

Working details for ANNUAL RETURN - Year ended 31 March 2021

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	0	107,493	310	0	General Reserves
1	0	19,820	320	0	EMR Sub-Contractor Services
1	0	37,808	321	0	EMR Legal Advice Contingency
1	0	3,750	322	0	EMR CCTV
1	0	57,563	323	0	EMR Com Asset-Others in Valley
1	0	12,181	324	0	EMR Neighbourhood Planning
1	0	29,484	325	0	EMR Election Fund
1	0	1,051	326	0	EMR Defibrillator Special Resr
1	0	269,150	Total balances & reserves at the beginning of the year as recorded in the Financial Records		
2	0	275,871	1076	100	Precept
2	0	275,871	Total amount of Precept income received in the year		
3	0	3,248	1078	100	Special Expenses Grant
3	0	200	1090	100	Bank Interest
3	0	2,075	1092	100	Toilets Donations
3	0	868	1095	100	Other income
3	0	240	1200	100	Allotment Rents
3	0	742	1250	100	Garside Building
3	0	50	1260	100	Memorial Bench Donations
3	0	700	1300	100	Garage plot income
3	0	8,123	Total income or receipts as recorded in the cashbook minus the Precept		
4	0	50,486	4000	110	Salaries
4	0	8,214	4000	450	Salaries
4	0	58,700	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses		
5	0	0	Total expenditure or payments of capital and interest made during the year on borrowings		
6	0	616	4060	110	Staff Training
6	0	396	4061	150	Councillor Training
6	0	1,000	4200	150	Chairman's Allowance
6	0	1,830	4205	150	APS & Petty Cash
6	0	973	4210	150	Audit
6	0	300	4215	150	Bank Charges
6	0	230	4230	150	Repairs & Maintenance
6	0	159	4235	150	Insurance
6	0	416	4245	150	Office Equipment
6	0	10,000	4250	150	Office/Room Hire
6	0	100	4260	150	FOIA/EIR requests
6	0	2,800	4265	150	Subscriptions
6	0	288	4275	150	Telephone and Broadband
6	0	153	4280	150	Civic Regalia

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2021

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
6	0	1,149	4310	200	Holmfirth Civic Hall-Projects
6	0	24,394	4315	200	Other Community Assets
6	0	15,503	4320	200	Public Toilet - Day to Day
6	0	3,350	4325	200	Public Toilet - Lettable Space
6	0	2,436	4400	250	Electronic Support
6	0	5,563	4405	250	Grants
6	0	1,470	4505	300	Neighbourhood Plan
6	0	4,012	4610	350	Publications
6	0	534	4625	350	Website & Media
6	0	358	4630	350	Special Projects
6	0	5,000	4700	400	CCTV
6	0	4,314	4705	400	Christmas Provision
6	0	691	4710	400	New Mill - Churchyard
6	0	1,075	4720	400	Dog Waste
6	0	2,000	4725	400	Patient Transport Scheme
6	0	16,914	4730	400	Minibus
6	0	289	4735	400	Phone Boxes
6	0	8,605	4740	400	Seats & Shelters-Maintenance
6	0	5,000	4755	400	Youth Facilities
6	0	4,825	4805	450	Community Mobilisation
6	0	4,100	4810	450	Energy Strategy
6	0	5,000	4825	450	Environment Strategy
6	0	5,000	5000	600	HCHCT Relief Costs
6	0	6,300	5005	600	Grant to Food Bank
6	0	200	5015	600	Grant to HVCMA - SUPPLIES
6	0	147,343	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	0	347,101	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8	0	121,730	200	0	HSBC Current A/C
8	0	55,679	205	0	Money Manager - HSBC
8	0	84,959	215	0	Current Account-Handelsbanken
8	0	75,000	220	0	CCLA Deposit Fund
8	0	337,368	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March		
9	5,266,353	5,271,894	9	0	Total Fixed Assets
9	5,266,353	5,271,894	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register		
10	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)		

ANNUAL RETURN - ENGLAND

FOR THE YEAR ENDED 31 MARCH 2021

Holme Valley Parish Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	0	269,150	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2 Annual Precept	0	275,871	Total amount of Precept income received in the year
3 Total other receipts	0	8,123	Total income or receipts as recorded in the cashbook minus the Precept
4 Staff costs	0	58,700	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5 Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings
6 Total other payments	0	147,343	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7 Balances carried forward	0	347,101	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total Cash & Investments	0	337,368	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9 Total Fixed Assets	5,266,353	5,271,894	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10 Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

31st March 2020

31st March 2021

31st March 2020		31st March 2021
	Current Assets	
0	Debtors	5,484
0	VAT Control A/c	1,816
0	Prepayments	6,379
0	HSBC Current A/C	121,730
0	Money Manager - HSBC	55,679
0	Current Account-Handelsbanken	84,959
0	CCLA Deposit Fund	75,000
0		351,047
	0 Total Assets	351,047
	Current Liabilities	
0	Accruals	3,746
0	Receipts In Advance	200
0		3,946
	0 Total Assets Less Current Liabilities	347,101
	Represented By	
0	General Reserves	187,274
0	EMR Sub-Contractor Services	5,000
0	EMR Legal Advice Contingency	5,000
0	EMR CCTV	5,000
0	EMR Com Asset-Others in Valley	9,723
0	EMR Election Fund	19,789
0	EMR Defibrillator Special Resr	2,000
0	EMR Covid Response - HCHCT	10,000
0	EMR Covid Response - HVCMA	13,315
0	EMR Holmfirth Civic Hall (capi	30,000
0	EMR Office/Meeting Room	15,000
0	EMR Holmfirth Toilets	5,000
0	EMR Honley Library	30,000
0	EMR Holmfirth Tech	10,000
0		347,101

26/05/2021

Holme Valley Parish Council

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Balance Sheet as at 30/04/2021

31st March 2020

31st March 2021

The above statement represents fairly the financial position of the authority as at 30/04/2021 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : _____

Signed :

Responsible

Financial

Date : _____

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2021	HSBC Current A/C	121,730.02
31/03/2021	HSBC - Money Manager	55,679.13
31/03/2021	Notice Deposit - Handelsbanken	0.00
31/03/2021	Handelsbanken Current A/C	84,958.96
31/03/2021	CCLA Deposit Fund	75,000.00
31/03/2021	Petty Cash	0.00

337,368.11

Receipts not on Bank Statement

0.00

Closing Balance

337,368.11

All Cash & Bank Accounts

1	HSBC Current A/C	121,730.02
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	84,958.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	337,368.11

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 1 - HSBC Current A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/03/2021		121,730.02
			<hr/> 121,730.02
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			121,730.02
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			121,730.02
		Balance per Cash Book is :-	121,730.02
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 1 - HSBC Current A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/03/2021		121,730.02
			<hr/> 121,730.02
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			121,730.02
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			121,730.02
		Balance per Cash Book is :-	121,730.02
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/03/2021		55,679.13
			<hr/> 55,679.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 3 - Notice Deposit-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Notice Deposit - Handelsbanken	31/03/2021		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 4 - Current Account-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/03/2021		84,958.96
			<hr/> 84,958.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			84,958.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			84,958.96
		Balance per Cash Book is :-	84,958.96
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2021
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/03/2021		75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	275,871	275,871	0			100.0%	
1078 Special Expenses Grant	0	3,248	3,248	0			100.0%	
1090 Bank Interest	4	200	750	550			26.6%	
1092 Toilets Donations	330	2,075	5,000	2,925			41.5%	
1095 Other income	2	868	4,730	3,862			18.4%	
1200 Allotment Rents	0	240	940	700			25.5%	
1250 Garside Building	342	742	0	(742)			0.0%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	0	(700)			0.0%	
Income :- Income	678	283,994	290,539	6,545			97.7%	0
Net Income	678	283,994	290,539	6,545				
110 Staff Expenditure								
4000 Salaries	4,235	50,486	50,000	(486)		(486)	101.0%	
4055 Sub-contractor Services	0	0	5,000	5,000		5,000	0.0%	
4060 Staff Training	123	616	900	284		284	68.4%	
Staff Expenditure :- Indirect Expenditure	4,358	51,102	55,900	4,798	0	4,798	91.4%	0
Net Expenditure	(4,358)	(51,102)	(55,900)	(4,798)				
150 Administration								
4061 Councillor Training	83	396	900	504		504	44.0%	
4200 Chairman's Allowance	0	1,000	1,000	0		0	100.0%	
4205 APS & Petty Cash	141	1,830	1,500	(330)		(330)	122.0%	
4210 Audit	0	973	1,200	227		227	81.1%	
4215 Bank Charges	25	300	50	(250)		(250)	600.0%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	0	9,789	9,789		9,789	0.0%	
4230 Repairs & Maintenance	190	230	1,000	770		770	23.0%	
4235 Insurance	0	159	2,250	2,091		2,091	7.1%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	416	300	(116)		(116)	138.6%	
4250 Office/Room Hire	0	10,000	10,000	0		0	100.0%	
4255 Legal Advice Contingency	0	0	5,000	5,000		5,000	0.0%	
4260 FOIA/EIR requests	100	100	500	400		400	20.0%	
4265 Subscriptions	229	2,800	3,000	200		200	93.3%	
4270 Local Council Award Scheme	0	0	100	100		100	0.0%	
4275 Telephone and Broadband	47	288	500	212		212	57.6%	
4280 Civic Regalia	153	153	750	597		597	20.4%	

Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 VAT Error 19/20	(71)	0	0	0		0	0.0%	
4299 Contingency	0	0	3,000	3,000		3,000	0.0%	
Administration :- Indirect Expenditure	896	18,645	41,639	22,994	0	22,994	44.8%	0
Net Expenditure	(896)	(18,645)	(41,639)	(22,994)				
<u>200 CASC</u>								
4300 Honley Library	0	0	15,000	15,000		15,000	0.0%	
4310 Holmfirth Civic Hall-Projects	0	1,149	15,000	13,851		13,851	7.7%	
4315 Other Community Assets	0	24,394	17,000	(7,394)		(7,394)	143.5%	9,000
4320 Public Toilet - Day to Day	2,769	15,503	16,000	497		497	96.9%	185
4325 Public Toilet - Lettable Space	1,725	3,350	3,000	(350)		(350)	111.7%	
CASC :- Indirect Expenditure	4,494	44,396	66,000	21,604	0	21,604	67.3%	9,185
Net Expenditure	(4,494)	(44,396)	(66,000)	(21,604)				
6000 plus Transfer from EMR	0	9,185						
Movement to/(from) Gen Reserve	(4,494)	(35,211)						
<u>250 Finance & Management</u>								
4400 Electronic Support	116	2,436	500	(1,936)		(1,936)	487.1%	
4405 Grants	0	5,563	10,000	4,437		4,437	55.6%	
4410 Public Clocks	0	0	600	600		600	0.0%	
Finance & Management :- Indirect Expenditure	116	7,999	11,100	3,101	0	3,101	72.1%	0
Net Expenditure	(116)	(7,999)	(11,100)	(3,101)				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	1,470	5,000	3,530		3,530	29.4%	
Planning :- Indirect Expenditure	0	1,470	5,000	3,530	0	3,530	29.4%	0
Net Expenditure	0	(1,470)	(5,000)	(3,530)				
<u>350 Publications & Communication</u>								
4600 Community Champion	0	0	250	250		250	0.0%	
4605 Community Engagement	0	0	100	100		100	0.0%	
4610 Publications	824	4,012	6,000	1,988		1,988	66.9%	
4615 Royal Events	0	0	1,000	1,000		1,000	0.0%	
4620 Tidy Trader Awards	0	0	100	100		100	0.0%	
4625 Website & Media	0	534	1,000	466		466	53.4%	
4630 Special Projects	358	358	1,000	642		642	35.8%	
Publications & Communication :- Indirect Expenditure	1,182	4,904	9,450	4,546	0	4,546	51.9%	0
Net Expenditure	(1,182)	(4,904)	(9,450)	(4,546)				

Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Service Provision								
4700 CCTV	5,000	5,000	5,000	0		0	100.0%	
4705 Christmas Provision	250	4,314	5,500	1,186		1,186	78.4%	
4710 New Mill - Churchyard	0	691	400	(291)		(291)	172.8%	
4720 Dog Waste	0	1,075	750	(325)		(325)	143.4%	
4725 Patient Transport Scheme	0	2,000	2,000	0		0	100.0%	
4730 Minibus	9,665	16,914	24,000	7,086		7,086	70.5%	
4735 Phone Boxes	72	289	300	11		11	96.3%	
4740 Seats & Shelters-Maintenance	993	8,605	12,000	3,395		3,395	71.7%	
4750 War Memorial	0	0	500	500		500	0.0%	
4755 Youth Facilities	0	5,000	5,000	0		0	100.0%	
Service Provision :- Indirect Expenditure	15,980	43,888	55,450	11,562	0	11,562	79.1%	0
Net Expenditure	(15,980)	(43,888)	(55,450)	(11,562)				
450 Climate Emergency								
4000 Salaries	1,109	8,214	0	(8,214)		(8,214)	0.0%	
4805 Community Mobilisation	350	4,825	17,500	12,675		12,675	27.6%	
4810 Energy Strategy	1,600	4,100	14,000	9,900		9,900	29.3%	
4815 Transport Strategy	0	0	13,000	13,000		13,000	0.0%	
4820 Waste Strategy	0	0	500	500		500	0.0%	
4825 Environment Strategy	0	5,000	1,000	(4,000)		(4,000)	500.0%	
Climate Emergency :- Indirect Expenditure	3,059	22,139	46,000	23,861	0	23,861	48.1%	0
Net Expenditure	(3,059)	(22,139)	(46,000)	(23,861)				
600 COVID Response								
5000 HCHCT Relief Costs	0	5,000	0	(5,000)		(5,000)	0.0%	5,000
5005 Grant to Food Bank	0	6,300	0	(6,300)		(6,300)	0.0%	6,300
5015 Grant to HVCMA - SUPPLIES	0	200	0	(200)		(200)	0.0%	200
COVID Response :- Indirect Expenditure	0	11,500	0	(11,500)	0	(11,500)		11,500
Net Expenditure	0	(11,500)	0	11,500				
6000 plus Transfer from EMR	0	11,500						
Movement to/(from) Gen Reserve	0	0						
Grand Totals:- Income	678	283,994	290,539	6,545			97.7%	
Expenditure	30,085	206,043	290,539	84,496	0	84,496	70.9%	
Net Income over Expenditure	(29,406)	77,951	0	(77,951)				
plus Transfer from EMR	0	20,685						
Movement to/(from) Gen Reserve	(29,406)	98,636						

Holme Valley Parish Council**Income and Expenditure Account for Year Ended 31st March 2021**

31st March 2020		31st March 2021
	Operating Income	
0	Income	283,994
<u>0</u>	Total Income	<u>283,994</u>
	Running Costs	
0	Staff Expenditure	51,102
0	Administration	18,645
0	CASC	44,396
0	Finance & Management	7,999
0	Planning	1,470
0	Publications & Communication	4,904
0	Service Provision	43,888
0	Climate Emergency	22,139
0	COVID Response	11,500
<u>0</u>	Total Expenditure	<u>206,043</u>
	General Fund Analysis	
0	Opening Balance	107,493
0	Plus : Income for Year	283,994
<u>0</u>		<u>391,487</u>
0	Less : Expenditure for Year	206,043
<u>0</u>		<u>185,444</u>
0	Transfers TO / FROM Reserves	(1,830)
<u>0</u>	Closing Balance	<u>187,274</u>

A/c Code	100 Debtors				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
1	01/04/2020	3	Journal	Norris & Fisher Insurace HCHCT	4,613.23	
12	31/03/2021	25	Journal	year end debtors	870.93	
Account Debtors					Account Totals	5,484.16
Centre					Net Balance Month 12	5,484.16
<hr/>						
A/c Code	105 VAT Control A/c				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					2,218.44	
1	19/03/2020	2021/01/15	Cashbook	Service Nappy Unit 1/4	10.40	
1	01/04/2020	2021/01/03	Cashbook	Photocopier Lease	23.60	
1	01/04/2020	2021/01/04	Cashbook	Photocopying	5.00	
1	06/04/2020	2021/01/08	Cashbook	Stationery	6.19	
1	07/04/2020	2021/01/05	Cashbook	Grant: hand sanitiser HVCMA	40.00	
1	15/04/2020	2021/01/07	Cashbook	Holme Valley Review April 2020	50.00	
1	21/04/2020	2021/01/16	Cashbook	Internet and Phone	4.70	
1	25/04/2020		Cashbook	O2 Refund		4.17
1	25/04/2020	9	Journal	VAT on O2 Refund	4.17	
2	21/05/2020	2021/02/05	Cashbook	Internet and Phone	4.70	
3	30/12/1899	2021/03/18	Cashbook	Internet and Phone	4.92	
3	30/04/2020	2021/02/08	Cashbook	Photocopying	5.00	
3	06/05/2020	2021/02/09	Cashbook	Further work on NDP	294.00	
3	06/05/2020	2021/02/10	Cashbook	Hosted email accounts	54.00	
3	21/05/2020	2021/03/11	Cashbook	Electricity - toilets - FEB	3.27	
3	29/05/2020	2021/02/06	Cashbook	Holme Valley Review - May 2020	50.00	
3	31/05/2020	2021/02/07	Cashbook	Photocopying	5.00	
3	31/05/2020	2021/02/14	Cashbook	Repay for Zoom subscription	2.40	
3	03/06/2020	2021/03/04	Cashbook	Stationery, ink, stamps etc	20.34	
3	05/06/2020	2021/03/12	Cashbook	Electricity - toilets FEB-APR	5.98	
3	10/06/2020	2021/03/02	Cashbook	HMRC VAT Return		2,218.44
3	10/06/2020	8	Journal	VAT Error from 19/20 Overclaim		71.47
3	30/06/2020	2021/03/03	Cashbook	Photocopier Lease	23.60	
3	30/06/2020	2021/03/05	Cashbook	Expenses - benches/toilets	13.18	
3	09/07/2020	11	Journal	Service Nappy Unit 2/4	41.60	
3	09/07/2020	11	Journal	Zoom Subs	2.40	
4	25/04/2020	10	Journal	VAT on O2 Refund		4.17
4	09/07/2020	2021/03/15	Cashbook	Service Nappy Unit 2/4	41.60	
4	09/07/2020	2021/03/17	Cashbook	Reimburse: Zoom Subs	2.40	
4	09/07/2020	12	Journal	Service Nappy Unit 2/4		41.60
4	09/07/2020	12	Journal	Zoom Subs		2.40
4	17/07/2020	2021/04/02	Cashbook	HMRC VAT Return		598.81

A/c Code 105 VAT Control A/c

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
4	21/07/2020	2021/04/02	Cashbook	Photocopying	13.89	
4	28/07/2020	2021/04/18	Cashbook	Internet and Phone	5.02	
4	29/07/2020	2021/04/11	Cashbook	Service Nappy Unit	10.40	
4	29/07/2020	2021/04/12	Cashbook	Omega Accounts Setup, Training	346.20	
4	29/07/2020	2021/04/13	Cashbook	Photocopying	8.42	
4	29/07/2020	2021/04/15	Cashbook	Expenses	6.67	
4	29/07/2020	2021/04/07	Cashbook	Fees re Garside Buildings Let	95.00	
5	05/08/2020	2021/04/01	Cashbook	Reimbursement sanitiser	37.00	
5	11/08/2020	2021/05/04	Cashbook	Reimbursement Zoom	2.40	
5	11/08/2020	2021/05/06	Cashbook	Holme Valley Review - JUN	50.00	
5	11/08/2020	2021/05/12	Cashbook	Hosted email account	3.60	
5	11/08/2020	2021/05/15	Cashbook	Electricity - toilets - MAYJUL	5.73	
5	20/08/2020	2021/05/01	Cashbook	Plaques x 2	159.60	
5	20/08/2020	2021/04/17	Cashbook	Bottle Filling Station	384.70	
5	20/08/2020	2021/05/09	Cashbook	Vinyl Bottle Decal	25.80	
5	20/08/2020	2021/05/14	Cashbook	Expenses - Benches/Toilets	29.81	
5	28/08/2020	2021/05/21	Cashbook	Internet and telephone	4.74	
6	15/09/2020	2020/06/01	Cashbook	iPad and data contract	7.46	
6	17/09/2020	2021/06/09	Cashbook	HV Review - Annual Report	240.00	
6	17/09/2020	2021/06/10	Cashbook	Holme Valley Review - AUG 2020	50.00	
6	17/09/2020	2021/06/11	Cashbook	Holme Valley Review -SEP 2020	50.00	
6	17/09/2020	2021/06/12	Cashbook	Photocopying	6.33	
6	17/09/2020	2021/06/13	Cashbook	Website & Email Hosting / SLL	84.60	
6	17/09/2020	2021/06/14	Cashbook	Website Domain	15.20	
6	17/09/2020	2021/06/15	Cashbook	Repay for Zoom subscription	2.40	
6	28/09/2020	2021/06/17	Cashbook	Internet and Phone	4.93	
7	01/10/2020	2021/07/01	Cashbook	Expenses	60.99	
7	01/10/2020	2021/07/04	Cashbook	Reimbursement iPad Case	3.98	
7	01/10/2020	2021/07/07	Cashbook	Photopier Lease	23.60	
7	01/10/2020	2021/07/10	Cashbook	HCH Lease	150.00	
7	13/10/2020	2021/07/11	Cashbook	iPad and data contract	7.46	
7	22/10/2020	2021/07/19	Cashbook	Reimbursement Flowers Cllr B	0.43	
7	22/10/2020	2021/07/20	Cashbook	Repay for Zoom subscription	2.40	
7	22/10/2020	2021/07/21	Cashbook	Service Nappy Unit	10.40	
7	22/10/2020	2021/07/22	Cashbook	Photocopying	7.84	
7	22/10/2020	2021/07/23	Cashbook	ILCA Fees Staff 02	19.80	
7	22/10/2020	2021/07/24	Cashbook	Stamps	1.03	
7	28/10/2020	2021/07/26	Cashbook	Internet and Phone	4.93	
7	30/10/2020	2021/07/27	Cashbook	Expenses	8.52	
8	04/11/2020	2021/08/03	Cashbook	HMRC VAT Return		1,645.73
8	12/11/2020	2021/08/03	Cashbook	HVPC Garside Lease	149.00	
8	12/11/2020	2021/08/04	Cashbook	Ink carts, envs, paper	8.93	
8	12/11/2020	2021/08/05	Cashbook	Vinyl bottle decal	25.80	
8	12/11/2020	2021/08/06	Cashbook	Poo Bag Dispensers	122.30	
8	12/11/2020	2021/08/07	Cashbook	Making Tax Digital	11.80	

