To all Members of the Finance & Management Committee

You are hereby summoned to attend a virtual meeting of the **Finance & Management Committee** to be held on **MONDAY, 13 JULY 2020** at **7pm** via the **Zoom Teleconferencing Platform** to transact the following business -

#### - AGENDA - (A)

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

	Welcome	7.00 pm
	Public Question Time Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
2020 01	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014  As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. As the meeting is a virtual meeting, the Deputy Clerk/RFO will be recording the meeting	7.15 pm
2020 02	To accept apologies for absence	7.16 pm
2020 03	To receive Members' personal and disclosable pecuniary interests in items on the agenda	7.17 pm
2020 04	To receive Officers' personal and disclosable pecuniary interests in items on the agenda	7.18 pm
2020 05	To consider written requests for new DPI dispensations	7.19 pm
2020 06	To consider whether items on the agenda should be discussed in private session	7.20 pm
2020 07	To confirm the Minutes of the previous Committee meeting - To note the Minutes of the Finance & Management Committee Meeting held on 2 March 2020, numbered 1920 74 to 1920 98 inclusive – previously distributed; already confirmed by Council (B)	7.21 pm
2020 08	Schedules of Accounts for Payment (1) To approve the full Schedule of Accounts for June 2020, part approved by Council already (C) (2) To note, the Chairman has made no expenditure or donations in the interim	7.25 pm
2020 09	Financial Statements	7.28 pm
	- To approve accounting summaries – copies enclosed	

- To approve accounting summaries - copies enclosed

#### For February 2020 (D):

- (1) Receipts to 05 March 2020
- (2) Payments to 05 March 2020
- (3) Bank Reconciliation All Accounts (to 5 March 2020)
- (4) Year-to-date Budget Report to 05 March 2020

#### For March 2020 (E):

- (1) Receipts to 31 March 2020
- (2) Payments to 31 March 2020
- (3) Bank Reconciliations All Accounts (to 31 March 2020)
- (4) Year-to-date Budget Report to 31 March 2020

#### For April 2020 **(F)**:

- (1) Receipts to 05 May 2020
- (2) Payments to 05 May 2020
- (3) Bank Reconciliations All Accounts (to 05 May 2020)
- (4) Year-to-date Budget Report to 05 May 2020

#### For May 2020 (G):

- (1) Receipts to 05 June 2020
- (2) Payments to 05 June 2020
- (3) Bank Reconciliation All Accounts (to 05 June 2020)
- (4) Year-to-date Budget Report to 05 June 2020

#### For June 2020 (H):

- (1) Receipts to 05 July 2020
- (2) Payments to 05 July 2020
- (3) Bank Reconciliation All Accounts (to 05 July 2020)
- (4) Year-to-date Budget Report to 05 July 2020

#### 2020 10 Final Accounts 2019/20

7.45 pm

- To note the preparations of the final accounts; RFO to report (I)
  - (1) Budget and Reserves at 31 March 2020
  - (2) Balance Sheet at 31 March 2020
  - (3) Statement of Income and Expenditure at 31 March 2020
  - (4) AGAR
  - (5) Reconciliation of Box 7 and Box 8.

All the paperwork for last year's accounts has been uploaded to the website, - accessible through Quick Links from the Home Page.

Similarly, this current year's accounts are uploaded month on month for Councillors and the public to review should they wish to.

#### 2020 11 Internal Audit

8.05 pm

- To note, Internal Audit Yorkshire has completed the draft Year End Internal Audit Report; RFO to report

#### 2020 12 Budget/Precept 2020-21

8.15 pm

- To note, the precept is being received in two instalments this year. The first of £139119 was received 1 May 2020; the second of £140000 will be received 1 November 2020.

#### 2020 13 Anchor Tenancy - Holmfirth Civic Hall

8.20 pm

- To note, the RFO has paid the annual rent on the Council office.

#### **2020 14** Tenancies

- To note, the Council has received all payments for its tenancies.

8.21 pm

#### 2020 15 Bank Matters

8.25 pm

- To consider, the direct debit request of Grenke who lease us the photocopier. Grenke want the Council to pay by direct debit; it was part of the initial leasing agreement. The

cost is £141.59/quarter.

#### 2020 16 Statement of Intent on Training

8.30 pm

- To receive report of any training by Councillors and Officers since the last Finance and Management meeting, – attendees to report

#### 2020 17 Rialtas Omega Accounting Software

8.35 pm

- The RFO has contacted Rialtas confirming our intent to use the Omega accounting package for the current financial year 2020/21. Rialtas are uploading our financial records and budget onto their servers. The Clerk and RFO are undergoing training in the new system next Monday.

#### **2020 18** NALC/YLCA

8.40 pm

- To note, the meetings of the South Pennine Branch of YLCA will continue to be held virtually using the Go To Meeting platform until further notice.

#### 2020 19 Grants

8.45 pm

- To note, the RFO has uploaded details of all last year's grants onto the website, accessible from the Home Page Quick Links. He and the Clerk are also maintaining a running record of grants awarded this current year, again, in the Quick Links from the Home Page.
- To consider implications of the deliberations of the Grants Working Party, Clerk to report

#### 2020 20 Bank Reconciliations against Bank Statements by a member of the Committee

8.50 pm

- Cllr Feeney has undertaken this task under lockdown – RFO to report (J)

#### 2020 21 Representation

8.59 pm

- To receive report (if any) of representatives to outside bodies

**Close of Meeting** 

9.00 pm

#### Richard McGill

Mr Richard McGill Responsible Finance Officer to the Council

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# MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 2<sup>nd</sup> MARCH 2020

Those present:

Chairman: Cllr RP Dixon

Councillors: Cllrs M Blacka, D Carré, P Colling, P Davies, RP Dixon, S East, B Feeney, D Gould, D Hall, R Hogley, M

Pogson, S Sheard

Officer: Mr Richard McGill

Also present: Mrs E Bennett, Clerk to the Council

#### Welcome

Chairman, Cllr RP Dixon welcomed Committee members and members of the public to the meeting

#### **Public Question Time**

Nine members of public were present to submit applications for grants to the Committee. One group came to represent Honley Under 15s Football Club who were planning a trip to Spain in April. Unfortunately, this application was not on the agenda for the meeting. The Chairman asked the Club in any case to present their application. The Club were looking for a grant of £560.00 to pay for coach travel to and from Manchester Airport for the group. The Club had already raised £14000. The total cost of the project was likely to be £16000.

A second group came to represent Holmfirth and District Bowling Club. The Club were petitioning for £7500 towards the cost of developing a new toilet block, - the gents toilets having previously been condemned, - including disabled facilities. The group were keen to emphasise that their Club was very inclusive and welcomed older people, people with physical disabilities and health conditions, people with learning disabilities and so on.

#### **RESOLVED:**

With regard to the Honley Under 15s FC application, given that members had not had a chance to review the application pack, the final decision would have to lie with full Council meeting on 23/03/2020. The Chairman said he would ensure that the application was considered at that meeting, and the Clerk assured those present that the item would be on the agenda.

Regarding the Bowling Club grant application, the Committee agreed to assess the grant application at the meeting but advised that they needed to defer the final decision-making on the application cation on the grant to full Council because the request was above the £5000 threshold.

Regarding both applications, the Chairman asked that, if the applications were successful, the Clubs would report back to Committee on their projects.

# 1920 74 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

There were no requests to record the meeting.

#### 1920 75 To accept apologies for absence

**RESOLVED**: Apologies for absence were accepted from Cllr Colling and Cllr East. No apologies were received from Cllr J Sweeney.

#### 1920 76 To receive Members' personal and disclosable pecuniary interests in items on the agenda

Cllr Blacka and Cllr Davies disclosed a personal interest as governors of Hepworth School with Agenda Item 1920 80 Application iii).

#### 1920 77 To consider written requests for new DPI dispensations

None received.

#### 1920 78 To consider whether items on the agenda should be discussed in private session

**RESOLVED:** It was agreed that no items on the agenda needed to be discussed in private session.

#### 1920 79 To confirm the Minutes of the previous Committee meeting

**RESOLVED**: That the Minutes of the Finance & Management Committee Meeting held on 20 January 2020, numbered 1920 54 to 1920 73 inclusive –previously distributed – be approved.

#### 1920 80 Applications for Grant

- i) Committee considered a grant application from Holmfirth and District Bowling Club for £7500 towards disabled access toilet facilities.

**RESOLVED**: Decision on this application was deferred to full Council because the value of the grant was over £5000. The request would be determined against the Community Assets Support Budget.

- ii) Committee considered a grant application from Wooldale Community Association for £2000 towards resurface of children's outdoor play area

**RESOLVED**: Decision on this application was also deferred to full Council because the value of the grant was higher than the Finance and Management Grants threshold of £1000.

- iii) Committee considered a grant application from Hepworth Junior and Infants School for £1000 towards purchase of RIDAN Food Waste Composter

**RESOLVED**: Committee resolved, again, to defer decision on this application to full Council with a view to potentially using/viring money from the Climate Emergency Standing Committee for this application.

- iv) Committee considered a grant application from 1<sup>st</sup> Holme Valley Holmfirth Scouts for £360 training costs for an Explorer Scout attending a scouting event in Canada.

