,47         3,012,05         602,42           Cashbook         1         4         16,221,49         16,02,14         0,00           Cashbook         1         4         11,531,74         11,531,74         10,51,74         0,00           Cashbook         1         6         11,531,74         11,531,74         0,00         0,00           Cashbook         1         6         11,531,74         11,531,74 </td <td>Cashbook</td> <td>8</td> <td></td> <td>6</td> <td></td> <td></td> <td>0.41</td> <td>0.41</td> <td>0.00</td>	Cashbook	8		6			0.41	0.41	0.00
Cashbook         1         5         107.77         102.64         5.15           Cashbook         1         6         117.53         111.93         5.60           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         4         722.36         601.97         120.33           Cashbook         1         5         2,439.27         2,032.72         466.55           Cashbook         1         6         3,614.47         3,012.05         602.44           Cashbook         1         4         16.221.49         16.221.49         0.00           Cashbook         1         4         16.221.49         16.221.49         0.00           Cashbook         1         6         11.531.74         11.531.74         0.00           Cashbook         1         6         8.62         8.62         0.00           Cashbook         7         6         8.62         8.62         0.00           YAT Return Summary: <td></td> <td></td> <td>OUTPUT</td> <td></td> <td>Total Rate:</td> <td>Z</td> <td>4,014.39</td> <td>4,014.39</td> <td>0.00</td>			OUTPUT		Total Rate:	Z	4,014.39	4,014.39	0.00
Dashbook         1         6         117.53         111.93         5.66           INPUT         Total Rate:         F         330.60         314.86         15.74           Dashbook         1         3         0,00	Cashbook	1		4			105.30	100.29	5.01
INPUT         Total Rate:         F         330.60         314.86         15.74           Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         4         722.36         601.97         120.30           Cashbook         1         5         2,439.27         2.032.72         4466.57           Cashbook         1         6         3,614.47         3,012.05         602.44           Dashbook         1         6         3,614.47         3,012.05         602.44           Cashbook         1         4         16,221.49         16,221.49         0.00           Cashbook         1         4         16,221.49         16,221.49         0.00           Cashbook         1         6         11,531.74         11,531.74         0.00           Cashbook         7         6         8.62         8.62         0.00           Cashbook         7         6         8.62         8.62         0.00           Cashbook         7         7         15         11,531.74         11,51.74           VAT Return Summary:         Total Rate:         Z         85,920.14         85,920.14         0.00	Cashbook	1		5			107.77	102.64	5.13
Cashbook         1         3         0.00         0.00         0.00           Cashbook         1         4         722.36         601.97         120.33           Cashbook         1         5         2,439.27         2,032.72         446.65           Cashbook         1         6         3,614.47         3,012.05         602.44           Cashbook         1         6         3,614.47         3,012.05         602.44           Cashbook         1         4         16,221.49         16,221.49         16,221.49         0.00           Cashbook         1         4         16,221.49         16,221.49         0.00         0.00           Cashbook         1         5         58,156.29         58,156.29         58,00.00         0.00           Cashbook         7         6         8.62         8.62         0.00         0.00           Cashbook         7         6         8.62         8.62         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00	Cashbook	1		6			117.53	111.93	5.60
Cashbook         1         4         722.36         601.97         120.33           Cashbook         1         5         2.439.27         2.032.72         406.55           Cashbook         1         6         3.614.47         3.012.05         602.42           INPUT         Total Rate:         S         6,776.10         5,646.74         1,129.30           Cashbook         1         4         16,221.49         16,221.49         0.00           Cashbook         1         5         58,158.29         58,158.29         0.00           Cashbook         1         6         11,531.74         11,531.74         0.00           Cashbook         7         6         8.62         8.62         0.00           Cashbook         7         6         8.62         8.62         0.00           Cashbook         7         7         11,531.74         11,531.74         0.00           Cashbook         7         6         8.62         8.62         0.00           CAT Return Summary:         Total Outputs         4,014.39         4,014.39         0.00           /AT due in the period on acquisitions of goods made in Northern Ireland from EU Member States         2         0.00 <td></td> <td></td> <td>INPUT</td> <td></td> <td>Total Rate:</td> <td>F</td> <td>330.60</td> <td>314.86</td> <td>15.74</td>			INPUT		Total Rate:	F	330.60	314.86	15.74
Cashbook       1       4       722.36       601.97       120.33         Cashbook       1       5       2.439.27       2.032.72       406.53         Cashbook       1       6       3.614.47       3.012.05       602.43         Cashbook       1       6       3.614.47       3.012.05       602.43         Cashbook       1       4       16.221.49       16.221.49       0.00         Cashbook       1       5       58,158.29       58,158.29       0.00         Cashbook       1       6       11.531.74       11.531.74       0.00         Cashbook       7       6       8.62       8.62       0.00         VAT Return Summary:       Total Rate:       Z       85,920.14       85,920.14       1,145.10         VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States       93,026.84       91,881.74       1,145.10         VAT due in the period on acquisitions of goods made in Northern Irel	Cashbook	1		3			0.00	0.00	0.00
Cashbook       1       6       3,614.47       3,012.05       602.42         INPUT       Total Rate:       S       6,776.10       5,646.74       1,129.36         Cashbook       1       4       16,221.49       16,221.49       0,00         Cashbook       1       5       58,158.29       58,158.29       0,00         Cashbook       1       6       11,531.74       11,531.74       0,00         Cashbook       7       6       8,62       8,62       0,00         Cashbook       7       6       8,62       8,62       0,00         Cashbook       7       6       8,62       8,62       0,00         VAT Return Summary:       Total Rate:       Z       85,920.14       85,920.14       0,00         VAT A due in the period on sales and other outputs       Total Nature       Box 1       0,00         VAT due in the period on sales and other outputs       Box 1       0,00       0,00         VAT Total VAT due       3       0,00       0,00       0,00       0,00         VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)       1,145.10       1,145.10         Net VAT to reclaim from HMRC	Cashbook	1		4			722.36	601.97	120.39
INPUTTotal Rate:S6,776,105,646,741,129,34Cashbook1416,221,4916,221,490,00Cashbook1558,158,2958,158,290,00Cashbook1611,531,7411,531,740,00Cashbook768,628,620,00Cashbook768,628,620,00INPUTTotal Rate:Z85,920,1485,920,140,00VAT Return Summary:Total Outputs4,014,394,014,390,00VAT Return Summary:Total Outputs4,014,394,014,390,00VAT Return Summary:Box 10,00VAT Atle in the period on sales and other outputsBox 10,00VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States80,00VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)1,145,10VAT to reclaim from HMRC51,145,10Fotal value of sales and all other outputs excluding any VAT64,014,00Potal value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80,00Colspan="4">VAT91,881,00Colspan="4">VAT64,014,00VAT to reclaim from HMRC64,014,00<	Cashbook	1		5			2,439.27	2,032.72	406.55
Cashbook       1       4       16,221.49       16,221.49       0.00         Cashbook       1       5       58,158.29       58,158.29       0.00         Cashbook       1       6       11,531.74       11,531.74       0.00         Cashbook       7       6       8.62       8.62       0.00         INPUT       Total Rate:       Z       85,920.14       85,920.14       0.00         VAT Return Summary:       Total Outputs       4,014.39       4,014.39       0.00         VAT Return Summary:       Total Outputs       4,014.39       4,014.39       0.00         VAT due in the period on sales and other outputs       Box 1       0.00       0.00         /AT due in the period on acquisitions of goods made in Northern Ireland from EU Member States       2       0.00         /AT due in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 4       1.145.10         /AT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 4       1.145.10         Net VAT to reclaim from HMRC       5       1.145.10         Total value of sales and all other inputs excluding any VAT       6       4.014.00         Total value of dispatches of goods and related costs (excluding VAT)	Cashbook	1		6			3,614.47	3,012.05	602.42
Cashbook         1         5         58,158.29			INPUT		Total Rate:	S	6,776.10	5,646 <u>.</u> 74	1,129.36
Cashbook         1         5         58,158.29         58,158.29         58,158.29         0.00           Cashbook         1         6         11,531.74         11,531.74         0.00           Cashbook         7         6         8.62         8.62         0.00           VAT Return Summary:         Total Rate:         Z         85,920.14         85,920.14         0.00           VAT Return Summary:         Total Outputs         4,014.39         4,014.39         0.00           VAT Return Summary:         Total Outputs         4,014.39         4,014.39         0.00           VAT due in the period on sales and other outputs         Total Inputs         93,026.84         91,881.74         1,145.10           VAT due in the period on sales and other outputs         Box 1         0.00	Cashbook	1		4			16.221.49	16.221.49	0.00
Cashbook 7 6 8.62 8.62 8.62 0.00   INPUT Total Rate: Z 85,920.14 85,920.14 85,920.14 0.00   VAT Return Summary: Total Outputs 4,014.39 4,014.39 4,014.39 0.00   VAT Return Summary: Total Inputs 93,026.84 91,881.74 1,145.10   VAT due in the period on sales and other outputs Box 1 0.00 0.00   VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States 2 0.00   VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 1,145.10   VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 1,145.10   VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 1,145.10   VAT reclaimed in the period on purchases and other inputs excluding any VAT 6 4,014.00   Total value of sales and all other outputs excluding any VAT 6 4,014.00   Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States 8 0.00	Cashbook	1							
INPUT       Total Rate:       Z       85,920.14       85,920.14       0.00         VAT Return Summary:       Total Outputs       4,014.39       4,014.39       0.00         VAT Return Summary:       Total Inputs       93,026.84       91,881.74       1,145.10         VAT due in the period on sales and other outputs       Box 1       0.00         VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States       2       0.00         VAT due       Total VAT due       3       0.00         VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 4       1,145.10         VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 4       1,145.10         Net VAT to reclaim from HMRC       5       1,145.10         Total value of sales and all other outputs excluding any VAT       6       4,014.00         Total value of purchases and all other inputs excluding any VAT       7       91,881.00         Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States       8       0.00	Cashbook	1		6			11,531.74	11,531.74	0.00
VAT Return Summary:       Total Outputs       4,014.39       4,014.39       0.00         Total Inputs       93,026.84       91,881.74       1,145.10         //AT due in the period on sales and other outputs       Box 1       0.00         //AT due in the period on acquisitions of goods made in Northern Ireland from EU Member States       2       0.00         //AT due in the period on acquisitions of goods made in Northern Ireland from EU Member States       2       0.00         //AT due       3       0.00       3       0.00         //AT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)       4       1,145.10         //AT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)       4       1,145.10         Net VAT to reclaim from HMRC       5       1,145.10       1,145.10       1,145.10         Total value of sales and all other outputs excluding any VAT       6       4,014.00       91,881.00         Total value of purchases and all other inputs excluding any VAT       7       91,881.00       91,881.00         Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States       8       0.00	Cashbook	7		6			8.62	8.62	0.00
Total Inputs93,026.8491,881.741,145.10VAT due in the period on sales and other outputsBox 10.00VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States20.00Total VAT due30.00VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 41,145.10Net VAT to reclaim from HMRC51,145.10Total value of sales and all other outputs excluding any VAT64,014.00Total value of purchases and all other inputs excluding any VAT791,881.00Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00			INPUT		Total Rate:	z	85,920.14	85,920.14	0.00
VAT due in the period on sales and other outputsBox 10.00VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States20.00Total VAT due30.00VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)41,145.10Net VAT to reclaim from HMRC51,145.10Total value of sales and all other outputs excluding any VAT64,014.00Total value of purchases and all other inputs excluding any VAT791,881.00Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00	VAT Return Sur	mmary:			Total	Outputs	4,014.39	4,014.39	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States20.00Total VAT due30.00VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 41,145.10Net VAT to reclaim from HMRC51,145.10Total value of sales and all other outputs excluding any VAT64,014.00Total value of purchases and all other inputs excluding any VAT791,881.00Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00					Total	Inputs	93,026.84	91,881.74	1,145.10
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States20.00Total VAT due30.00VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 41,145.10Net VAT to reclaim from HMRC51,145.10Total value of sales and all other outputs excluding any VAT64,014.00Total value of purchases and all other inputs excluding any VAT791,881.00Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00	√AT due in the p	period on sales and	other outputs					Box 1	0.00
Fotal VAT due30.00/AT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 41,145.10Net VAT to reclaim from HMRC51,145.10Total value of sales and all other outputs excluding any VAT64,014.00Fotal value of purchases and all other inputs excluding any VAT791,881.00Fotal value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00			-	n Northern	Ireland from E	EU Member Sta	ites		
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states) 4       1,145.10         Net VAT to reclaim from HMRC       5       1,145.10         Total value of sales and all other outputs excluding any VAT       6       4,014.00         Total value of purchases and all other inputs excluding any VAT       7       91,881.00         Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States       8       0.00		·	-					3	
Net VAT to reclaim from HMRC5Total value of sales and all other outputs excluding any VAT6Total value of purchases and all other inputs excluding any VAT7Total value of purchases and all other inputs excluding any VAT7Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States8	/AT reclaimed ir	a the period on purc	hases and other in	nuts (inclu	dina acquisitic	ons in Northern	Ireland from EU mer	nher states) <b>4</b>	1 145 1(
Fotal value of sales and all other outputs excluding any VAT       6       4,014.00         Fotal value of purchases and all other inputs excluding any VAT       7       91,881.00         Fotal value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States       8       0.00					ang acquisitit			· -	
Total value of purchases and all other inputs excluding any VAT791,881.00Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States80.00	TO THE TAT LO THE							<u> </u>	1,143.10
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States 8 0.00	Total value of s	ales and all other	outputs excluding	g any VAT				6	4,014.00
	Fotal value of p	urchases and all c	ther inputs exclu	ding any V	/AT			7	91,881.00
Fotal value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States 9 0.00	rotal value of dis	spatches of goods a	nd related costs (e	excluding V	AT) from Nort	hern Ireland to	EU Member States	8	0.00
	Fotal value of ac	quisitions of goods	and related costs (	(excluding \	VAT) made in	Northern Irelan	d from EU Member S	States 9	0.00



#### Holme Valley Parish Council

Time: 13:33

#### Cashbook 1

Page: 7 User: RFO

#### HSBC Current A/C

For Month No: 7

Receipts for Month 7	Nominal Ledger Analysis							
Receipt Ref Name of Payer	£ Am	int Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance	Brought Fwd :	91,884.36					91,884.36	
2425/07/01 Banked: 02/10/2024	307.92							
2425/07/01 CCLA		307.92			1090	100	307.92	PSDF INTEREST
2425/07/02 Banked: 17/10/2024	1,145.10							
2425/07/02 HMRC VAT Return		1,145.10			105		1,145.10	VAT REPAYMENT
2425/07/03 Banked: 31/10/2024	285.00							
2425/07/03 Holmfirth Toilets		285.00			1092	100	285.00	DONATIONS
Total Receipts for Month	1,738.02		0.00	0.00			1,738.02	
Cashbook Totals	93,622.38		0.00	0.00			93,622.38	

#### Holme Valley Parish Council

Time: 13:33

#### Cashbook 1

#### HSBC Current A/C

User: RFO

Page: 8

For Month No: 7

Payment	ts for Month 7				Nomi	nal Le	edger A	nalysis	
Date	Payee Name	Reference £	Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									_
03/10/2024	Grenke	2425/07/35	141.59		23.60	4205	150	117.99	PHOTOCOPIER LEASE
03/10/2024	Grenke	2425/07/35	-141.59		-23.60	4205	150	-117.99	PHOTOCOPIER LEASE
04/10/2024	HSBC	2425/07/01	15.88			4215	150		BANK CHARGES
08/10/2024	British Telecom	2425/07/02	56.47		9.41	4275	150		INTERNET AND PHONE
		2425/07/03	1,115.31			4320	400		WATER SEWERAGE TO TOILETS
14/10/2024	YLCA	2425/07/21	568.10			4061	150	501.26	WHOLE COUNCIL TRAINING - CLLRS
						4060	110	66.84	WHOLE COUNCIL TRAINING - STAFF
15/10/2024	West Yorkshire Pension Fund	2425/07/04	958.19			4000	110	958.19	PENSIONS
15/10/2024	HMRC	2425/07/05	1,480.12			4000	110	1,480.12	PAYE TAX AND NI
15/10/2024	Salaries Staff	2425/07/06	1,743.23			4000	110	1,743.23	SALARY STAFF 02
15/10/2024	Salaries Staff	2425/07/07	1,569.98			4000	110	1,569.98	SALARY STAFF 04
15/10/2024	Time In Time Out Media	2425/07/08	252.00		42.00	4650	350		COUNCIL NEWS
15/10/2024	Salaries Staff	2425/07/09	1,442.49			4000	110	1.442.49	SALARY STAFF 05
15/10/2024	Kirklees Council	2425/07/10	9,016.17			4225	150		BY-ELECTION COSTS
15/10/2024	JRB Enterprises Ltd	2425/07/11	484.20		80.70		400	,	POO BAGS
15/10/2024	Holmfirth Festival of Folk	2425/07/12	1,500.00			4405	250		GRANT - TRAFFIC MANAGEMENT &c
15/10/2024	Ramsdens Solicitors LLP	2425/07/13	960.00		160.00	4325	400	800.00	FEES RE GARTSIDE LEASE
						331	0		FEES RE GARTSIDE LEASE
						6000	400		FEES RE GARTSIDE LEASE
15/10/2024	Vision ICT	2425/07/14	78.00		13.00		350		.GOV.UK DOMAIN FEE
15/10/2024		2425/07/14	35.00		15.00	4060	110		WEBINAR - PROCUREMENT
15/10/2024		2425/07/16	65.40		10.90		400		SERVICE NAPPY UNIT
15/10/2024		2425/07/17	1,641.00		273.50		350		STAGE 2 WEBSITE BUILD
	Holmfirth Xmas Team	2425/07/18	1,000.00		275.50	4030	400		GRANT - XMAS LIGHTS
15/10/2024	Honley Business Association	2425/07/19	1,250.00			4705	400	,	GRANT - XMAS LIGHTS
15/10/2024	HCHCI	2425/07/20	17,565.20			4310	400		GRANT - ROOF REPAIRS
						350	0	,	GRANT - ROOF REPAIRS
						6000			GRANT - ROOF REPAIRS
15/10/2024	НСНСТ	2425/07/22	96.00			4061			ROOM HIRE DEPOSIT - CLLRS
						4060	110	11.29	ROOM HIRE DEPOSIT - STAFF
15/10/2024	npower	05/10/2024	106.81		5.09	4320	400	101.72	ELECTRICITY HOLMFIRTH TOILETS
15/10/2024	Staff 02	2425/07/24	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM OCT
15/10/2024	Hightown Lane Resident	2425/07/25	100.00			4205	150	100.00	EX GRATIA PAYMENT
23/10/2024	Viking	2425/07/32	172.31		28.72	4205	150	143.59	STATIONERY ETC
29/10/2024	YLCA	2425/07/26	26.30			4061	150	26.30	WEBINAR - COMPLAINTS &C
29/10/2024	Time In Time Out Media	2425/07/27	228.00		38.00	4650	350	190.00	COUNCIL NEWS - DOUBLE PAGE
29/10/2024	Staff 05	2425/07/28	38.38		6.40	4650	350	31.98	REIMBURSEMENT GO DADDY
29/10/2024	Staff 04	2425/07/29	98.48			4061	150	87.54	REFRESHMENTS - CLLRS
						4060	110	10.94	REFRESHMENTS - STAFF

**Continued on Page 9** 

73

#### Holme Valley Parish Council

Time: 13:33

#### Cashbook 1

User: RFO

#### HSBC Current A/C

#### For Month No: 7

Payment	ts for Month 7		Nominal Ledger Analysis						
Date	Payee Name	Reference s	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
29/10/2024	Enterprise Print	2425/07/30	49.00			4650	350	49.00	LEAFLETS - BIG COMMUNITY EVENT
29/10/2024	Script Media Group	2425/07/31	300.00		50.00	4650	350	250.00	HOLME VALLEY REVIEW AD
31/10/2024	Maintenance Contractor	2425/07/33	1,822.41			4740	400	805.29	MAINTENANCE - SEATS & SHELTERS
						4320	400	1,017.12	MAINTENANCE - TOILETS
31/10/2024	Maintenance Contractor	2425/07/34	414.60		69.10	4740	400	44.17	EXPENSES - SEATS & SHELTERS
						4320	400	173.57	EXPENSES - TOILETS
						4325	400	127.76	EXPENSES - GARTSIDE
Total Payments for Month			46,264.62	0.00	789.42			45,475.20	
Balance Carried Fwd			47,357.76						
	Cashbook To	otals	93,622.38	0.00	789.42			92,832.96	

74

#### Holme Valley Parish Council

Time: 13:33

## Cashbook 2

Page: 1

User: RFO

Money Manager - HSBC

For Month No: 7

Receipts for Month 7		Nominal Ledger Analysis					
Receipt Ref Name of Payer Balance B	£ Amnt Received Brought Fwd : 55,679.13	£ Debtors	£ VAT A/c	Centre £ Amount Transaction Detai 55,679.13	-		
Banked:	<b>0.00</b> 0.00			0.00			
	0.00			0.00			
Total Receipts for Month	0.00	0.00	0.00	0.00			
Cashbook Totals	55,679.13	0.00	0.00	55,679.13			