A/c Code 105 VAT Control A/c

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	12/11/2020	2021/08/09	Cashbook	Photocopying	10.83	
8	12/11/2020	2021/08/12	Cashbook	Water Fountain Facts Sign	66.00	
8	12/11/2020	2021/08/13	Cashbook	Water Fountain Decal Artwork	11.00	
8	12/11/2020	2021/08/14	Cashbook	External Audit AGAR	120.00	
8	12/11/2020	2021/08/16	Cashbook	Electricity - Holmfirth toilet	9.53	
8	12/11/2020	2021/08/18	Cashbook	Repay for Zoom subscription	2.40	
8	13/11/2020	2021/08/20	Cashbook	iPad and data contract	7.46	
8	30/11/2020	2021/08/29	Cashbook	Internet and Phone	4.70	
9	13/10/2020	2021/09/01	Cashbook	Expenses - Toilets	20.70	
9	27/11/2020	2021/09/03	Cashbook	iPad and data contract	7.46	
9	30/11/2020	2021/09/13	Cashbook	Photocopying	10.28	
9	11/12/2020	2021/09/24	Cashbook	Electricity - Holmfirth Toilet	8.46	
9	15/12/2020	2021/09/22	Cashbook	Reimbursement - Cards	5.67	
9	16/12/2020	2021/09/23	Cashbook	Xmas Tree - Hinchliffe Mill	12.50	
9	17/12/2020	2021/09/09	Cashbook	Expenses	12.65	
9	18/12/2020	2021/09/12	Cashbook	A2 Dibond Sign	9.90	
9	18/12/2020	2021/09/18	Cashbook	Holme Valley Review - DEC 20	50.00	
9	18/12/2020	2021/09/19	Cashbook	Holme Valley Review - OCT 20	50.00	
9	18/12/2020	2021/09/20	Cashbook	Printer inks, stamps, statnry	26.20	
9	18/12/2020	2021/09/21	Cashbook	Repay for Zoom Subscription	2.40	
9	30/12/2020	2021/09/30	Cashbook	Internet and Phone	4.78	
10	04/01/2021	2021/10/02	Cashbook	HP Pavilion Laptop Clerk	83.16	
10	04/01/2021	2021/10/03	Cashbook	HP Pavilion Laptop CE Coordinr	83.16	
10	07/01/2021	2021/10/04	Cashbook	Photocopier Lease	23.60	
10	12/01/2021	2021/10/05	Cashbook	iPad and data contract	7.46	
10	15/01/2021	2021/10/02	Cashbook	VAT Return	1,072.13	
10	15/01/2021	2021/10/02	Cashbook	VAT Return - error offset		1,072.13
10	15/01/2021	2021/10/02	Cashbook	HMRC VAT Return		1,072.13
10	25/01/2021	2021/10/12	Cashbook	Repay for Zoom Subscription	2.40	
10	25/01/2021	2021/10/13	Cashbook	Service Sanitary Disposal Unit	41.60	
10	25/01/2021	2021/10/14	Cashbook	Service Nappy Unit	10.40	
10	25/01/2021	2021/10/17	Cashbook	Photocopying	8.18	
10	25/01/2021	2021/10/18	Cashbook	Inks, stamps, stationery	26.20	
10	25/01/2021	2021/10/21	Cashbook	Expenses	48.45	
10	29/01/2021	2021/10/25	Cashbook	Internet and Phone	4.70	
11	14/01/2021	2021/11/04	Cashbook	Poo Bags	89.20	
11	18/01/2021	2021/11/03	Cashbook	Hi-Vis Vests	47.60	
11	26/01/2021	2021/11/14	Cashbook	Christmas Trees	574.66	
11	27/01/2021	2021/11/01	Cashbook	iPad and Data iPhone upfront	11.46	
11	16/02/2021	2021/11/13	Cashbook	Electricity Holmfirth Toilets	57.78	
11	26/02/2021	2021/11/16	Cashbook	Expenses - Toilets	25.63	
12	17/02/2021	2021/12/31	Cashbook	Stationery, Inks, Stamps	18.93	
12	21/02/2021	2021/12/01	Cashbook	Internet and Phone	4.72	
12	03/03/2021	2021/12/02	Cashbook	Repay for Zoom subscription	2.40	
12	03/03/2021	2021/12/03	Cashbook	Repay for Listed Buildg applic	2.80	

A/c Code 105 VAT Control A/c

Centre (none)

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
12	03/03/2021	2021/12/04	Cashbook	Photocopying	5.01		
12	03/03/2021	2021/12/05	Cashbook	Supply Christmas Trees	50.00		
12	03/03/2021	2021/12/08	Cashbook	Electricity Holmfirth toilets	49.14		
12	03/03/2021	2021/12/09	Cashbook	Flooring for Gartside building	219.00		
12	03/03/2021	2021/12/17	Cashbook	Photocopying	5.01		
12	11/03/2021	2021/12/21	Cashbook	Notice Board	92.82		
12	11/03/2021	2021/12/23	Cashbook	Pavement Sign	14.80		
12	15/03/2021	2021/12/24	Cashbook	iPad and iPhone	18.20		
12	15/03/2021	2021/12/30	Cashbook	Chairman Jewel	30.53		
12	15/03/2021	2021/12/47	Cashbook	Reimbursement	3.17		
12	21/03/2021	2021/12/44	Cashbook	Internet and Phone	4.77		
12	23/03/2021	2021/12/34	Cashbook	Holme Valley Review - FEB 2021	50.00		
12	23/03/2021	2021/12/35	Cashbook	Electricity Holmfirth Toilets	7.96		
12	25/03/2021	2021/12/41	Cashbook	Repay for Zoom subscription	2.40		
12	25/03/2021	2021/12/42	Cashbook	Expenses	13.74		
12	29/03/2021	2021/12/45	Cashbook	Reimbursement	33.33		
12	29/03/2021	2021/12/46	Cashbook	Reimbursement	21.67		
12	29/03/2021	2021/12/48	Cashbook	Reimbursement	13.42		
12	30/03/2021	2021/12/50	Cashbook	Repay Zoom subscription	2.40		
12	30/03/2021	2021/12/53	Cashbook	Sign for Toilets	4.40		
Account VAT Control A/c					Account Totals	8,547.31	6,731.05
Centre					Net Balance Month 12	1,816.26	

A/c Code 110 Prepayments

Annual Budget 0

Centre (none)

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
					Opening Balance	6,341.79	
1	01/04/2020	3	Journal	Zurich Insurace HVPC		1,728.56	
1	01/04/2020	3	Journal	Norris & Fisher Insurace HCHCT		4,613.23	
12	31/03/2021	26	Journal	Prepaid costs at 31 March	6,378.86		
Account Prepayments					Account Totals	12,720.65	6,341.79
Centre					Net Balance Month 12	6,378.86	

A/c Code 200 HSBC Current A/C

Annual Budget 0

Centre (none)

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
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Refer to Cashbook For Details

A/c Code	200 HSBC Current A/C						
Centre	(none)						
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
		Account	HSBC Current A/C			Account Totals	
		Centre					
							Refer to Cashbook

A/c Code	205 Money Manager - HSBC					Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
							Refer to Cashbook For Details
		Account	Money Manager - HSBC			Account Totals	
		Centre					
							Refer to Cashbook

A/c Code	215 Current Account-Handelsbanken					Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
							Refer to Cashbook For Details
		Account	Current Account-Handelsbanken			Account Totals	
		Centre					
							Refer to Cashbook

A/c Code	220 CCLA Deposit Fund					Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
							Refer to Cashbook For Details
		Account	CCLA Deposit Fund			Account Totals	
		Centre					
							Refer to Cashbook

A/c Code	225 Petty Cash					Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
							Refer to Cashbook For Details

A/c Code 225 Petty Cash

Centre (none)

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account Petty Cash				Account Totals		
Centre				Refer to Cashbook		

A/c Code 300 Current Year Fund

Annual Budget 0

Centre (none)

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00
Account Current Year Fund				Account Totals		0.00
Centre				Net Balance Month 12		0.00

A/c Code 310 General Reserves

Annual Budget 0

Centre (none)

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	107,493.06
1	01/04/2020	2	Journal	HCHCT COVID19 Reserve Costs	15,000.00	
1	01/04/2020	2	Journal	COVID19 Relief to Earmarked	20,000.00	
1	01/04/2020	4	Journal	Council Tax Support Grant		19,820.00
1	01/04/2020	4	Journal	Community Assets		37,808.00
1	01/04/2020	4	Journal	Com Assets		3,750.00
1	01/04/2020	4	Journal	Assets - others		47,840.00
1	01/04/2020	4	Journal	Neighbourhood Planning		12,181.00
1	01/04/2020	4	Journal	Election Fund		19,484.00
1	01/04/2020	4	Journal	Special Projects		551.00
1	01/04/2020	4	Journal	Setup Holmfirth Civic Hall	30,000.00	
1	01/04/2020	4	Journal	Setup Office/Meeting Room	15,000.00	
1	01/04/2020	4	Journal	Setup Holmfirth Toilets	5,000.00	
1	01/04/2020	4	Journal	Setup Honley Library	15,000.00	
3	29/06/2020	6	Journal	To EMR from Gen Res	9,000.00	
Account General Reserves				Account Totals		109,000.00
Centre				Net Balance Month 12		139,927.06

A/c Code 320 EMR Sub-Contractor Services

Annual Budget 0

Centre (none)

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	19,820.00
1	01/04/2020	4	Journal	Council Tax Support Grant	19,820.00	

A/c Code		320 EMR Sub-Contractor Services			Annual Budget	0
Centre		(none)			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
9	14/12/2020	18	Journal	Sub-Contractor hours as reqd		5,000.00
				Account EMR Sub-Contractor Services	Account Totals	19,820.00
				Centre	Net Balance Month 12	5,000.00

A/c Code		321 EMR Legal Advice Contingency			Annual Budget	0
Centre		(none)			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		37,808.00
1	01/04/2020	4	Journal	Community Assets	37,808.00	
12	31/03/2021	20	Journal	Create Legal Advice EMR		5,000.00
				Account EMR Legal Advice Contingency	Account Totals	37,808.00
				Centre	Net Balance Month 12	5,000.00

A/c Code		322 EMR CCTV			Annual Budget	0
Centre		(none)			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		3,750.00
1	01/04/2020	4	Journal	Com Assets	3,750.00	
9	31/03/2021	22	Journal	Create CCTV EMR		5,000.00
				Account EMR CCTV	Account Totals	3,750.00
				Centre	Net Balance Month 12	5,000.00

A/c Code		323 EMR Com Asset-Others in Valley			Annual Budget	0
Centre		(none)			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		57,563.00
1	01/04/2020	4	Journal	Assets - others	47,840.00	
3	29/06/2020	6	Journal	To EMR from Gen Res		9,000.00
4	21/07/2020	7	Journal	EMR Spend Grants	9,000.00	
				Account EMR Com Asset-Others in Valley	Account Totals	56,840.00
				Centre	Net Balance Month 12	9,723.00

A/c Code	324 EMR Neighbourhood Planning				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	12,181.00
1	01/04/2020	4	Journal	Neighbourhood Planning	12,181.00	
Account EMR Neighbourhood Planning					Account Totals	12,181.00
Centre					Net Balance Month 12	0.00

A/c Code	325 EMR Election Fund				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	29,484.00
1	01/04/2020	4	Journal	Election Fund	19,484.00	
9	14/12/2020	19	Journal	Add to Elections EMR		9,789.00
Account EMR Election Fund					Account Totals	39,273.00
Centre					Net Balance Month 12	19,789.00

A/c Code	326 EMR Defibrillator Special Resr				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	1,051.00
1	01/04/2020	4	Journal	Special Projects	551.00	
9	14/12/2020	21	Journal	Add to Defibrillator EMR		1,500.00
Account EMR Defibrillator Special Resr					Account Totals	2,551.00
Centre					Net Balance Month 12	2,000.00

A/c Code	327 EMR Covid Response - HCHCT				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
1	01/04/2020	2	Journal	HCHCT COVID19 Reserve Costs		15,000.00
1	20/04/2020	2021/01/14	Cashbook	Grant: COVID19 Relief	4,000.00	
4	21/07/2020	2021/03/25	Cashbook	Grant: Civic Hall Deep Clean	1,000.00	
Account EMR Covid Response - HCHCT					Account Totals	15,000.00
Centre					Net Balance Month 12	10,000.00

A/c Code	328 EMR Covid Response - HVCMA				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance						0.00
1	01/04/2020	2	Journal	COVID19 Relief to Earmarked		20,000.00
1	07/04/2020	2021/01/05	Cashbook	Grant: hand sanitiser HVCMA	200.00	
1	20/04/2020	2021/01/13	Cashbook	Grant: Full Life Ch Food Bank	6,300.00	
5	05/08/2020	2021/04/01	Cashbook	Reimbursement sanitiser	185.00	
Account EMR Covid Response - HVCMA					Account Totals	6,685.00
Centre					Net Balance Month 12	13,315.00

A/c Code	329 EMR Holmfirth Civic Hall (capi				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance						0.00
1	01/04/2020	4	Journal	Setup Holmfirth Civic Hall		30,000.00
Account EMR Holmfirth Civic Hall (capi					Account Totals	0.00
Centre					Net Balance Month 12	30,000.00

A/c Code	330 EMR Office/Meeting Room				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance						0.00
1	01/04/2020	4	Journal	Setup Office/Meeting Room		15,000.00
Account EMR Office/Meeting Room					Account Totals	0.00
Centre					Net Balance Month 12	15,000.00

A/c Code	331 EMR Holmfirth Toilets				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance						0.00
1	01/04/2020	4	Journal	Setup Holmfirth Toilets		5,000.00
4	29/07/2020	2021/04/07	Cashbook	Fees re Garside Buildings Let	570.00	
4	29/07/2020	13	Journal	Correct Simon Blyth (VAT)		570.00
Account EMR Holmfirth Toilets					Account Totals	570.00
Centre					Net Balance Month 12	5,000.00