**RESOLVED**: Committee resolved to authorise the award of this grant.

Committee discussed the application from Honley Under 15s FC for which Committee had not had oversight of the application pack.

**RESOLVED**: Committee agreed to recommend this application for £560 to full Council subject to the Clerk and Chair reviewing the application paperwork together, and further subject to approval at full Council.

#### 1920 81 Accounts for Payment

- (1) **RESOLVED**: The payment of accounts for January 2020 was approved.
- (2) **RESOLVED**: There was no expenditure or donations from the Chairman's account. But the RFO reported that £200 had been donated to the Chairman's Account as payment for four years of work on a memorial bench.

#### 1920 82 Financial Statements

- (1) Report of Income Received to 05 February 2020 was noted.
- (2) Report of Balances held at 05 February 2020 was noted.
- (3) The Bank reconciliations report of the main Community Account (to 5 February 2020) was noted.
- (4) The Actual versus Budget comparison report for the year to date was noted.

#### 1920 83 Virements

Committee considered a report from the RFO regarding the need for virements for budgets in deficit as per the Actual versus Budget comparison report.

**RESOLVED**: Committee approved the list of virements for final ratification at full Council.

#### 1920 84 Investment of Income

The RFO reported on current rates of interest applying to the Council's accounts and the investment of the Council's income. This was noted.

Committee considered the possibility transfer of the money held in the Handelsbanken savings account to a new savings account. The RFO reported that the Financial Services Compensation Scheme only compensates for up to £85000 held with one organisation. It does not compensate with regard to the number of accounts held by the same bank. If HSBC went bust, Holme Valley Parish Council could only claim back £85000 even though we have significantly more than this spread over two accounts.

**RESOLVED**: The RFO would investigate other savings accounts to try and lessen the risk of liability if banks went bust. The RFO said he would look into all appropriate bank accounts. Advice from YLCA and the Internal Auditor on this matter would be sought.

#### 1920 85 Audit of Accounts

Committee noted the Interim Internal Audit report and action plan for the new Internal Audit process undertaken by Internal Audit Yorkshire.

#### 1920 86 Budget/Precept 2020-21

Committee noted that the precept has been set with Kirklees Council as £275871 plus a Special Expenses Grant of £3248, totalling £279119.

#### 1920 87 List of Regular Payments

Committee considered a proposal from the RFO to authorise a List of Regular Payments at the start of the Council year that would not need to be double-signed by Councillors.

**RESOLVED**: This proposal was rejected by the Committee as all payment authorisations needed to be double-signed.

#### 1920 88 Anchor Tenancy - Holmfirth Civic Hall

Committee noted the Clerk is meeting with the Chairman of the Holmfirth Civic Hall Community Trust to discuss the Trust's Business Plan and insurance arrangements with a view to sharing experience with the team undertaking the asset transfer of Honley Library.

#### 1920 89 Tenancies

Committee noted that the RFO had written to tenants regarding the renewal of Tenancy Agreements for the next financial year.

#### 1920 90 Fixed Asset Register and Insurance

- The updated Fixed Asset Register was noted.
- The updated Risk Assessment was noted.

RESOLVED: Bearing in mind the Fixed Assets Register and the Risk Assessment, the Committee

determined to continue the current insurance relationship with Zurich, as agreed, for at least one more year.

#### 1920 91 Bank Matters

Committee noted that bank mandates with HSBC have now been arranged; all Chairmen and the Clerk are on the mandates except, currently, the chair of the Climate Emergency Standing Committee.

**RESOLVED**: Committee agreed that the Officers should have a facility to enable them to pay for online purchases without having to use their own debit cards. Officers would investigate the facility for debit cards when opening additional bank accounts. Officers would also investigate the practicability of Prepaid Cards where money is loaded onto the card and can then be used as a debit card.

#### 1920 92 Policy Matters

**RESOLVED**: Committee resolved to recommend the draft Holme Valley Parish Council Financial Regulations based on the revised NALC model Financial Regulations to full Council 23/03/2020.

Committee noted in addition that the Clerk is additionally reviewing Holme Valley Parish Council's Standing Orders and Scheme of Delegation ahead of the full Council meeting.

#### 1920 93 Statement of Intent on Training

Cllr Gould reported positively regarding his experience of Councillor Training held on an evening.

**RESOLVED**: Cllr Gould said he would prefer more evening training sessions.

Cllr Blacka reported on undertaking a YLCA Webinar on Meeting Procedures and felt that she had learned a lot.

**RESOLVED**: Cllr Blacka said she would welcome the opportunity to do more training.

**RESOLVED**: Other Councillors had booked to undertake training.

#### 1920 94 Rialtas Omega Accounting Software

The RFO reported on the demonstration of the Rialtas Accounting Package for Councils attended by himself, the Clerk and two Councillors.

**RESOLVED**: The RFO to commit to purchasing the software package on behalf of the Council.

#### 1920 95 NALC/YLCA

Committee noted that the next meeting of the South Pennine Branch of YLCA was on Wednesday 11 March 1930hrs at Wilsden Village Hall.

RESOLVED: The Clerk would ensure that Cllr Hall and Cllr T Bellamy who are the Council's nominated representatives were aware of the upcoming date.

#### 1920 96 Feedback on Grant Usage

Committee noted the grant report from Holme Valley Sharing Lives.

#### 1920 97 Member to verify Bank Reconciliations against Bank Statements

The Committee considered the need to appoint a Member to audit the above on a quarterly basis as per Financial Regulations 2.2.

**RESOLVED**: Cllr Feeney would undertake this role until May 2020.

#### 1920 98 Representation

There were no reports of representatives to outside bodies.

Cllr P Davies announced that he was resigning from his position as Vice Chairman of the Finance and Management Standing Committee as he had latterly been appointed Chairman of the Climate Emergency Standing Committee.

Emergency Standing Committee.
Close of Meeting
Chairman

# Holme Valley Parish Council Cash Book 2020-21

	ents June 06 2											
HVPC ref	Payment Date Payment	method sta	atement	Paid	Supplier	Inv date	Inv numb		Net	Vat	Gross	Minute
2021/03/01	BACS		4		YLCA	18/05/2020		Webinar Staff 02 Completion of the AGAR	£18.75	£0.00		Council 29/06/20
2021/03/02	BACS		✓		YLCA	15/06/2020	253-2021	Webinar Dealing with Difficult Issues	£15.00	£0.00		Council 29/06/20
2021/03/03	BACS		✓		Grenke			Photocopy Lease	£117.99	£23.60	£141.59	Council 29/06/20
2021/03/04	BACS		√		Viking	03/06/2020	3050	067 Stationery, ink, stamps etc	£216.71	£20.34		Council 29/06/20
2021/03/05	BACS		4		Maintenance Contractor			Expenses - i) benches/shelters; ii) toilets	£72.92	£13.18		Council 29/06/20
2021/03/06	BACS		4		Maintenance Contractor	31/05/2020	073	Maintenance - i) benches/shelters; ii) toilets	£1,025.62	£0.00	£1,025.62	Council 29/06/20
2021/03/07	BACS		✓	JUN	WYPF			Pensions	£445.16	£0.00	£445.16	Council 29/06/20
2021/03/08	BACS		1	JUN	Staff 01			Salary - June	£1,446.26	£0.00	£1,446.26	Council 29/06/20
2021/03/09	BACS		✓	JUN	Staff 02			Salary - June	£1,122.12	£0.00	£1,122.12	Council 29/06/20
2021/03/10	BACS		✓	JUN	HMRC			PAYE Tax and NI contributions	£927.73	£0.00	£927.73	Council 29/06/20
2021/03/11	BACS		✓	JUN	Npower			Electricity Toilets	£65.47	£3.27	£68.74	Council 29/06/20
2021/03/12	BACS		4	JUN	Npower			Electricity Toilets	£119.57	£5.98	£125.55	Council 29/06/20
2021/03/13	BACS		1	JUN	YLCA	14/02/2020	740-1920	Webinar Cllr 04 Meeting Procedures	£15.00	£0.00	£15.00	Council 29/06/20
2021/03/14	BACS	[	4	JUN	YLCA	14/02/2020	740-1920	Clerk Training Staff 02	£170.00	£0.00	£170.00	Council 29/06/20
2021/03/15	BACS	[		JUL	Principal Hygiene	10/06/2020	269	938 Supply and Service Sanitary Disposal Units	£208.00	£41.60	£249.60	
2021/03/16	BACS	[		JUL	Staff 01			Reimburse: Bullguard Anti-virus Subscription	£49.99	£0.00	£49.99	
2021/03/17	BACS	[		JUL	Staff 02			Reimburse: Zoom Subscription	£11.99	£2.40	£14.39	
2021/03/18	BACS	[		JUL	Plusnet			Internet and telephone	£24.61	£4.92	£29.53	
2021/03/19	BACS	[		JUL	Holmfirth & District Bowling Club			Grant: towards disabled toilet facilities	£5,000.00		£5,000.00	
2021/03/20	BACS	[		JUL	Upperthong Village Hall			Grant: Village Hall improvements	£5,000.00		£5,000.00	
2021/03/21	BACS	[		JUL	River Holme Connections			Grant: Thongsbridge Riverside Project	£4,994.00		£4,994.00	
2021/03/22	BACS	[		JUL	Brockholes Village Trust			Grant: fencing to boules court	£2,000.00		£2,000.00	
2021/03/23	BACS	[		JUL	Wooldale Community Association			Grant: resurface children's play area	£2,000.00		£2,000.00	
2021/03/24	BACS	[		JUL	Holmbridge Cricket Club			Grant: pavilion renovation	£5,000.00		£5,000.00	
2021/03/25	BACS	[		JUL	Holmfirth Civic Hall Community Trust			Grant: towards deep clean of the Civic Hall	£1,000.00		£1,000.00	
2021/03/26	BACS	[		JUL	Holmfirth Civic Hall Community Trust			Reimbursement for Joint Membership of Yorkshire First charity	£30.00		£30.00	
									£31,096.89	£115.29	£31,212.18	