75

#### Holme Valley Parish Council

Time: 13:33

#### Cashbook 2

Money Manager - HSBC

User: RFO

For Month No: 7

ayments for Month 7	Nominal Ledger Analysis					
Date Payee Name	Payee Name Reference £ Total Amnt		£ Creditors	<u>£ VAT</u>	A/c Centre	£ Amount Transaction Detail
		0.00				
Total Paymen	Total Payments for Month		0.00	0.00		0.00
Balance	Carried Fwd	55,679.13				
Casi	hbook Totals	55,679.13	0.00	0.00		55.679.13

76

#### Holme Valley Parish Council

Time: 13:33

### Cashbook 5

User: RFO

#### CCLA Deposit Fund

For Month No: 7

Receipts for Month 7		Nominal Ledger Analysis					
Receipt Ref Name of Payer Balance Br	£ Amnt Received rought Fwd : 75,000.00	£ Debtors	£VAT A/c	£ Amount         Transaction Detail           75,000.00			
Banked:	<b>0.00</b> 0.00			0.00			
Total Receipts for Month	0.00	0.00	0.00	0.00			
Cashbook Totals	75,000.00	0.00	0.00	75,000.00			

77

						78	
Date: 22/11/2024	Holme Valle	ey Parish C	ouncil			Page: 2	
Time: 13:33 Cashbook 5						User: RFO	
CCLA Deposit Fund For Month No							
Payments for Month 7							
Date Payee Name Refer	ence £ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail	
	0.00						
Total Payments for Month	0.00	0.00	0.00		0.00		
Balance Carried Fwd	75,000.00						
Cashbook Totals	75,000.00	0.00	0.00	_	75,000.00		

#### **Holme Valley Parish Council**

Time: 13:34

Cashbook 7

User: RFO For Month No: 7

#### Unity Trust Current Account T2

**Receipts for Month 7 Nominal Ledger Analysis** Receipt Ref Name of Payer £ Amount Transaction Detail £ Amnt Received £ Debtors £ VAT A/c Centre **Balance Brought Fwd :** 1,191.38 1,191.38 2425/07/04 Banked: 07/10/2024 350.00 2425/07/04 Environment Kirklees Ltd 350.00 1250 100 350.00 RENT 2425/07/05 Banked: 29/10/2024 350.00 2425/07/05 Environment Kirklees Ltd 350.00 1250 100 350.00 RENT **Total Receipts for Month** 700.00 0.00 700.00 0.00

 Cashbook Totals
 1,891.38
 0.00
 0.00
 1,891.38

#### Holme Valley Parish Council Cashbook 7

Time: 13:34

\_

#### Page: 2

80

User: RFO

Unity Trust Current Account T2

For Month No: 7

Payment	ts for Month 7				Nominal Ledger Analysis				
Date	Payee Name	Reference £ Tota	al Amnt	£ Creditors	£VAT <u>A/c</u> Centre		£ Amount	Transaction Detail	
03/10/2024	Grenke	2425/07/35	141.59		23.60	4205	150	117.99	PHOTOCOPIER LEASE
31/10/2024	Unity Trust	2425/07/36	5.40			4215	150	5.40	SERVICE CHARGE
	Total Payments for Month		146.99	0.00	23.60			123.39	
	Balance Carried Fwd		,744.39						
Cashbook Totals		otals 1,	,891.38	0.00	23.60			1,867.78	

#### Holme Valley Parish Council

Time: 13:34

## Cashbook 8

Page: 1

User: RFO

#### Unity Trust Instant Access A/C

For Month No: 7

Receipts for Month 7	Nominal Ledger Analysis						
Receipt Ref Name of Payer	£ Amnt	Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Br	ought Fwd :	500.41				500.41	
Banked:	0.00						
		0.00				0.00	
Total Receipts for Month	0.00		0.00	0.00		0.00	
	500.44		0.00	0.00		500.44	
Cashbook Totals	500.41		0.00	0.00	_	500.41	

Time: 13:34

\_

#### Holme Valley Parish Council

Cashbook 8

82

Page: 2

User: RFO

#### Unity Trust Instant Access A/C

For Month No: 7

Payn	nents for Month 7		Nominal Ledger Analysis					
Date	Payee Name	Reference £ Total Amnt	£ Creditors	<u>£ VAT</u> <u>A/c</u> <u>Centre</u>		Transaction Detail		
		0.00						
	Total Payments for Month 0.00			0.00	0.00			
	Balance Carrie	<b>d Fwd</b> 500.41						
	Cashbook <sup>-</sup>	<b>Fotals</b> 500.41	0.00	0.00	500.41			

Time: 13:35

#### Holme Valley Parish Council

#### Trial Balance for Month No: 7



User : RFO

#### Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/c			813.02	
200	HSBC Current A/C			47,357.76	
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
230	Unity Trust Current Account T2			1,744.39	
235	Unity Trust Instant Access A/C			500.41	
310	General Reserves				87,098.06
323	EMR Com Asset-Others in Valley				2,017.00
325	EMR Election Fund				7,000.00
326	EMR Defibrillator Special Resr				1,738.51
331	EMR Gartside Building				3,400.00
332	EMR Honley Library				15,000.00
336	EMR Royal Events				1,000.00
337	EMR COVID Memorial				6,000.00
341	EMR Climate Action Projects				13,526.68
343	EMR Road Safety				12,052.00
344	EMR Staff Pay				5,000.00
345	EMR Rolling Grants				6,060.00
346	EMR Public Transport				5,000.00
347	EMR Tourism				5,000.00
348	EMR Dog Waste & Litter				3,800.00
349	EMR Community Engagement				3,609.87
351	EMR Holmfirth Toilets Refurb				4,104.00
1076	Precept	100	Income		163,967.00
1078	Special Expenses Grant	100	Income		1,718.50
1090	Bank Interest	100	Income		2,811.31
1092	Toilets Donations	100	Income		1,650.00
1095	Other income	100	Income		281.07
1200	Allotment Rents	100	Income		324.00
1250	Gartside Building	100	Income		1,400.00
1300	Garage plot income	100	Income		840.00
4000	Salaries	110	Staff Expenditure	51,003.99	
4060	Staff Training	110	Staff Expenditure	681.07	
4061	Councillor Training	150	Administration	973.15	
4200	Chairman's Expenses	150	Administration	30.00	
4205	Council Office Expenditure	150	Administration	1,387.71	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	115.48	
4225	Elections	150	Administration	9,016.17	
4230	Repairs & Maintenance	150	Administration	66.31	
4235	Insurance	150	Administration	11,851.16	
4245	Office Equipment	150	Administration	10.99	

Time: 13:35

#### Holme Valley Parish Council

#### Trial Balance for Month No: 7

#### Account Number Order

A/c Code	e Account Name	Centre	Centre Name	Debit	Credi
4250	Office/Room Hire	150	Administration	10,096.00	
4265	Subscriptions	150	Administration	2,574.00	
4275	Telephone and Broadband	150	Administration	359.65	
4285	Remembrance Sunday	150	Administration	160.00	
4300	Honley Library	400	Service Provision	15,080.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	62,490.00	
4315	Other Community Assets	250	Finance & Management	1,000.00	
4320	Public Toilet - Day to Day	400	Service Provision	10,506.43	
4325	Public Toilet - Lettable Space	400	Service Provision	1,750.24	
4400	Electronic Support	150	Administration	1,035.93	
4405	Grants - Projects and Events	250	Finance & Management	1,500.00	
4505	Neighbourhood Plan	300	Planning	474.00	
4650	Communications & Engagement	350	Publications & Communication	4,910.23	
4705	Christmas Provision	400	Service Provision	2,250.00	
4710	New Mill - Churchyard	400	Service Provision	239.15	
4715	Defibrillators	400	Service Provision	57.54	
4720	Dog Waste	400	Service Provision	403.50	
4730	Minibus	400	Service Provision	9,729.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	6,205.24	
4750	War Memorial	400	Service Provision	200.00	
4760	Youth Work in the Holme Valley	400	Service Provision	5,000.00	
4805	Community Mobilisation	450	Climate Emergency	868.91	
6000	Transfer from EMR	250	Finance & Management		1,000.0
6000	Transfer from EMR	300	Planning		474.0
6000	Transfer from EMR	400	Service Provision		54,147.54
6000	Transfer from EMR	450	Climate Emergency		767.33
6001	Transfer to EMR	100	Income	16,453.00	
			— Trial Balance Totals:	410,786.87	410,786.87

Difference

0.00

Page 2 User : RFO 22/11/2024

13:36

#### Holme Valley Parish Council

85

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2024

A/c	Description	Actual	
	Current Assets		
105	VAT Control A/c	813	
200	HSBC Current A/C	47,358	
205	Money Manager - HSBC	55,679	
220	CCLA Deposit Fund	75,000	
230	Unity Trust Current Account T2	1,744	
235	Unity Trust Instant Access A/C	500	
	Total Current Assets		181,095
	Represented by :-		
300	Current Year Fund	(40,247)	
310	General Reserves	127,034	
323	EMR Com Asset-Others in Valley	2,017	
325	EMR Election Fund	7,000	
326	EMR Defibrillator Special Resr	1,739	
331	EMR Gartside Building	3,400	
332	EMR Honley Library	15,000	
336	EMR Royal Events	1,000	
337	EMR COVID Memorial	6,000	
341	EMR Climate Action Projects	13,527	
343	EMR Road Safety	12,052	
344	EMR Staff Pay	5,000	
345	EMR Rolling Grants	6,060	
346	EMR Public Transport	5,000	
347	EMR Tourism	5,000	
348	EMR Dog Waste & Litter	3,800	
349	EMR Community Engagement	3,610	
351	EMR Holmfirth Toilets Refurb	4,104	_

Total Equity

181,095



#### Holme Valley Parish Council

Confirmed	Bank & Investment Balances		
Bank Statement Balances			
31/10/202	24 HSBC Current A/C	47,357.76	
31/10/202	24 HSBC - Money Manager	55,679.13	
31/10/202	24 CCLA Deposit Fund	75,000.00	
31/10/202	24 Unity Trust Current Account T2	1,744.39	
31/10/202	24 Unity Trust Instant Access	500.41	
			180,281.69
Receipts not on Bank Stater	nent		
			0.00
Closing Balance			180,281.69
All Cash & Bank Accounts			
1	HSBC Current A/C		47,357.76
2	Money Manager - HSBC		55,679.13
5	CCLA Deposit Fund		75,000.00
7	Unity Trust Current Account T2		1,744.39
8	Unity Trust Instant Access A/C		500.41
	Other Cash & Bank Balances		0.00

**Total Cash & Bank Balances** 

180,281.69

GV 87

Date: 22/11/2024	Holme Valley Parish Council	Page 1
Time: 13:40	VAT Return: 01/10/2024 - 31/12/2024	User: RFO

Source	Ledger	Ref No	Month		Code	Gross	Net	
Cashbook	1		7			1,738.02	1,738.02	0.00
Cashbook	7		7			700.00	700.00	0.00
		OUTPUT		Total Rate:	Z	2,438.02	2,438 <u>.</u> 02	0.00
Cashbook	1		7			106.81	101.72	5.09
		INPUT		Total Rate:	F	106.81	101.72	5.09
Cashbook	1		7			4,705.95	3,921.62	784.33
Cashbook	7		7			141.59	117.99	23.60
		INPUT		Total Rate:	S	4,847.54	4,039.61	807.93
Cashbook	1		7			41,451.86	41,451.86	0.00
Cashbook	7		7			5.40	5.40	0.00
		INPUT		Total Rate:	z	41,457.26	41,457.26	0.00
VAT Return Su	mmary:			Total	Outputs	2,438.02	2,438.02	0.00
				Total	Inputs	46,411.61	45,598.59	813.02
VAT due in the p	period on sales and	other outputs					Box 1	0.00
VAT due in the p	period on acquisitior	ns of goods made i	n Northern	Ireland from E	U Member St	ates	2	0.00
Total VAT due							3	0.00
VAT reclaimed in	n the period on purc	hases and other in	puts (inclue	ding acquisitio	ns in Northern	Ireland from EU mer	nber states) <b>4</b>	813.02
Net VAT to recl	aim from HMRC						5	813.02
Total value of s	ales and all other	outputs excluding	g any VAT				6	2,438.00
Total value of p	ourchases and all o	other inputs exclu	ding any V	/AT			7	45,598.00
Total value of dis	spatches of goods a	and related costs (e	excluding V	AT) from Nort	hern Ireland to	EU Member States	8	0.00
Total value of ac	equisitions of goods	and related costs (	excluding \	VAT) made in	Northern Irela	nd from EU Member s	States 9	0.00
VAT on acquisiti	ons of goods and re	elated costs made i	in Northern	Ireland from I	EU Member St	ates		0.00

# Hi HSBC UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

### Your Statement

Account Summary	
Opening Balance	106,925.43
Payments In	1,013.99
Payments Out	15,763.02
Closing Balance	92,176.40

Holme Valley Parish Council Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire HD9 3AS

6 September to 5 October 2024

#### Account Name

Holme Valley Parish Council

Balance	Paid in	Paid out	Your BUSINESS CURRENT ACCOUNT detailsDatePayment type and details		
10/ 025 12					0 <b>7</b> G 04
<b>106,925.43</b> 106,827.75		97.68	BALANCE BROUGHT FORWARD BT GROUP PLC	DD	<b>05 Sep 24</b> 09 Sep 24
100,827.73		97.08	Colne Valley Desig	CR	10 Sep 24
	84.00		CVD reimburse	CK	10 Sep 24
	04.00		SLCC UNITY TRUST	BP	
		50.00	QL201968-5	DI	
		00000		BP	
		15.59	REIMBURSEMENT ZOOM		
				BP	
		15.59	REIMBURSEMENT ZOOM		
				BP	
		15.59	REIMBURSEMENT ZOOM		
			DOCUMENT LOGIC LTD	BP	
		150.00	342242		
				BP	
		1,691.07	INVOICE 123		
				BP	
		263.04	EXPENSES		
				BP	
		300.00	GARTSIDE SINK	DD	
		20.00	DOCUMENT LOGIC LTD	BP	
		30.00	342323 WYCA	BP	
		1,971.00	W0010101	БР	
		1,7/1.00	NPOWER	BP	
102,292.34		117.53	GT512222	ы	
102,292.3		117.55			
		117.55	BALANCE CARRIED FORWARD		

## HSBC 🚺 UK

6 September to 5 October 2024

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

Holme Valley Parish Council

Account Name

Date	Paym	vent type and details	Paid out	Paid in	Balance
11 Sep 24	CR	BALANCE BROUGHT FORWARD CASH IN P.O. SEP11			102,292.34
		STATION ROAD@16:58			
		465941XXXXX5960		425.00	102,717.34
16 Sep 24	SO				
	80		958.19		
	SO		1,479.72		
	SO		1,479.72		
			1,743.23		
	SO		1,570.18		
	SO		252.00		
	SO		1,442.69		95,271.33
17 Sep 24	BP	PKF LITTLEJOHN LLP	1,442.09		95,271.55
17 Sep = 1	51	SB20241743	1,008.00		
	BP	NALC			
		HOLMEVAL	52.04		
	BP	Simon Blyth			
		SB194741	600.00		
	BP	Holme Valley Lions			
		HVPC Tickets x 1	30.00		
	BP	Royal British Leg	1 (0, 0)		
	DD	NHC10	160.00		
	BP	SPENCER FABRICATNS 000442	950.40		92,470.89
18 Sep 24	BP	Grenke	950.40		92,470.89
18 Sep 24	DI	170008448	75.52		
	BP	Grenke	15.52		
	51	170008448	168.00		
	BP	Grenke			
		170008448	40.08		92,187.29
19 Sep 24	CHQ	105425	500.00		91,687.29
27 Sep 24	CR	FRIENDS OF CLIFF R			
		Returned grant		197.07	91,884.36
02 Oct 24	CR	CCLA Investment Ma			
		PS3078504, holme v		307.92	92,192.28
04 Oct 24	DR	TOTAL CHARGES			
		TO 12SEP2024	15.88		92,176.40

## Your Statement

Date:10/10/2024 Time: 15:43

#### Holme Valley Parish Council

Page 1 User: RFO

#### Bank Reconciliation Statement as at 30/09/2024 for Cashbook 1 - HSBC Current A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC Current A/C	30/09/2024		91,884.36
			91,884.36
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			91,884.36
Unpresented Receipts (Plus)			
		0.00	
			0.00
			91,884.36
	Balance	e per Cash Book is :-	91,884.36
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--



## HSBC 🚺 UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

### Your Statement

Holme Valley Parish
Council
Holmfirth Civic Hall
Huddersfield Road
Holmfirth
West Yorkshire
HD9 3AS
կեսիներդիկերերելիսիսի

Account Summary	
Opening Balance	55,679.13
Payments In	0.00
Payments Out	0.00
Closing Balance	55,679.13

## Interest Rate - Valid as at end date of the statement period $1.95\%~{\rm AER}$

#### 6 September to 5 October 2024

Account Name Holme Valley Parish Council

Your Bus	siness Money Manager details			
Date	Payment type and details	Paid out	Paid in	Balance
05 Sep 24	BALANCE BROUGHT FORWARD			55,679.13
05 Oct 24	BALANCE CARRIED FORWARD			55.679.13

#### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Time: 15:38

#### Holme Valley Parish Council

User: RFO

#### Bank Reconciliation Statement as at 30/09/2024 for Cashbook 2 - Money Manager - HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC - Money Manager	30/09/2024		55,679.13
			55,679.13
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			55,679.13
Unpresented Receipts (Plus)			
		0.00	
			0.00
			55,679.13
	Balance	per Cash Book is :-	55,679.13
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--



## Statement of Account

Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 October 2024

Account name: Account number: Statement period: HOLME VALLEY PARISH COUNCIL

#### Account summary

Total valuation as at 30 September 2024	£75,000.00
Total valuation as at last statement at 31 August 2024	£75,000.00

#### Holdings as at 30 September 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	75,000.0000	£1.00	£75,000.00
	/3,000.0000	E1.0	

Total value
£75,000.00

The average Fund yield for this period was 4.99% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Aug 2024	03/09/2024	Paid to Nominated Bank Details	£310.52	
Aug 2024	04/09/2024	Paid to Nominated Bank Details	£10.35	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded. CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London EC4R 3AB. Date:10/10/2024 Time:15:41

#### Holme Valley Parish Council

Page 1

User: RFO

Bank Reconciliation Statement as at 30/09/2024 for Cashbook 5 - CCLA Deposit Fund

Bank Statement Account Name (s)	Statement Date	Page No	Balances
CCLA Deposit Fund	30/09/2024		75,000.00
			75,000.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			75,000.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			75,000.00
	Balan	ce per Cash Book is :-	75,000.00
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name ......Date ......

## Your Account Statement

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 30/09/2024

Account Name: Holme Valley Parish Council

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

Your arranged overdraft limit is £0.00

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Wisit us: unity.co.uk

For Businesses.

For Good.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

	Your Current T2 account transactions:				
Date	Туре	Details	Payments Out	Payments In	Balance
03/09/2024		Balance brought forward	£0.00	£0.00	£1,200.00
30/09/2024	Fee	Manual Credit Handling Charge	£0.30	£0.00	£1,199.70
30/09/2024	Fee	Service Charge	£8.32	£0.00	£1,191.38

#### Page number 1 of 2

#### Statement number 004

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. For Communities. Registered Office: Four Diffueryplace, Community, Registered in England and Wales no. 17/3124 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Calls may be monitored and recorded for training, quality and security purposes © Unity Trust Bank. All Rights Reserved.

#### INVESTORS IN PEOPLE

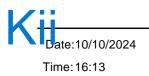




For Businesses. For Communities. For Good. Unity Trust Bank plc PO Box 7193 **Planetary Road** Willenhall **WV1 9DG** 







#### Holme Valley Parish Council

#### Bank Reconciliation Statement as at 30/09/2024 for Cashbook 7 - Unity Trust Current Account T2

Statement Date	Page No	Balances
30/09/2024		1,191.38
		1,191.38
	Amount	
	0.00	
		0.00
		1,191.38
	0.00	
		0.00
		1,191.38
Balance	per Cash Book is :-	1,191.38
		30/09/2024 <u>Amount</u> 0.00

Name	Signed	Date	
Signa	ory 2:		
Name	Signed	Date	

## Your Account Statement



For Businesses. For Communities. For Good. Unity Trust Bank plc PO Box 7193 **Planetary Road** Willenhall **WV1 9DG** 

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 30/09/2024

Account Name: Holme Valley Parish Council

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.75% AER as of your statement date.