A/c Code	332	EMR Honley Library				Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
1	01/04/2020	4	Journal	Setup Honley Library			15,000.00
9	14/12/2020	23	Journal	Add to Honley Library EMR			15,000.00
			Account	EMR Honley Library		Account Totals	0.00
			Centre			Net Balance Month 12	30,000.00

A/c Code	333	EMR Holmfirth Tech				Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
9	14/12/2020	24	Journal	Create Holmfirth Tech EMR			10,000.00
			Account	EMR Holmfirth Tech		Account Totals	0.00
			Centre			Net Balance Month 12	10,000.00

A/c Code	500	Creditors				Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	5,880.47
1	01/04/2020	1920/12/21	Cashbook	Bus service for March 2020		1,971.00	
1	01/04/2020	1920/12/22	Cashbook	Bus service for February 2020		1,780.00	
1	01/04/2020	1920/12/23	Cashbook	Climate Emergency Action Plan		1,758.00	
1	15/04/2020	1920/12/26	Cashbook	Holme Valley Review March 2020		300.00	
12	31/03/2021	29	Journal	coding amendment		71.47	
			Account	Creditors		Account Totals	5,880.47
			Centre			Net Balance Month 12	0.00

A/c Code	510	Accruals				Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
12	31/03/2021	28	Journal	year end creditors			3,746.34
			Account	Accruals		Account Totals	0.00
			Centre			Net Balance Month 12	3,746.34

A/c Code	520	Receipts In Advance				Annual Budget	0
Centre	(none)					Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		200.00
1	01/04/2020	3	Journal	Garage Rent S. Atkin		200.00	
12	31/03/2021	27	Journal	receipt in advance			200.00
					Account Totals	200.00	400.00
					Net Balance Month 12		200.00

A/c Code	1076	Precept				Annual Budget	275,871
Centre	100	Income				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		0.00
2	01/05/2020	Precept 1	Cashbook	Precept Part 1			139,119.00
3	01/04/2020	5	Journal	Income from Kirklees corrected		1,184.00	
8	02/11/2020	2021/08/01	Cashbook	Precept Part 2			140,000.00
8	02/11/2020	15	Journal	Income from Kirklees corrected		2,064.00	
					Account Totals	3,248.00	279,119.00
					Net Balance Month 12		275,871.00

A/c Code	1078	Special Expenses Grant				Annual Budget	3,248
Centre	100	Income				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		0.00
3	01/04/2020	5	Journal	Income from Kirklees corrected			1,184.00
8	02/11/2020	15	Journal	Income from Kirklees corrected			2,064.00
					Account Totals	0.00	3,248.00
					Net Balance Month 12		3,248.00

A/c Code	1090	Bank Interest				Annual Budget	750
Centre	100	Income				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
					Opening Balance		0.00
1	02/04/2020	CCLA	Cashbook	Interest on PSDA			37.78
2	30/04/2020	2021/01/05	Cashbook	Interest on current account			14.10
2	04/05/2020	2021/01/04	Cashbook	Interest on PSDA			24.11
2	29/05/2020	2021/02/04	Cashbook	Interest on current account			6.58
3	02/06/2020	2021/02/02	Cashbook	Interest on PSDA			21.56
3	05/06/2020	2021/02/03	Cashbook	Interest on BMM account			26.33
4	02/07/2020	2021/03/02	Cashbook	Interest on PSDA			18.59

A/c Code 1090 Bank Interest

Centre 100 Income

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
5	04/08/2020	2021/05/01	Cashbook	Interest on PSDA		12.22
6	02/09/2020	2021/06/01	Cashbook	Interest on PSDA		8.55
6	05/09/2020	2021/06/02	Cashbook	Interest on BMM account		1.40
7	02/10/2020	2021/07/02	Cashbook	Interest on PSDA		8.38
8	03/11/2020	2021/08/02	Cashbook	Interest on PSDA		5.57
9	02/12/2020	2021/09/01	Cashbook	Interest on PSDA		3.86
9	05/12/2020	2021/09/02	Cashbook	Interest on BMM Account		1.39
10	05/01/2021	2021/10/01	Cashbook	Interest on PSDA		3.32
11	02/02/2021	2021/11/01	Cashbook	Interest on PSDA		2.31
12	02/03/2021	2021/12/01	Cashbook	Interest on PSDA		2.28
12	05/03/2021	2021/12/02	Cashbook	Interest from BMM account		1.37

Account Bank Interest

Account Totals

0.00

199.70

Centre Income

Net Balance Month 12

199.70

A/c Code 1092 Toilets Donations

Annual Budget

5,000

Centre 100 Income

Committed

0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		0.00
3	08/06/2020	2021/03/01	Cashbook	Donations		172.00
11	11/02/2021	2021/11/02	Cashbook	Donations		949.50
11	15/02/2021	2021/11/03	Cashbook	Donations		623.00
12	31/03/2021	25	Journal	donations to 31 March		330.40

Account Toilets Donations

Account Totals

0.00

2,074.90

Centre Income

Net Balance Month 12

2,074.90

A/c Code 1095 Other income

Annual Budget

4,730

Centre 100 Income

Committed

0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		0.00
1	25/04/2020		Cashbook	O2 Refund		20.85
1	25/04/2020	9	Journal	VAT on O2 Refund		4.17
4	25/04/2020	10	Journal	VAT on O2 Refund	4.17	
7	27/10/2020	2021/07/04	Cashbook	Payment		845.28
12	31/03/2021	25	Journal	wayleave re Northern Power		2.00

Account Other income

Account Totals

4.17

872.30

Centre Income

Net Balance Month 12

868.13

A/c Code	1200	Allotment Rents				Annual Budget	940
Centre	100	Income				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
8	17/12/2020	14	Journal	Recode from 1200/500			240.00
		Account	Allotment Rents			Account Totals	0.00
		Centre	Income			Net Balance Month 12	240.00

A/c Code	1200	Allotment Rents				Annual Budget	0
Centre	500	Allotments/Garage plots				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
3	01/06/2020	2020/02/01	Cashbook	Rent -allotment Watery Lane			40.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotent - Watery Lane			20.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			20.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			40.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			40.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			20.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			20.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			20.00
3	01/06/2020	2020/02/01	Cashbook	Rent - allotment - Watery Lane			20.00
8	17/12/2020	14	Journal	Recode to 1200/100	240.00		
		Account	Allotment Rents			Account Totals	240.00
		Centre	Allotments/Garage plots			Net Balance Month 12	0.00

A/c Code	1250	Garside Building				Annual Budget	0
Centre	100	Income				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
8	17/12/2020	14	Journal	Recode from 1250/500			400.00
12	31/03/2021	25	Journal	recharge income re elec			342.25
		Account	Garside Building			Account Totals	0.00
		Centre	Income			Net Balance Month 12	742.25

A/c Code	1250	Garside Building				Annual Budget	0
Centre	500	Allotments/Garage plots				Committed	0
Month	Date	Reference	Source	Transaction Detail		Debit	Credit
						Opening Balance	0.00
7	01/10/2020	2021/07/01	Cashbook	Rent on Garside Building			400.00
8	17/12/2020	14	Journal	Recode to 1250/100	400.00		

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account				Garside Building	Account Totals	
					400.00	400.00
Centre				Allotments/Garage plots	Net Balance Month 12	
						0.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account				Memorial Bench Donations	Account Totals	
					0.00	50.00
Centre				Income	Net Balance Month 12	
						50.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account				Garage plot income	Account Totals	
					200.00	900.00
Centre				Income	Net Balance Month 12	
						700.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Account				Garage plot income	Account Totals	
					700.00	700.00
Centre				Allotments/Garage plots	Net Balance Month 12	
						0.00

A/c Code		4000 Salaries			Annual Budget	50,000
Centre		110 Staff Expenditure			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
1	15/04/2020	2021/01/09	Cashbook	Salaries Staff 01	1,446.26	
1	15/04/2020	2021/01/10	Cashbook	Salaries Staff 02	1,122.12	
1	15/04/2020	2021/01/11	Cashbook	Pension Payments	445.16	
1	15/04/2020	2021/01/12	Cashbook	PAYE Tax and NI	779.87	
2	30/12/1899	2021/02/03	Cashbook	Salaries Staff 02	1,122.12	
2	19/05/2020	2021/02/01	Cashbook	Pension Payments	445.16	
2	19/05/2020	2021/02/02	Cashbook	Salaries Staff 01	1,446.26	
2	19/05/2020	2021/02/04	Cashbook	PAYE Tax and NI	927.73	
3	31/05/2020	2021/02/15	Cashbook	PAYE Tax and NI - underpayment	274.25	
3	17/06/2020	2021/03/07	Cashbook	Pension Payments	445.16	
3	17/06/2020	2021/03/08	Cashbook	Salaries Staff 01	1,446.26	
3	17/06/2020	2021/03/09	Cashbook	Salaries Staff 02	1,122.12	
3	17/06/2020	2021/03/10	Cashbook	PAYE Tax and NI	927.73	
4	15/07/2020	2021/04/03	Cashbook	Pension Payments	445.16	
4	15/07/2020	2021/04/05	Cashbook	Salaries Staff 02	1,122.12	
4	15/07/2020	2021/04/04	Cashbook	Salaries Staff 01	1,446.26	
4	15/07/2020	2021/04/06	Cashbook	PAYE Tax and NI	927.73	
5	17/08/2020	2021/05/16	Cashbook	Pension Payments	445.16	
5	17/08/2020	2021/05/18	Cashbook	Salaries Staff 02	1,122.12	
5	17/08/2020	2021/05/17	Cashbook	Salaries Staff 01	1,446.26	
5	17/08/2020	2021/05/19	Cashbook	PAYE Tax and NI	927.73	
6	15/09/2020	2021/06/02	Cashbook	Pension Payments	445.16	
6	15/09/2020	2021/06/03	Cashbook	Salaries Staff 02	1,122.12	
6	15/09/2020	2021/06/04	Cashbook	Salaries Staff 01	1,446.26	
6	15/09/2020	2021/06/05	Cashbook	PAYE Tax and NI	927.73	
7	15/10/2020	2021/07/12	Cashbook	Pension Payments - Staff 01 02	601.45	
7	15/10/2020	2021/07/13	Cashbook	Salaries Staff 02	1,446.06	
7	15/10/2020	2021/07/14	Cashbook	Salaries Staff 01	1,884.03	
7	15/10/2020	2021/07/15	Cashbook	PAYE Tax and NI - Staff 01 02	1,464.53	
8	16/11/2020	2021/08/21	Cashbook	Pension Payments - Staff 01 02	476.72	
8	16/11/2020	2021/08/22	Cashbook	Salaries Staff 02	1,213.45	
8	16/11/2020	2021/08/23	Cashbook	Salaries Staff 01	1,508.80	
8	16/11/2020	2021/08/24	Cashbook	PAYE tax and NI	1,036.21	
9	15/12/2020	2021/09/04	Cashbook	Pensions - Staff 01 and 02	476.72	
9	15/12/2020	2021/09/05	Cashbook	Salaries Staff 02	1,213.45	
9	15/12/2020	2021/09/06	Cashbook	Salaries Staff 01	1,508.80	
9	15/12/2020	2021/09/07	Cashbook	PAYE Tax and NI	1,036.21	
10	15/01/2021	2021/10/06	Cashbook	Pensions - Staff 01 and 02	476.72	
10	15/01/2021	2021/10/07	Cashbook	Salaries Staff 02	1,213.45	
10	15/01/2021	2021/10/08	Cashbook	Salaries Staff 01	1,508.80	
10	15/01/2021	2021/10/09	Cashbook	PAYE Tax and NI - Staff 01 02	1,036.21	
11	15/02/2021	2021/11/09	Cashbook	Pensions - Staff 01 and 02	476.72	
11	15/02/2021	2021/11/10	Cashbook	Salaries Staff 02	1,630.25	
11	15/02/2021	2021/11/11	Cashbook	Salaries Staff 01	1,372.80	