Cash Book HSBC Community Current Account 2020-21

# Holme Valley Parish Council Cash Book 2019-20

## HSBC Community Current Account

Receipts Febru	Receipts February 06 2020 to March 05 2020:													
Date	Check v Income from	Description	Amount											
05/02/2020	Opening Cash Book Balance	Balance carried FWD	£74,852.91											
1920/11/01 14/02/2020	Tenant GE	Cheque to pay for allotment 1/4 year	£5.00											
1920/11/02 14/02/2020	HMRC	VAT Repayment	£732.74											
1920/11/03 17/02/2020	Toilet Donations	Toilet Donations deposited in Post Office	£169.00											
1920/11/04 25/02/2020	Toilet Donations	Toilet Donations deposited in Post Office	£168.00											
1920/11/05 03/03/2020	CCLA Account	Interest on Public Sector Deposit Account	£41.12											
1920/11/06 05/03/2020	HSBC Interest	Re: BMM Account 41061348	£27.76											
		Total Receipts this month	£1,143.62											
		Total credit to this account:	£75,996.53											

# Holme Valley Parish Council Cash Book 2019-20

### HSBC Community Current Account

Payme	ents Fe	ebrua	ry 06	3 20	)20 to March 05 20	)20:					
HVPC ref	Date	Payment method	Check v statement	Paid	Supplier	Inv date	Inv number	Services	Net	Vat	Gross
1920/11/01	12/02/2020	BACS	J	FEB	YLCA	23/01/2020	684-1920	Webinar Powers & Policies EB	£15.00		£15.00
1920/11/02	12/02/2020	BACS	J	FEB	YLCA	09/10/2019	517-1920	Local Council Finance RM	£115.00		£115.00
1920/11/03	12/02/2020	BACS	✓	FEB	YLCA	09/10/2019	516-1920	Clerks Induction Day RM	£115.00		£115.00
1920/11/04	12/02/2020	BACS	J	FEB	YLCA	06/08/2020	400-1920	Off to a Flying Start DG	£57.50		£57.50
1920/11/05	12/02/2020	BACS	J	FEB	Script Media	24/01/2020	S000006517	Holme Valley Review	£250.00	£50.00	£300.00
1920/11/06	12/02/2020	BACS	J	FEB	Kirkwells Ltd	05/02/2020	882	HV Neighbourhood Plan Stage 2	£490.00	£98.00	£588.00
1920/11/07	12/02/2020	BACS	✓	FEB	SLCC	24/01/2019	ORD506412	Local Council Administration 11th Edn	£108.79		£108.79
1920/11/08	12/02/2020	BACS	J	FEB	Document Logic	05/02/2020	326923	Photocopier Usage	£15.41	£3.08	£18.49
1920/11/09	12/02/2020	BACS	J	FEB	Document Logic	30/11/2019		Photocopier Usage	£34.29	£6.86	£41.15
1920/11/10	12/02/2020	BACS	J	FEB	Npower	07/02/2020	LGWF2PW2	Electricity for toilets NOV-JAN	£255.44		£255.44
1920/11/11	03/03/2020	BACS	J	FEB	JRB Enterprise Ltd	05/02/2020	20857	Pooh Bags	£446.00	£89.20	£535.20
1920/11/12	03/03/2020	BACS	J	FEB	Kirkwells Ltd	12/02/2020	886	Further work on NDP	£1,470.00	£294.00	£1,764.00
1920/11/13	18/02/2020	BACS	<b>√</b>	FEB	WYPF			February Pensions	£445.16		£445.16
1920/11/14	18/02/2020	BACS	<b>√</b>	FEB	Staff 01			February Salary	£1,437.50		£1,437.50
1920/11/15	18/02/2020	BACS	✓	FEB	Staff 02			February Salary	£1,113.16		£1,113.16
1920/11/16	18/02/2020	BACS	J	FEB	HMRC			Tax and NI February	£949.23		£949.23
1920/11/17	03/03/2020	BACS	J	FEB	Friends OF Cliff Rec			Grant - VE Day commemoration	£200.00		£200.00
1920/11/18	03/03/2020	BACS	1	FEB	Honley Village Community Trust			Grant - VE Day commemoration	£200.00		£200.00
1920/11/19	03/03/2020	BACS	J	FEB	Holmfirth WI prattyflowers			Grant - VE Day commemoration	£90.00		£90.00
1920/11/20	03/03/2020	BACS	J	FEB	Hade Edge School			Grant - Tour de Yorkshire commemoration	£150.00		£150.00
1920/11/21	03/03/2020	BACS	J	FEB	Netherthong Primary School			Grant - Tour de Yorkshire commemoration	£150.00		£150.00
1920/11/22	03/03/2020	BACS	J	FEB	Maintenance Contractor			Maintenance Work	£1,139.62		£1,139.62
1920/11/23	27/02/2020	BACS	J	FEB	Your PC iFix Station			Repair to laptop	£65.00		£65.00
1920/11/24	28/02/2020	DD	1	FEB	Plusnet			Internet and Phone	£25.00	£5.00	£30.00
								Total Expenditure this month	£9,337.10	£546.14	£9,883.24

#### Holme Valley Parish Council Bank Reconciliation Summary: all accounts

Holme Valley Parish Cour

End bank balances at 05/03/2020:
HSBC Current Account
HSBC Business Money Manager Account
Handelsbanken Current Account
Handelsbanken Notice Deposit 35 D Account
CCLA Public Sector Deposit Fund
Petty Cash

Total:

Opening Cash Book balances at 06/02/2020:
HSBC Current Account
HSBC Business Money Manager Account
Handelsbanken Current Account
Handelsbanken Notice Deposit 35 D Account
CCLA Public Sector Deposit Fund
Petty Cash

Carried forward from last month:

£106,136.59 £55,679.13 £0.00 £85,251.11 £75,000.00 £95.02

Opening Cash Book balances at 06/02/2020: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Carried forward from	last month:	£74,852.91 £55,679.13 £0.00 £85,244.44 £75,000.00 £95.02 £290,871.50
Transfers: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£0.00 £0.00 £0.00 £0.00 £0.00 £0.00
Receipts: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£1,143.62 £0.00 £0.00 £6.67 £0.00 £0.00
Payments: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£9,883.24 £0.00 £0.00 £0.00 £0.00 £0.00
Consolidated balances: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Consolidated Cash Book Balance	e (carry FWD)	£66,113.29 £55,679.13 £0.00 £85,251.11 £75,000.00 £95.02 £282,138.55
Items entered in this Cash Book but not yet paid: HSBC Community Current Account HSBC Community Current Account HSBC Community Current Account Total not paid	1819/02/05 1920/09/12 1920/10/06	£23.30 £30,000.00 £10,000.00 £40,023.30

Consolidated bank balance:

£322,161.85

Variance (should be ZERO) £0.00

# Budget 2019-20 Year-to-Date

		Original	Year End														
CODE DESCRIPTION		budget	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Total	Remaining	Code
INCOME  Balance carried forward			4,303.18		to 5/6	to 5/7	to 5/8	to 5/9	to 5/10	to 5/11	to 5/12	to 5/1	to 5/2	to 5/3	£4,303.18		
101 Precept & Council Tax Support grant	100.00%		£275,176.33	£275,176.33	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£275,176.33		101
105 Interest on Investments	87.62%		£750.00	£98.12	£70.07	£43.39	£50.28	£72.52	£45.65	£45.32	£70.28	£47.16	£45.46	£68.88	£657.13		105
150 VAT Refund	87.02/0		1750.00	£0.00	£0.00	£2,698.95	£0.00				£0.00	£0.00	£0.00	£732.74	£7,650.94		150
110 Refunds 125 Rents - Allotments / Garage plots	70.74%		£940.00	£660.00	£0.00	£0.00	£0.00	£142.30 £0.00			£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £5.00	£425.85 £665.00		110 125
130 Donations - Holmfirth Public Toilets	73.74%		£6,500.00	£633.00	£615.00	£505.00	£158.00				£475.00	£0.00	£399.00	£337.00	£4,793.00		130
148 Donation for Bench Office in toilet building (6 months)	0.00%		£3,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£0.00	£200.00		148
140 Neighbourhood Planning - grants	0.00%		£3,250.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			140
146 Insurance recharge to HCHCT  Total Other receipts				£0.00 <b>£1,391.12</b>	£0.00 <b>£685.07</b>	£0.00 £3,247.34	£0.00 <b>£208.28</b>				£0.00 <b>£545.28</b>	£4,729.98 £4,777.14	£0.00	£0.00 <b>£1,143.62</b>	£4,729.98 <b>£19,121.90</b>		146
Total Other receipts				11,391.12	1005.07	13,247.34	1200.20	11,041.02	1507.65	14,930.12	1545.26	14,777.14	1044.40	11,143.02	119,121.90		
Total income/receipts			£289,616.33	£276,567.45	£685.07	£3,247.34	£208.28	£1,041.82	£507.65	£4,930.12	£545.28	£4,777.14	£644.46	£1,143.62	£294,298.23		
Transfer between accounts				20,000.00											£20,000.00		
				£296,567.45	£685.07	£3,247.34		£1,041.82			£545.28	£4,777.14		£1,143.62 £1,143.62	£314,298.23		
				£296,567.45	£685.07	£3,247.34	1208.28	£1,041.82	£507.65	£4,930.12	£545.28	£4,777.14	1044.40	11,143.02	£314,298.23		
				ОК	ОК	ОК	ОК	ОК	OK	OK	ОК	ОК	ОК	ОК			
270 Salaries	81.55%	£41,769	£40,683	£1,426.70	£1,426.70	£1,426.70	£1,426.70	£1,426.70	£5,197.31	£5,920.98	£3,944.85	£3,090.85	£3,944.85	£3,945.05	£33,177.39	£7,505.11	270
271 Sub-contractor Services	97.29%	£10,000	£11,087	£0.00	£0.00	£5,850.00	£400.00		,		£0.00 £3,944.85	£0.00	£0.00 £3,944.85	£0.00	£10,786.50	£300.00	271
Total staffing	84.92%	£51,769.00	£51,769.00	£1,426.70	£1,426.70	£7,276.70	£1,826.70	£1,456.70	£9,703.81	£5,920.98	13,944.85	£3,090.85	13,944.85	£3,945.05	£43,963.89	£7,805.11	
200 APS & Petty Cash 201 Audit	88.12% 100.00%	£1,500 £1,200	£1,801 £1,898	£0.00 £0.00	£127.69 £0.00	£107.57 £0.00	£16.09 £575.00				£200.43 £0.00	£117.99 £0.00	£14.54 £723.31	£49.70 £0.00	£1,587.11 £1,898.31	£214.00 £0.00	200 201
210 Bank Charges	0.00%	£1,200	£50	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	210
215 Chairman's Allowance	68.50%	£1,000	£1,000	£50.00	£635.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£685.00	£315.00	215
220 Civic Regalia 225 Conferences / Seminars	0.00% 0.00%	£750 £500	£750 £500	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£750.00 £500.00	220 225
230 Contingencies	0.00%	£3,000	£3,000	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£0.00	£3,000.00	230
235 Elections 240 Equipment Maintenance	74.36% 78.90%	£15,000 £1,000	£15,000 £782	£0.00 £0.00	£0.00	£0.00 £0.00	£361.90 £95.00				£0.00 £0.00	£0.00	£10,792.36 £0.00	£0.00 £65.00	£11,154.26 £616.75	£3,845.74 £164.96	235 240
245 Insurance	74.39%	£2,250	£2,250	£1,673.79	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,673.79	£576.21	245
250 Members travel allowance 260 Office Equipment	28.50% 26.31%	£300 £300	£300 £216	£0.00 £26.19	£0.00 £30.63	£0.00 £0.00	£0.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£85.50 £56.82	£214.50 £159.18	250 260
265 Office Costs/Room Hire (Anchor Tenancy)	100.00%	£10,000	£10,084	£0.00	£10,000.00	£0.00	£0.00	£24.00	£60.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,084.00	£0.00	265
272 FOIA/EIR requests 273 Staffing matters inc legal advice	0.00% 18.51%	£500 £20,000	£500 £12,752	£0.00 £360.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £2,360.00	£500.00 £10,392.00	272 273
275 Subscriptions	81.33%	£3,000	£3,000	£0.00	£2,177.00	£0.00	£0.00				£0.00	£0.00	£227.00	£0.00	£2,440.00	£560.00	275
276 Local Council Award Scheme 280 Telephones	0.00% 96.20%	£100 £500	£100 £718		£0.00 £41.90	£0.00 £78.17	£0.00 £75.16				£0.00 £89.73	£0.00 £59.23	£0.00 £58.52	£0.00 £25.00	£0.00 £691.01	£100.00 £27.28	276 280
285 Training	100.00%	£650	£2,899	£0.00	£112.73	£723.30	£240.00				£0.00	£15.00	£60.00	£411.29	£2,898.51	£0.00	285
Total Council	62.90%	£61,600.00	£57,599.93	£2,152.30	£13,124.95	£909.04	£1,363.15	£928.38	£1,719.50	£3,124.64	£290.16	£192.22	£11,875.73	£550.99	£36,231.06	£21,368.87	
Community Assets Support Committee																	
651 Community 625 Insurance recharge to HCHCT	71.17%	£110,000 £0	£108,387 £0	£0.00 £4,729.98	£8,500.00 £0.00	£12,000.00 £0.00	£287.50 £0.00				£1,350.00 £0.00	£30,000.00 £0.00	£25,000.00 £0.00	£0.00 £0.00	£77,137.50 £4,729.98	£31,249.79 -£4,729.98	651 625
580 Public toilets day to day	93.37%	£15,000	£16,221	£856.47	£2,216.34	£208.00	£1,189.03	£1,098.62	£1,492.17	£1,856.42	£2,322.60	£208.00	£2,549.76	£1,148.61	£15,146.02	£1,075.24	580
581 Public toilets letable space  Total CASC	77.92%	£125,000	£391 <b>£125,000</b>	£391.45 <b>£5,977.90</b>	£0.00 <b>£10,716.34</b>	£0.00 <b>£12,208.00</b>	£0.00 <b>£1,476.53</b>				£0.00 <b>£3,672.60</b>	£0.00 <b>£30,208.00</b>	£0.00 <b>£27,549.76</b>	£0.00 <b>£1,148.61</b>	£391.45 <b>£97.404.95</b>	£0.00 <b>£27,595.05</b>	581
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Finance & Management Committee 410 Electronic Support Maintenance	47.10%	£500	£500	£0.00	£0.00	£79.00	£41.62	£0.00	£79.90	£0.00	£35.00	£0.00	£0.00	£0.00	£235.52	£264.48	410
415 Grants	95.20%	£10,000	£10,785	£20.00	£0.00	£1,000.00	£854.50	£1,112.00	£2,136.00	£845.28	£3,500.00	£0.00	£800.00	£0.00	£10,267.78	£517.22	415
430 Maintenance of Public Clocks 431 New office / meeting room	27.61% 100.00%	£600 £10,000	£815 £10,000	£0.00 £0.00	£0.00 £0.00	£225.00 £0.00	£0.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £10,000.00	£0.00 £0.00	£225.00 £10,000.00	£590.00 £0.00	430 431
Total Finance & Management	93.79%	£21,100	£22,100	£20.00	£0.00	£1,304.00		£1,112.00			£3,535.00	£0.00	£10,800.00	£0.00	£20,728.30	£1,371.70	.02
Planning Committee																	
305 Planning E-consultation / Survey		£0	£0		£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	305
310 Neighbourhood Plan  Total Planning Committee	48.79% 48.79%	£10,000 £10,000	£10,000 £10,000	£0.00 £0.00	£0.00 £0.00	£80.00	£544.30 <b>£544.30</b>				£0.00 £0.00	£0.00 £0.00	£0.00 <b>£0.00</b>	£1,960.00 £1,960.00	£4,879.40 <b>£4,879.40</b>	£5,120.60 £5,120.60	310
-	1017070			20.00	20.00	200,00	2011100			2500100	20.00	20.00	20.00	,,,,,,,,,,,	_ ,,,,,,,,,,,	-5,0.00	
Publications & Communications Committee 620 Community Champion	64.24%	£275	£230	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£147.96	£0.00	£0.00	£0.00	£0.00	£147.96	£82.36	620
600 Community Engagement	0.00%	£100	£100		£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	600
615 Publications 602 Royal events	69.03% 84.10%	£6,000 £1,000	£5,621 £1,000	£0.00 £0.00	£800.00 £0.00	£250.00 £0.00	£1,330.00 £0.00				£250.00 £51.00	£500.00 £0.00	£0.00 £0.00	£250.00 £790.00	£3,880.00 £841.00	£1,741.00 £159.00	615 602
560 Tidy Trader Awards	100.00%	£100	£145	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£144.68	£0.00	£0.00	£0.00	£0.00	£144.68	£0.00	560
610 Website & Media Co-ordination 636 100th Anniversary of Women's Vote	100.00%	£750 £0	£1,129 £0	£0.00 £0.00	£0.00 £0.00	£420.00 £0.00	£201.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,129.00 £0.00	£0.00 £0.00	610 636
Total Publications & Communications	74.68%	£8,225	£8,225		£800.00	£670.00	£1,531.00				£301.00	£500.00	£0.00	£1,040.00	£6,142.64	£2,082.36	030
Service Provision Committee																	
551 CCTV	0.00%	£5,000	£3,240	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00	£0.00	£3,240.13	551
505 Christmas Provision 510 Closed Churchyard - New Mill	100.00% 0.00%	£5,000 £1,000	£5,149 £1,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £0.00				£83.33 £0.00	£250.00 £0.00	£2,816.00 £0.00	£0.00 £0.00	£5,149.33 £0.00	£0.00 £1,000.00	505 510
520 Defibrillators	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	520
525 Dog Waste Strategy 530 HV Patient Transport Scheme	59.47% 100.00%	£750 £1,000	£750 £1,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00				£0.00 £0.00	£0.00 £0.00	£0.00 £1,000.00	£446.00 £0.00	£446.00 £1,000.00	£304.00 £0.00	525 530
540 Minibus	72.85%	£24,000	£24,000	£0.00	£0.00	£0.00	£3,878.00	£0.00	£5,849.00	£0.00	£3,878.00	£0.00	£3,878.00	£0.00	£17,483.00	£6,517.00	540
590 Phone Boxes - Maintenance 535 Seats & Shelters - Maintenance	0.33% 92.90%	£300 £10,000	£300 £11,611	£0.00 £871.32	£0.00 £2,352.28	£0.00 £0.00	£0.00 £1,184.10				£0.00 £650.56	£0.00 £0.00	£1.00 £665.37	£0.00 £246.45	£1.00 £10,786.57	£299.00 £823.97	590 535
545 Seats - New	32.30%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	545
565 War Memorials 570 Youth Facilities	100.00%	£0 £1.000	£0 £1,000		£0.00 £0.00	£0.00 £0.00	£0.00 £1,000.00				£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £1.000.00	£0.00 £0.00	565 570
Total Service Provision	73.87%	£49,550	£48,550	£871.32	£2,352.28	£0.00	,	£1,472.50			£4,611.89	£250.00	£8,360.37	£692.45	£35,865.90		370
Climate Emergency																	
700 Total Climate Emergency	6.55%	£0	£4,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£232.13	£0.00	£0.00	£30.00	£0.00	£262.13	£3,737.87	700
Total Other Expenses	73.15%	£275,475.00	£275 474 93	£9,021.52	£26,993.57	£15,171.04	£12,873.20	£5,576.60	£14,803.29	£9,506.38	£12,410.65	£31.150.22	£58,615.86	£5,392.05	£201.514.38	£73 960 55	
VAT	73.1370	1273,473.00	12/3,4/4.33	£27.60	£232.07	£1,365.59	£806.58		£1,333.28		£127.12	£227.04	£1,583.19	£546.14	£7,009.85	173,300.33	
Total Other Expenses inc VAT				£9,049.12	£27,225.64	£16,536.63	£13,679.78	£5,960.21	£16,136.57	£9,884.01	£12,537.77	£31,377.26	£60,199.05	£5,938.19	£208,524.23		
Total Council	73.33%	£113,369	£109,369	,	£14,551.65	£8,185.74	£3,189.85				£4,235.01		£15,820.58	£4,496.04		£29,173.98	
Total CASC	77.92%	£125,000	£125,000		£10,716.34 £0.00	£12,208.00	£1,476.53				£3,672.60	£30,208.00	£27,549.76		£97,404.95 £20,728.30		
Total Finance & Management Total Planning Committee	93.79% 48.79%	£21,100 £10,000	£22,100 £10,000	£20.00 £0.00	£0.00	£1,304.00 £80.00	£544.30	£1,112.00 £715.10	,		£3,535.00 £0.00	£0.00 £0.00	£10,800.00 £0.00	£0.00 £1,960.00	£20,728.30 £4,879.40	£1,371.70 £5,120.60	
Total Service Provision	74.68%	£8,225	£8,225	£0.00	£800.00	£670.00	£1,531.00				£301.00	£500.00	£0.00		£6,142.64	£2,082.36	
Total Service Provision Total Climate Emergency	73.87% 6.55%	£49,550 £0	£48,550 £4,000	£871.32 £0.00	£2,352.28 £0.00	£0.00 £0.00	£7,062.10 £0.00	£0.00	£0.00	£232.13	£4,611.89 £0.00	£250.00 £0.00	£8,360.37 £30.00	£692.45 £0.00	£35,865.90 £262.13	£12,684.10 £3,737.87	
Total Budget and Expenditure 2019-20 exc VAT	75.01%	£327,244	£327,244	£10,448.22	£28,420.27	£22,447.74	£14,699.90	£7,033.30	£24,507.10	£15,427.36	£16,355.50	£34,241.07	£62,560.71	£9,337.10	£245,478.27	£81,765.66	
			£327,244	£10,448.22	£28,420.27	£22,447.74	£14,699.90	£7,033.30	£24,507.10	£15,427.36	£16,355.50	£34,241.07	£62,560.71	£9,337.10	£245,478.27		
													£62 E60 74	£0 227 10	£245,478.27		
			£10,448.22	L10,446.22	L20,42U.Z/	122,447.74	114,033.30	£1,U33.3U	124,307.10	£15,427.36	110,333.50	134,241.0/	102,300./1	19,557.10	1245,4/8.2/		
				ОК	ОК	ОК	ОК	ОК	OK	ОК	ОК	ОК	ОК	ОК	ОК		
		VAT		£27.60					,	£377.63					£7,009.85		
Total Budget and Expenditure 2019-20 inc VAT				£10,475.82	£28,652.34	£23,813.33	£15,506.48	£7,416.91	£25,840.38	£15,804.99	£16,482.62	£34,468.11	£64,143.90	£9,883.24	£252,488.12		