#### Contact Us

Call us: 0345 140 1000

- Email us: us@unity.co.uk
- Wisit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

	Your Instant Access account transactions:					
Date	Туре	Details	Payments Out	Payments In	Balance	
31/08/2024		Balance brought forward	£0.00	£0.00	£0.00	
19/09/2024	Credit	Credit 123456	£0.00	£500.00	£500.00	
30/09/2024	Credit Interest	Credit Interest	£0.00	£0.41	£500.41	

#### Page number 1 of 2

#### Statement number 003

For Businesses. For Communities. Registered Office: Four Diffueryplace, Community, Registered in England and Wales no. 17/3124 For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Calls may be monitored and recorded for training, quality and security purposes © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE



#### Holme Valley Parish Council

Page 1

User: RFO

## Bank Reconciliation Statement as at 30/09/2024 for Cashbook 8 - Unity Trust Instant Access A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Unity Trust Instant Access	30/09/2024		500.41
			500.41
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			500.41
Unpresented Receipts (Plus)			
		0.00	
			0.00
			500.41
	Balance	e per Cash Book is :-	500.41
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--



92,176.40

1,744.80

46,257.74 47,663.46

## HSBC 🚺 UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

### Your Statement

Huddersfield Road Holmfirth	Account Summary
West Yorkshire HD9 3AS	Opening Balance
կիսիկելելելելել	Payments In
	Payments Out
	Closing Balance

6 October to 5 November 2024

Account Name Holme Valley Parish Council

Holme Valley Parish

Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire

Council



Your BUSINESS CURRENT ACCOUNT details					
Date	Pay	ment type and details	Paid out	Paid in	Balance
05 Oct 24		BALANCE BROUGHT FORWARD			92,176.40
08 Oct 24	DD	BT GROUP PLC	56.47		92,119.93
14 Oct 24	DD	SCOTTISH WATER BUS	1,115.31		91,004.62
15 Oct 24	SO				
			958.19		
	SO				
			1,480.12		
	SO				
	60		1,743.23		
	SO		1,569.98		
	SO		1,509.98		
	50		252.00		
	SO				
			1,442.49		
	BP	KIRKLEES COUNCIL			
		8608925589	9,016.17		
	BP	JRB ENTERPRISE LTD			
		INV 27393	484.20		
	BP	Festival of Folk			
		Grant HVPC	1,500.00		
	BP	Ramsdens	0.00.00		
	DD	TSZ/ALT/84193-5	960.00		
	BP	VISION ICT	78.00		
	BP	19024 YLCA	78.00		
	DĽ	INV-2655	35.00		
		BALANCE CARRIED FORWARD	55.00		71,485.24
		DALANCE CARRIED FORWARD			/1,405.24

## HSBC 🚺 UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

#### 6 October to 5 November 2024

#### Account Name

Holme Valley Parish Council

Date		SS CURRENT ACCOUNT details ment type and details	Paid out	Paid in	Balance
		BALANCE BROUGHT FORWARD			71,485.24
	BP	PRINCIPAL HYGIENE			
		44303	65.40		
	BP	Zonkey			
		16531	1,641.00		
	BP	Holmfirth Xmas Tm			
		GRANT HVPC	1,000.00		
	BP	Honley Bus Assoc			
		Grant CCTV	1,250.00		
	BP	НСНСТ			
		GRANT - ROOF	17,565.20		
	BP	YLCA			
		INV-2684	568.10		
	BP	НСНСТ			
		4806	96.00		
	BP	NPOWER			
		GT512222	106.81		
	BP				
		REIMBURSEMENT ZOOM	15.59		
	BP				
		Holme Valley PC	100.00		49,077.14
7 Oct 24	CR	HMRC VAT		1,145.10	50,222.24
29 Oct 24	BP	YLCA			
		INV-2560	26.30		
	BP	TiTo			
		INV-27690	228.00		
	BP				
		Reimbursement	38.38		
	BP				
		Reimbursement	98.48		
	BP	Riasca	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
		INV 245432	49.00		
	BP	Script Media			
	Di	0000007956	300.00		
	BP	Viking			
	DI	7683311	172.31		49,309.77
1 Oct 24	BP		1/2.01		19,509.11
1 001 24	Ы	INVOICE 124	1,822.41		
	BP		1,022.41		
	ы	EXPENSES	414.60		
	CR	CASH IN P.O. OCT31	414.00		
	CK				
		CARLILE INST@13:49		285.00	17 257 76
2	DD	465941XXXXX5960		285.00	47,357.76
3 Nov 24	DR	TOTAL CHARGES	0.00		42.240.24
		TO 120CT2024	9.00		47,348.76
		BALANCE CARRIED FORWARD			47,348.7



## HSBC 🚺 UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

#### 6 October to 5 November 2024

Account Name Holme Valley Parish Council

#### Your BUSINESS CURRENT ACCOUNT details Date Payment type and details Paid out Paid in Balance **BALANCE BROUGHT FORWARD** 47,348.76 04 Nov 24 CR CCLA Investment Ma PS3078504, holme v 314.70 47,663.46 05 Nov 24 **BALANCE CARRIED FORWARD** 47,663.46

#### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

		AER			EAR
Credit Interest Rates	balance	variable	Debit Interest Rates	balance	variable
Credit interest is not applied			Debit interest		21.34%

## Your Statement



#### Holme Valley Parish Council

Page 1

User: RFO

#### Bank Reconciliation Statement as at 31/10/2024 for Cashbook 1 - HSBC Current A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC Current A/C	31/10/2024		47,357.76
			47,357.76
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			47,357.76
Unpresented Receipts (Plus)			
		0.00	
			0.00
			47,357.76
	Balance	per Cash Book is :-	47,357.76
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--



## HSBC 🚺 UK

Contact tel 03457 60 60 60 see reverse for call times Text phone 03457 125 563 used by deaf or speech impaired customers www.hsbc.co.uk

### Your Statement

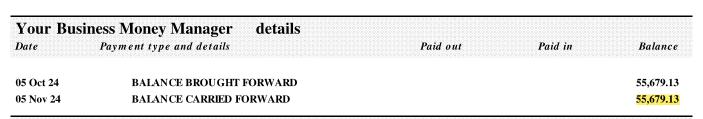
Holme Valley Parish Council Holmfirth Civic Hall Huddersfield Road Holmfirth West Yorkshire HD9 3AS

Account Summary	
Opening Balance	55,679.13
Payments In	0.00
Payments Out	0.00
Closing Balance	55,679.13

## Interest Rate - Valid as at end date of the statement period $1.89\%~{\rm AER}$

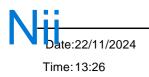
#### 6 October to 5 November 2024

Account Name Holme Valley Parish Council



#### Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).



#### Holme Valley Parish Council

User: RFO

#### Bank Reconciliation Statement as at 31/10/2024 for Cashbook 2 - Money Manager - HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC - Money Manager	31/10/2024		55,679.13
			55,679.13
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			55,679.13
Unpresented Receipts (Plus)			
		0.00	
			0.00
			55,679.13
	Balance	per Cash Book is :-	55,679.13
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--



## Statement of Account

Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 November 2024

Account name: Account number: Statement period: HOLME VALLEY PARISH COUNCIL

#### Account summary

Total valuation as at 31 October 2024	£75,000.00
Total valuation as at last statement at 30 September 2024	£75,000.00

#### Holdings as at 31 October 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	75,000.0000	£1.00	£75,000.00

Total value	
£75,000.00	

The average Fund yield for this period was 4.94% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination	
Sep 2024	02/10/2024	Paid to Nominated Bank Details	£307.92		

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded. CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London EC4R 3AB. Dite:22/11/2024 Time: 13:27

#### Holme Valley Parish Council

User: RFO

#### Bank Reconciliation Statement as at 31/10/2024 for Cashbook 5 - CCLA Deposit Fund

Bank Statement Account Name (s)	Statement Date	Page No	Balances
CCLA Deposit Fund	31/10/2024		75,000.00
			75,000.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			75,000.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			75,000.00
	Balance	per Cash Book is :-	75,000.00
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name ......Date .....





For Businesses. For Communities. For Good. Unity Trust Bank plc PO Box 7193 **Planetary Road** Willenhall **WV1 9DG** 

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/10/2024

Contact Us

Call us: 0345 140 1000

Wisit us: unity.co.uk

Email us: us@unity.co.uk

Account Name: Holme Valley Parish Council

Your arranged overdraft limit is £0.00



Go Paperless! Receive your statements online and we'll notify you by SMS or

email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T2 account transactions:					
Date	Туре	Details	Payments Out	Payments In	Balance
30/09/2024		Balance brought forward	£0.00	£0.00	£1,191.38
03/10/2024	Direct Debit	Direct Debit (GRENKELEASING LIMI)	£141.59	£0.00	£1,049.79
07/10/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£1,399.79
29/10/2024	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£1,749.79

#### Page number 1 of 3

#### Statement number 005

For Businesses. For Communities. For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes © Unity Trust Bank. All Rights Reserved.



Your Current T2 account transactions:					
Date	Туре	Details	Payments Out	Payments In	Balance
31/10/2024	Fee	Service Charge	£5.40	£0.00	£1,744.39

Page number 2 of 3

Statement number 005

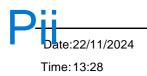
For Businesses. For Communities. For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE" We invest in people Gold





#### Holme Valley Parish Council

User: RFO

#### Bank Reconciliation Statement as at 31/10/2024 for Cashbook 7 - Unity Trust Current Account T2

Bank Statement Account Name (s)	Statement D	ate Page No	Balances
Unity Trust Current Account T2	31/10/20	024	1,744.39
		—	1,744.39
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			1,744.39
Unpresented Receipts (Plus)			
		0.00	
			0.00
		—	1,744.39
		Balance per Cash Book is :-	1,744.39
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	

Name	Signed	Date	
Signa	ory 2:		
Name	Signed	Date	

## Qi

#### Mr

Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/10/2024

Account Name: Holme Valley Parish Council

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.75% AER as of your statement date.

#### **Contact Us**

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Wisit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs** 

		Your Instant Access a	ccount transactio	ons:	
Date Type		Details	Payments Out	Payments In	Balance
30/09/2024		Balance brought forward	£0.00	£0.00	£500.41

Page number 1 of 2

Statement number 004

For Businesses. For Communities. For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved. INVESTORS IN PEOPLE





For Businesses. For Communities. For Good. Unity Trust Bank plc

PO Box 7193 Planetary Road Willenhall WV1 9DG

#### Time: 13:30

Holme Valley Parish Council



## Bank Reconciliation Statement as at 31/10/2024 for Cashbook 8 - Unity Trust Instant Access A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Unity Trust Instant Access	31/10/2024		500.41
			500.41
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			500.41
Inpresented Receipts (Plus)			
		0.00	
			0.00
			500.41
	Balanc	e per Cash Book is :-	500.41
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			

Name	Signed	Date	
------	--------	------	--

22/11/2024

13:36

#### Holme Valley Parish Council

112 Page 1

#### Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Income								
1076	Precept	0	163,967	327,934	163,967			50.0%	16,453
1078	Special Expenses Grant	0	1,719	3,437	1,719			50.0%	
1090	Bank Interest	308	2,811	4,500	1,689			62.5%	
1092	Toilets Donations	285	1,650	2,500	850			66.0%	
1095	Other income	0	281	4,460	4,179			6.3%	
1200	Allotment Rents	0	324	324	0			100.0%	
1250	Gartside Building	700	1,400	4,800	3,400			29.2%	
1300	Garage plot income	0	840	840	0			100.0%	
	Income :- Income	1,293	172,992	348,795	175,803			49.6%	16,453
	Net Income	1,293	172,992	348,795	175,803				
6001	ess Transfer to EMR	0	16,453						
	Movement to/(from) Gen Reserve	1,293	156,539						
110									
4000	Salaries	7,194	51,004	87,700	36,696		36,696	58.2%	
4060		124	681	2,300	1,619		1,619	29.6%	
	- Staff Expenditure :- Indirect Expenditure	7,318	51,685	90,000	38,315	0 _	38,315	57.4%	0
	_ Net Expenditure	(7,318)	(51,685)	(90,000)	(38,315)				
150	- Administration			·					
4061	Councillor Training	700	973	900	(73)		(73)	108.1%	
4200	Chairman's Expenses	0	30	1,000	970		970	3.0%	
4205	Council Office Expenditure	362	1,388	2,000	612		612	69.4%	
4210	Audit	0	1,213	1,650	437		437	73.5%	
4215	Bank Charges	21	115	500	385		385	23.1%	
4220	Conference / Seminars	0	0	500	500		500	0.0%	
4225	Elections	9,016	9,016	0	(9,016)		(9,016)	0.0%	
4230	Repairs & Maintenance	0	66	1,000	934		934	6.6%	
4235	Insurance	0	11,851	8,750	(3,101)		(3,101)	135.4%	
4240	Travel Allowance	0	0	300	300		300	0.0%	
4245	Office Equipment	0	11	300	289		289	3.7%	
4250	Office/Room Hire	0	10,096	10,200	104		104	99.0%	
4260	FOIA/EIR requests	0	0	500	500		500	0.0%	
4265	Subscriptions	0	2,574	3,000	426		426	85.8%	
4275	Telephone and Broadband	47	360	500	140		140	71.9%	
4285	Remembrance Sunday	0	160	160	0		0	100.0%	
4400	Electronic Support	13	1,036	1,650	614		614	62.8%	
	Administration :- Indirect Expenditure	10,159	38,890	32,910	(5,980)	0	(5,980)	118.2%	0
	Net Expenditure	(10,159)	(38,890)	(32,910)	5,980				
	-	(10,100)	(00,000)		3,000				

#### 22/11/2024

#### Holme Valley Parish Council

13:36

## Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

#### **Cost Centre Report**

113
Page 2

Continuou over puge	Continued	over	page
---------------------	-----------	------	------

250       Finance & Management         4315       Other Community Assets       0       1,000       53,000       52,000       1.9%         4405       Grants - Projects and Events       1,500       1,500       16,500       15,000       9.1%         Finance & Management :- Indirect Expenditure       1,500       2,500       69,500       67,000       0       67,000       3.6%         Net Expenditure       (1,500)       (2,500)       (69,500)       (67,000)       0       67,000       3.6%         6000       plus Transfer from EMR       0       1,000       1000	1,000 <b>1,000</b>
4405 Grants - Projects and Events       1,500       1,500       15,000       9.1%         Finance & Management :- Indirect Expenditure       1,500       2,500       69,500       67,000       0       67,000       3.6%         Net Expenditure       (1,500)       (2,500)       (69,500)       (67,000)       0       67,000       3.6%         6000       plus Transfer from EMR       0       1,000       (69,500)       (67,000)       0       7.000       3.6%         300       Planning       0       474       1,500       1,026       1,026       31.6%	
Finance & Management :- Indirect Expenditure       1,500       2,500       69,500       67,000       0       67,000       3.6%         Net Expenditure       (1,500)       (2,500)       (69,500)       (67,000)       0       67,000       3.6%         6000       plus Transfer from EMR       0       1,000       (69,500)       (67,000)       0       67,000       3.6%         6000       plus Transfer from EMR       0       1,000       (1,500)       (1,500)       (1,500)       (1,500)       (1,500)       (1,500)       (1,500)       (1,500)       (1,500)       1,026       1,026       31.6%	1,000
Net Expenditure         (1,500)         (2,500)         (69,500)         (67,000)           6000         plus Transfer from EMR         0         1,000	1,000
6000       plus Transfer from EMR       0       1,000         Movement to/(from) Gen Reserve       (1,500)       (1,500)         300       Planning         4505       Neighbourhood Plan       0       474       1,500       1,026       1,026       31.6%	
Movement to/(from) Gen Reserve         (1,500)         (1,500)           300         Planning         1,026         1,026         31.6%           4505         Neighbourhood Plan         0         474         1,500         1,026         31.6%	
300       Planning         4505       Neighbourhood Plan         0       474         1,026       31.6%	
4505 Neighbourhood Plan 0 474 1,500 1,026 1,026 31.6%	
4505 Neighbourhood Plan 0 474 1,500 1,026 1,026 31.6%	
	474
Planning :- Indirect Expenditure         0         474         1,500         1,026         0         1,026         31.6%	474
Net Expenditure 0 (474) (1,500) (1,026)	
6000 plus Transfer from EMR 0 474	
Movement to/(from) Gen Reserve 0 0	
350 Publications & Communication	
4650         Communications & Engagement         2,163         4,910         15,000         10,090         10,090         32.7%	
Publications & Communication :- Indirect2,1634,91015,00010,090010,09032.7%Expenditure	0
Net Expenditure (2,163) (4,910) (15,000) (10,090)	
400 Service Provision	
4300 Honley Library 0 15,080 15,000 (80) (80) 100.5%	
4310 Holmfirth Civic Hall- Projects 17,565 62,490 10,000 (52,490) (52,490) 624.9%	52,490
4320 Public Toilet - Day to Day 2,462 10,506 22,000 11,494 11,494 47.8%	
4325         Public Toilet - Lettable Space         928         1,750         1,000         (750)         175.0%	1,600
4705 Christmas Provision 2,250 2,250 6,000 3,750 3,750 37.5%	
4710 New Mill - Churchyard 0 239 750 511 511 31.9%	
4715 Defibrillators 0 58 0 (58) (58) 0.0%	58
4720 Dog Waste 404 404 1,200 797 797 33.6%	
4730 Minibus 0 9,729 23,500 13,771 13,771 41.4%	
4735 Phone Boxes         0         0         400         400         0.0%	
4740 Seats & Shelters-Maintenance 849 6,205 13,000 6,795 6,795 47.7%	
4750 War Memorial 0 200 500 300 300 40.0%	
4760 Youth Work in the Holme Valley         0         5,000         20,000 </td <td>54,148</td>	54,148
4760 Youth Work in the Holme Valley       0       5,000       25,000       20,000       20,000       20,000         Service Provision :- Indirect Expenditure       24,458       113,911       118,350       4,439       0       4,439       96.2%	
· · · · · · · · · · · · · · · · · · ·	
Service Provision :- Indirect Expenditure 24,458 113,911 118,350 4,439 0 4,439 96.2%	

22/11/2024

#### Holme Valley Parish Council

13:36

#### Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

#### Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
450	Climate Emergency								
4805	Community Mobilisation	0	869	5,000	4,131		4,131	17.4%	767
(	Climate Emergency :- Indirect Expenditure	0	869	5,000	4,131	0	4,131	17.4%	767
	Net Expenditure	0	(869)	(5,000)	(4,131)				
6000	– plus Transfer from EMR	0	767						
	Movement to/(from) Gen Reserve	0	(102)						
	Grand Totals:- Income	1,293	172,992	348,795	175,803			49.6%	
	Expenditure	45,599	213,239	332,260	119,021	0	119,021	64.2%	
	Net Income over Expenditure	(44,306)	(40,247)	16,535	56,782				
	plus Transfer from EMR	18,365	56,389						
	less Transfer to EMR	0	16,453						
	Movement to/(from) Gen Reserve	(25,940)	(311)						

Page 3

13:38

#### Holme Valley Parish Council

### <u>S</u>115 Page 1

#### Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
322	EMR CCTV	320.00	-320.00	0.00
323	EMR Com Asset-Others in Valley	2,017.00	0.00	2,017.00
325	EMR Election Fund	0.00	7,000.00	7,000.00
326	EMR Defibrillator Special Resr	1,796.05	-57.54	1,738.51
331	EMR Gartside Building	5,000.00	-1,600.00	3,400.00
332	EMR Honley Library	15,000.00		15,000.00
336	EMR Royal Events	0.00	1,000.00	1,000.00
337	EMR COVID Memorial	6,000.00		6,000.00
338	EMR Children's Playgrounds	15,000.00	-15,000.00	0.00
341	EMR Climate Action Projects	13,697.00	-170.32	13,526.68
343	EMR Road Safety	10,000.00	2,052.00	12,052.00
344	EMR Staff Pay	0.00	5,000.00	5,000.00
345	EMR Rolling Grants	0.00	6,060.00	6,060.00
346	EMR Public Transport	0.00	5,000.00	5,000.00
347	EMR Tourism	0.00	5,000.00	5,000.00
348	EMR Dog Waste & Litter	0.00	3,800.00	3,800.00
349	EMR Community Engagement	0.00	3,609.87	3,609.87
351	EMR Holmfirth Toilets Refurb	0.00	4,104.00	4,104.00
		68,830.05	25,478.01	94,308.06

December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Business continuity:	1 – unlikely	3 – severe	1x3=3 MEDIUM	All Council files are in the cloud, - Dropbox.	A Business Continuity Plan is being drawn up	Spring 2025	Clerk with Officers
Risk of Council not being able to continue its business due to unexpected circumstances.				Council should have +25% of net revenue expenditure as general reserves as contingency fund.	RFO monitors general reserves level monthly and rationalises expenditure to keep within the 25%- 100% level and reports to F&M	Monthly	RFO
FINANCIAL, OPERATING							
Precept/Income: Risk of Parish Council not having sufficient funds to deliver budget/services. FINANCIAL, OPERATING, STRATEGIC	1 – unlikely	3 – severe	1x3=3 MEDIUM	Approval of budget by full Council and regular budget monitoring statements. Methodical budget-setting process with all Committees and Council. Oversight by Finance and Management Committee. Regular budget monitoring report to Finance & Management Committee or full Council. Movements of reserves and virements if needed. Ensure the Parish Council has adequate general reserves.	A Business Continuity Plan is being drawn up	Spring 2025	Clerk with Officers
Loss of Income or the need to provide essential services: FINANCIAL, OPERATING, STRATEGIC	1 – unlikely	3 – severe	1x3=3 MEDIUM	Contingency fund (general reserves). Level agreed as part of annual budget process. General reserves should be between 25% and 100% of net revenue expenditure or c25% of precept.	Regular monitoring of the levels of general reserves.	Monthly, ongoing	RFO

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Financial Records: Risk of not keeping proper financial records in accordance with statutory requirements. COMPLIANCE	1 – unlikely	2 – negligible	1x2=2 LOW	Regular scrutiny of financial records and approval of pending expenditure by Council/F&M. Records kept in accordance with Accounts and Audit Regulations. Annual Internal and External Audit. Adoption of financial regulations reviewed every two years at least. Quarterly check of accounts, payments, systems by internal controls checker.	Bank reconciliations must be signed by the Chair and one other mandated signatory at F&M/Council.	From MAY 2024	RFO, Chairs