A/c Code 4000 Salaries

Centre 110 Staff Expenditure

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
11	15/02/2021	2021/11/15	Cashbook	PAYE Tax and NI - Staff 01 02	895.81	
12	15/03/2021	2021/12/25	Cashbook	Pensions	476.72	
12	15/03/2021	2021/12/26	Cashbook	Salaries Staff 02	1,421.85	
12	15/03/2021	2021/12/27	Cashbook	Salaries Staff 01	1,440.80	
12	16/03/2021	2021/12/29	Cashbook	PAYE Tax and NI - Staff 01 02	895.81	

Account	Salaries	Account Totals	50,486.38	0.00
Centre	Staff Expenditure	Net Balance Month 12	50,486.38	

A/c Code 4000 Salaries

Annual Budget 0

Centre 450 Climate Emergency

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
6	15/09/2020	2021/06/06	Cashbook	Salaries Staff 03	1,410.47	
6	17/09/2020	2021/06/07	Cashbook	Pension Payments Staff 03	198.09	
6	17/09/2020	2021/06/08	Cashbook	PAYE Tax and NI Staff 03	53.66	
7	15/10/2020	2021/07/12	Cashbook	Pension Payments - Staff 03	130.00	
7	15/10/2020	2021/07/15	Cashbook	PAYE Tax and NI - Staff 03	53.66	
7	15/10/2020	2021/07/16	Cashbook	Salaries Staff 03	917.04	
8	16/11/2020	2021/08/21	Cashbook	Pension Payments	130.00	
8	16/11/2020	2021/08/24	Cashbook	PAYE tax and NI	61.94	
8	16/11/2020	2021/08/25	Cashbook	Salaries Staff 03	917.04	
9	15/12/2020	2021/09/04	Cashbook	Pensions - Staff 03	130.00	
9	15/12/2020	2021/09/07	Cashbook	PAYE Tax and NI	61.94	
9	15/12/2020	2021/09/08	Cashbook	Salaries Staff 03	917.04	
10	15/01/2021	2021/10/06	Cashbook	Pensions - Staff 03	130.00	
10	15/01/2021	2021/10/09	Cashbook	PAYE Tax and NI - Staff 03	61.94	
10	15/01/2021	2021/10/10	Cashbook	Salaries Staff 03	917.04	
11	15/02/2021	2021/11/09	Cashbook	Pensions - Staff 03	130.00	
11	15/02/2021	2021/11/12	Cashbook	Salaries Staff 03	729.04	
11	15/02/2021	2021/11/15	Cashbook	PAYE Tax and NI - Staff 03	155.94	
12	15/03/2021	2021/12/25	Cashbook	Pensions	130.00	
12	15/03/2021	2021/12/28	Cashbook	Salaries Staff 03	823.04	
12	16/03/2021	2021/12/29	Cashbook	PAYE Tax and NI - Staff 03	155.94	

Account	Salaries	Account Totals	8,213.82	0.00
Centre	Climate Emergency	Net Balance Month 12	8,213.82	

A/c Code 4060 Staff Training

Annual Budget 900

Centre 110 Staff Expenditure

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	

A/c Code 4060 Staff Training

Centre 110 Staff Expenditure

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
1	20/04/2020	2021/01/18	Cashbook	Webinar Staff 01 Contracts etc	15.00	
1	22/04/2020	2021/01/17	Cashbook	Webinar Staff 01 FOIA & EIR	15.00	
3	30/04/2020	2021/02/11	Cashbook	Webinar - Charities - Staff 01	15.00	
3	07/05/2020	2021/02/12	Cashbook	Webinar - Grants - Staff 01	15.00	
3	18/05/2020	2021/03/01	Cashbook	Webinar - AGAR - Staff 02	18.75	
3	15/06/2020	2021/03/02	Cashbook	Webinar - Difficult Issues	15.00	
3	30/06/2020	2021/03/14	Cashbook	Clerk's Training	170.00	
7	01/10/2020	2021/07/03	Cashbook	Reimbursement - Training	60.00	
7	22/10/2020	2021/07/23	Cashbook	ILCA Fees Staff 02	99.00	
9	18/12/2020	2021/09/16	Cashbook	Risk Assesst Training	10.00	
11	21/01/2021	2021/11/02	Cashbook	Internal Controls Training	30.00	
11	21/01/2021	2021/11/08	Cashbook	Internal Audit Training	30.00	
12	03/03/2021	2021/12/14	Cashbook	Training - for CEC	39.00	
12	23/03/2021	2021/12/33	Cashbook	Web Accessibility Training	15.00	
12	25/03/2021	2021/12/39	Cashbook	Year End Accounts Training	30.00	
12	31/03/2021	28	Journal	web event re clerk	38.93	

Account **Staff Training**

Account Totals

615.68**0.00**Centre **Staff Expenditure**

Net Balance Month 12

615.68

A/c Code 4061 Councillor Training

Annual Budget

900

Centre 150 Administration

Committed

0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
3	30/06/2020	2021/03/13	Cashbook	Webinar - Meetings - Cllr 04	15.00	
4	29/07/2020	2021/04/09	Cashbook	Webinar - Chairmanship - Cllr 4	48.00	
5	11/08/2020	2021/05/05	Cashbook	Webinar - Spread Ws - Cllr 04	48.00	
5	11/08/2020	2021/05/07	Cashbook	Webinar- Planning - Cllr 4, 21	45.00	
8	12/11/2020	2021/08/08	Cashbook	Budgeting Training Cllr 18	30.00	
8	12/11/2020	2021/08/17	Cashbook	Budgeting Training Cllr 20	30.00	
9	18/12/2020	2021/09/15	Cashbook	Allotments Training	15.00	
9	18/12/2020	2021/09/17	Cashbook	Planning Training	22.50	
10	25/01/2021	2021/10/15	Cashbook	Climate Emergency Training	15.00	
10	25/01/2021	2021/10/16	Cashbook	Internal Audit Training	30.00	
11	13/01/2021	2021/11/07	Cashbook	Climate Emergency Training	15.00	
12	03/03/2021	2021/12/10	Cashbook	Council Vacancies Training	15.00	
12	03/03/2021	2021/12/18	Cashbook	Planning Enforcmt Training	22.50	
12	23/03/2021	2021/12/32	Cashbook	Grants Training	15.00	
12	25/03/2021	2021/12/40	Cashbook	Year End Accounts Training	30.00	

Account **Councillor Training**

Account Totals

396.00**0.00**Centre **Administration**

Net Balance Month 12

396.00

A/c Code	4200 Chairman's Allowance				Annual Budget	1,000
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
6	24/09/2020	2021/06/16	Cashbook	Chairman's Charity - Expenses	460.00	
7	22/10/2020	2021/07/18	Cashbook	Donation Chairman's Charity	270.00	
7	22/10/2020	2021/07/25	Cashbook	Donation Chairman's Charity	270.00	
Account Chairman's Allowance					Account Totals	1,000.00
Centre Administration					Net Balance Month 12	1,000.00

A/c Code	4205 APS & Petty Cash				Annual Budget	1,500
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
1	01/04/2020	2021/01/03	Cashbook	Photocopier Lease	117.99	
1	01/04/2020	2021/01/04	Cashbook	Photocopying	25.00	
1	06/04/2020	2021/01/08	Cashbook	Stationery	30.94	
3	30/04/2020	2021/02/08	Cashbook	Photocopying	25.00	
3	31/05/2020	2021/02/07	Cashbook	Photocopying	25.00	
3	03/06/2020	2021/03/04	Cashbook	Stationery, ink, stamps etc	216.71	
3	30/06/2020	2021/03/03	Cashbook	Photocopier Lease	117.99	
4	21/07/2020	2021/04/02	Cashbook	Photocopying	69.47	
4	29/07/2020	2021/04/13	Cashbook	Photocopying	42.11	
6	17/09/2020	2021/06/12	Cashbook	Photocopying	31.65	
7	01/10/2020	2021/07/05	Cashbook	Reimbursement Flowers Cllr 11	35.00	
7	01/10/2020	2021/07/07	Cashbook	Photopier Lease	117.99	
7	22/10/2020	2021/07/19	Cashbook	Reimbursement Flowers Cllr B	27.16	
7	22/10/2020	2021/07/22	Cashbook	Photocopying	39.24	
7	22/10/2020	2021/07/24	Cashbook	Stamps	113.50	
8	12/11/2020	2021/08/04	Cashbook	Ink carts, envs, paper	72.01	
8	12/11/2020	2021/08/09	Cashbook	Photocopying	54.11	
9	30/11/2020	2021/09/13	Cashbook	Photocopying	51.37	
9	18/12/2020	2021/09/20	Cashbook	Printer inks, stamps, statnry	196.28	
10	04/01/2021	2021/10/00	Cashbook	Reimbursement for stationery		74.69
10	07/01/2021	2021/10/04	Cashbook	Photocopier Lease	117.99	
10	25/01/2021	2021/10/17	Cashbook	Photocopying	40.93	
10	25/01/2021	2021/10/18	Cashbook	Inks, stamps, stationery	196.28	
12	17/02/2021	2021/12/31	Cashbook	Stationery, Inks, Stamps	245.54	
12	03/03/2021	2021/12/04	Cashbook	Photocopying	25.01	
12	03/03/2021	2021/12/17	Cashbook	Photocopying	25.00	
12	31/03/2021	25	Journal	credit owed by Viking		196.28
12	31/03/2021	28	Journal	copier charges march	41.77	

A/c Code 4205 APS & Petty Cash

Centre 150 Administration

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
Account APS & Petty Cash					Account Totals	2,101.04	270.97
Centre Administration					Net Balance Month 12	1,830.07	

A/c Code 4210 Audit

Annual Budget 1,200

Centre 150 Administration

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
Opening Balance					0.00		
4	29/07/2020	2021/04/10	Cashbook	Internal Audit Plus Travel	373.31		
8	12/11/2020	2021/08/14	Cashbook	External Audit AGAR	600.00		
Account Audit					Account Totals	973.31	0.00
Centre Administration					Net Balance Month 12	973.31	

A/c Code 4215 Bank Charges

Annual Budget 50

Centre 150 Administration

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
Opening Balance					0.00		
2	16/04/2020	2021/01/19	Cashbook	Bank Charge	25.00		
2	15/05/2020	2021/02/17	Cashbook	Bank charge	25.00		
3	12/06/2020	2021/03/27	Cashbook	Bank Charge	25.00		
4	14/07/2020	2021/04/19	Cashbook	Bank Charge	25.00		
5	14/08/2020	2021/05/22	Cashbook	Bank charge	25.00		
6	14/09/2020	2021/06/18	Cashbook	Handelsbanken	25.00		
7	14/10/2020	2021/07/29	Cashbook	Bank Charges	25.00		
8	13/11/2020	2021/08/30	Cashbook	Bank Charges	25.00		
9	14/12/2020	2021/09/31	Cashbook	Bank Charges	25.00		
10	15/01/2021	2021/10/26	Cashbook	Bank Charges	25.00		
11	12/02/2021	2021/11/18	Cashbook	Bank Charges	25.00		
12	12/03/2021	2021/12/54	Cashbook	Bank Charges	25.00		
Account Bank Charges					Account Totals	300.00	0.00
Centre Administration					Net Balance Month 12	300.00	

A/c Code 4230 Repairs & Maintenance

Annual Budget 1,000

Centre 150 Administration

Committed 0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance					0.00	
8	12/11/2020	2021/08/15	Cashbook	Laptop Troubleshooting	40.00	
12	03/03/2021	2021/12/07	Cashbook	Set up laptops x 2	150.00	

A/c Code 4230 Repairs & Maintenance

Centre 150 Administration

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
12	03/03/2021	2021/12/19	Cashbook	Set up email and scanner	40.00		
Account Repairs & Maintenance					Account Totals	230.00	0.00
Centre Administration					Net Balance Month 12	230.00	

A/c Code 4235 Insurance

Annual Budget 2,250

Centre 150 Administration

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
Opening Balance					0.00		
1	01/04/2020	3	Journal	Zurich Insurance HVPC	1,728.56		
8	06/11/2020	2021/08/01	Cashbook	Repayment of grant - insurance		1,569.78	
12	23/03/2021	2021/12/37	Cashbook	Insurance HVPC	1,757.95		
12	25/03/2021	2021/12/38	Cashbook	Insurance HCHCT	4,620.91		
12	31/03/2021	26	Journal	annual ins paid in adv HVPC		1,757.95	
12	31/03/2021	26	Journal	annual ins paid in adv HCHCT		4,620.91	
Account Insurance					Account Totals	8,107.42	7,948.64
Centre Administration					Net Balance Month 12	158.78	