Hol	Holme Valley Parish Council Cash Book 2019-20											
HSBC Community Current Account												
Receipts March 06 2020 to March 31 2020:												
	Date	Check v Income from	Description	Amount								
	05/03/2020	Opening Cash Book Balance	Balance carried FWD	£66,113.29								
1920/12/01	13/03/2020	Toilet Donations	Toilet Donations deposited in Post Office	£61.00								
1920/12/02	18/03/2020	S. Atkin	Rent 2020-21 Garage (in advance)	£200.00								
			Total Receipts this month	£261.00								
			Total credit to this account:	£66,374.29								

Payme	ents March (	06 2020	to March 31 2020:												
HVPC ref	Payment Payment Date method	Check v statement Paid	Supplier	Inv date	Inv number	Services	Net	Vat	Gross	Minute	Legislation	Code	Amount	Legislation	Code Amount
1920/12/01	25/03/2020 BACS	✓ MAR	Document Logic	04/03/2020	327524	Photocopier costs	£23.39	£4.68	£28.07	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	200	£23.39		
1920/12/02	25/03/2020 BACS	✓ MAR	WYCA	25/02/2020	SI01-38273	Bus Service for January 2020	£1,971.00		£1,971.00	Council 20200323 1920/185 Delegation to Clerk	LG&R 1997 sect 30	540	£1,971.00		
1920/12/04	25/03/2020 BACS	✓ MAR	Maintenance Contractor			Expenses	£30.32	£5.41	£35.73	Council 20200323 1920/185 Delegation to Clerk	PHA 1936 S87	580	£30.32		
1920/12/05	12/03/2020 BACS	✓ MAR	Mrs AMH	05/03/2020	1	Supply Microsoft Office 365 subscription	£79.99		£79.99	Delegation to Clerk	LGA 1972 S112	410	£79.99		
1920/12/06	25/03/2020 BACS	✓ MAR	1st Holme Valley (Holmfirth) Scouts			Grant - training for Explorer Scout	£360.00		£360.00	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S137	415	£360.00		
1920/12/07	19/03/2020 BACS	✓ MAR	WYPF			February Pensions	£445.16		£445.16	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	270	£445.16		
1920/12/08	19/03/2020 BACS	✓ MAR	HMRC			Tax and NI February	£948.83		£948.83	Delegation to Clerk	LGA 1972 S112	270	£948.83		
1920/12/09	19/03/2020 BACS	✓ MAR	Staff 01			February Salary	£1,437.50		£1,437.50		LGA 1972 S112	270	£1,437.50		
1920/12/10	19/03/2020 BACS	✓ MAR	Staff 02			February Salary	£1,113.36		£1,113.36	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	270	£1,113.36		
1920/12/11	25/03/2020 BACS	✓ MAR	Holmfirth Events			Job Advert	£30.00		£30.00	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S137	700	£30.00		
1920/12/12	25/03/2020 BACS	✓ MAR	Bygone Times (Andrew Bates)			Service contract for 6 public clocks in HV	£590.00		£590.00	Delegation to Clerk	LGA 1972 S137	430	£590.00		
1920/12/13	31/03/2020 BACS	✓ MAR	Viking	06/03/2020		Stationery	£223.81	£23.56	£247.37	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	200	£223.81		
1920/12/14	25/03/2020 BACS	✓ MAR	Peak Park Parishes Forum	06/03/2020		Subscription 2020-21	£6.00		£6.00		LGA 1972 S112	275	£6.00		
1920/12/15	30/03/2020 DD	✓ MAR	Plusnet	21/03/2020		Internet and Phone	£27.28	£5.46	£32.74	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	280	£27.28		
1920/12/16	25/03/2020 BACS	✓ MAR	Holme Start Computers	05/03/2020		Reinstalled laptop	£80.00		£80.00	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	240	£80.00		
1920/12/17	25/03/2020 BACS	✓ MAR	Holme Start Computers	12/03/2020		Tuned up laptop	£40.00			Delegation to Clerk Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	240	£40.00		
1920/12/18	30/03/2020 BACS	✓ MAR	Maintenance Contractor			Maintenance Work	£1,798.09		£1,798.09	Council 20200323 1920/185 Delegation to Clerk	PCA 1971 S1, S4	535	£823.97	PHA 1936 S87	580 £974.12
1920/12/19	31/03/2020 BACS	✓ MAR	Staff 02			Printer purchase for home working	£59.99		£59.99	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	260	£59.99		
1920/12/20	31/03/2020 BACS	✓ MAR	Maintenance Contractor			Expenses	£70.80			Council 20200323 1920/185 Delegation to Clerk	PHA 1936 S87	580	£70.80		
1920/12/21	02/04/2020 BACS	APR	WYCA			Bus Service for March 2020	£1,971.00		£1,971.00	Council 20200323 1920/185 Delegation to Clerk	LG&R 1997 sect 30	540	£1,971.00		
1920/12/22	03/04/2020 BACS	APR	WYCA			Bus Service for February 2020	£1,780.00		£1,780.00	Council 20200323 1920/185 Delegation to Clerk	LG&R 1997 sect 30	540	£1,780.00		
1920/12/23	03/04/2020 BACS	APR	Worthington Brown			Climate Emergency Action Plan printing etc	£1,758.00			Delegation to Clerk	LGA 1972 S137	700	£1,758.00		
1920/12/24	30/03/2020 BACS	✓ MAR	Zurich Insurance	07/02/2020	42787220	0 HVPC insurance	£1,728.56		£1,728.56	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	245	£1,728.56		
1920/12/25	31/03/2020 BACS	✓ MAR	Norris and Fisher			HCHCT Insurance	£4,613.23		£4,613.23	Council 20200323 1920/185 Delegation to Clerk	LGA 1972 S112	625	£4,613.23		
1920/12/26	16/04/2020 BACS	APR	Barnsley Chronicle	15/04/2020	S000010278	Holme Valley Review March 2020	£250.00	£50.00	£300.00	Council 20200323 1920/185 Delegation to Clerk	LGA 1972, S142	615	£250.00		