December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
<b>3</b> · · · ·	2 – quite likely	Impact 3 – severe	risk management 2x3=6 SUBSTANTIAL RISK	<ul> <li>Fidelity Guarantee insurance.</li> <li>Petty cash system no longer in use.</li> <li>Insurance cover; annual check on level of cover in place.</li> <li>Financial Regulations set out requirements re banking to safeguard public money held by HVPC.</li> <li>Review bank mandates as required.</li> <li>Monthly bank reconciliations.</li> <li>All payments in line with Financial Regulations.</li> <li>Regular monitoring reports to Finance &amp; Management Committee or full Council.</li> <li>Quarterly Internal Controls and half- year Internal Audit.</li> <li>External Audit.</li> </ul>	Required Security marking on equipment to be kept up to date. Thorough vetting process of job applicants and annual staff reviews. CRB checks for staff Move main business of Holme Valley Parish Council over to Unity Trust bank for greater security against fraud.	AUG 2025 Ongoing 3 yearly DEC 2024	RFO Staffing SC Clerk RFO

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Employer Liability: Salaries paid incorrectly.	1 – unlikely	2 – moderate	1x2=2 LOW	Regular returns to Inland Revenue; contracts of employment for all staff, systems of updating records for any changes in relevant legislation.	Clerk and Assistant Clerk to be trained in terms of online banking, payroll, VAT, HMRC etc New rates of pensions need factoring into payroll.	By DEC 2024 April 2025	Assistant Clerk, Clerk, RFO as trainer RFO
Wrong calculations/ded uctions re pensions, NI, income tax. Unfair dismissal claims. FINANCIAL, COMPLIANCE, OPERATING				Staff salaries are approved by Council based on NJC salary scale. Salaries are reviewed annually. Grievance and Appeals procedure. Annual Staffing Review; Staff Development Review Scheme Employment position of contractors under PAYE regulations – checks undertaken. Policies – review Annual Internal and External Audit. Training –for Officers.			
VAT: Incorrect submissions under VAT/Customs and Excise regulations.	1 – unlikely	1 – negligible	1x1=1 LOW	Regular VAT returns to HM Customs and Excise. Signed up to Making Tax Digital submission of VAT return.	Training, knowledge, awareness of the RFO. Reading literature to keep up to date. Clerk and Assistant Clerk to be trained in terms of online banking, payroll, VAT, HMRC etc	Ongoing DEC 2024	RFO Assistant Clerk, Clerk, RFO as trainer
FINANCIAL, COMPLIANCE, OPERATING					As above, new rates of pensions need factoring into payroll.	APR 2025	RFO

December 2024

Priority of

risk

management

Potential

Impact

Likelihood

**Risk Description** 

			management				
Proper Officers: Loss of proper officers for respective remits FINANCIAL, COMPLIANCE, OPERATING	2 – quite likely	2 – moderate	2x2=4 MEDIUM	Re Clerk – Officers coached to stand in for Clerk in emergency. Re RFO – Officers being trained to manage banking system, payroll, HMRC/VAT, Rialtas accounts package etc.	Cross-training being undertaken to safeguard the Parish Council should proper officers be absent.	By DEC 2025	Assistant Clerk, Clerk, RFO
Grants: Funds are awarded to community groups without proper authority/ specific powers or under Section 137. FINANCIAL, COMPLIANCE	2 – quite likely	2 – moderate	2x2=4 MEDIUM	Powers allowing awards of money are identified for all grant applications. Use of budget headings to allocate expenditure. RFO checks legal power/duty for all expenditure. Regular monitoring reports to Finance & Management Committee or full Council. Annual Internal Audit. Annual External Audit. Running total kept of S137.	Check level of S137 expenditure every month. Make Members aware that amount of S137 is £10.81/elector.	Ongoing	RFO
Elections: Having inadequate money to fund elections FINANCIAL, COMPLIANCE, OPERATING, STRATEGIC	1 – unlikely	2 – moderate	1x2=2 LOW	Aim to have £30,000 in an Elections earmarked reserve by election year. Add £7,000 to the reserve every year. If need be, the EMR can fund ad hoc interim elections.	With the newly established high cost of a by-election, - around £10,000, - provision <u>in the budget</u> for one or more by-elections needs to be factored in.	RFO, Clerk, Council, F&M	DEC 2025

Measures Taken/Controls

#### 5

#### December 2024

Person responsible

By date

**Recommendations/Actions** 

Required

	December 2024	Ĺ.
--	---------------	----

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Insolvency of insurance company: FINANCIAL, OPERATING	1 – unlikely	1 - negligible	1x1 = 1 Low	Use of one of the largest companies providing specialist cover for Councils.	Free legal service and advice from National Association of Local Councils and Yorkshire Local Councils Associations. <i>Council to review insurance</i> <i>providers at least every three years</i> – <i>next review due May 2027</i>	MAY 2027	RFO
Not complying with restrictions on borrowing. FINANCIAL, COMPLIANCE	1 – unlikely	1 – negligible	1x1=1 LOW	No current borrowing. Borrowing approval to be authorised by Council in line with current restrictions. Reference to Local Council Administration Book (Charles Arnold Baker) and National Association of Local Councils (NALC) and Yorkshire Local Councils Associations (YLCA).			

December	2024
----------	------

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Community Assets: Damage to third party property or individuals. Risk to third party as a consequence of providing a service.	1 – unlikely	3 – severe	1x3 = 3 MEDIUM	Public Liability Insurance. Annual check on level of Public Liability Cover in place. Maintain asset register (add new items/remove disposed items) to calculate insurance needs.	Get ongoing issue with roof sorted so can look for new insurance options 2027.	SPRING 2027	HCHCT, Clerk, Service Provision SC, RFO
FINANCIAL, OPERATING, STRATEGIC				Insurance for unique items Adequate insurance provided for Jubilee, TdF and WW1 Seat etc	Existing procedure adequate		
				Maintain logged system of complaints. All complaints logged with received and action taken.	Existing procedure adequate		
				Check smartwater topping stones at New Mill churchyard	Smartwater marking to be applied to topping stones of walls surrounding closed churchyard and appropriate signage but Council should not pay for work to Church buildings, walls etc, only undertake gardening/mowing/tree-work etc	end August 2025	Contractor
				Topple tests at Closed Churchyard needed.	Topple test to be carried out by Maintenance Contractor.	end August 2025	Contractor
			Back of replacement stone slates affixed to Holme Barn painted with red paint for future traceability in case of theft Oct 2015.	Holme Barn – check marker red paint on Holme barn.	end August 2025	Contractor	

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Property Damage:	2 – quite likely	2 - moderate	2x2 = 4 Medium	Insurance. All Risks Insurance.	As above, get ongoing issue with roof at The Civic sorted so can look for new insurance options 2027.	SPRING 2027	HCHCT, Clerk, Service Provision
FINANCIAL				Annual check on insurance values Use of one of the largest companies providing specialist cover for Councils. Public Liability Insurance. Fidelity Guarantee insurance.			SC, RFO
Unsafe equipment: FINANCIAL, OPERATING	2 - quite likely	2 - moderate	2x2 = 4 Medium	Visual inspections. Annual PAT Testing of electrical small electrical appliance, alarms and fire extinguishers all carried out by Holmfirth Civic Hall Community Trust (HCHCT).	Existing procedure adequate		
Civic Regalia - lost, damaged: FINANCIAL	1 – unlikely	1 - negligible	1x1 = 1 Low	Annual inspection of regalia.	Ensure Chairman/Vice Chair is aware of need for Civic Regalia to be kept under secure conditions.	MAY 2025 when new Chair is appointed	CLERK
Legal liability as a consequence of asset ownership: FINANCIAL, OPERATING, STRATEGIC	1 – unlikely	3 – severe	1 x 3 = 3 Medium	Public Liability Insurance.	Annual check on level of cover.	MAR 2025	RFO

December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Damage to and safety of seats and stone bus shelters:	2 - quite likely	1 - negligible	2x1=2 LOW	Cantilever shelters transferred to Metro 2009. Pursue any reports for evidence, witness statements whenever possible. Claims for costs pursued whenever possible.	Existing procedure adequate		
FINANCIAL				Regular maintenance (and photographs taken). Remind Ward members to keep a check on seats and shelters in Ward and to report any problems to Council offices. Reports from members of the public and bus operators. Inspections to be carried out by members during normal Ward duties.			
Damage to closed churchyard.	2 – quite likely	1 - negligible	2x1=2 LOW	Pursue any reports for evidence, witness statements whenever possible. Claims for costs pursued whenever possible.	Regular reports (and photographs) from Maintenance Contractor.	Ongoing	Contractor
Holmfirth Public Toilets. FINANCIAL	2 – quite likely	1 - negligible	2x1=2 LOW	Regular reports from Cleaning Contractor. Claims for costs pursued whenever possible. See separate risk management policy and assessments – approved and adopted by Council.	Annual Risk Assessment of Public Toilets to be carried out.	JUL 2025	CLERK

December 2024

December	2024
December	2027

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Personal Accident to Members and Officers. Assault to Officers. FINANCIAL, OPERATING	1 – unlikely	2- moderate	1x2=2 LOW	Personal Accident cover. Including Assault cover. Employer's Liability cover. Libel and Slander cover Annual check on level of cover in place Council Office – alarm, personal alarm facility or mobile phone (ring 999 and/or Chairman, another Member, or family member). Officers to be accompanied out of building after evening meetings. Advice to Members.	Existing procedure adequate		
Unwanted visitors entering HVPC meeting room during meetings. OPERATING	1 – unlikely	2 - moderate	1x2=2 LOW	Signage at strategic places around the building. Both Holmfirth Civic Hall and Honley Library are public buildings, open to the community, so it may be inevitable that members of the public lose their way around the buildings. HCHCT and FoHL to be encouraged to signpost rooms for hirings/events.	Existing procedure adequate		

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Security of officers working alone in building. Security of officers exiting and locking up building after meetings. OPERATING	1 – unlikely	2 - moderate		When no other occupants in Civic Hall, Manager, Clerk or other nominated person locks the building. Whenever possible, Officers to be accompanied out of building after evening meetings.	Existing procedure adequate		

December 2024

December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Misconduct of Members, Members interests	2 - quite likely	2 – moderate	2x2 = 4 MEDIUM	Procedures in place for recording and monitoring Members' and Officers' interests, gifts and hospitality received.	Ensure all new Members aware of Code of Conduct, sign it, and of need to complete Registers annually.	MAY 2025	CLERK
OPERATING, COMPLIANCE				<ul> <li>Completion of Code of Conduct.</li> <li>Code of Conduct signed and a Register of Interest completed by each Member of the Council each year.</li> <li>Councillors have a duty to disclose interests.</li> <li>Disclosure of Interest Register kept listing any interests, gifts and hospitality received.</li> <li>Disclosure of Interests appears as item on the agenda as a prompt to Members/Officers</li> <li>Holme Valley Parish Council adopted the Kirklees Council Code of Conduct.</li> <li>Internal audit check.</li> <li>Register of Interest kept by Kirklees Monitoring Officer, with copy kept by Clerk, and published on KC and HVPC websites.</li> <li>Any new Disclosable Pecuniary Interests to be declared at meeting and Member's responsibility to notify Kirklees Monitoring Officer within 28 days.</li> </ul>	Working group is considering reviewing/changing the Code of Conduct, - considering the NALC Code of Conduct and the Kirklees Code of Conduct NB – It is the responsibility of individual Members (not the Clerk or another Member) to notify changes in interests and to declare interests at meetings	MAY 2025	Working Group, then Council

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Parish Council does not meet consultation invitations in a timely fashion including commenting on planning applications. OPERATING, STRATEGIC, COMPLIANCE	1 – unlikely	1 – negligible	1x1=1 LOW	Consultation documents presented to next appropriate Committee/ Council meeting to formulate response. Minuting of action so agreed. Contact agencies to ask for an extension of deadline if possible. Hold extraordinary meetings to ensure important business is done.	Existing procedure adequate		
Breach of data handling and confidentiality. COMPLIANCE	2 – quite likely	2 – moderate	2x2=4 MEDIUM	Registration under the Data Protection Act (General Data Protection Regulations from 25 May 2017). Clerk/DPO maintains up to date registration entry. Procedures for dealing with personal and confidential data. Clerk (if DPO) delegated to respond to breaches and to report to ICO (if risk to an individual's rights and freedoms) within 72 hours. All Councillors, Officers have holmevalleyparishcouncil.gov.uk emails. Item on each agenda for considering items to be taken in private session. Passwords changed regularly. Policies, procedures and forms reviewed annually.	Existing procedure adequate		

December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Improper reporting of Council business in minutes	1 – unlikely	1 – negligible	1x1=1 LOW	Minutes properly numbered with a master copy kept in safekeeping. Minutes circulated. Minutes approved and signed at	Computer cloud to hard drive backup maintained on a monthly basis.	Monthly	RFO
COMPLIANCE				next meeting of Council or Committee.			
				Internal Audit check. Computer cloud to hard drive backup maintained on a monthly basis backups maintained and taken off site.			
Failure to respond to electors wishing to exercise their rights of inspection.	1 – unlikely	1 – negligible	1x1=1 LOW	Minutes and Audit Notices published on website. Advertising of end of year accounts and available for inspection to the public as required under the Accounts and Audit Regulations.	Existing procedure adequate		
OPERATING, COMPLIANCE				Minutes published on website. Financial information published on website. Notice of Appointment confirmation signed and returned to Auditors.			
Inadequate provision of supporting papers. COMPLIANCE	1 – unlikely	1 – negligible	1x1=1 LOW	Freedom of Information Publication Scheme. Publication scheme adopted 2015 and re-adopted annually. Agenda consideration at each meeting.	Existing procedure adequate		

December 2024

n	~		^	m	h	or	2	n	2/	1
υ	e	U	e	П	IIJ	er	- 2	υ	24	ŧ.

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Challenge to Members and Officers when visiting sites on Council business, e.g. re planning applications.	1 – unlikely	2 – moderate	1x2=2 LOW	Members and Officers should identify themselves if challenged by a member of public. ID cards provided for Members and Officers.	New Councillors do not always use their Cllr ID badges; encourage to use on Council business	NOV 2024	Clerk
Poor document control – correspondence, postage, storage and filing, etc OPERATING, COMPLIANCE	1 – unlikely	1 – negligible	1x1=1 LOW	Correspondence date receipted. Filing systems maintained in fireproof cabinets. Regular review of need to retain documents and other records. Review of Records Management Policy regarding retention, management and disposal of documents (including filing system and files stored/archived by third parties, e.g. solicitors). Any deeds or other legal documents to be stored in safe storage. Dropbox is used for safe storage of documentation. Back-ups of Dropbox system maintained on external hard drives monthly.	Back-ups of Dropbox system maintained on external hard drives monthly. Need to dispose of some documentation that does not need to be held	Monthly SUMMER 2025	Deputy Clerk Clerk, RFO

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Risks around allotments and garage plots	1 – unlikely	2 – moderate	1x2=2 LOW	Appropriate legal agreements (tenancies) signed. Annual review of Leases and Agreements.	Quarterly inspection of the allotments.	Ongoing (no issues)	RFO
FINANCIAL, OPERATING				Annual renewal where necessary.			
Security of vulnerable building.	2 – quite likely	2 – moderate	2x2=4 MEDIUM	Intruder and fire alarms installed. Provision of Fire extinguishers, fire drills.	Existing procedure adequate		
1) Council's Meeting Room & Office (Anchor Tenancy @ Holmfirth Civic Hall)				Secure locks and annual review of security. Record of key holders held by HCHCT.			
FINANCIAL, OPERATING				The Civic - Annual servicing of alarm and security systems are responsibility of HCHCT (Landlord), not HVPC. Fire protection equipment – responsibility of HCHCT (not HVPC).			
Security of vulnerable building.	2 – quite likely	2 – moderate	2x2=4 MEDIUM	Honley Library - Annual servicing of alarm and security systems are responsibility of FoHL, not HVPC.	Existing procedure adequate		
2) Honley Library FINANCIAL, OPERATING				Fire protection equipment – responsibility of FoHL (not HVPC).			

December 2024

December	2024
----------	------

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Changes to legislation and procedures. COMPLIANCE/ OPERATING	1 – unlikely	1 – negligible	1x1=1 LOW	<ul> <li>Provide effective training for Members and Officers.</li> <li><i>Latest version of</i> Standing Orders (NALC Model)</li> <li>New revised Financial Regulations 2024, based on the new model Financial Regulations.</li> <li>Provide adequate budget for Member and Officer training.</li> </ul>	Existing procedure adequate		
Risks to supplies and Services provided to the Council. FINANCIAL, OPERATING	Low			Contract for services advertised and awarded in line with Standing Orders and Financial Regulations. Ensure Contractors have adequate insurance including public liability cover. Ensure Contractors have appropriate Health and Safety policy. Contracts approved by Council. Ensure maintenance contracts are fully reviewed and minimum 3 new quotations sought December 2023 Sight of insurance certificate before award of contract. Remind contractors re Health and Safety implications	Maintenance contracts to be reviewed 2025-26	Ongoing (no issues)	Service Provision Standing Committee, Clerk

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible
Collection and banking of cash donations from toilets FINANCIAL	2 – quite likely	2 – moderate	2x2=4 MEDIUM	As above, - effective recruitment of contractor - awarded in line with Standing Orders and Financial Regulations. Contractor to count, bag and bank money regularly - on a monthly basis. Retain receipts from the bank and forward to RFO. Report deposits to the RFO.	Existing procedure adequate		

#### Internal Audit assurance testing will include:

- (1) Review of internal controls in place and their documentation.
- (2) Testing of specific internal controls and reporting findings to Council.
- (3) Review of management arrangements regarding insurance.
- (4) Review of minutes to ensure legal powers in place recorded and correctly applied.
- (5) Testing of income and expenditure from minutes to cashbook, from bank statements to cashbook, from minutes to statements etc.
- (6) Review and testing of arrangements to prevent and detect fraud and corruption.
- (7) Review and testing of specific controls, reporting findings to Council.

#### Levels of impact (examples):

Severe Impact	Moderate Impact	Negligible Impact
Examples:	Examples:	Examples:
<ul> <li>Death</li> <li>Extensive, permanent injuries, long term sickness</li> <li>Medium term loss of service capability</li> <li>Adverse national publicity</li> <li>More than 10 people involved</li> <li>Litigation almost certain and difficult to defend</li> <li>Financial loss in excess of £50,000</li> <li>Breaches of law punishable by imprisonment</li> <li>Up to 10 people involved</li> <li>Litigation to be expected</li> </ul>	<ul> <li>Medical treatment required – long term injury</li> <li>Short term disruption to service capability</li> <li>Adverse local publicity</li> <li>Needs careful public relations</li> <li>No more than 5 people involved</li> <li>High potential for complaint, litigation possible</li> <li>Financial loss between £5,000 and £50,000</li> <li>Breaches of the law punishable by fines only</li> </ul>	<ul> <li>No injuries beyond first aid level</li> <li>No significant disruption to service capability</li> <li>Unlikely to cause any adverse publicity</li> <li>No more than 2 people involved</li> <li>Unlikely to cause complaint/litigation</li> <li>Financial loss below £5,000</li> <li>Breaches of local procedures/standards</li> </ul>

#### December 2024

Risk Description	Likelihood	Potential Impact	Priority of risk management	Measures Taken/Controls	Recommendations/Actions Required	By date	Person responsible	
------------------	------------	---------------------	-----------------------------------	-------------------------	-------------------------------------	---------	-----------------------	--

	Priority of Risk Management		IMPACT						
Inanay	ement	NEGLIGIBLE (SCORE 1)	MODERATE (SCORE 2)	SEVERE (SCORE 3)					
LIKELIHOOD OF	UNLIKELY	LOW RISK	LOW RISK	MEDIUM RISK					
	(SCORE 1)	(1x1)	(1x2)	(1x3)					
OCCURRENCE	QUITE LIKELY	LOW RISK	MEDIUM RISK	SUBSTANTIAL RISK					
	(SCORE 2)	(2x1)	(2x2)	(2x3)					
	HIGHLY LIKELY	MEDIUM RISK	SUBSTANTIAL RISK	MAJOR RISK					
	(SCORE 3)	(3x1)	(3x2)	(3x3)					

#### December 2024

## Holme Valley Parish Council Budget Setting 2025-26 - Version A

### Lower Outlay Budget Example

Last Year:			ard £221,342								
Opening Cash Book Balance 01 April 2024 (Box 7 AGAR -carry forward											
	1										
Made up of											
General Reserves		£152,512	(A)								
Earmarked Reserves											
EMR CCTV	£320										
EMR Comm Assets - others	£2,017										
EMR Election Fund	£0										
EMR Defibrillator	£1,796										
EMR Holmfirth Civic Capital	£0										
EMR Gartside Building	£5,000										
EMR Honley Library	£15,000										
EMR Royal Events	£0										
EMR COVID Memorial	£6,000										
EMR Children's Playgrounds	£15,000										
EMR If It's Not Far Leave The Car	£0										
EMR Climate Emergency Projects	£13,697										
EMR Road Safety	£10,000										
Total Earmarked Reserves	£68,830										
		£68,830	. ,								
Total General + Earmarked			<b>£221,342</b> (A) + (B)								