A/c Code 4245 Office Equipment

Annual Budget 300

Centre 150 Administration

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
Opening Balance					0.00		
10	04/01/2021	2021/10/02	Cashbook	HP Pavilion Laptop Clerk	415.83		
Account Office Equipment					Account Totals	415.83	0.00
Centre Administration					Net Balance Month 12	415.83	

A/c Code 4250 Office/Room Hire

Annual Budget 10,000

Centre 150 Administration

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
Opening Balance					0.00		
1	01/04/2020	2021/01/19	Cashbook	Rent for Council Offices	10,000.00		
Account Office/Room Hire					Account Totals	10,000.00	0.00
Centre Administration					Net Balance Month 12	10,000.00	

A/c Code	4260 FOIA/EIR requests				Annual Budget	500
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
12	31/03/2021	28	Journal	FOIA/EIR re HVLC quarries	100.00	
Account FOIA/EIR requests					Account Totals	100.00
Centre Administration					Net Balance Month 12	100.00

A/c Code	4265 Subscriptions				Annual Budget	3,000
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
3	01/04/2020	2021/02/13	Cashbook	YLCA Annual Membership	2,271.00	
3	29/06/2020	2021/03/26	Cashbook	Repay joint mbrship Yorks 1st	30.00	
3	29/06/2020	2021/03/26	Cashbook	Repay joint mbrship Yorks 1st		30.00
4	09/07/2020	2021/03/26	Cashbook	Repay Joint Mmbrship Yorks 1st	30.00	
5	20/08/2020	2021/04/14	Cashbook	Annual Subscription	36.00	
11	01/01/2021	2021/11/06	Cashbook	Full Membership Staff 01	234.00	
12	23/03/2021	2021/12/36	Cashbook	Subscription 2021/22	6.00	
12	29/03/2021	2021/12/49	Cashbook	Full Membership - Staff 02	223.00	
Account Subscriptions					Account Totals	2,830.00
Centre Administration					Net Balance Month 12	2,800.00

A/c Code	4275 Telephone and Broadband				Annual Budget	500
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
1	21/04/2020	2021/01/16	Cashbook	Internet and Phone	23.50	
2	21/05/2020	2021/02/05	Cashbook	Internet and Phone	23.50	
3	30/12/1899	2021/03/18	Cashbook	Internet and Phone	24.61	
4	28/07/2020	2021/04/18	Cashbook	Internet and Phone	25.10	
5	28/08/2020	2021/05/21	Cashbook	Internet and telephone	23.69	
6	28/09/2020	2021/06/17	Cashbook	Internet and Phone	24.66	
7	28/10/2020	2021/07/26	Cashbook	Internet and Phone	24.64	
8	30/11/2020	2021/08/29	Cashbook	Internet and Phone	23.50	
9	30/12/2020	2021/09/30	Cashbook	Internet and Phone	23.91	
10	29/01/2021	2021/10/25	Cashbook	Internet and Phone	23.50	
12	21/02/2021	2021/12/01	Cashbook	Internet and Phone	23.58	
12	21/03/2021	2021/12/44	Cashbook	Internet and Phone	23.86	
Account Telephone and Broadband					Account Totals	288.05
Centre Administration					Net Balance Month 12	288.05

A/c Code	4280 Civic Regalia				Annual Budget	750
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
12	15/03/2021	2021/12/30	Cashbook	Chairman Jewel	152.64	
		Account	Civic Regalia		Account Totals	152.64
		Centre	Administration		Net Balance Month 12	152.64

A/c Code	4298 VAT Error 19/20				Annual Budget	0
Centre	150 Administration				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
3	10/06/2020	8	Journal	VAT Error from 19/20 Overclaim	71.47	
12	31/03/2021	29	Journal	coding amendment		71.47
		Account	VAT Error 19/20		Account Totals	71.47
		Centre	Administration		Net Balance Month 12	0.00

A/c Code	4310 Holmfirth Civic Hall-Projects				Annual Budget	15,000
Centre	200 CASC				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
5	20/08/2020	2021/05/01	Cashbook	Plaques x 2	399.00	
7	01/10/2020	2021/07/10	Cashbook	HCH Lease	750.00	
		Account	Holmfirth Civic Hall-Projects		Account Totals	1,149.00
		Centre	CASC		Net Balance Month 12	1,149.00

A/c Code	4315 Other Community Assets				Annual Budget	17,000
Centre	200 CASC				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
4	21/07/2020	2021/03/19	Cashbook	Grant: Disabled Toilets	5,000.00	
4	21/07/2020	2021/03/20	Cashbook	Grant: Hall Improvements	5,000.00	
4	21/07/2020	2021/03/24	Cashbook	Grant: Pavilion Pathway	5,000.00	
4	21/07/2020	2021/03/21	Cashbook	Grant: Thongsbridge Riverside	4,994.00	
4	21/07/2020	2021/03/23	Cashbook	Grant: children's play area	2,000.00	
4	29/07/2020	2021/03/22	Cashbook	Grant: Fencing to Boules Court	2,000.00	
4	29/07/2020	2021/04/07	Cashbook	Fees re Garside Buildings Let	570.00	
4	29/07/2020	2021/04/07	Cashbook	Correction		570.00
4	29/07/2020	2021/04/07	Cashbook	Fees re Garside Buildings Let	475.00	
4	29/07/2020	13	Journal	Fees re Garside Building Let		475.00

A/c Code 4315 Other Community Assets

Centre 200 CASC

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
8	12/11/2020	2021/08/02	Cashbook	Asset Register Map	400.00	

Account Other Community Assets

Account Totals

25,439.00

1,045.00

Centre CASC

Net Balance Month 12

24,394.00

A/c Code 4320 Public Toilet - Day to Day

Annual Budget

16,000

Centre 200 CASC

Committed

0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
1	19/03/2020	2021/01/15	Cashbook	Service Nappy Unit 1/4	52.00	
3	21/05/2020	2021/03/11	Cashbook	Electricity - toilets - FEB	65.47	
3	31/05/2020	2021/03/06	Cashbook	Maintenance - toilets	977.77	
3	05/06/2020	2021/03/12	Cashbook	Electricity - toilets FEB-APR	119.57	
3	30/06/2020	2021/03/05	Cashbook	Expenses - toilets	65.92	
3	09/07/2020	11	Journal	Service Nappy Unit 2/4		41.60
4	09/07/2020	2021/03/15	Cashbook	Service Nappy Unit 2/4	208.00	
4	09/07/2020	12	Journal	Service Nappy Unit 2/4	41.60	
4	23/07/2020	2021/04/08	Cashbook	Toilets - Water and Sewerage	91.15	
4	29/07/2020	2021/04/11	Cashbook	Service Nappy Unit	52.00	
4	29/07/2020	2021/04/15	Cashbook	Expenses - Holmfirth Toilets	61.19	
4	29/07/2020	2021/04/16	Cashbook	Maintenance - Toilets	66.37	
4	29/07/2020	2021/04/16	Cashbook	Mileage - Toilets	7.20	
5	05/08/2020	2021/04/01	Cashbook	Reimbursement sanitiser	185.00	
5	11/08/2020	2021/05/15	Cashbook	Electricity - toilets - MAYJUL	114.64	
5	20/08/2020	2021/05/13	Cashbook	Maintenance - Benches/Shelters	1,618.70	
5	20/08/2020	2021/05/14	Cashbook	Expenses - Toilets	93.11	
7	01/10/2020	2021/07/01	Cashbook	Expenses - Toilets	210.49	
7	01/10/2020	2021/07/02	Cashbook	Maintenance - Toilets	1,116.00	
7	16/10/2020	2021/07/17	Cashbook	Toilets - Water and Sewerage	151.80	
7	22/10/2020	2021/07/21	Cashbook	Service Nappy Unit	52.00	
7	30/10/2020	2021/07/27	Cashbook	Expenses - toilets	67.75	
7	30/10/2020	2021/07/28	Cashbook	Maintenance - toilets	1,116.87	
8	12/11/2020	2021/08/16	Cashbook	Electricity - Holmfirth toilet	190.62	
9	13/10/2020	2021/09/01	Cashbook	Expenses - Toilets	169.47	
9	31/10/2020	2021/09/02	Cashbook	Maintenance - Toilets	1,152.87	
9	30/11/2020	2021/09/10	Cashbook	Maintenance - Toilets	1,116.87	
9	11/12/2020	2021/09/24	Cashbook	Electricity - Holmfirth Toilet	169.22	
9	17/12/2020	2021/09/09	Cashbook	Expenses - Toilets	72.56	
10	21/01/2021	2021/10/11	Cashbook	Toilets - Water and Sewerage	223.87	
10	25/01/2021	2021/10/13	Cashbook	Service Sanitary Disposal Unit	208.00	
10	25/01/2021	2021/10/14	Cashbook	Service Nappy Unit	52.00	
10	25/01/2021	2021/10/21	Cashbook	Expenses - toilets	199.79	
10	25/01/2021	2021/10/22	Cashbook	Maintenance - toilets	1,152.55	

A/c Code 4320 Public Toilet - Day to Day

Centre 200 CASC

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
11	31/01/2021	2021/11/17	Cashbook	Maintenance - toilets	1,116.00		
11	16/02/2021	2021/11/13	Cashbook	Electricity Holmfirth Toilets	288.91		
11	26/02/2021	2021/11/16	Cashbook	Expenses - Toilets	127.94		
12	28/02/2021	2021/12/43	Cashbook	Maintenance - toilets	1,008.00		
12	03/03/2021	2021/12/08	Cashbook	Electricity Holmfirth toilets	245.71		
12	23/03/2021	2021/12/35	Cashbook	Electricity Holmfirth Toilets	159.28		
12	25/03/2021	2021/12/42	Cashbook	Expenses - Toilets	39.08		
12	31/03/2021	28	Journal	toilet service march	52.00		
12	31/03/2021	28	Journal	contractor expenses march	90.14		
12	31/03/2021	28	Journal	contractor employment march	1,175.00		
Account Public Toilet - Day to Day					Account Totals	15,544.48	41.60
Centre CASC					Net Balance Month 12	15,502.88	

A/c Code 4325 Public Toilet - Lettable Space

Annual Budget 3,000

Centre 200 CASC

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
Opening Balance					0.00		
4	29/07/2020	13	Journal	Fees re Garside Building Let	475.00		
5	20/08/2020	2021/05/01	Cashbook	Plaques x 2	399.00		
8	12/11/2020	2021/08/03	Cashbook	HVPC Garside Lease	751.00		
12	03/03/2021	2021/12/06	Cashbook	Glass door for Garside buildig	630.00		
12	03/03/2021	2021/12/09	Cashbook	Flooring for Gartside building	1,095.00		
Account Public Toilet - Lettable Space					Account Totals	3,350.00	0.00
Centre CASC					Net Balance Month 12	3,350.00	

A/c Code 4400 Electronic Support

Annual Budget 500

Centre 250 Finance & Management

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
3	06/05/2020	2021/02/10	Cashbook	Hosted email accounts	270.00	
3	31/05/2020	2021/02/14	Cashbook	Repay for Zoom subscription	11.99	
3	09/07/2020	11	Journal	Zoom Subs		2.40
4	09/07/2020	2021/03/16	Cashbook	Staff 01 - reimburse antivirus	49.99	
4	09/07/2020	2021/03/17	Cashbook	Reimburse: Zoom Subs	11.99	
4	09/07/2020	12	Journal	Zoom Subs	2.40	
4	29/07/2020	2021/04/12	Cashbook	Omega Accounts Setup, Training	1,731.00	
5	11/08/2020	2021/05/03	Cashbook	Reimbursement Dropbox	95.88	
5	11/08/2020	2021/05/04	Cashbook	Reimbursement Zoom	11.99	
5	11/08/2020	2021/05/12	Cashbook	Hosted email account	18.00	
6	17/09/2020	2021/06/15	Cashbook	Repay for Zoom subscription	11.99	