Total Expenditure this month £21,436.31 £89.11 £21,525.42

#### Holme Valley Parish Council Bank Reconciliation Summary: all accounts

End bank balances at 31/03/2020:
HSBC Current Account
HSBC Business Money Manager Account
Handelsbanken Current Account
Handelsbanken Notice Deposit 35 D Account
CCLA Public Sector Deposit Fund
Petty Cash

Opening Cash Book balances at 06/03/2020:

£50,657.87 £55,679.13 £85,238.28 £0.00 £75,000.00 £95.02 £266,670.30

#### Total:

Opening Cash Book balances at 06/03/2020: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Carried forward from la	ast month:	£66,113.29 £55,679.13 £0.00 £85,251.11 £75,000.00 £95.02 £282,138.55
Transfers: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£0.00 £0.00 £85,253.41 -£85,253.41 £0.00 £0.00
Receipts: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£261.00 £0.00 £9.87 £2.30 £0.00 £0.00
Payments: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£21,525.42 £0.00 £25.00 £0.00 £0.00 £0.00
Consolidated balances: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Consolidated Cash Book Balance	(carry FWD)	£44,848.87 £55,679.13 £85,238.28 £0.00 £75,000.00 £95.02
Items entered in this Cash Book but not yet paid: HSBC Community Current Account HSBC Community Current Account HSBC Community Current Account HSBC Community Current Account	1920/12/21 1920/12/22 1920/12/23 1920/12/26	£1,971.00 £1,780.00 £1,758.00 £300.00