#### Next Year:

Precept 2024/25 + projected Opening Balances								
Projected Opening Balance 01/04/2025	£174,235							
Less earmarked reserves 01/04/2025	£92,230							
Total General Funds Available	£82,005							
Less contribution to budget 2025/26	£0							
General Reserves Balance (A)	£82,005							
Projected Income (excluding precept)	£22,451							
Plus contribution from General Reserves								
2023/24	£0							
Less budgeted expenditure	£377,066							
Deficit	£354,615							
Plus contribution to reserves 2024/25 (B)	£12,000							
Deficit - to be raised via precept	£366,615							
General Reserves Summary								
Projected General Reserves Balance 2024/25 (A)+(B)	£94,005							
General Reserves as a Percentage of NRE	25%							
General Reserves if at 25% of NRE	£94,266							
General Reserves +/- 25% NRE	-£262							

Projected Balances 31 March 2025		
Opening Cash Book balance	£221,342	
Plus precept received	£327,934	
Projected income not including precept		
	£22,085	
		£571,36
Projected Expenditure	£397,126	
Projected General Fund and Earmarked		
Reserves		
		£174,23
Poproconted by		
Represented by: EMR CCTV	£0	
EMR Comm Assets - others	£0 £2,017	
	· · · · ·	
EMR Election Fund	£14,000	
EMR Defibrillator	£1,739	
EMR Holmfirth Civic Capital	£0 <b>£10,000</b>	
EMR Gartside Building	£15,000	
EMR Honley Library EMR Royal Events	£15,000 £2,000	
EMR COVID Memorial		
EMR Children's Playgrounds	£6,000 £0	
EMR Gartside Climate Emergency Projects	£18,005	
EMR Road Safety	£18,005	
· · · · · · · · · · · · · · · · · · ·	£0 £0	
EMR Staff Pay		
EMR Rolling Grants	£6,060	
EMR Public Transport EMR Tourism	£2,500	
	£5,000	
EMR Dog Waste and Litter EMR Community Engagement - comms board	£3,800 £3,610	
EMR The Civic Roof	£3,610	
EMR Holmfirth Toilets Refurb	01 £0	
EMR War Memorial NEW	£2,500	
Total Earmarked Reserves	£92,230	
Total General Reserves	£82,005	
	102,005	£174,23
Less contribution to 2024/25 budget	0£	,_3
General Reserves Projected Balance	£82,005	
General Reserves as % of expenditure	21%	

Year-on-year comparisons	2023/24	2024/25	2024/25	2025/26
	ACTUAL	BUDGET	PROJECTED	LOW BUDGET
Balances brought forward	£253,277	£221,342	£221,342	£174,235
Precept	£284,924	£327,934	£327,934	£366,615
Total other receipts	£19,861	£20,861	£22,085	£22,451
Expenditure - staff	£85,328	£87,700	£90,251	£96,108
Expenditure - all other	£251,392	£248,060	£306,875	£280,958
Cash Book balance - carry forward	£221,342	£234,377	£174,235	£186,235
Of which - earmarked reserves	£68,830	£148,834	£92,230	£92,230
Of which - general reserves	£152,512	£85,543	£82,004	£94,004
General reserves as a % of NRE	45%	25%	21%	25%
Contribution to budget from general reserves	£31,935			
Contribution to general reserves from precept		£16,453	£16,453	£12,000

Precept/Tax Base Calculator	2021/22	2022/23	2023/24	2024/25	2025/26	Increase in
Financial Year	10092.94	10400.79	10482.86	10741.38	10741.38	charge
Council Tax Band A	£18.12	£18.12	£18.12	£20.35	£22.75	£2.40
Council Tax Band B	£21.14	£21.14	£21.14	£23.75	£26.55	£2.80
Council Tax Band C	£24.16	£24.16	£24.16	£27.14	£30.34	£3.20
Council Tax Band D	£27.18	£27.18	£27.18	£30.53	£34.13	£3.60
Council Tax Band E	£33.22	£33.22	£33.22	£37.31	£41.72	£4.40
Council Tax Band F	£39.26	£39.26	£39.26	£44.10	£49.30	£5.20
Council Tax Band G	£45.30	£45.30	£45.30	£50.88	£56.89	£6.00
Council Tax Band H	£54.36	£54.36	£54.36	£61.06	£68.26	£7.20
	£274,326	£282,693	£284,924	£327,934	£366,615	

#### Projected Income & Expenditure against Budget 2025-26

Holme Valley Parish Council

CODE DESCRIPTION		Starting Budget	Virements	Reconcile 2023- 24	April	Мау	June	ylut	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	2024/25 BUDGET	2024/25 PROJECTED OUTTURN	2025/26 PROPOSED LOW BUDGET	2025/26 PROPOSED MID BUDGET	2025/26 PROPOSED HIGH BUDGET	CODE
INCOME																											INCOME
1076 Precept 1078 Special Expenses Grant	100.00%	£327,934 £3,437	£0.00 £0.00	£0.00 £0.00	£0.00	£163,967.00 £1,718.50	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00	£163,967.00 £1,718.50	£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£327,934.00	£0.00	£327,934.00 £3,437.00	£0.00	£327,934 £3,437	£327,934 63,437	£366,615 £3,437	£386,065 £3,437	£422,315 63,437	1076 1078
1090 Interest on Investments	111.72%	£4,500	£0.00	£0.00	£333.40	£321.57	£604.23	£320.73	£329.92	£593.13	£330.00	£330.00	£602.26	£330.00	£330.00	£602.26	£0.00	£5,027.50	£0.00	£5,027.50	+£527.50	£4,500	£5,028	£4,500	£4,500	£4,500	1090
1092 Donations - Holmfirth Public Toilets 1095 Other income	95.60% 155.08%	£2,500 £4,460	£0.00 £0.00	£0.00 -£2.00	£0.00 £0.00	£0.00 £0.00	£600.00 £2.00	£0.00 £0.00	£340.00 £0.00	£425.00 £281.07	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£150.00 £6.635.66	£0.00 £0.00	£2,390.00 £6,916.73	£0.00 £0.00	£2,390.00 £6.916.73	£110.00 -£2.456.73	£2,500 £4,460	£2,390 £6.917	£2,500	£2,500	£2,500	1092 1095
1200 Allotment Rents	100.00%	£324	£0.00	£0.00	£126.00	£0.00	£198.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0,033.00 £0.00	£0.00	£324.00	£0.00	£324.00	£0.00	£324	£324	£324	£324	£324	1200
1250 Gartside Building	65.63%		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£700.00	£0.00	£700.00	£350.00	£350.00	£350.00	£350.00	£350.00	£0.00	£3,150.00	£0.00	£3,150.00	£1,650.00	£4,800	£3,150	£4,200	£4,200	£4,200	1250
1260 Memorial Bench Donations 1300 Garage Plot Income	100.00%	£0 £840	£0.00 £0.00	-£50.00 £0.00	£0.00 £480.00	£0.00 £240.00	£50.00 £120.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £840.00	£0.00 £0.00	£0.00 £840.00	£0.00	£0 €840	£0 6840	£0 6840	£0 6840	£0 6840	1260 1300
		£348,795	£0.00	-£52.00	£939.40	£166,247.07	£1,574.23	£320.73	£1,369.92	£1,299.20	£1,205.00	£166,540.50	£1,127.26	£855.00	£855.00	£7,737.92	£0.00	£350,019.23	£0.00	£350,019.23	-£1,224.23	£348,795	£350,019	£389,066	£408,516	£444,766	
EXPENDITURE 110 Staff Expenditure																											EXPENDITURE 110
4000 Salaries	102.91%	£87,700	£0.00	£0.00	£7,157.82	£7,876.12	£7,194.01	£7,194.21	£7,193.81	£7,194.01	£7,194.01	£7,194.01	£9,621.88	£7,429.01	£7,501.16	£7,501.16	£0.00	£90,251.21	£2,551.21	£87,700.00	£0.00	£87,700	£90,251.21	£96,108	£96,108	£96,108	4000
4060 Staff Training	36.87%		£0.00	-£141.00	£558.00	£90.00	£0.00	£0.00	£0.00	£50.00	£124.07	£33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£848.07	£0.00	£848.07	£1,451.93	£2,300	£848.07	£2,300	£2,300	£2,300	4060
Total Staff Expenditure 150 Administration	101.22%	£90,000	£0.00	-£141.00	£7,715.82	£7,966.12	£7,194.01	£7,194.21	£7,193.81	£7,244.01	£7,318.08	£7,227.41	£9,655.28	£7,462.41	£7,534.56	£7,534.56	£0.00	£91,099.28	£2,551.21	£88,548.07	£1,451.93	£90,000	£91,099.28	£98,408	£98,408	£98,408	150
4061 Councillor Training	126.68%	£900	£0.00	£0.00	£33.40	£70.20	£30.00	£61.40	£26.30	£52.04	£699.81	£33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£1,140.15	£0.00	£1,140.15	-£240.15	£900	£1,140.15	£500.00	£900.00	£900.00	4061
4200 Chairman's Expenses	100.00%		£0.00	£0.00	£0.00	£0.03	60.03	£0.00	£0.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£970.00	£0.00	£1,000.00	£0.00	£1,000.00	£0.00	£1,000	£1,000.00	£1,000.00	£1,000.00	£1,000.00	4200
4205 Council Office Expenditure 4210 Audit	105.43%	£2,000 £1,650	£0.00 £0.00	-£152.80	£270.79 £0.00	£203.28	£35.39 £373.31	£241.38 £0.00	£35.08 £0.00	£393.01 £840.00	£243.59 £0.00	£135.08 £0.00	£253.07 £0.00	£135.08 £0.00	£135.08 £373.31	£180.48 £0.00	£0.00 £0.00	£2,108.51 £1.586.62	£0.00	£2,108.51 £1,586.62	-£108.51 £63.38	£2,000 £1,650	£2,108.51 £1,586.62	£2,000.00	£2,000.00 £1,650.00	£2,000.00 £1,650.00	4205 4210
4215 Bank Charges	32.02%		£0.00	£0.00	£16.33	£11.90	£8.00	£14.25	£18.50	£25.22	£15.88	£10.00	£10.00	£10.00	£10.00	£10.00	£0.00	£160.08	£0.00	£160.08	£339.92	£500	£160.08	£500.00	£500.00	£500.00	4215
4220 Conference / Seminars	0.00%	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£500	£0.00	£0.00	£500.00	£500.00	4220
4225 Elections	6.63%	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9,016.17	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9,016.17	£0.00	£9,016.17	-£9,016.17	£0 £1.000	£9,016.17	£10,000.00	£10,000.00	£10,000.00	4225 4230
4230 Repairs & Maintenance 4235 Insurance	135.44%		£0.00 £0.00	£0.00 -£419.53	£0.00 £419.53	£11.851.16	£0.00 £0.00	£66.31 £0.00	0.00£	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£66.31 £11.851.16	£0.00 £0.00	£66.31 £11.851.16	£933.69 -£3.101.16	£1,000 £8,750	£66.31 £11.851.16	£12.000.00	£750.00 £12.000.00	£1,000.00 £12.000.00	4230
4240 Travel Allowance	0.00%	£300	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	£300	£0.00	£300.00	£300.00	£300.00	4240
4245 Office Equipment 4250 Office/Room Hire	97.00%		£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£10.99	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£280.00 £0.00	£0.00 £0.00	£290.99	£0.00	£290.99	£9.01 €104.00	£300	£290.99	£300.00	£300.00	£300.00	4245
4250 UnicelRoom Hire 4260 FOIA/EIR requests	98.98% 0.00%	£10,200 £500	£0.00 £0.00	£0.00 £0.00	£10,000.00 £0.00	£96.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£10,096.00 £0.00	£0.00 £0.00	£10,096.00 £0.00	£104.00 £500.00	£10,200 £500	£10,096.00 £0.00	£10,200.00 £500.00	£10,200.00 £500.00	£10,200.00 £500.00	4250 4260
4265 Subscriptions	85.80%	£3,000	£0.00	£0.00	£2,514.00	£60.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,574.00	£0.00	£2,574.00	£426.00	£3,000	£2,574.00	£3,000.00	£3,000.00	£3,000.00	4265
4275 Telephone and Broadband	118.99%	£500	£0.00	£0.00	£42.95	£47.06	£47.06	£47.06	£47.06	£81.40	£47.06	£47.06	£47.06	£47.06	£47.06	£47.06	£0.00	£594.95	£0.00	£594.95	-£94.95	£500	£594.95	£600.00	£600.00	£600.00	4275
4285 Remembrance Sunday 4290 Children's Playerounds	100.00%	£160 £0	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£160.00 £0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£160.00 £0.00	£0.00	£160.00	£0.00	£160	£160.00	£160.00	£160.00	£160.00	4285
4400 Electronic Support Maintenance	101.57%	£1,650	£0.00	-£79.99	£1,017.98	£12.99	£12.99	£0.00	£20.00	£38.97	£12.99	£12.99	£12.99	£588.09	£12.99	£12.99	£0.00	£1,675.98	£0.00	£1,675.98	-£25.98	£1,650	£1,675.98	£1,700.00	£1,700.00	£1,700.00	4290
Total Administration	128.60%	£32,910	£0.00	-£652.32	£14,314.98	£12,352.59	£506.75	£441.39	£146.94	£1,620.64	£10,035.50	£238.53	£356.52	£813.63	£611.84	£1,533.93	£0.00	£42,320.92	£0.00	£42,320.92	-£9,410.92	£32,910	£42,320.92	£44,610.00	£46,060.00	£46,310.00	
Total Council	108.55%	£122,910	£0.00	-£793.32	£22,030.80	£20,318.71	£7,700.76	£7,635.60	£7,340.75	£8,864.65	£17,353.58	£7,465.94	£10,011.80	£8,276.04	£8,146.40	£9,068.49	£0.00	£133,420.20	£2,551	£130,868.99	-£10,510.20	£122,910	£133,420.20	£143,018.38	£144,468.38	£144,718.38	
Finance & Management Committee																											
4305 Holmfirth Tech		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0	£0.00	£0	£0	£0	4305
4315 Grants - Other Community Assets	100.00%		£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£1,000.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £1.500.00	£23,200.00	£0.00 £0.00	£0.00 £0.00	£27,240.00 £6.402.70	£1,560.00	£0.00 £0.00	£53,000.00	£1,000	£52,000.00 £20.000.00	£1,000.00 £0.00	£53,000 £20,000	£53,000.00	£40,000	£50,000	£50,000	4315
4405 Grants - Projects and Events Total Finance & Management	100.00%	£73,000	£0.00	£0.00	£0.00 £0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,500.00	£12,097.30 £35,297.30	£0.00	£0.00	£33,642.70	£1,560.00	£0.00	£73,000.00	£1,000	£72,000.00	£1,000.00	£73,000	£73,000.00	£60,000	£25,000 £75,000	£75,000	4405
Planning Committee																											
4505 Neighbourhood Plan Total Planning Committee	511.75% 511.75%		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£474.00 £474.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,202.28 £7,202.28	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,676.28 £7,676.28	£7,676 £7,676	£0.00 £0.00	£1,500.00 £1,500.00	£1,500 £1,500	£7,676.28 £7,676.28	£1,500 £1,500	£1,500 £1,500	£2,500 £2,500	4505
Publications & Communications Committee																											
4650 Communications and Engagement		£15,000	£0.00	£0.00	£210.00	£260.00	£367.00	£210.00	£1,489.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£12,864.03	£0	£12,864.03	£2,135.97	£15,000	£12,864.03	£15,000.00	£15,000.00	£15,000.00	4650
4805 Community Mobilisation / Climate Action	17.38%	£5,000	£0.00	£0.00	£370.66	£0.00	£78.25	£0.00	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£868.91	£347	£521.91	£4,478.09	£5,000	£868.91	£5,000.00	£5,000.00	£5,000.00	4650
Total Publications & Communications	68.66%	£20,000	£0.00	£0.00	£580.66	£260.00	£445.25	£210.00	£1,909.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£13,732.94	£347	£13,385.94	£6,614.06	£20,000	£13,732.94	£20,000.00	£20,000.00	£20,000.00	
4300 Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£D	£15,080.00	-£80.00	£15,000	£15,080.00	£15,750.00	£15,750.00	£15,750.00	4300
4310 Holmfirth Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£4,508.00	£0.00	£0.00	£0.00	£0.00	£66,998.00	£52,490	£14,508.00	+£4,508.00	£10,000	£66,998.00	£40,000.00	£40,000.00	£60,000.00	4310
4320 Public toilets - Day to Day	86.89% 175.02%	£22,000 £1.000	£0.00 £0.00	-£1,684.52 -£200.00	£1,739.02 £200.00	£1,212.12 £0.00	£1,378.46 £0.00	£3,257.15 £0.00	£1,032.09 £0.00	£1,109.89 £822.48	£2,462.22 £927.76	£1,056.24 £0.00	£2,830.74 £0.00	£1,056.24 £0.00	£1,056.24 £0.00	£2,610.74 £0.00	£0.00 £0.00	£19,116.63 £1.750.24	£0 £1.600	£19,116.63 £150.24	£2,883.37 £849.76	£22,000 £1.000	£19,116.63 £1.750.24	£23,100.00 £1.050.00	£23,100.00 £1.050.00	£23,100.00 £1.050.00	4320 4325
4325 Public toilets - Lettable Space 4700 CCTV	1/5.02%	£1,000 F0	£0.00 £0.00	-£200.00 £0.00	£200.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£822.48 £0.00	£927.76 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	10.00	£1,750.24 £0.00	£1,600 £0	£150.24 £0.00	£849.76 £0.00	£1,000 £0	£1,750.24 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	4325
4705 Christmas Provision	100.00%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£0.00	£0.00	£3,750.00	£0.00	£0.00	£0.00	£6,000.00	£0	£6,000.00	£0.00	£6,000	£6,000.00	£6,300.00	£6,300.00	£6,300.00	4705
4710 New Mill - Churchyard 4715 Defibrillator	31.89%		£0.00 £0.00	£0.00	£0.00	£0.00	£239.15 £42.00	£0.00	£0.00 £15.54	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£239.15 £57.54	£0 £58	£239.15 £0.00	£510.85 £0.00	£750	£239.15 £57.54	£787.50	£787.50 £0.00	£787.50 £0.00	4710
4715 Defibrillator 4720 Street Litter and Dog Waste	94.13%	£0 £1.200	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£42.00 £0.00	£0.00 £0.00	£15.54 £0.00	£0.00 £0.00	£0.00 £403.50	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £726.00	£0.00 £0.00	£57.54 £1,129.50	£58 £0	£0.00 £1.129.50	£0.00 £70.50	£0 £1.200	£57.54 £1.129.50	£0.00 £1.260.00	£0.00 £1.260.00	£0.00 £1.260.00	4715
4730 Minibus	91.18%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£1,971.00	£1,907.00	£1,971.00	£1,971.00	£3,878.00	£0.00	£21,427.00	ÉÜ	£21,427.00	£2,073.00	£23,500	£21,427.00	£23,500.00	£23,500.00	£23,500.00	4730
4735 Phone Boxes	100.00%	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£400.00	£0.00	£400.00	£0	£400.00	£0.00	£400	£400.00	£400.00	£400.00	£400.00	4735
4740 Seats & Shelters-Maintenance 4750 War Memorial	91.53%	£13,000 £500	£0.00 £0.00	-£651.00 £0.00	£651.00 £200.00	£802.02 £0.00	£854.72 £0.00	£821.00 £0.00	£1,191.72 £0.00	£1,686.32 £0.00	£849.46 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£0.00 £0.00	£11,898.89 £200.00	£0 £0	£11,898.89 £200.00	£1,101.11 £300.00	£13,000 £500	£11,898.89 £200.00	£13,650.00 £500.00	£13,650.00 £500.00	£13,650.00 £500.00	4740 4750
4755 Youth Facilities		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	4755
4760 Youth Work in the Holme Valley	100.00%		£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£5,000.00	£5,000.00	£5,000.00	£0.00	£25,000.00	£D	£25,000.00	£0.00	£25,000	£25,000.00	£26,250.00	£26,250.00	£26,250.00	4760
Total Service Provision	143.05%	£118,350	£0.00	-£10,032.52	£25,287.02	£3,938.14	£4,549.33	£9,078.15	£51,043.15	£5,589.69	£24,458.14	£9,165.97	£10,384.47	£12,915.97	£9,165.97	£13,753.47	£0.00	£169,296.95	£54,148	£115,149.41	£3,200.59	£118,350	£169,296.95	£152,547.50	£152,547.50	£172,547.50	
Total Administration Total Finance & Management	108.55%	£122,910 £73.000	£0.00 £0.00	-£793.32 £0.00	£22,030.80 £0.00	£20,318.71 £0.00	£7,700.76 £1.000.00	£7,635.60 £0.00	£7,340.75 £0.00	£8,864.65 £0.00	£17,353.58 £1.500.00	£7,465.94 £35,297.30	£10,011.80 £0.00	£8,276.04 £0.00	£8,146.40 £33.642.70	£9,068.49 £1.560.00	£0.00 £0.00	£133,420.20 £73.000.00	£2,551 £1.000	£130,868.99 £72.000.00	-£7,958.99 £1.000.00	£122,910 £73,000	£133,420.20 £73.000.00	£143,018.38 £60.000.00	£144,468.38 £75.000.00	£144,718.38 £75.000.00	
Total Finance & Management Total Planning Committee	100.00%		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £474.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,500.00 £0.00	£35,297.30 £0.00	£0.00 £7,202.28	£0.00 £0.00	£33,642.70 £0.00	£1,560.00 £0.00	£0.00 £0.00	£73,000.00 £7,676.28	£1,000 £7,676	£72,000.00 £0.00	£1,000.00 £1,500.00	£73,000 £1,500	£73,000.00 £7,676.28	£60,000.00 £1,500.00	£75,000.00 £1,500.00	£75,000.00 £2,500.00	
Total Publications & Communications	68.66%	£20,000	£0.00	£0.00	£580.66	£260.00	£445.25	£210.00	£1,909.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£13,732.94	£347	£13,385.94	£6,614.06	£20,000	£13,732.94	£20,000.00	£20,000.00	£20,000.00	
Total Service Provision	143.05% 118.28%		£0.00 £0.00	-£10,032.52 -£10,825,84	£25,287.02 £47,898.48	£3,938.14 £24,516.85	£4,549.33 £14,169.34	£9,078.15 £16,923.75	£51,043.15 £60,293.65	£5,589.69 £14,664.34	£24,458.14 £45,475.20	£9,165.97 £53,220.01	£10,384.47 £30,558.55	£12,915.97 £21,602.01	£9,165.97 £51,615.07	£13,753.47 £27,014.96	£0.00 £0.00	£169,296.95 £397,126.37	£54,148 £65.722	£115,149.41 £331,404.34	£3,200.59 £4,355.66	£118,350 £335,760	£169,296.95	£152,547.50	£152,547.50	£172,547.50	
YTD	110-20%	1333,780	20.00	-£10,825.84	£47,898.48	£72,415.33	£14,165.34 £86,584.67	£10,523.75 £103,508.42	£163,802.07	£178,466.41	£223,941.61	£277,161.62	£307,720.17	£329,322.18	£380,937.25	£407,952.21	£407,952.21	1357,110.37	203,722		14,333.00	2333,700					
Current Year Fund:					-£36,185.24	£105,544.98	£92,949.87	£76,346.85	£17,423.12	£4,057.98	-£40,212.22	£73,108.27	£43,676.98	£22,929.97	+£27,830.10	-£47,107.14	-£105,831.46										
				-£10,825.84	£47,898.48	£24,516.85	£14,169.34	£16,923.75	£60,293.65	£14,664.34	£45,475.20	£53,220.01	£30,558.55	£21,602.01	£51,615.07	£27,014.96	£0.00	£397,126.37	£65,722	£331,404.34							
				OK	ок с	ік а	ік о	к а	к о	. 0	к а	« (	ж о	« 0	к а	ж а	« c	ж	ок с	к							