A/c Code 4400 Electronic Support

Centre 250 Finance & Management

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
7	22/10/2020	2021/07/20	Cashbook	Repay for Zoom subscription	11.99	
8	12/11/2020	2021/08/07	Cashbook	Making Tax Digital	59.00	
8	12/11/2020	2021/08/18	Cashbook	Repay for Zoom subscription	11.99	
9	18/12/2020	2021/09/21	Cashbook	Repay for Zoom Subscription	11.99	
10	25/01/2021	2021/10/12	Cashbook	Repay for Zoom Subscription	11.99	
12	03/03/2021	2021/12/02	Cashbook	Repay for Zoom subscription	11.99	
12	03/03/2021	2021/12/16	Cashbook	Repay Microsoft 365	79.99	
12	25/03/2021	2021/12/41	Cashbook	Repay for Zoom subscription	11.99	
12	30/03/2021	2021/12/50	Cashbook	Repay Zoom subscription	11.99	

Account **Electronic Support** Account Totals **2,438.15** **2.40**Centre **Finance & Management** Net Balance Month 12 **2,435.75**

A/c Code 4405 Grants

Annual Budget 10,000

Centre 250 Finance & Management

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
1	29/04/2020	2021/01/20	Cashbook	Annual Donation	20.00	
5	18/08/2020	2021/05/08	Cashbook	Normal wreaths x 8	136.00	
8	16/11/2020	2021/08/26	Cashbook	Grant Children's Book Festival	1,000.00	
8	16/11/2020	2021/08/27	Cashbook	Grant towards sight screen	200.00	
9	18/12/2020	2021/09/25	Cashbook	Grant: towards band room	2,000.00	
9	18/12/2020	2021/09/28	Cashbook	Grant: RAoK	1,000.00	
9	18/12/2020	2021/09/29	Cashbook	Grant: Art in the Woods	1,000.00	
10	04/01/2021	2021/10/01	Cashbook	Grant for safety screens	207.00	

Account **Grants** Account Totals **5,563.00** **0.00**Centre **Finance & Management** Net Balance Month 12 **5,563.00**

A/c Code 4505 Neighbourhood Plan

Annual Budget 5,000

Centre 300 Planning

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
3	06/05/2020	2021/02/09	Cashbook	Further work on NDP	1,470.00	

Account **Neighbourhood Plan** Account Totals **1,470.00** **0.00**Centre **Planning** Net Balance Month 12 **1,470.00**

A/c Code		4610 Publications			Annual Budget	6,000
Centre		350 Publications & Communication			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
1	15/04/2020	2021/01/07	Cashbook	Holme Valley Review April 2020	250.00	
3	29/05/2020	2021/02/06	Cashbook	Holme Valley Review - May 2020	250.00	
5	11/08/2020	2021/05/06	Cashbook	Holme Valley Review - JUN	250.00	
6	17/09/2020	2021/06/09	Cashbook	HV Review - Annual Report	1,200.00	
6	17/09/2020	2021/06/10	Cashbook	Holme Valley Review - AUG 2020	250.00	
6	17/09/2020	2021/06/11	Cashbook	Holme Valley Review -SEP 2020	250.00	
9	18/12/2020	2021/09/18	Cashbook	Holme Valley Review - DEC 20	250.00	
9	18/12/2020	2021/09/19	Cashbook	Holme Valley Review - OCT 20	250.00	
11	18/01/2021	2021/11/03	Cashbook	Hi-Vis Vests	238.00	
12	03/03/2021	2021/12/03	Cashbook	Repay for Listed Buildg applic	13.99	
12	11/03/2021	2021/12/21	Cashbook	Notice Board	464.08	
12	11/03/2021	2021/12/23	Cashbook	Pavement Sign	74.00	
12	23/03/2021	2021/12/34	Cashbook	Holme Valley Review - FEB 2021	250.00	
12	30/03/2021	2021/12/53	Cashbook	Sign for Toilets	22.00	
Account Publications					Account Totals	4,012.07
Centre Publications & Communication					Net Balance Month 12	4,012.07

A/c Code		4625 Website & Media			Annual Budget	1,000
Centre		350 Publications & Communication			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
6	17/09/2020	2021/06/13	Cashbook	Website & Email Hosting / SLL	423.00	
6	17/09/2020	2021/06/14	Cashbook	Website Domain	76.00	
8	13/11/2020	2021/08/19	Cashbook	Data Protection Renewal	35.00	
Account Website & Media					Account Totals	534.00
Centre Publications & Communication					Net Balance Month 12	534.00

A/c Code		4630 Special Projects			Annual Budget	1,000
Centre		350 Publications & Communication			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
12	15/03/2021	2021/12/47	Cashbook	Reimbursement	15.82	
12	29/03/2021	2021/12/45	Cashbook	Reimbursement	166.66	
12	29/03/2021	2021/12/46	Cashbook	Reimbursement	108.32	
12	29/03/2021	2021/12/48	Cashbook	Reimbursement	67.11	
Account Special Projects					Account Totals	357.91
Centre Publications & Communication					Net Balance Month 12	357.91

A/c Code	4700 CCTV				Annual Budget	5,000
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
12	03/03/2021	2021/12/11	Cashbook	Grant - towards CCTV	5,000.00	
		Account	CCTV		Account Totals	5,000.00
		Centre	Service Provision		Net Balance Month 12	5,000.00

A/c Code	4705 Christmas Provision				Annual Budget	5,500
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
7	01/10/2020	2021/07/09	Cashbook	Grant Xmas Lights	1,000.00	
9	15/12/2020	2021/09/22	Cashbook	Reimbursement - Cards	28.33	
9	16/12/2020	2021/09/23	Cashbook	Xmas Tree - Hinchliffe Mill	62.50	
9	18/12/2020	2021/09/27	Cashbook	Grant: Christmas Tree	100.00	
11	26/01/2021	2021/11/14	Cashbook	Christmas Trees	2,873.32	
12	03/03/2021	2021/12/05	Cashbook	Supply Christmas Trees	250.00	
		Account	Christmas Provision		Account Totals	4,314.15
		Centre	Service Provision		Net Balance Month 12	4,314.15

A/c Code	4710 New Mill - Churchyard				Annual Budget	400
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
7	01/10/2020	2021/07/02	Cashbook	Maintenance - Churchyard	345.55	
7	30/10/2020	2021/07/28	Cashbook	Maintenance - Churchyard	345.55	
		Account	New Mill - Churchyard		Account Totals	691.10
		Centre	Service Provision		Net Balance Month 12	691.10

A/c Code	4720 Dog Waste				Annual Budget	750
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
8	12/11/2020	2021/08/06	Cashbook	Poo Bag Dispensers	611.50	
9	17/12/2020	2021/09/09	Cashbook	Expenses - Dog Waste	17.98	
11	14/01/2021	2021/11/04	Cashbook	Poo Bags	446.00	

A/c Code 4720 Dog Waste

Centre 400 Service Provision

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
Account Dog Waste					Account Totals	1,075.48	0.00
Centre Service Provision					Net Balance Month 12	1,075.48	

A/c Code 4725 Patient Transport Scheme

Centre 400 Service Provision

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
					Annual Budget	2,000	
					Committed	0	
Opening Balance					0.00		
7	01/10/2020	2021/07/06	Cashbook	Grant	2,000.00		
Account Patient Transport Scheme					Account Totals	2,000.00	0.00
Centre Service Provision					Net Balance Month 12	2,000.00	

A/c Code 4730 Minibus

Centre 400 Service Provision

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
					Annual Budget	24,000	
					Committed	0	
Opening Balance					0.00		
9	18/12/2020	2021/09/11	Cashbook	Bus Service for SEP 2020	2,416.28		
10	25/01/2021	2021/10/19	Cashbook	Bus Service for OCT 2020	2,416.28		
10	25/01/2021	2021/10/20	Cashbook	Bus Service for NOV 2020	2,416.28		
12	03/03/2021	2021/12/12	Cashbook	Bus service for DEC 2020	2,416.28		
12	03/03/2021	2021/12/13	Cashbook	Bus service for JAN 2021	2,416.28		
12	30/03/2021	2021/12/51	Cashbook	Bus Service for FEB 21	2,416.28		
12	30/03/2021	2021/12/52	Cashbook	Bus service for MAR 2021	2,416.28		
Account Minibus					Account Totals	16,913.96	0.00
Centre Service Provision					Net Balance Month 12	16,913.96	

A/c Code 4735 Phone Boxes

Centre 400 Service Provision

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Annual Budget	300
					Committed	0
Opening Balance					0.00	
4	29/07/2020	2021/04/15	Cashbook	Expenses - Phone Boxes	33.33	
7	01/10/2020	2021/07/01	Cashbook	Expenses - Phone Boxes	29.50	
7	01/10/2020	2021/07/02	Cashbook	Maintenance - Phone Boxes	31.30	
9	31/10/2020	2021/09/02	Cashbook	Maintenance - Phone Boxes	40.02	
9	30/11/2020	2021/09/10	Cashbook	Maintenance	32.65	
10	25/01/2021	2021/10/22	Cashbook	Maintenance - phone boxes	50.55	
12	25/03/2021	2021/12/42	Cashbook	Expenses - Phone Boxes	29.50	
12	31/03/2021	28	Journal	contractor employment march	42.10	

A/c Code	4735 Phone Boxes				Annual Budget	12,000
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
		Account	Phone Boxes		Account Totals	288.95
		Centre	Service Provision		Net Balance Month 12	288.95

A/c Code	4740 Seats & Shelters-Maintenance				Annual Budget	12,000
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
3	31/05/2020	2021/03/06	Cashbook	Maintenance - benches	47.85	
3	30/06/2020	2021/03/05	Cashbook	Expenses - benches	7.00	
4	29/07/2020	2021/04/16	Cashbook	Maintenance - Benches/Shelters	1,467.62	
4	29/07/2020	2021/04/16	Cashbook	Mileage - Benches/Shelters	75.60	
5	20/08/2020	2021/05/13	Cashbook	Maintenance - Benches/Shelters	1,225.02	
5	20/08/2020	2021/05/14	Cashbook	Expenses - Benches	110.06	
7	01/10/2020	2021/07/01	Cashbook	Expenses - Benches	65.00	
7	01/10/2020	2021/07/02	Cashbook	Maintenance - Benches	1,069.25	
7	30/10/2020	2021/07/27	Cashbook	Expenses - seats and shelters	16.00	
7	30/10/2020	2021/07/28	Cashbook	Maintenance - benches shelters	1,247.33	
9	31/10/2020	2021/09/02	Cashbook	Maintenance - Benches/Shelters	860.67	
9	30/11/2020	2021/09/10	Cashbook	Maintenance - Seats & Shelters	625.30	
10	25/01/2021	2021/10/21	Cashbook	Expenses - benches shelters	60.17	
10	25/01/2021	2021/10/22	Cashbook	Maintenance - benches shelters	372.55	
11	31/01/2021	2021/11/17	Cashbook	Maintenance - benches shelters	362.47	
12	28/02/2021	2021/12/43	Cashbook	Maintenance - benches shelters	386.40	
12	31/03/2021	28	Journal	contractor employment march	606.40	
		Account	Seats & Shelters-Maintenance		Account Totals	8,604.69
		Centre	Service Provision		Net Balance Month 12	8,604.69

A/c Code	4755 Youth Facilities				Annual Budget	5,000
Centre	400 Service Provision				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
7	01/10/2020	2021/07/08	Cashbook	Grant Youth Club	1,000.00	
9	18/12/2020	2021/09/26	Cashbook	Grant: towards Youth Worker	4,000.00	
		Account	Youth Facilities		Account Totals	5,000.00
		Centre	Service Provision		Net Balance Month 12	5,000.00

A/c Code	4805 Community Mobilisation	Annual Budget	17,500
Centre	450 Climate Emergency	Committed	0