Consolidated bank balance: £266,670.30

Variance (should be ZERO) £0.00

# Budget 2019-20 Year-to-Date

		- 0. 0.	Original	Year End															
CODE			budget	Budget	April to 5/5	May to 5/6	June to 5/7	July to 5/8	August to 5/9	Sept to 5/10	Oct to 5/11	Nov to 5/12	Dec to 5/1	Jan to 5/2	Feb to 5/3	Mar to 31/4	Total	Remaining	Code
	Balance carried forward			4,303.18	4,303.18												£4,303.18		
101	Ducasant 9 Caupail Tay Cupasant great	100.00%		C27F 47C 22	C27F 47C 22	CO 00	co oo	CO 00	CO 00	50.00	50.00	co. oo	CO 00	£0.00	CO 00	50.00	C27F 17C 22		101
	Precept & Council Tax Support grant	100.00%		£275,176.33		£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00				£275,176.33		101
	Interest on Investments VAT Refund	95.75%		£750.00	£98.12 £0.00	£70.07 £0.00	£43.39 £2,698.95	£50.28 £0.00	£72.52 £0.00	£45.65 £0.00		£70.28 £0.00	£47.16 £0.00	£45.46 £0.00		£61.00 £0.00	£718.13 £7,650.94		105 150
	Refunds Rents - Allotments / Garage plots	92.02%		£940.00	£660.00	£0.00	£0.00	£0.00	£142.30 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00		£0.00 £200.00	£425.85 £865.00		110 125
130	Donations - Holmfirth Public Toilets	73.74%		£6,500.00	£633.00	£615.00	£505.00	£158.00	£827.00	£462.00	£382.00	£475.00	£0.00	£399.00	£337.00	£0.00	£4,793.00		130
	Donation for Bench Office in toilet building (6 months)	0.00%		£3,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£200.00		£0.00	£200.00		148
	Neighbourhood Planning - grants Insurance recharge to HCHCT	0.00%		£3,250.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £4,729.98	£0.00 £0.00		£0.00 £0.00	£4,729.98		140 146
	Total Other receipts				£1,391.12	£685.07	£3,247.34	£208.28	£1,041.82	£507.65	£4,930.12	£545.28	£4,777.14	£644.46	£1,143.62	£261.00	£19,382.90		
	Total income/receipts			£289,616.33	£276,567.45	£685.07	£3,247.34	£208.28	£1,041.82	£507.65	£4,930.12	£545.28	£4,777.14	£644.46	£1,143.62	£261.00	£294,559.23		
	Transfer between accounts				20,000.00												£20,000.00		
					£296,567.45 £296,567.45	£685.07 £685.07	£3,247.34 £3,247.34	£208.28 £208.28	£1,041.82 £1,041.82	£507.65 £507.65		£545.28 £545.28	£4,777.14 £4,777.14		£1,143.62 £1,143.62	£261.00 £261.00	£314,559.23 £314,559.23		
					OK	OK	OK	OK	ОК	ОК	OK	ОК	ОК	OK	OK	ОК			
270	Salarios	91.25%	£41,769		£1,426.70							£3,944.85	£3,090.85	£3,944.85		£3,944.85	£37.122.24	£3,560.26	270
	Salaries Sub-contractor Services	97.29%	£10,000	£40,683 £11,087	£0.00	£0.00	£1,426.70 £5,850.00	£400.00	£1,426.70 £30.00	£4,506.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,786.50	£300.00	270 271
	Total staffing	92.54%	£51,769.00	£51,769.00	£1,426.70	£1,426.70	£7,276.70	£1,826.70	£1,456.70	£9,703.81	£5,920.98	£3,944.85	£3,090.85	£3,944.85	£3,945.05	£3,944.85	£47,908.74	£3,860.26	
	APS & Petty Cash Audit	100.00% 100.00%	£1,500 £1,200	£1,834 £1,898	£0.00 £0.00	£127.69 £0.00	£107.57 £0.00	£16.09 £575.00	£522.37 £0.00	£337.33 £600.00		£200.43 £0.00	£117.99 £0.00	£14.54 £723.31		£247.20 £0.00	£1,834.31 £1,898.31	£0.00 £0.00	200 201
210	Bank Charges	0.00%	£50	£50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	210
	Chairman's Allowance Civic Regalia	68.50% 0.00%	£1,000 £750	£1,000 £750	£50.00 £0.00	£635.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£685.00 £0.00	£315.00 £750.00	215 220
	Conferences / Seminars Contingencies	0.00% 0.00%	£500 £3,000	£500 £3,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £0.00	£500.00 £3,000.00	225 230
	Elections Equipment Maintenance	74.36% 94.25%	£15,000 £1,000	£15,000 £782	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£361.90 £95.00	£0.00 £213.59	£0.00 £243.16		£0.00 £0.00	£0.00 £0.00	£10,792.36 £0.00		£0.00 £120.00	£11,154.26 £736.75	£3,845.74 £44.96	235 240
245	Insurance	151.22%	£2,250	£2,250	£1,673.79	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,728.56	£3,402.35	-£1,152.35	245
	Members travel allowance Office Equipment	28.50% 54.08%	£300 £300	£300 £216	£0.00 £26.19	£0.00 £30.63	£0.00 £0.00	£0.00 £0.00	£0.00	£85.50 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £59.99	£85.50 £116.81	£214.50 £99.19	250 260
	Office Costs/Room Hire (Anchor Tenancy) FOIA/EIR requests	100.00% 0.00%	£10,000 £500	£10,084 £500	£0.00 £0.00	£10,000.00 £0.00	£0.00 £0.00	£0.00 £0.00	£24.00 £0.00	£60.00 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£10,084.00 £0.00	£0.00 £500.00	265 272
273	Staffing matters inc legal advice Subscriptions	18.51% 81.53%	£20,000 £3,000	£12,752 £3,000	£360.00 £0.00	£0.00 £2,177.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £36.00	£2,000.00	£0.00 £0.00	£0.00 £0.00	£0.00 £227.00	£0.00	£0.00 £6.00	£2,360.00 £2,446.00	£10,392.00 £554.00	273 275
276	Local Council Award Scheme	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	276
	Telephones Training	100.00% 100.00%	£500 £650	£718 £2,899	£42.32 £0.00	£41.90 £112.73	£78.17 £723.30	£75.16 £240.00	£73.92 £94.50	£72.51 £285.00		£89.73 £0.00	£59.23 £15.00	£58.52 £60.00		£27.28 £0.00	£718.29 £2,898.51	£0.00 £0.00	280 285
	Total Council	66.66%	£61,600.00	£57,633.13	£2,152.30	£13,124.95	£909.04	£1,363.15	£928.38	£1,719.50	£3,124.64	£290.16	£192.22	£11,875.73	£550.99	£2,189.03	£38,420.09	£19,213.04	
654	Community Assets Support Committee	74.470/	5440.000	6400 207	50.00	50 500 00	543 000 00	5207.50	50.00	50.00	50.00	64 350 00		635 000 00	50.00	50.00	677 427 50	624 240 70	654
	Community Insurance recharge to HCHCT	71.17%	£110,000 £0	£108,387 £0	£0.00 £4,729.98	£8,500.00 £0.00	£0.00	£287.50 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£25,000.00 £0.00	£0.00	£0.00 £4,613.23	£77,137.50 £9,343.21	-£9,343.21	651 625
	Public toilets day to day  Public toilets letable space	100.00%	£15,000	£16,221 £391	£856.47 £391.45	£2,216.34 £0.00	£208.00 £0.00	£1,189.03 £0.00	£1,098.62 £0.00	£1,492.17 £0.00		£2,322.60 £0.00	£208.00 £0.00	£2,549.76 £0.00		£1,075.24 £0.00	£16,221.26 £391.45	£0.00 £0.00	580 581
	Total CASC	82.47%	£125,000	£125,000	£5,977.90	£10,716.34	£12,208.00	£1,476.53	£1,098.62	£1,492.17	£1,856.42	£3,672.60	£30,208.00	£27,549.76	£1,148.61	£5,688.47	£103,093.42	£21,906.58	
44.0	Finance & Management Committee	62.400/	5500	5500	50.00	60.00	670.00	544.63	50.00	670.00	50.00	525.00	50.00	50.00	50.00	670.00	6245.54	5404.40	440
	Electronic Support Maintenance Grants	63.10% 98.54%	£500 £10,000	£500 £10,785	£0.00 £20.00	£0.00 £0.00	£79.00 £1,000.00	£41.62 £854.50	£0.00 £1,112.00	£79.90 £2,136.00		£35.00 £3,500.00	£0.00 £0.00	£0.00 £800.00		£79.99 £360.00	£315.51 £10,627.78	£184.49 £157.22	410 415
	Maintenance of Public Clocks  New office / meeting room	100.00% 100.00%	£600 £10,000	£815 £10,000	£0.00 £0.00	£0.00 £0.00	£225.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00 £10,000.00		£590.00 £0.00	£815.00 £10,000.00	£0.00 £0.00	430 431
	Total Finance & Management	98.45%	£21,100	£22,100	£20.00	£0.00	£1,304.00	£896.12	£1,112.00	£2,215.90	£845.28	£3,535.00	£0.00	£10,800.00	£0.00	£1,029.99	£21,758.29	£341.71	
	Planning Committee																		
	Planning E-consultation / Survey  Neighbourhood Plan	48.79%	£0 £10,000	£0 £10,000	£0.00 £0.00	£0.00 £0.00	£0.00 £80.00	£0.00 £544.30	£0.00 £715.10	£0.00 £600.00		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £4,879.40	£0.00 £5,120.60	305 310
	Total Planning Committee	48.79%	£10,000	£10,000	£0.00	£0.00	£80.00	£544.30	£715.10	£600.00	£980.00	£0.00	£0.00	£0.00	£1,960.00	£0.00	£4,879.40	£5,120.60	
620	Publications & Communications Committee Community Champion	64.24%	£275	£230	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£147.96	£0.00	£0.00	£0.00	£0.00	£0.00	£147.96	£82.36	620
600	Communty Engagement	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	600
	Publications Royal events	73.47% 84.10%	£6,000 £1,000	£5,621 £1,000	£0.00 £0.00	£800.00 £0.00	£250.00 £0.00	£1,330.00 £0.00	£250.00 £0.00	£250.00 £0.00		£250.00 £51.00	£500.00 £0.00	£0.00 £0.00		£250.00 £0.00	£4,130.00 £841.00	£1,491.00 £159.00	615 602
	Tidy Trader Awards  Website & Media Co-ordination	100.00% 100.00%	£100 £750	£145 £1,129	£0.00 £0.00	£0.00 £0.00	£0.00 £420.00	£0.00 £201.00	£0.00 £0.00	£0.00 £508.00		£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£144.68 £1,129.00	£0.00 £0.00	560 610
	100th Anniversary of Women's Vote Total Publications & Communications	77.72%	£0 <b>£8,225</b>	£0 <b>£8,225</b>	£0.00	£0.00	£0.00 <b>£670.00</b>	£0.00 <b>£1,531.00</b>	£0.00 <b>£250.00</b>	£0.00 <b>£758.00</b>	£0.00	£0.00 <b>£301.00</b>	£0.00 <b>£500.00</b>	£0.00	£0.00	£0.00 <b>£250.00</b>	£0.00 <b>£6,392.64</b>	£0.00 <b>£1,832.36</b>	636
		77.7270	10,223	10,223	10.00	1300.00	1070.00	11,331.00	1230.00	1756.00	1232.04	1301.00	1300.00	10.00	11,040.00	1230.00	10,332.04	11,032.30	
551	Service Provision Committee CCTV	0.00%	£5,000	£3,240	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,240.13	551
	Christmas Provision Closed Churchyard - New Mill	100.00% 0.00%	£5,000 £1,000	£5,149 £1,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £0.00	£0.00 £0.00	£500.00 £0.00		£83.33 £0.00	£250.00 £0.00	£2,816.00 £0.00		£0.00 £0.00	£5,149.33 £0.00	£0.00 £1,000.00	505 510
	Defibrillators Dog Waste Strategy	0.00% 59.47%	£500 £750	£500 £750	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£0.00 £0.00	£0.00		£0.00 £0.00	£0.00 £446.00	£500.00 £304.00	520 525
530	HV Patient Transport Scheme	100.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£1,000.00	£0.00	530
	Minibus  Phone Boxes - Maintenance	96.69% 0.33%	£24,000 £300	£24,000 £300	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£3,878.00 £0.00	£0.00	£5,849.00 £0.00		£3,878.00 £0.00	£0.00 £0.00	£3,878.00 £1.00		£5,722.00 £0.00	£23,205.00 £1.00	£795.00 £299.00	540 590
	Seats & Shelters - Maintenance Seats - New	100.00%	£10,000 £1,000	£11,611 £0	£871.32 £0.00	£2,352.28 £0.00	£0.00 £0.00	£1,184.10 £0.00	£1,472.50 £0.00	£1,668.72 £0.00		£650.56 £0.00	£0.00 £0.00	£665.37 £0.00		£823.97 £0.00	£11,610.54 £0.00	£0.00 £0.00	535 545
	War Memorials Youth Facilities	100.00%	£0 £1,000	£0 £1,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £1,000.00	£0.00	£0.00		£0.00 £0.00	£0.00 £0.00	£0.00		£0.00 £0.00	£0.00 £1.000.00	£0.00 £0.00	565 570
370	Total Service Provision	87.36%	£49,550	£48,550	£871.32		£0.00	£7,062.10				£4,611.89	£250.00	£8,360.37		£6,545.97	£42,411.87	£6,138.13	370
	Climate Emergency																		
700	Total Climate Emergency	51.25%	£0	£4,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£232.13	£0.00	£0.00	£30.00	£0.00	£1,788.00	£2,050.13	£1,949.87	700
	Total Other Expenses VAT	79.49%	£275,475.00	£275,508.13	£9,021.52 £27.60	£26,993.57 £232.07	£15,171.04 £1,365.59	£12,873.20 £806.58	£5,576.60 £383.61	£14,803.29 £1,333.28		£12,410.65 £127.12	£31,150.22 £227.04	£58,615.86 £1.583.19		£17,491.46 £89.11	£219,005.84 £7,098.96	£56,502.29	
	Total Other Expenses inc VAT					£27,225.64		£13,679.78				£12,537.77	£31,377.26	,			£226,104.80		
	Total Council	78.91%	£113,369	£109,402	£3,579.00		£8,185.74	£3,189.85				£4,235.01	£3,283.07			£6,133.88	£86,328.83	£23,073.30	
	Total CASC Total Finance & Management	82.47% 98.45%	£125,000 £21,100	£125,000 £22,100	£5,977.90 £20.00	£10,716.34 £0.00	£12,208.00 £1,304.00	£1,476.53 £896.12	£1,098.62 £1,112.00			£3,672.60 £3,535.00	£30,208.00 £0.00	£27,549.76 £10,800.00		£5,688.47 £1,029.99	£103,093.42 £21,758.29	£21,906.58 £341.71	
	Total Planning Committee Total Publications & Communications	48.79% 77.72%	£10,000 £8,225	£10,000 £8,225	£0.00	£0.00	£80.00 £670.00	£544.30 £1,531.00		£600.00 £758.00	£980.00	£0.00 £301.00	£0.00 £500.00	£0.00	£1,960.00	£0.00 £250.00	£4,879.40 £6,392.64	£5,120.60 £1,832.36	
	Total Service Provision	87.36%	£49,550	£48,550	£871.32	£2,352.28	£0.00	£7,062.10	£1,472.50	£8,017.72	£2,175.27	£4,611.89	£250.00	£8,360.37	£692.45	£6,545.97	£42,411.87	£6,138.13	
	Total Climate Emergency  Total Budget and Expenditure 2019-20 exc VAT	51.25% 81.56%	£0 <b>£327,244</b>	£4,000 £ <b>327,277</b>	£0.00 <b>£10,448.22</b>	£0.00 <b>£28,420.27</b>	£0.00 <b>£22,447.74</b>	£0.00 <b>£14,699.90</b>	£0.00 <b>£7,033.30</b>	£0.00 <b>£24,507.10</b>		£0.00 <b>£16,355.50</b>	£0.00 <b>£34,241.07</b>	£30.00 <b>£62,560.71</b>		£1,788.00 <b>£21,436.31</b>	£2,050.13 £266,914.58	£1,949.87 £60,362.55	
				£327,277							£15,427.36					£21,436.31			
													,	,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	,		
				£10,448.22	110,446.22	120,420.2/	122,441./4	L14,033.30	£1,U33.3U	124,307.10	£15,427.36	110,333.50	154,241.0/	102,300./1	12,237.10	LZ1,430.51	1200,314.58		
				,	UK	UK	UK	UK	OK	OK	UK	UK	UK	UK	OK	UK	UK		
	Total Budget and Expenditure 2019-20 inc VAT	\	/AT							,	£377.63 £15,804.99						£7,098.96 £274,013.54		