## Holme Valley Parish Council Budget Setting 2025-26 - Version B

### Medium Outlay Budget Example

Last Year:			ard £221,342								
Opening Cash Book Balance 01 April 2024 (Box 7 AGAR -carry forward											
	1										
Made up of											
General Reserves		£152,512	(A)								
Earmarked Reserves											
EMR CCTV	£320										
EMR Comm Assets - others	£2,017										
EMR Election Fund	£0										
EMR Defibrillator	£1,796										
EMR Holmfirth Civic Capital	£0										
EMR Gartside Building	£5,000										
EMR Honley Library	£15,000										
EMR Royal Events	£0										
EMR COVID Memorial	£6,000										
EMR Children's Playgrounds	£15,000										
EMR If It's Not Far Leave The Car	£0										
EMR Climate Emergency Projects	£13,697										
EMR Road Safety	£10,000										
Total Earmarked Reserves	£68,830										
		£68,830	(B)								
Total General + Earmarked			<b>£221,342</b> (A) + (B)								

#### Next Year:

Precept 2024/25 + projected Opening Balances					
Desire to d. On ania - Delance 04 /04 /2025					
Projected Opening Balance 01/04/2025	£174,235				
Less earmarked reserves 01/04/2025	£92,230				
Total General Funds Available	£82,005				
Less contribution to budget 2025/26	£0				
General Reserves Balance (A)	£82,005				
Projected Income (excluding precept)	£22,451				
Plus contribution from General Reserves					
2023/24	£0				
Less budgeted expenditure	£393,516				
Deficit	£371,065				
Plus contribution to reserves 2024/25 (B)	£15,000				
Deficit - to be raised via precept	£386,065				
General Reserves Summary					
Projected General Reserves Balance 2024/25 (A)+(B)	£97,005				
General Reserves as a Percentage of NRE	25%				
General Reserves if at 25% of NRE	£98,379				
General Reserves +/- 25% NRE	-£1,374				

Projected Balances 31 March 2025		
Opening Cash Book balance	£221,342	
Plus precept received	£327,934	
Projected income not including precept		
	£22,085	
		£571,36
Projected Expenditure	£397,126	
Projected General Fund and Earmarked		
Reserves		
		£174,23
Provide data		
Represented by:		
EMR CCTV	0 <u>±</u>	
EMR Comm Assets - others	£2,017	
EMR Election Fund	£14,000	
EMR Defibrillator	£1,739	
EMR Holmfirth Civic Capital	£0	
EMR Gartside Building	£10,000	
EMR Honley Library	£15,000	
EMR Royal Events	£2,000	
EMR COVID Memorial	£6,000	
EMR Children's Playgrounds	£0	
EMR Gartside Climate Emergency Projects	£18,005	
EMR Road Safety	0 <u>£</u>	
EMR Staff Pay	£0	
EMR Rolling Grants	£6,060	
EMR Public Transport	£2,500	
EMR Tourism	£5,000	
EMR Dog Waste and Litter	£3,800	
EMR Community Engagement - comms board	£3,610	
EMR The Civic Roof	0 <u>£</u>	
EMR Holmfirth Toilets Refurb	£0	
EMR War Memorial NEW	£2,500	
Total Earmarked Reserves	£92,230	
Total General Reserves	£82,005	
		£174,23
Less contribution to 2024/25 budget	<u>£0</u>	
General Reserves Projected Balance	£82,005	
General Reserves as % of expenditure	21%	

Year-on-year comparisons	2023/24	2024/25	2024/25	2025/26	
	ACTUAL	BUDGET	PROJECTED	MID BUDGET	
Balances brought forward	£253,277	£221,342	£221,342	£174,235	
Precept	£284,924	£327,934	£327,934	£386,065	
Total other receipts	£19,861	£20,861	£22,085	£22,451	
Expenditure - staff	£85,328	£87,700	£90,251	£96,108	
Expenditure - all other	£251,392	£248,060	£306,875	£297,408	
Cash Book balance - carry	£221,342	£234,377	£174,235	£189,235	
Of which - earmarked	£68,830	£148,834	£92,230	£92,230	
Of which - general reserves	£152,512	£85,543	£82,004	£97,004	
General reserves as a % of	45%	25%	21%	25%	
Contribution to budget	£31,935				
Contribution to general		£16,453	£16,453	£15,000	

Precept/Tax Base Calculator	2021/22	2022/23	2023/24	2024/25	2025/26	Increase in
Financial Year	10092.94	10400.79	10482.86	10741.38	10741.38	charge
Council Tax Band A	£18.12	£18.12	£18.12	£20.35	£23.96	£3.61
Council Tax Band B	£21.14	£21.14	£21.14	£23.75	£27.95	£4.21
Council Tax Band C	£24.16	£24.16	£24.16	£27.14	£31.95	£4.81
Council Tax Band D	£27.18	£27.18	£27.18	£30.53	£35.94	£5.41
Council Tax Band E	£33.22	£33.22	£33.22	£37.31	£43.93	£6.61
Council Tax Band F	£39.26	£39.26	£39.26	£44.10	£51.92	£7.82
Council Tax Band G	£45.30	£45.30	£45.30	£50.88	£59.90	£9.02
Council Tax Band H	£54.36	£54.36	£54.36	£61.06	£71.88	£10.82
	£274,326	£282,693	£284,924	£327,934	£386,065	

#### Projected Income & Expenditure against Budget 2025-26

Holme Valley Parish Council

CODE DESCRIPTION		Starting Budget	Virements	Reconcile 2023- 24	April	May	June	ylut	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	2024/25 BUDGET	2024/25 PROJECTED OUTTURN	2025/26 PROPOSED LOW BUDGET	2025/26 PROPOSED MID BUDGET	2025/26 PROPOSED HIGH BUDGET	CODE
INCOME 1076 Precept	100.00%	£327.934	£0.00	£0.00	£0.00	£163.967.00	£0.00	£0.00	£0.00	£0.00	£0.00	£163.967.00	£0.00	£0.00	£0.00	£0.00	£0.00	£327.934.00	£0.00	£327.934.00	£0.00	£327,934	£327,934	£366.615	£386.065	£422.315	INCOME 1076
1078 Special Expenses Grant	100.00%	£3,437	£0.00	£0.00	£0.00	£1,718.50	£0.00	£0.00	£0.00	£0.00	£0.00	£1,718.50	£0.00	£0.00	£0.00	£0.03	£0.00	£3,437.00	£0.00	£3,437.00	£0.00	£3,437	£3,437	£3,437	£3,437	£3,437	1078
1090 Interest on Investments 1092 Donations - Holmfirth Public Toilets	111.72% 95.60%	£4,500 £2,500	£0.00 £0.00	£0.00 £0.00	£333.40 £0.00	£321.57 £0.00	£604.23 £600.00	£320.73 £0.00	£329.92 £340.00	£593.13 £425.00	£330.00 £175.00	£330.00 £175.00	£602.26 £175.00	£330.00 £175.00	£330.00 £175.00	£602.26 £150.00	£0.00 £0.00	£5,027.50 £2,390.00	£0.00 £0.00	£5,027.50 £2,390.00	-£527.50 £110.00	£4,500 £2,500	£5,028 £2,390	£4,500 £2,500	£4,500 £2,500	£4,500 £2,500	1090 1092
1092 Donations - Holimitth Public Tollets 1095 Other Income	95.60% 155.08%	£2,500 £4,460	£0.00	-£2.00	£0.00	£0.00	£500.00 £2.00	£0.00	£0.00	£281.07	£1/5.00 £0.00	£1/5.00 £0.00	£0.00	£1/5.00 £0.00	£1/5.00 £0.00	£150.00 £6,635.66	£0.00	£2,390.00 £6,916.73	£0.00 £0.00	£2,390.00 £6,916.73	-£2,456.73	£2,500 £4,460	£6,917	£6,650	£6,650	£2,500 £6,650	1092
1200 Allotment Rents	100.00%	£324	£0.00	£0.00	£126.00	£0.00	£198.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£324.00	£0.00	£324.00	£0.00	£324	£324	£324	£324	£324	1200
1250 Gartside Building 1260 Memorial Bench Donations	65.63%	£4,800 £0	£0.00 £0.00	£0.00 -£50.00	£0.00 £0.00	£0.00 £0.00	£0.00 £50.00	£0.00 £0.00	£700.00 £0.00	£0.00 £0.00	£700.00 £0.00	£350.00 £0.00	£350.00 £0.00	£350.00 £0.00	£350.00 £0.00	£350.00 £0.00	£0.00 £0.00	£3,150.00 £0.00	£0.00 £0.00	£3,150.00 £0.00	£1,650.00 £0.00	£4,800 £0	£3,150 £0	£4,200 £0	£4,200 £0	£4,200	1250 1260
1260 Memorial Bench Donations 1300 Garage Plot Income	100.00%	£0 £840	£0.00 £0.00	-£50.00 £0.00	£480.00	£0.00 £240.00	£120.00	10.00	10.00	£0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	10.00	10.00	£0.00 £840.00	£0.00 £0.00	£840.00	£0.00	£0 £840	£840	£0 £840	£0 £840	£0 £840	1260
		£348,795	£0.00	-£52.00	£939.40	£166,247.07	£1,574.23	£320.73	£1,369.92	£1,299.20	£1,205.00	£166,540.50	£1,127.26	£855.00	£855.00	£7,737.92	£0.00	£350,019.23	£0.00	£350,019.23	-£1,224.23	£348,795	£350,019	£389,066	£408,516	£444,766	
EXPENDITURE																											EXPENDITURE
110 Staff Expenditure 4000 Salaries	102.91%	£87.700	£0.00	£0.00	£7.157.82	£7.876.12	£7.194.01	£7.194.21	£7.193.81	£7.194.01	£7.194.01	£7.194.01	£9.621.88	£7.429.01	£7.501.16	£7.501.16	£0.00	£90.251.21	£2.551.21	£87.700.00	£0.00	£87.700	£90.251.21	101.100	FOF 100	COC 100	4000
4000 Salaries 4060 Staff Training	36.87%	£2,300	£0.00	-£141.00	£558.00	£7,876.12 £90.00	£0.00	£0.00	£0.00	£50.00	£124.07	£7,194.01 £33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£90,231.21 £848.07	£2,551.21 £0.00	£848.07	£1.451.93	£2,300	£848.07	£2,300	£2,300	£2,300	4060
Total Staff Expenditure	101.22%	£90,000	£0.00	-£141.00	£7,715.82	£7,966.12	£7,194.01	£7,194.21	£7,193.81	£7,244.01	£7,318.08	£7,227.41	£9,655.28	£7,462.41	£7,534.56	£7,534.56	£0.00	£91,099.28	£2,551.21	£88,548.07	£1,451.93	£90,000	£91,099.28	£98,408	£98,408	£98,408	
150 Administration 4061 Councillor Training	126.68%	£900	£0.00	£0.00	£33.40	£70.20	£30.00	£61.40	£26.30	£52.04	£699.81	£33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£1,140.15	£0.00	£1,140.15	-£240.15	£900	£1,140.15	£500.00	£900.00	£900.00	150 4061
4200 Chairman's Expenses	100.00%	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£970.00	£0.00	£1,000.00	£0.00	£1,000.00	£0.00	£1,000	£1,000.00	£1,000.00	£1,000.00	£1,000.00	4200
4205 Council Office Expenditure 4210 Audit	105.43% 96.16%	£2,000 £1.650	£0.00 £0.00	-£152.80 £0.00	£270.79 £0.00	£203.28 £0.00	£35.39 £373.31	£241.38 £0.00	£35.08 £0.00	£393.01 £840.00	£243.59 £0.00	£135.08 £0.00	£253.07 £0.00	£135.08 £0.00	£135.08 £373.31	£180.48 £0.00	£0.00 £0.00	£2,108.51 £1.586.62	£0.00 £0.00	£2,108.51 £1.586.62	-£108.51 £63.38	£2,000 £1.650	£2,108.51 £1,586.62	£2,000.00 £1.650.00	£2,000.00 £1.650.00	£2,000.00 £1.650.00	4205 4210
4215 Bank Charges	32.02%	£500	£0.00	£0.00	£16.33	£11.90	£8.00	£14.25	£18.50	£25.22	£15.88	£10.00	£10.00	£10.00	£10.00	£10.00	£0.00	£160.08	£0.00	£160.08	£339.92	£500	£160.08	£500.00	£500.00	£500.00	4215
4220 Conference / Seminars	0.00%	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.03	£0.00	£0.00	£0.00	£0.00	£500.00	£500	£0.00	£0.00	£500.00	£500.00	4220
4225 Elections 4230 Repairs & Maintenance	6.63%	£0 £1.000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £66.31	£0.00 £0.00	£0.00 £0.00	£9,016.17 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£9,016.17 £66.31	£0.00 £0.00	£9,016.17 £66.31	-£9,016.17 £933.69	£0 £1.000	£9,016.17 £66.31	£10,000.00	£10,000.00	£10,000.00	4225 4230
4230 Repairs & Maintenance 4235 Insurance	135.44%	£1,000 £8,750	£0.00	-£419.53	£419.53	£11,851.16	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£11,851.16	£0.00	£11,851.16	-£3,101.16	£8,750	£11,851.16	£12,000.00	£12,000.00	£12,000.00	4230
4240 Travel Allowance	0.00%	£300	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	£300	£0.00	£300.00	£300.00	£300.00	4240
4245 Office Equipment 4250 Office/Room Hire	97.00%	£300 £10.200	£0.00 £0.00	£0.00 £0.00	£0.00 £10.000.00	£0.00	£0.00 £0.00	£10.99 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£280.00	£0.00 £0.00	£290.99 £10.096.00	£0.00	£290.99 £10.095.00	£9.01 €104.00	£300 £10,200	£290.99 £10.096.00	£300.00 £10.200.00	£300.00 £10.200.00	£300.00	4245 4250
4260 FOIA/EIR requests	0.00%	£10,200 £500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£500	£0.00	£500.00	£500.00	£500.00	4250
4265 Subscriptions	85.80%	£3,000	£0.00	£0.00	£2,514.00	£60.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,574.00	£0.00	£2,574.00	£426.00	£3,000	£2,574.00	£3,000.00	£3,000.00	£3,000.00	4265
4275 Telephone and Broadband 4285 Remembrance Sunday	118.99% 100.00%	£500 £160	£0.00 £0.00	£0.00 £0.00	£42.95 £0.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£81.40 £160.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£47.06 £0.00	£0.00 £0.00	£594.95 £160.00	£0.00 £0.00	£594.95 £160.00	-£94.95 £0.00	£500	£594.95 £160.00	£600.00 £160.00	£600.00 £160.00	£600.00 £160.00	4275 4285
4285 Kenteriorance Sunday 4290 Children's Playerounds	100.00%	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£160 £0	£0.00	£160.00 £0.00	£0.00	£0.00	4285
4400 Electronic Support Maintenance	101.57%	£1,650	£0.00	+£79.99	£1,017.98	£12.99	£12.99	£0.00	£20.00	£38.97	£12.99	£12.99	£12.99	£588.09	£12.99	£12.99	£0.00	£1,675.98	£0.00	£1,675.98	-£25.98	£1,650	£1,675.98	£1,700.00	£1,700.00	£1,700.00	4400
Total Administration	128.60%	£32,910	£0.00	-£652.32	£14,314.98	£12,352.59	£506.75	£441.39	£146.94	£1,620.64	£10,035.50	£238.53	£356.52	£813.63	£611.84	£1,533.93	£0.00	£42,320.92	£0.00	£42,320.92	-£9,410.92	£32,910	£42,320.92	£44,610.00	£46,060.00	£46,310.00	1
Total Council	108.55%	£122,910	£0.00	-£793.32	£22,030.80	£20,318.71	£7,700.76	£7,635.60	£7,340.75	£8,864.65	£17,353.58	£7,465.94	£10,011.80	£8,276.04	£8,146.40	£9,068.49	£0.00	£133,420.20	£2,551	£130,868.99	-£10,510.20	£122,910	£133,420.20	£143,018.38	£144,468.38	£144,718.38	k.
Finance & Management Committee																											
4305 Holmfirth Tech		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	ED	£0.00	£0.00	£0	£0.00	£0	£0	£0	4305
4315 Grants - Other Community Assets 4405 Grants - Projects and Events	100.00% 100.00%	£53,000 £20,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £1.500.00	£23,200.00 £12.097.30	£0.00 £0.00	£0.00 £0.00	£27,240.00 £6.402.70	£1,560.00 £0.00	£0.00 £0.00	£53,000.00 £20.000.00	£1,000 £0	£52,000.00 £20.000.00	£1,000.00 £0.00	£53,000 £20,000	£53,000.00 £20,000.00	£40,000 £20,000	£50,000 £25,000	£50,000 £25,000	4315 4405
Total Finance & Management	100.00%	£73,000	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,500.00	£35,297.30	£0.00	£0.00	£33,642.70	£1,560.00	£0.00	£73,000.00	£1,000	£72,000.00	£1,000.00	£73,000	£73,000.00	£60,000	£75,000	£75,000	4403
Planning Committee																											
4505 Neighbourhood Plan Total Planning Committee	511.75% 511.75%	£1,500 £1,500	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£474.00 £474.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,202.28 £7,202.28	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,676.28 £7,676.28	£7,676 £7,676	£0.00 £0.00	£1,500.00 £1,500.00	£1,500 £1,500	£7,676.28 £7,676.28	£1,500 £1,500	£1,500 £1,500	£2,500 £2,500	4505
Publications & Communications Committee																											
4650 Communications and Engagement		£15,000	£0.00	£0.00	£210.00	£260.00	£367.00	£210.00	£1,489.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£12,864.03	£D	£12,864.03	£2,135.97	£15,000	£12,864.03	£15,000.00	£15,000.00	£15,000.00	4650
4805 Community Mobilisation / Climate Action	17.38%	£5,000	£0.00	£0.00	£370.66	£0.00	£78.25	£0.00	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£868.91	£347	£521.91	£4,478.09	£5,000	£868.91	£5,000.00	£5,000.00	£5,000.00	4650
Total Publications & Communications	68.66%	£20,000	£0.00	£0.00	£580.66	£260.00	£445.25	£210.00	£1,909.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£13,732.94	£347	£13,385.94	£6,614.06	£20,000	£13,732.94	£20,000.00	£20,000.00	£20,000.00	
Service Provision Committee 4300 Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£D	£15,080.00	-£80.00	£15,000	£15,080.00	£15,750.00	£15,750.00	£15,750.00	4300
4310 Holmfirth Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£4,508.00	£0.00	£0.00	£0.00	£0.00	£66,998.00	£52,490	£14,508.00	+£4,508.00	£10,000	£66,998.00	£40,000.00	£40,000.00	£60,000.00	4310
4320 Public toilets - Day to Day 4325 Public toilets - Lettable Space	86.89% 175.02%	£22,000 £1.000	£0.00 £0.00	-£1,684.52	£1,739.02 £200.00	£1,212.12 £0.00	£1,378.46 £0.00	£3,257.15 £0.00	£1,032.09 £0.00	£1,109.89 £822.48	£2,462.22 £927.76	£1,056.24 £0.00	£2,830.74 £0.00	£1,056.24 £0.00	£1,056.24 £0.00	£2,610.74 £0.00	£0.00 £0.00	£19,116.63 £1.750.24	£0 £1.600	£19,116.63 £150.24	£2,883.37 £849.76	£22,000 £1.000	£19,116.63 £1.750.24	£23,100.00 £1.050.00	£23,100.00 £1.050.00	£23,100.00 £1.050.00	4320 4325
4325 Public tollets - Lettable Space 4700 CCTV	175.02%	£1,000 F0	£0.00 £0.00	-£200.00 £0.00	£200.00	£0.00	10.00	£0.00	10.00	£822.48 £0.00	£927.76 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£1,750.24 £0.00	£1,600 £0	£150.24 £0.00	£849.76 £0.00	£1,000 £0	£1,750.24 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	4325
4705 Christmas Provision	100.00%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£0.00	£0.00	£3,750.00	£0.03	£0.03	£0.00	£6,000.00	£D	£6,000.00	£0.00	£6,000	£6,000.00	£6,300.00	£6,300.00	£6,300.00	4705
4710 New Mill - Churchyard 4715 Defibrillator	31.89%	£750	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£239.15 £42.00	£0.00 £0.00	£0.00 £15.54	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£239.15 £57.54	£0 £58	£239.15 £0.00	£510.85 £0.00	£750	£239.15 £57.54	£787.50 £0.00	£787.50 £0.00	£787.50 £0.00	4710 4715
4715 Denominator 4720 Street Litter and Dog Waste	94.13%	£1.200	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£403.50	£0.00	£0.00	£0.00	£0.00	£726.00	£0.00	£1.129.50	£0	£1.129.50	£70.50	£0 £1.200	£1.129.50	£1.260.00	£1.260.00	£1.260.00	4715
4730 Minibus	91.18%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£1,971.00	£1,907.00	£1,971.00	£1,971.00	£3,878.00	£0.00	£21,427.00	£D	£21,427.00	£2,073.00	£23,500	£21,427.00	£23,500.00	£23,500.00	£23,500.00	4730
4735 Phone Boxes 4740 Seats & Shelters-Maintenance	100.00% 91.53%	£400 £13.000	£0.00 £0.00	£0.00 -£651.00	£0.00 £651.00	£0.00 £802.02	£0.00 £854.72	£0.00 £821.00	£0.00 £1,191.72	£0.00 £1.686.32	£0.00 £849.46	£0.00 £1,138.73	£0.00 £1,138.73	£0.00 £1,138.73	£0.00 £1,138.73	£400.00 £1,138.73	£0.00 £0.00	£400.00 £11.898.89	£0 £0	£400.00 £11,898.89	£0.00 £1.101.11	£400 £13.000	£400.00 £11,898.89	£400.00 £13.650.00	£400.00 £13.650.00	£400.00 £13,650.00	4735 4740
4740 Seats & Sneiters-Maintenance 4750 War Memorial	91.53%	£13,000 £500	£0.00 £0.00	-£651.00 £0.00	£651.00 £200.00	£802.02 £0.00	£854.72 £0.00	£821.00 £0.00	£1,191.72 £0.00	£1,686.32 £0.00	£849.46 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£0.00	£11,898.89 £200.00	£0	£11,898.89 £200.00	£1,101.11 £300.00	£13,000 £500	£11,898.89 £200.00	£13,650.00 £500.00	£13,650.00 £500.00	£13,650.00 £500.00	4740
4755 Youth Facilities		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£D	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	4755
4760 Youth Work in the Holme Valley Total Service Provision	100.00% 143.05%	£25,000 £118.350	£0.00 £0.00	£0.00 -£10.032.52	£0.00 £25.287.02	£0.00 £3.938.14	£0.00 £4.549.33	£5,000.00 £9.078.15	£0.00 £51.043.15	£0.00 £5.589.69	£0.00 £24,458,14	£5,000.00 £9.165.97	£0.00 £10.384.47	£5,000.00 £12,915,97	£5,000.00 £9,165.97	£5,000.00 £13,753,47	£0.00 £0.00	£25,000.00 £169,296.95	£0 £54.148	£25,000.00 £115.149.41	£0.00 £3.200.59	£25,000 £118,350	£25,000.00	£26,250.00 £152,547,50	£26,250.00 £152,547,50	£26,250.00 £172,547,50	4760
Total Administration	143.05%	£118,350 £122,910	£0.00	·£10,032.52	£25,287.02	£3,938.14 £20.318.71	£4,549.33	19,078.15	£51,043.15 £7.340.75	£5,589.69 F8 864 65	£24,458.14	£9,165.97 £7.465.94	£10,384.47	£12,915.97 F8 276 04	£9,165.97 £8,145.40	£13,753.47	£0.00	£169,296.95	£54,148 £2.551	£115,149.41 £130,868,99	£3,200.59	£118,350 £122,910	£169,296.95	£152,547.50 £143,018,38	£152,547.50	£1/2,547.50	
Total Administration Total Finance & Management	108.55%	£122,910 £73,000	£0.00	-£/93.32 £0.00	£22,030.80 £0.00	£20,318.71 £0.00	£1,000.00	£7,635.60 £0.00	£7,340.75 £0.00	£8,864.65 £0.00	£17,353.58 £1,500.00	£35,297.30	£10,011.80 £0.00	£8,276.04 £0.00	£33,642.70	£9,068.49 £1,560.00	£0.00	£133,420.20 £73,000.00	£2,551 £1,000	£130,868.99 £72,000.00	£1,000.00	£122,910 £73,000	£133,420.20 £73,000.00	£143,018.38 £60,000.00	£144,468.38 £75,000.00	£144,718.38 £75,000.00	
Total Planning Committee	511.75%	£1,500	£0.00	£0.00	£0.00	£0.00	£474.00	£0.00	£0.00	£0.00	£0.00	£0.00	£7,202.28	£0.00	£0.00	£0.00	£0.00	£7,676.28	£7,676	£0.00	£1,500.00	£1,500	£7,676.28	£1,500.00	£1,500.00	£2,500.00	
Total Publications & Communications Total Service Provision	68.66% 143.05%	£20,000 £118.350	£0.00 £0.00	£0.00 -£10.032.52	£580.66 £25.287.02	£260.00 £3.938.14	£445.25 £4.549.33	£210.00 £9.078.15	£1,909.75 £51.043.15	£210.00 £5.589.69	£2,163.48 £24.458.14	£1,290.80 £9.165.97	£2,960.00 £10.384.47	£410.00 £12.915.97	£660.00 £9.165.97	£2,633.00 £13.753.47	£0.00 £0.00	£13,732.94 £169.296.95	£347 £54.148	£13,385.94 £115.149.41	£6,614.06 £3.200.59	£20,000 £118.350	£13,732.94 £169.296.95	£20,000.00 £152,547.50	£20,000.00 £152,547.50	£20,000.00 £172,547.50	1
Jotal Service Provision	143.05%	£335,760	£0.00	-£10,032.52 -£10,825.84	£47,898.48	£3,938.14 £24,516.85	£4,549.33 £14,169.34	£16,923.75	£60,293.65	£14,664.34	£45,475.20	£53,220.01	£30,558.55	£12,915.97 £21,602.01	£51,615.07	£13,753.47 £27,014.96	£0.00	£397,126.37	£65,722	£331,404.34	£4,355.66	£335,760	£397,126.37	£377,065.88	£393,515.88	£414,765.88	
YTD				-£10,825.84	£47,898.48	£72,415.33	£86,584.67	£103,508.42	£163,802.07	£178,466.41	£223,941.61	£277,161.62	£307,720.17	£329,322.18	£380,937.25	£407,952.21	£407,952.21										
Current Year Fund:					-£36,185.24	£105,544.98	£92,949.87	£76,346.85	£17,423.12	£4,057.98	+£40,212.22	£73,108.27	£43,676.98	£22,929.97	+£27,830.10	+£47,107.14	-£105,831.46										
				-£10,825.84	£47,898.48	£24,516.85	£14,169.34	£16,923.75	£60,293.65	£14,664.34	£45,475.20	£53,220.01	£30,558.55	£21,602.01	£51,615.07	£27,014.96	£0.00	£397,126.37	£65,722	£331,404.34							
			c	K (	ок о	K O	к о	. 0	к о	. 0	K C	K C	ж о	« o	K C	K C	K C	ж	ок с	ж							