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance					0.00	
5	11/08/2020	2021/05/11	Cashbook	Reimbursement Street Stall	30.00	
5	20/08/2020	2021/04/17	Cashbook	Bottle Filling Station	1,923.50	
5	20/08/2020	2021/05/09	Cashbook	Vinyl Bottle Decal	129.00	
6	15/09/2020	2020/06/01	Cashbook	iPad and data contract	37.30	
7	01/10/2020	2021/07/04	Cashbook	Reimbursement iPad Case	19.92	
7	13/10/2020	2021/07/11	Cashbook	iPad and data contract	37.30	
8	12/11/2020	2021/08/05	Cashbook	Vinyl bottle decal	129.00	
8	12/11/2020	2021/08/10	Cashbook	Reimbursement - Expenses	86.93	
8	12/11/2020	2021/08/11	Cashbook	GoDaddy Webhosting	14.99	
8	12/11/2020	2021/08/12	Cashbook	Water Fountain Facts Sign	330.00	
8	12/11/2020	2021/08/13	Cashbook	Water Fountain Decal Artwork	55.00	
8	13/11/2020	2021/08/20	Cashbook	iPad and data contract	37.30	
9	31/10/2020	2021/09/02	Cashbook	Maintenance - Climate Emergency	125.37	
9	27/11/2020	2021/09/03	Cashbook	iPad and data contract	37.30	
9	03/12/2020	2021/09/14	Cashbook	Reimbursements	85.28	
9	17/12/2020	2021/09/09	Cashbook	Expenses - Climate Emergency	37.51	
9	18/12/2020	2021/09/12	Cashbook	A2 Dibond Sign	49.50	
10	04/01/2021	2021/10/03	Cashbook	HP Pavilion Laptop CE Coordinr	415.83	
10	12/01/2021	2021/10/05	Cashbook	iPad and data contract	37.30	
11	22/01/2021	2021/11/05	Cashbook	Video Production	800.00	
11	27/01/2021	2021/11/01	Cashbook	iPad and Data iPhone upfront	57.30	
12	03/03/2021	2021/12/15	Cashbook	Reimbursements	27.97	
12	11/03/2021	2021/12/20	Cashbook	Reimbursements	230.88	
12	15/03/2021	2021/12/24	Cashbook	iPad and iPhone	91.01	
Account Community Mobilisation					Account Totals	4,825.49
Centre Climate Emergency					Net Balance Month 12	4,825.49

A/c Code	4810 Energy Strategy	Annual Budget	14,000			
Centre	450 Climate Emergency	Committed	0			
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
Opening Balance					0.00	
10	25/01/2021	2021/10/24	Cashbook	Grant - Energy Audit	2,500.00	
12	31/03/2021	28	Journal	Brochure design costs	1,600.00	
Account Energy Strategy					Account Totals	4,100.00
Centre Climate Emergency					Net Balance Month 12	4,100.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00
10	25/01/2021	2021/10/23	Cashbook	Grant Land Use Mapping	5,000.00	
Account Environment Strategy					Account Totals	5,000.00
Centre Climate Emergency					Net Balance Month 12	5,000.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00
1	20/04/2020	2021/01/14	Cashbook	Grant: COVID19 Relief	4,000.00	
4	21/07/2020	2021/03/25	Cashbook	Grant: Civic Hall Deep Clean	1,000.00	
Account HCHCT Relief Costs					Account Totals	5,000.00
Centre COVID Response					Net Balance Month 12	5,000.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00
1	20/04/2020	2021/01/13	Cashbook	Grant: Full Life Ch Food Bank	6,300.00	
Account Grant to Food Bank					Account Totals	6,300.00
Centre COVID Response					Net Balance Month 12	6,300.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00
2	30/12/1899	2021/02/16	Cashbook	Grant: Covid 19 Relief	2,000.00	
8	27/11/2020	2021/08/28	Cashbook	Repayment of grant re COVID		2,000.00
Account Grant to HVCMA - EXPENSES					Account Totals	2,000.00
Centre COVID Response					Net Balance Month 12	0.00

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00

A/c Code 5015 Grant to HVCMA - SUPPLIES

Centre 600 COVID Response

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
1	07/04/2020	2021/01/05	Cashbook	Grant: hand sanitiser HVCMA	200.00		
Account Grant to HVCMA - SUPPLIES					Account Totals	200.00	0.00
Centre COVID Response					Net Balance Month 12	200.00	

A/c Code 5500 Transfer to/from EMR

Annual Budget 0

Centre (none)

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
					Opening Balance	0.00	
9	14/12/2020	18	Journal	Sub-Contractor hours as reqd	5,000.00		
9	14/12/2020	19	Journal	Add to Elections EMR	9,789.00		
9	14/12/2020	21	Journal	Add to Defibrillator EMR	1,500.00		
9	14/12/2020	23	Journal	Add to Honley Library EMR	15,000.00		
9	14/12/2020	24	Journal	Create Holmfirth Tech EMR	10,000.00		
9	31/03/2021	22	Journal	Create CCTV EMR	5,000.00		
12	31/03/2021	20	Journal	Create Legal Advice EMR	5,000.00		
Account Transfer to/from EMR					Account Totals	51,289.00	0.00
Centre					Net Balance Month 12	51,289.00	

A/c Code 6000 Transfer from EMR

Annual Budget 0

Centre 200 CASC

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
					Opening Balance	0.00	
4	21/07/2020	7	Journal	EMR Spend Grants		9,000.00	
4	29/07/2020	2021/04/07	Cashbook	Fees re Garside Buildings Let		570.00	
4	29/07/2020	13	Journal	Correct Simon Blyth (VAT)	570.00		
5	05/08/2020	2021/04/01	Cashbook	Reimbursement sanitiser		185.00	
Account Transfer from EMR					Account Totals	570.00	9,755.00
Centre CASC					Net Balance Month 12	9,185.00	

A/c Code 6000 Transfer from EMR

Annual Budget 0

Centre 600 COVID Response

Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
					Opening Balance	0.00
1	07/04/2020	2021/01/05	Cashbook	Grant: hand sanitiser HVCMA		200.00
1	20/04/2020	2021/01/14	Cashbook	Grant: COVID19 Relief		4,000.00
1	20/04/2020	2021/01/13	Cashbook	Grant: Full Life Ch Food Bank		6,300.00
4	21/07/2020	2021/03/25	Cashbook	Grant: Civic Hall Deep Clean		1,000.00

A/c Code 6000 Transfer from EMR

Centre 600 COVID Response

<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
		Account	Transfer from EMR			
				Account Totals	0.00	11,500.00
		Centre	COVID Response			
				Net Balance Month 12		11,500.00

Holme Valley Parish Council

Working Detail for Reserves Reconciliation for ANNUAL RETURN 31 March 2021

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	0.00	347,101.05
100	Debtors	0.00	5,484.16
105	VAT Control A/c	0.00	1,816.26
110	Prepayments	0.00	6,378.86
	Less Total Debtors	0.00	13,679.28
510	Accruals	0.00	3,746.34
520	Receipts In Advance	0.00	200.00
	Plus Total Creditors	0.00	3,946.34
	Equals Total Cash and Bank Accounts	0.00	337,368.11
200	HSBC Current A/C	0.00	121,730.02
205	Money Manager - HSBC	0.00	55,679.13
215	Current Account-Handelsbanken	0.00	84,958.96
220	CCLA Deposit Fund	0.00	75,000.00
	Total Cash and Bank Accounts	0.00	337,368.11

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			5,484.16	
105	VAT Control A/c			1,816.26	
110	Prepayments			6,378.86	
200	HSBC Current A/C			121,730.02	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,958.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				139,927.06
320	EMR Sub-Contractor Services				5,000.00
321	EMR Legal Advice Contingency				5,000.00
322	EMR CCTV				5,000.00
323	EMR Com Asset-Others in Valley				9,723.00
325	EMR Election Fund				19,789.00
326	EMR Defibrillator Special Resr				2,000.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Holmfirth Toilets				5,000.00
332	EMR Honley Library				30,000.00
333	EMR Holmfirth Tech				10,000.00
510	Accruals				3,746.34
520	Receipts In Advance				200.00
1076	Precept	100	Income		275,871.00
1078	Special Expenses Grant	100	Income		3,248.00
1090	Bank Interest	100	Income		199.70
1092	Toilets Donations	100	Income		2,074.90
1095	Other income	100	Income		868.13
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		742.25
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	50,486.38	
4000	Salaries	450	Climate Emergency	8,213.82	
4060	Staff Training	110	Staff Expenditure	615.68	
4061	Councillor Training	150	Administration	396.00	
4200	Chairman's Allowance	150	Administration	1,000.00	
4205	APS & Petty Cash	150	Administration	1,830.07	
4210	Audit	150	Administration	973.31	
4215	Bank Charges	150	Administration	300.00	
4230	Repairs & Maintenance	150	Administration	230.00	
4235	Insurance	150	Administration	158.78	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4245	Office Equipment	150	Administration	415.83	
4250	Office/Room Hire	150	Administration	10,000.00	
4260	FOIA/EIR requests	150	Administration	100.00	
4265	Subscriptions	150	Administration	2,800.00	
4275	Telephone and Broadband	150	Administration	288.05	
4280	Civic Regalia	150	Administration	152.64	
4310	Holmfirth Civic Hall-Projects	200	CASC	1,149.00	
4315	Other Community Assets	200	CASC	24,394.00	
4320	Public Toilet - Day to Day	200	CASC	15,502.88	
4325	Public Toilet - Lettable Space	200	CASC	3,350.00	
4400	Electronic Support	250	Finance & Management	2,435.75	
4405	Grants	250	Finance & Management	5,563.00	
4505	Neighbourhood Plan	300	Planning	1,470.00	
4610	Publications	350	Publications & Communication	4,012.07	
4625	Website & Media	350	Publications & Communication	534.00	
4630	Special Projects	350	Publications & Communication	357.91	
4700	CCTV	400	Service Provision	5,000.00	
4705	Christmas Provision	400	Service Provision	4,314.15	
4710	New Mill - Churchyard	400	Service Provision	691.10	
4720	Dog Waste	400	Service Provision	1,075.48	
4725	Patient Transport Scheme	400	Service Provision	2,000.00	
4730	Minibus	400	Service Provision	16,913.96	
4735	Phone Boxes	400	Service Provision	288.95	
4740	Seats & Shelters-Maintenance	400	Service Provision	8,604.69	
4755	Youth Facilities	400	Service Provision	5,000.00	
4805	Community Mobilisation	450	Climate Emergency	4,825.49	
4810	Energy Strategy	450	Climate Emergency	4,100.00	
4825	Environment Strategy	450	Climate Emergency	5,000.00	
5000	HCHCT Relief Costs	600	COVID Response	5,000.00	
5005	Grant to Food Bank	600	COVID Response	6,300.00	
5015	Grant to HVCMA - SUPPLIES	600	COVID Response	200.00	
5500	Transfer to/from EMR			51,289.00	
6000	Transfer from EMR	200	CASC		9,185.00
6000	Transfer from EMR	600	COVID Response		11,500.00
Trial Balance Totals :				608,379.38	608,379.38
Difference				0.00	

Date: 26/05/2021

Holme Valley Parish Council

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Time: 14:56

VAT Return for Month 10 to 12 (01/01/2021 - 31/03/2021)

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>	
Cashbook	1		10		1,075.45	1,075.45	0.00	
Cashbook	1		11		1,574.81	1,574.81	0.00	
Cashbook	1		12		203.65	203.65	0.00	
		OUTPUT		Total Rate: Z	2,853.91	2,853.91	0.00	
Cashbook	1		12		167.24	159.28	7.96	
		INPUT		Total Rate: F	167.24	159.28	7.96	
Cashbook	1		10		2,035.67	1,696.36	339.31	
Cashbook	1		11		4,837.80	4,031.47	806.33	
Cashbook	1		12		3,975.64	3,312.98	662.66	
		INPUT		Total Rate: S	10,849.11	9,040.81	1,808.30	
Cashbook	1		10		19,736.80	19,736.80	0.00	
Cashbook	4		10		25.00	25.00	0.00	
Cashbook	1		11		7,978.03	7,978.03	0.00	
Cashbook	4		11		25.00	25.00	0.00	
Cashbook	1		12		29,487.78	29,487.78	0.00	
Cashbook	4		12		25.00	25.00	0.00	
		INPUT		Total Rate: Z	57,277.61	57,277.61	0.00	
VAT Return Summary:					Total Outputs	2,853.91	2,853.91	0.00
					Total Inputs	68,293.96	66,477.70	1,816.26
VAT due in the period on sales and other outputs						Box 1	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						2	<u>0.00</u>	
Total VAT due						3	0.00	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						4	<u>1,816.26</u>	
Net VAT to reclaim from HMRC						5	<u>1,816.26</u>	
Total value of sales and all other outputs excluding any VAT						6	2,853.00	
Total value of purchases and all other inputs excluding any VAT						7	66,477.00	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						8	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						9	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							0.00	