## Holme Valley Parish Council Budget Setting 2025-26 - Version C

## **Higher Outlay Budget Example**

d £221,342
()
<u>9</u>
5) 2 <b>221,342</b> (A) + (B)
-

#### Next Year:

Precept 2024/25 + projected Opening Balances							
Projected Opening Balance 01/04/2025 £174,235							
Less earmarked reserves 01/04/2025	£92,230						
Total General Funds Available	£82,005						
Less contribution to budget 2025/26	£0						
General Reserves Balance (A)	£82,005						
Projected Income (excluding precept)	£22,451						
Plus contribution from General Reserves							
2023/24	£C						
Less budgeted expenditure	£414,766						
Deficit	£392,315						
Plus contribution to reserves 2024/25 (B)	£30,000						
Deficit - to be raised via precept	£422,315						
General Reserves Summary							
Projected General Reserves Balance 2024/25 (A)+(B) <b>f112,005</b>							
General Reserves as a Percentage of NRE	27%						
General Reserves if at 25% of NRE	£103,691						
General Reserves +/- 25% NRE	£8,313						

Opening Cash Book balance		
	£221,342	
Plus precept received	£327,934	
Projected income not including precept		
	£22,085	
		£571,36
Projected Expenditure	£397,126	
Projected General Fund and Earmarked		
Reserves		C174 22
		£174,23
Represented by:		
EMR CCTV	£0	
EMR Comm Assets - others	£2,017	
EMR Election Fund	£14,000	
EMR Defibrillator	£1,739	
EMR Holmfirth Civic Capital	£0	
EMR Gartside Building	£10,000	
EMR Honley Library	£15,000	
EMR Royal Events	£2,000	
EMR COVID Memorial	£6,000	
EMR Children's Playgrounds	£0	
EMR Gartside Climate Emergency Projects	£18,005	
EMR Road Safety	£0	
EMR Staff Pay	£0	
EMR Rolling Grants	£6,060	
EMR Public Transport	£2,500	
EMR Tourism	£5,000	
EMR Dog Waste and Litter	£3,800	
EMR Community Engagement - comms board	£3,610	
EMR The Civic Roof	£0	
EMR Holmfirth Toilets Refurb	£0	
EMR War Memorial NEW	£2,500	
Total Earmarked Reserves	£92,230	
Total General Reserves	£82,005	
		£174,23
Less contribution to 2024/25 budget	£0	
General Reserves Projected Balance General Reserves as % of expenditure	£82,005	

Year-on-year comparisons	2023/24	2024/25	2024/25	2025/26
	ACTUAL	BUDGET	PROJECTED	HIGH BUDGET
Balances brought forward	£253,277	£221,342	£221,342	£174,235
Precept	£284,924	£327,934	£327,934	£422,315
Total other receipts	£19,861	£20,861	£22,085	£22,451
Expenditure - staff	£85,328	£87,700	£90,251	£96,108
Expenditure - all other	£251,392	£248,060	£306,875	£318,658
Cash Book balance - carry forward	£221,342	£234,377	£174,235	£204,235
Of which - earmarked reserves	£68,830	£148,834	£92,230	£92,230
Of which - general reserves	£152,512	£85,543	£82,004	£112,004
General reserves as a % of NRE	45%	25%	21%	27%
Contribution to budget from general reserves	£31,935			
Contribution to general reserves from precept		£16,453	£16,453	£30,000

Precept/Tax Base Calculator	2021/22	2022/23	2023/24	2024/25	2025/26	Increase in
Financial Year	10092.94	10400.79	10482.86	10741.38	10741.38	charge
Council Tax Band A	£18.12	£18.12	£18.12	£20.35	£26.21	£5.86
Council Tax Band B	£21.14	£21.14	£21.14	£23.75	£30.58	£6.83
Council Tax Band C	£24.16	£24.16	£24.16	£27.14	£34.95	£7.81
Council Tax Band D	£27.18	£27.18	£27.18	£30.53	£39.32	£8.79
Council Tax Band E	£33.22	£33.22	£33.22	£37.31	£48.05	£10.74
Council Tax Band F	£39.26	£39.26	£39.26	£44.10	£56.79	£12.69
Council Tax Band G	£45.30	£45.30	£45.30	£50.88	£65.53	£14.64
Council Tax Band H	£54.36	£54.36	£54.36	£61.06	£78.63	£17.57
	£274,326	£282,693	£284,924	£327,934	£422,315	

#### Projected Income & Expenditure against Budget 2025-26

Holme Valley Parish Council

CODE DESCRIPTION		Starting Budget	Virements	Reconcile 2023- 24	April	Мау	June	ylut	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	2024/25 BUDGET	2024/25 PROJECTED OUTTURN	2025/26 PROPOSED LOW BUDGET	2025/26 PROPOSED MID BUDGET	2025/26 PROPOSED HIGH BUDGET	CODE
INCOME																											INCOME
1076 Precept 1078 Special Expenses Grant	100.00%	£327,934 £3,437	£0.00 £0.00	£0.00 £0.00	£0.00	£163,967.00 £1,718.50	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00	£163,967.00 £1,718.50	£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£327,934.00 £3,437.00	£0.00	£327,934.00 £3,437.00	£0.00	£327,934 £3,437	£327,934 63,437	£366,615 £3,437	£386,065 £3,437	£422,315 63,437	1076 1078
1090 Interest on Investments	111.72%	£4,500	£0.00	£0.00	£333.40	£321.57	£604.23	£320.73	£329.92	£593.13	£330.00	£330.00	£602.26	£330.00	£330.00	£602.26	£0.00	£5,027.50	£0.00	£5,027.50	+£527.50	£4,500	£5,028	£4,500	£4,500	£4,500	1090
1092 Donations - Holmfirth Public Toilets 1095 Other income	95.60% 155.08%	£2,500 £4,460	£0.00 £0.00	£0.00 -£2.00	£0.00 £0.00	£0.00 £0.00	£600.00 £2.00	£0.00 £0.00	£340.00 £0.00	£425.00 £281.07	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£175.00 £0.00	£150.00 £6.635.66	£0.00 £0.00	£2,390.00 £6,916.73	£0.00 £0.00	£2,390.00 £6.916.73	£110.00 -£2.456.73	£2,500 £4,460	£2,390 £6.917	£2,500	£2,500	£2,500	1092 1095
1200 Allotment Rents	100.00%	£324	£0.00	£0.00	£126.00	£0.00	£198.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0,033.00 £0.00	£0.00	£324.00	£0.00	£324.00	£0.00	£324	£324	£324	£324	£324	1200
1250 Gartside Building	65.63%		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£700.00	£0.00	£700.00	£350.00	£350.00	£350.00	£350.00	£350.00	£0.00	£3,150.00	£0.00	£3,150.00	£1,650.00	£4,800	£3,150	£4,200	£4,200	£4,200	1250
1260 Memorial Bench Donations 1300 Garage Plot Income	100.00%	£0 £840	£0.00 £0.00	-£50.00 £0.00	£0.00 £480.00	£0.00 £240.00	£50.00 £120.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £840.00	£0.00 £0.00	£0.00 £840.00	£0.00	£0 €840	£0 6840	£0 6840	£0 6840	£0 6840	1260 1300
		£348,795	£0.00	-£52.00	£939.40	£166,247.07	£1,574.23	£320.73	£1,369.92	£1,299.20	£1,205.00	£166,540.50	£1,127.26	£855.00	£855.00	£7,737.92	£0.00	£350,019.23	£0.00	£350,019.23	-£1,224.23	£348,795	£350,019	£389,066	£408,516	£444,766	
EXPENDITURE 110 Staff Expenditure																											EXPENDITURE 110
4000 Salaries	102.91%	£87,700	£0.00	£0.00	£7,157.82	£7,876.12	£7,194.01	£7,194.21	£7,193.81	£7,194.01	£7,194.01	£7,194.01	£9,621.88	£7,429.01	£7,501.16	£7,501.16	£0.00	£90,251.21	£2,551.21	£87,700.00	£0.00	£87,700	£90,251.21	£96,108	£96,108	£96,108	4000
4060 Staff Training	36.87%		£0.00	-£141.00	£558.00	£90.00	£0.00	£0.00	£0.00	£50.00	£124.07	£33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£848.07	£0.00	£848.07	£1,451.93	£2,300	£848.07	£2,300	£2,300	£2,300	4060
Total Staff Expenditure 150 Administration	101.22%	£90,000	£0.00	-£141.00	£7,715.82	£7,966.12	£7,194.01	£7,194.21	£7,193.81	£7,244.01	£7,318.08	£7,227.41	£9,655.28	£7,462.41	£7,534.56	£7,534.56	£0.00	£91,099.28	£2,551.21	£88,548.07	£1,451.93	£90,000	£91,099.28	£98,408	£98,408	£98,408	150
4061 Councillor Training	126.68%	£900	£0.00	£0.00	£33.40	£70.20	£30.00	£61.40	£26.30	£52.04	£699.81	£33.40	£33.40	£33.40	£33.40	£33.40	£0.00	£1,140.15	£0.00	£1,140.15	-£240.15	£900	£1,140.15	£500.00	£900.00	£900.00	4061
4200 Chairman's Expenses	100.00%		£0.00	£0.00	£0.00	£0.03	60.03	£0.00	£0.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£970.00	£0.00	£1,000.00	£0.00	£1,000.00	£0.00	£1,000	£1,000.00	£1,000.00	£1,000.00	£1,000.00	4200
4205 Council Office Expenditure 4210 Audit	105.43%	£2,000 £1,650	£0.00 £0.00	-£152.80	£270.79 £0.00	£203.28	£35.39 £373.31	£241.38 £0.00	£35.08 £0.00	£393.01 £840.00	£243.59 £0.00	£135.08 £0.00	£253.07 £0.00	£135.08 £0.00	£135.08 £373.31	£180.48 £0.00	£0.00 £0.00	£2,108.51 £1.586.62	£0.00	£2,108.51 £1,586.62	-£108.51 £63.38	£2,000 £1,650	£2,108.51 £1,586.62	£2,000.00	£2,000.00 £1,650.00	£2,000.00 £1,650.00	4205 4210
4215 Bank Charges	32.02%		£0.00	£0.00	£16.33	£11.90	£8.00	£14.25	£18.50	£25.22	£15.88	£10.00	£10.00	£10.00	£10.00	£10.00	£0.00	£160.08	£0.00	£160.08	£339.92	£500	£160.08	£500.00	£500.00	£500.00	4215
4220 Conference / Seminars	0.00%	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£500	£0.00	£0.00	£500.00	£500.00	4220
4225 Elections	6.63%	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9,016.17	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9,016.17	£0.00	£9,016.17	-£9,016.17	£0 £1.000	£9,016.17	£10,000.00	£10,000.00	£10,000.00	4225 4230
4230 Repairs & Maintenance 4235 Insurance	135.44%		£0.00 £0.00	£0.00 -£419.53	£0.00 £419.53	£11.851.16	£0.00 £0.00	£66.31 £0.00	0.00£	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£66.31 £11.851.16	£0.00 £0.00	£66.31 £11.851.16	£933.69 -£3.101.16	£1,000 £8,750	£66.31 £11.851.16	£12.000.00	£12.000.00	£1,000.00 £12.000.00	4230
4240 Travel Allowance	0.00%	£300	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	£300	£0.00	£300.00	£300.00	£300.00	4240
4245 Office Equipment 4250 Office/Room Hire	97.00%		£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£10.99	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£280.00 £0.00	£0.00 £0.00	£290.99	£0.00	£290.99	£9.01 €104.00	£300	£290.99	£300.00	£300.00	£300.00	4245
4250 UnicelRoom Hire 4260 FOIA/EIR requests	98.98% 0.00%	£10,200 £500	£0.00 £0.00	£0.00 £0.00	£10,000.00 £0.00	£96.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£10,096.00 £0.00	£0.00 £0.00	£10,096.00 £0.00	£104.00 £500.00	£10,200 £500	£10,096.00 £0.00	£10,200.00 £500.00	£10,200.00 £500.00	£10,200.00 £500.00	4250 4260
4265 Subscriptions	85.80%	£3,000	£0.00	£0.00	£2,514.00	£60.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,574.00	£0.00	£2,574.00	£426.00	£3,000	£2,574.00	£3,000.00	£3,000.00	£3,000.00	4265
4275 Telephone and Broadband	118.99%	£500	£0.00	£0.00	£42.95	£47.06	£47.06	£47.06	£47.06	£81.40	£47.06	£47.06	£47.06	£47.06	£47.06	£47.06	£0.00	£594.95	£0.00	£594.95	-£94.95	£500	£594.95	£600.00	£600.00	£600.00	4275
4285 Remembrance Sunday 4290 Children's Playerounds	100.00%	£160 £0	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£160.00 £0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£160.00 £0.00	£0.00	£160.00	£0.00	£160	£160.00	£160.00	£160.00	£160.00	4285
4400 Electronic Support Maintenance	101.57%	£1,650	£0.00	-£79.99	£1,017.98	£12.99	£12.99	£0.00	£20.00	£38.97	£12.99	£12.99	£12.99	£588.09	£12.99	£12.99	£0.00	£1,675.98	£0.00	£1,675.98	-£25.98	£1,650	£1,675.98	£1,700.00	£1,700.00	£1,700.00	4290
Total Administration	128.60%	£32,910	£0.00	-£652.32	£14,314.98	£12,352.59	£506.75	£441.39	£146.94	£1,620.64	£10,035.50	£238.53	£356.52	£813.63	£611.84	£1,533.93	£0.00	£42,320.92	£0.00	£42,320.92	-£9,410.92	£32,910	£42,320.92	£44,610.00	£46,060.00	£46,310.00	
Total Council	108.55%	£122,910	£0.00	-£793.32	£22,030.80	£20,318.71	£7,700.76	£7,635.60	£7,340.75	£8,864.65	£17,353.58	£7,465.94	£10,011.80	£8,276.04	£8,146.40	£9,068.49	£0.00	£133,420.20	£2,551	£130,868.99	-£10,510.20	£122,910	£133,420.20	£143,018.38	£144,468.38	£144,718.38	
Finance & Management Committee																											
4305 Holmfirth Tech		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0	£0.00	£0	£0	£0	4305
4315 Grants - Other Community Assets	100.00%		£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£1,000.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £1.500.00	£23,200.00	£0.00 £0.00	£0.00 £0.00	£27,240.00 £6.402.70	£1,560.00	£0.00 £0.00	£53,000.00	£1,000	£52,000.00 £20.000.00	£1,000.00 £0.00	£53,000 £20,000	£53,000.00	£40,000	£50,000	£50,000	4315
4405 Grants - Projects and Events Total Finance & Management	100.00%	£73,000	£0.00	£0.00	£0.00 £0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,500.00	£12,097.30 £35,297.30	£0.00	£0.00	£33,642.70	£1,560.00	£0.00	£73,000.00	£1,000	£72,000.00	£1,000.00	£73,000	£73,000.00	£60,000	£25,000 £75,000	£75,000	4405
Planning Committee																											
4505 Neighbourhood Plan Total Planning Committee	511.75% 511.75%		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£474.00 £474.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,202.28 £7,202.28	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£7,676.28 £7,676.28	£7,676 £7,676	£0.00 £0.00	£1,500.00 £1,500.00	£1,500 £1,500	£7,676.28 £7,676.28	£1,500 £1,500	£1,500 £1,500	£2,500 £2,500	4505
Publications & Communications Committee																											
4650 Communications and Engagement		£15,000	£0.00	£0.00	£210.00	£260.00	£367.00	£210.00	£1,489.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£12,864.03	£0	£12,864.03	£2,135.97	£15,000	£12,864.03	£15,000.00	£15,000.00	£15,000.00	4650
4805 Community Mobilisation / Climate Action	17.38%	£5,000	£0.00	£0.00	£370.66	£0.00	£78.25	£0.00	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£868.91	£347	£521.91	£4,478.09	£5,000	£868.91	£5,000.00	£5,000.00	£5,000.00	4650
Total Publications & Communications	68.66%	£20,000	£0.00	£0.00	£580.66	£260.00	£445.25	£210.00	£1,909.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£13,732.94	£347	£13,385.94	£6,614.06	£20,000	£13,732.94	£20,000.00	£20,000.00	£20,000.00	
4300 Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£0	£15,080.00	-£80.00	£15,000	£15,080.00	£15,750.00	£15,750.00	£15,750.00	4300
4310 Holmfirth Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£4,508.00	£0.00	£0.00	£0.00	£0.00	£66,998.00	£52,490	£14,508.00	+£4,508.00	£10,000	£66,998.00	£40,000.00	£40,000.00	£60,000.00	4310
4320 Public toilets - Day to Day	86.89% 175.02%	£22,000 £1.000	£0.00 £0.00	-£1,684.52 -£200.00	£1,739.02 £200.00	£1,212.12 £0.00	£1,378.46 £0.00	£3,257.15 £0.00	£1,032.09 £0.00	£1,109.89 £822.48	£2,462.22 £927.76	£1,056.24 £0.00	£2,830.74 £0.00	£1,056.24 £0.00	£1,056.24 £0.00	£2,610.74 £0.00	£0.00 £0.00	£19,116.63 £1.750.24	£0 £1.600	£19,116.63 £150.24	£2,883.37 £849.76	£22,000 £1.000	£19,116.63 £1.750.24	£23,100.00 £1.050.00	£23,100.00 £1.050.00	£23,100.00 £1.050.00	4320 4325
4325 Public toilets - Lettable Space 4700 CCTV	1/5.02%	£1,000 F0	£0.00 £0.00	-£200.00 £0.00	£200.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£822.48 £0.00	£927.76 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	10.00	£1,750.24 £0.00	£1,600 £0	£150.24 £0.00	£849.76 £0.00	£1,000 £0	£1,750.24 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	£1,050.00 £0.00	4325
4705 Christmas Provision	100.00%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£0.00	£0.00	£3,750.00	£0.00	£0.00	£0.00	£6,000.00	£0	£6,000.00	£0.00	£6,000	£6,000.00	£6,300.00	£6,300.00	£6,300.00	4705
4710 New Mill - Churchyard 4715 Defibrillator	31.89%		£0.00 £0.00	£0.00	£0.00	£0.00	£239.15 £42.00	£0.00	£0.00 £15.54	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£239.15 £57.54	£0 £58	£239.15 £0.00	£510.85 £0.00	£750	£239.15 £57.54	£787.50	£787.50 £0.00	£787.50 £0.00	4710
4715 Defibrillator 4720 Street Litter and Dog Waste	94.13%	£0 £1.200	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£42.00 £0.00	£0.00 £0.00	£15.54 £0.00	£0.00 £0.00	£0.00 £403.50	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £726.00	£0.00 £0.00	£57.54 £1,129.50	£58 £0	£0.00 £1.129.50	£0.00 £70.50	£0 £1.200	£57.54 £1.129.50	£0.00 £1.260.00	£0.00 £1.260.00	£0.00 £1.260.00	4715
4730 Minibus	91.18%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£1,971.00	£1,907.00	£1,971.00	£1,971.00	£3,878.00	£0.00	£21,427.00	ÉÜ	£21,427.00	£2,073.00	£23,500	£21,427.00	£23,500.00	£23,500.00	£23,500.00	4730
4735 Phone Boxes	100.00%	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£400.00	£0.00	£400.00	£0	£400.00	£0.00	£400	£400.00	£400.00	£400.00	£400.00	4735
4740 Seats & Shelters-Maintenance 4750 War Memorial	91.53%	£13,000 £500	£0.00 £0.00	-£651.00 £0.00	£651.00 £200.00	£802.02 £0.00	£854.72 £0.00	£821.00 £0.00	£1,191.72 £0.00	£1,686.32 £0.00	£849.46 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£1,138.73 £0.00	£0.00 £0.00	£11,898.89 £200.00	£0 £0	£11,898.89 £200.00	£1,101.11 £300.00	£13,000 £500	£11,898.89 £200.00	£13,650.00 £500.00	£13,650.00 £500.00	£13,650.00 £500.00	4740 4750
4755 Youth Facilities		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	4755
4760 Youth Work in the Holme Valley	100.00%		£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£5,000.00	£5,000.00	£5,000.00	£0.00	£25,000.00	£D	£25,000.00	£0.00	£25,000	£25,000.00	£26,250.00	£26,250.00	£26,250.00	4760
Total Service Provision	143.05%	£118,350	£0.00	-£10,032.52	£25,287.02	£3,938.14	£4,549.33	£9,078.15	£51,043.15	£5,589.69	£24,458.14	£9,165.97	£10,384.47	£12,915.97	£9,165.97	£13,753.47	£0.00	£169,296.95	£54,148	£115,149.41	£3,200.59	£118,350	£169,296.95	£152,547.50	£152,547.50	£172,547.50	
Total Administration Total Finance & Management	108.55%	£122,910 £73.000	£0.00 £0.00	-£793.32 £0.00	£22,030.80 £0.00	£20,318.71 £0.00	£7,700.76 £1.000.00	£7,635.60 £0.00	£7,340.75 £0.00	£8,864.65 £0.00	£17,353.58 £1.500.00	£7,465.94 £35,297.30	£10,011.80 £0.00	£8,276.04 £0.00	£8,146.40 £33.642.70	£9,068.49 £1.560.00	£0.00 £0.00	£133,420.20 £73.000.00	£2,551 £1.000	£130,868.99 £72.000.00	-£7,958.99 £1.000.00	£122,910 £73,000	£133,420.20 £73.000.00	£143,018.38 £60.000.00	£144,468.38 £75.000.00	£144,718.38 £75.000.00	
Total Finance & Management Total Planning Committee	100.00%		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £474.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,500.00 £0.00	£35,297.30 £0.00	£0.00 £7,202.28	£0.00 £0.00	£33,642.70 £0.00	£1,560.00 £0.00	£0.00 £0.00	£73,000.00 £7,676.28	£1,000 £7,676	£72,000.00 £0.00	£1,000.00 £1,500.00	£73,000 £1,500	£73,000.00 £7,676.28	£60,000.00 £1,500.00	£75,000.00 £1,500.00	£75,000.00 £2,500.00	
Total Publications & Communications	68.66%	£20,000	£0.00	£0.00	£580.66	£260.00	£445.25	£210.00	£1,909.75	£210.00	£2,163.48	£1,290.80	£2,960.00	£410.00	£660.00	£2,633.00	£0.00	£13,732.94	£347	£13,385.94	£6,614.06	£20,000	£13,732.94	£20,000.00	£20,000.00	£20,000.00	
Total Service Provision	143.05% 118.28%		£0.00 £0.00	-£10,032.52 -£10,825,84	£25,287.02 £47,898.48	£3,938.14 £24,516.85	£4,549.33 £14,169.34	£9,078.15 £16,923.75	£51,043.15 £60,293.65	£5,589.69 £14,664.34	£24,458.14 £45,475.20	£9,165.97 £53,220.01	£10,384.47 £30,558.55	£12,915.97 £21,602.01	£9,165.97 £51,615.07	£13,753.47 £27,014.96	£0.00 £0.00	£169,296.95 £397,126.37	£54,148 £65.722	£115,149.41 £331,404.34	£3,200.59 £4,355.66	£118,350 £335,760	£169,296.95	£152,547.50	£152,547.50	£172,547.50	
YTD	110-20%	1333,780	20.00	-£10,825.84	£47,898.48	£72,415.33	£14,165.34 £86,584.67	£10,523.75 £103,508.42	£163,802.07	£178,466.41	£223,941.61	£277,161.62	£307,720.17	£329,322.18	£380,937.25	£407,952.21	£407,952.21	1357,110.37	203,722		14,333.00	2353,700					
Current Year Fund:					-£36,185.24	£105,544.98	£92,949.87	£76,346.85	£17,423.12	£4,057.98	-£40,212.22	£73,108.27	£43,676.98	£22,929.97	+£27,830.10	-£47,107.14	-£105,831.46										
				-£10,825.84	£47,898.48	£24,516.85	£14,169.34	£16,923.75	£60,293.65	£14,664.34	£45,475.20	£53,220.01	£30,558.55	£21,602.01	£51,615.07	£27,014.96	£0.00	£397,126.37	£65,722	£331,404.34							
				OK	ок с	ік а	ік о	к а	к о	. 0	к а	« (	ж о	« 0	к а	ж а	« c	ж	ок с	ik in the second							



## RFO's Report on the Parish Council Budget 2025/26:

On the instruction of the Committee Chair, the RFO has produced three separate Budget Plans for consideration by Members.

For Members' information, in the budget plans provided:

- There have been no reductions to the budgets and earmarked reserves for 2025/26 requested by the individual Standing Committees. As presented, all the Committees have the budgets and reserves as approved by their own budget-setting.
- There is no variance in the Other Income projections for 2025/62, £22,085. This is all income other than the precept. The only income line with an increase is the money reimbursed by Holmfirth Civic Hall Community Trust for their share of the insurance premium.
- In each Budget Planner, as agreed by Council, the budget for The Civic Holmfirth has been increased from £10,000 to £40,000 per year.
- The elections budget has increased from 0 to £10,000.
- The insurance budget has increased from £8,750 to £12,000 to cover the increased costs after the revaluation of The Civic.
- There has been an inflationary uplift in the Staffing salaries budget line and many of the Service Provision Committee budget lines. The other Committees did not wish to include an inflationary uplift.
- As presented here, there is no variance to the amount of money held in earmarked reserves. All Committees have the earmarked reserves as they requested them. The elections EMR has been topped up to £14,000. The Royal Events EMR has been topped up to £2,000. The Public Transport EMR has been reduced to £2,500. There is a new EMR War Memorials holding £2,500. The EMR's for the Gartside Building and the Toilets Refurbishment have been merged and would hold £10,000. The Gartside Climate Emergency Project would hold £18,005 and include the underspend on the Climate Action budget line 2024/25.
- There are some variances across the three Budget Plans pertaining to Finance and Management budget lines and Council budget lines.
- There are variances in the amount of additional money added to general reserves.
- The Medium Outlay Budget was the starting point.

Lower Outlay Budget	Medium Outlay Budget	Higher Outlay Budget
The projected expenditure is £377,076	• The projected expenditure is £393,516	• The projected expenditure is £414,766
<ul> <li>This budget involved cutting the F&amp;M Assets grants budget – from £53,000 to £40,000. The Projects and Events budget would remain at £20,000.</li> <li>There are smaller cuts to some Council budget lines against the Medium Outlay Budget totalling £1,450.</li> </ul>	<ul> <li>This budget was the starting point for the other two budget.</li> <li>With regard to the F&amp;M grants budget, the suggestion was to increase the 4405 Projects and Events budget to £25,000 (from £20k) and to reduce the 4315 Community Assets budget to £50,000 (from £53,000)</li> </ul>	<ul> <li>This budget involved additional expenditure of £20,000 for a Visioning document for The Civic.</li> <li>This would mirror the Medium Outlay Budget with an increase to the 4405 Projects and Events budget to £25,000 (from £20k) and a reduction to the 4315 Community Assets budget to £50,000 (from £53,000)</li> <li>There was a small addition of £1,000 to the Planning budget line to cover the consultation on the Kirklees Local Plan.</li> </ul>
<ul> <li>Under this Budget Plan £12,000 would be added to general reserves.</li> </ul>	<ul> <li>Under this Budget Plan £15,000 would be added to general reserves.</li> </ul>	• Under this Budget Plan £30,000 would be added to general reserves. This would give the Parish Council greater security against unexpected expenditure.
• % of general reserves against net revenue expenditure: <b>25</b> %	<ul> <li>% of general reserves against net revenue expenditure: 25%</li> </ul>	<ul> <li>% of general reserves against net revenue expenditure: 27%</li> </ul>
<ul> <li>This would mean an increase to the Band D household charge of £3.60 to £34.13/a.</li> </ul>	• This would mean an increase to the Band D household charge of <b>£5.41</b> to £35.94/a.	<ul> <li>This would mean an increase to the Band D household charge of £8.79 to £39.32/a.</li> </ul>

The three options in shorthand:

DESCRIPTION	2024/25 BUDGET	2024/25 PROJECTED OUTTURN	2025/26 <u>LOW</u> BUDGET OPTION	2025/26 <u>MIDDLE</u> BUDGET OPTION	2025/26 <u>HIGH</u> BUDGET OPTION
			1	2	3
Precept	£327,934	£327,934	£366,615	£386,065	£422,315
All other income	£20,861	£22,085	£22,451	£22,451	£22,451
TOTAL INCOME	£348,795	£350,019	£389,066	£408,516	£444,766
Council - Administration	£122,910	£133,420	£143,018	£144,468	£144,718
Finance and Management Committee	£73,000	£73,000	£60,000	£75,000	£75,000
Planning Committee	£1,500	£7,676	£1,500	£1,500	£2,500
Climate Action, Communications & Engagement	£20,000	£13,733	£13,000	£13,000	£13,000
Service Provision Committee	£118,350	£169,297	£152,548	£152,548	£172,548
TOTAL EXPENDITURE	£335,760	£397,126	£370,066	£386,516	£407,766
Contribution to reserves	£16,453	£16,453	£12,000	£15,000	£30,000
Increase to Band D charge	£3.35	£3.35	£3.60	£5.41	£8.79
Band D charge	£30.53	£30.53	£34.13	£35.94	£39.32

## Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



# **Grant Application Form**

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

#### In under 20 words, tell us what the grant would pay for?

Our Food Bank is in need of supplies, essential food hampers and some Christmas treats relating to our Christmas appeal

1	Contact Details							
Name of organisation	FULL LIFE CHURCH/FOOD BANK							
Address	MIRY LANE, THONGSBRIDGE, HOLMFIRTH							
Postcode	HD9 7RW							
Contact person								
Position in group	MINISTER/CHAIR OF TRUSTEES							
Correspondence address	MIRY LANE, THONGSBRIDGE, HOLMFRITH							
Postcode	HD9 7RW							
Daytime phone								
Evening phone								
Email	foodbank@fulllifechurch.co.uk							

2 About your organisation								
What sort of group are you? - put an 'x' in the box	<ul> <li>Unregistered community group</li> <li>Registered charity X</li> <li>Other (please state)</li> </ul>							
Charity Registration No	1051957	If applicable						
When did the group start?	1970's							
How many people are involved in	Trustees	3						
running your group?	Unpaid Management Committee	2						
	Paid F/T Staff 0							
	Paid P/T Staff	0						
	Volunteers (excluding Management Committee)	40						

3 Your Finances	s (your last full financial year)						
Financial Year	2022/23						
Income	83,360						
Expenditure	68,089						
Reserves held	15,271						
<b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects	We have no contingencies running into 2024						

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

Page 2 of 6

<u>1</u>45

5 Your Project
Outline the project that you are seeking a grant for (Maximum 500 words)
Food Bank – supporting the local food poverty need.
We are supplying food parcels to between 90 and 120 families per week the costs applied for are to help with the food provision and running costs and general expenditure. (Running fridges & Freezers, cooking of food)
Why do you feel your project is worthwhile? (Maximum 500 words)
So many families, individuals and pensioners in our area are struggling to put food on the table, heat their homes and enjoy a semblance of quality living. What we do helps with this and in the wider picture contributes to wellness and mental issues.
How will your project benefit the people of the Holme Valley? (Maximum 200 words) The Parish Council can only give out grants that directly benefit the people of the Holme Valley
It will put good foods on their table.
Help them afford heating for their homes and alleviate not only financial issues but their health well being and mental state. The project provides regular weekly contact and companionship for the lonely too!
Who in the Holme Valley will benefit? How many people will benefit?
<ul> <li>(Maximum 200 words)</li> <li>the general population, <ul> <li>children under 16, </li> <li>young people under 25, </li> <li>older people over 60,</li> </ul> </li> <li>disabled people, <ul> <li>people of minority ethnic origin, </li> <li>particular groups, </li> <li>other</li> </ul></li></ul>
A full range of people –
Older generation aprox 40. Vulnerable families around 60. Disabled 8. The break down of family's children under 16 = 74. Under 25 = 86 Single parents = 55 Couple =25
How will your project address the ongoing climate emergency? (Maximum 200 words)
We pick up from the local supermarkets perfectly good and edible foods that would normally end up on land fill sites.

Г

<u>14</u>6

### **Grants from Holme Valley Parish Council**

#### **Grant 1: Assets Grants**

6

- This grant applies to "built" public amenities such as a community hall, band-• room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

#### Grant 2: Projects, Events and Other Activities Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish • Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Food	3600	Public donations & Church Funds	3000
Utility running costs (Fridges Freezers)	800	Church funds	500
Fresh produce – Veg, fruits, bread etc	2500	Donations & Church generated funds	1500
Cooked food ingredients prepared on site	600		
	7,500		5000.00

Put an "X"

X

Project Total Cost	7,500	Total amount requested from HVPC	5000

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.	
No	

Has the group received a grant from the Parish Council in the last five years?	YES / NO YES
	Please give details - £6,300 in 2020

8	Documentation			
	Please ensure you enclose the following with your application:			
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	<del>N/A</del>
3.	Last 3 years accounts (if you have them)	<del>YES</del>	NO	<del>N/A</del>
4.	Copy of bank statements for the last 6 months 3 months	YES	NO	N∕A
5.	Copies of written estimates/quotations for capital purchases (if relevant)	<del>YES</del>	NO	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	<del>YES</del>	NO	N/A
7.	Anything else: -	YES	NO	N/A

9	Declaration
	<ul> <li>I am authorised to make the application on behalf of the above organisation.</li> </ul>
	<ul> <li>I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> </ul>
	<ul> <li>I have filled in every section of the application form.</li> </ul>
	<ul> <li>I certify that the information contained in this application is correct.</li> </ul>
	• If the information in the application changes, I will inform the Council.
	<ul> <li>I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.</li> </ul>
	If the application is successful, I give permission for the Council to publicise the
	Page 5 of 6

<u>14</u>8

project in the local media and on its website.

• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in organisation	MINISTER/CHAIR TRUSTEES
Date	26/11/2024

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.