# Holme Valley Parish Council Cash Book 2020-21 HSBC Community Current Account

Receip			ay 05 2020:		
HVPC ref	Date payment received	Check v statement	Income from	Description	Amount
	01/04/2020		Balance carried FWD	Balance carried FWD	£44,848.87
			Bank transfer in		£0.00
2021/01/01	02/04/2020	<b>✓</b>	CCLA Account	Interest on Public Sector Deposit Account	£37.78
2021/01/02	25/04/2020	✓	Telefonika UK Ltd	Refund from O2	£25.02
2021/01/03	01/05/2020	✓	Kirklees Council	Precept - first instalment of two	£139,119.00
2021/01/04	04/05/2020	<b>✓</b>	CCLA Account	Interest on Public Sector Deposit Account	£24.11
				Total income this month Total credit to this account:	£139,205.91 £184,054.78

# Holme Valley Parish Council Cash Book 2020-21

#### HSBC Community Current Account Payments April 01 202 to May 05 2020: Check v statement Paid HVPC ref Inv date Inv number Description Net Vat Gross Sent Date method 2021/01/03 APR Grenke Photocopy Lease £117.99 £23.60 £141.59 01/04/2020 BACS 2021/01/04 01/04/2020 BACS APR Document Logic Photocopying £25.00 £5.00 £30.00 2021/01/05 APR R2 Distillers Ltd £200.00 £40.00 £240.00 09/04/2020 BACS 07/04/2020 Grant: Hand Sanitiser HVCMA group SI-1666 2021/01/07 16/04/2020 BACS APR Barnsley Chronicle 15/04/2020 S000010279 Holme Valley Review April 2020 £250.00 £50.00 £300.00 APR Viking £37.13 2021/01/08 16/04/2020 BACS 06/04/2020 181643 Stationery £30.94 £6.19 2021/01/09 16/04/2020 BACS 11 APR Staff 01 Salary - April £1,446.26 £1,446.26 2021/01/10 16/04/2020 BACS 1 APR Staff 02 £1,122.12 £1,122.12 Salary - April 11 2021/01/11 16/04/2020 BACS APR WYPF Pensions £445.16 £445.16 APR HMRC 2021/01/12 16/04/2020 BACS PAYE Tax and NI contributions £779.87 £779.87 2021/01/13 21/04/2020 BACS 11 APR HCHCT Payment to support the Trust through Covid-19 £4.000.00 £4.000.00 2021/01/14 21/04/2020 BACS APR Full Life Church Food Bank Payment to Food Bank through Covid-19 £6,300.00 £6,300.00 £10.40 2021/01/15 30/04/2020 BACS 11 APR Principal Hygiene 19/03/2020 26719 Quarterly supply and service nappy unit £52.00 £62.40 2021/01/16 28/04/2020 DD APR Plusnet 21/04/2020 00003729320-024 Internet and Phone £23.50 £4.70 £28.20 2021/01/17 30/04/2020 BACS 1 APR YLCA 22/04/2020 69-2021 Webinar Staff 01 FOIA and EIR £15.00 £15.00 2021/01/16 30/04/2020 BACS 11 APR YLCA 20/04/2020 52-2021 Webinar Staff 01 Contracts & Specifications £15.00 £15.00 2021/01/17 30/04/2020 BACS APR HCHCT 01/04/2020 2478 Rent for Council offices £10,000.00 £10,000.00 2021/01/18 30/04/2020 SO APR Holmfirth Art Week Annual Donation by standing order £20.00 £20.00 4,842.84 £24,982.73

Holme Valley Pari	sh Council Bank Reconciliation Summary: all accounts		
End bank balances at 05/05/2020: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	_	£159,072.05 £55,679.13 £85,227.38 £0.00 £75,000.00 £95.02 £375,073.58
Opening Cash Book balances at 01/04/2020: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash		£44,848.87 £55,679.13 £85,238.28 £0.00 £75,000.00 £95.02 £260,861.30	
Transfers: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund	Total:	£0.00 £0.00 £0.00 £0.00 £0.00	
Receipts:			
HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£139,205.91 £0.00 £14.10 £0.00 £0.00 £0.00 £139,220.01	
Payments: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash	Total:	£24,982.73 £0.00 £25.00 £0.00 £0.00 £0.00 £25,007.73	
Consolidated balances: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Consolidated Cash Book Balance (c	заггу FWD)	£159,072.05 £55,679.13 £85,227.38 £0.00 £75,000.00 £95.02 £375,073.58	
Items entered in this Cash Book but not yet paid:		£0.00 £0.00 £0.00	

Variance (should be ZERO) £0.00

Total not paid

Consolidated bank balance:

£0.00

£375,073.58

# Budget 2020-21 Year-to-Date

		Daag			<b>Z</b>	Cai	נטנ	Jac	C											
CODE	DESCRIPTION		Starting Budget	Revised Budget	April	May	June	J	uly	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Remaining	
INCOME	and Control European Count C2240	F0 00%	6270 220			o 5/6	to 5/7	to 5/8	3 to	5/9 to 5	/10 to	5/11 to	5/12 to 5	5/1 to	5/2	to 5/3	to 31/4	C420 440 00	_	
	nc Special Expenses Grant £3248 on Investments	50.00% 8.25%	£278,238 £750	£278,238 £750	£139,119.00 £61.89													£139,119.00 £61.89		
140 VAT Refu	nd																	£0.00		
110 Refunds	llotments / Garage plots	0.00%	£940	£940	£25.02													£25.02 £0.00		
	s - Holmfirth Public Toilets	0.00%	£5,000	£5,000														£0.00		
146 Insurance	e recharge to HCHCT		£4,730	£4,730														£0.00		
			£289,658	£289,658	£139,205.91	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£139,205.91		
					£139,205.91	£0.00	) £0	0.00										£139,205.91		
				,	ок с	OK	ОК	ОК	0	к ок	ОК	. 0	к ок	Ok	,	ОК	ОК	ОК		
				,	OK C	,	OK	OK		K OK	O.K	. 0	K OK	01	`	OK	OK	OK .		
200 APS & Pe	etty Cash	11.60%	£1,500	£1,500	£173.93	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£173.93	£1,326.07	200
201 Audit	icty Casii	0.00%	£1,200	£1,200	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£1,200.00	201
210 Bank Cha	-	0.00%	£50	£50	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£50.00	210
215 Chairmar 220 Civic Reg		0.00% 0.00%	£1,000 £750	£1,000 £750	£0.00 £0.00	£0.00		0.00 0.00	£0.00 £0.00		£0.00 £0.00	£1,000.00 £750.00	215 220							
-	aces / Seminars	0.00%	£500	£500	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£500.00	225
230 Continge	ncies	0.00%	£3,000	£3,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£3,000.00	230
235 Elections	nt Maintenance	0.00% 0.00%	£9,789 £1,000	£9,789 £1,000	£0.00 £0.00	£0.00 £0.00		0.00 0.00	£0.00 £0.00		£0.00 £0.00	£9,789.00 £1,000.00	235 240							
245 Insurance		0.00%	£2,250	£2,250	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£2,250.00	245
	s travel allowance	0.00%	£300	£300	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£300.00	250
260 Office Eq	uipment osts/Room Hire (Anchor Tenancy)	0.00% 100.00%	£300 £10,000	£300 £10,000	£0.00 £10,000.00	£0.00		0.00 0.00	£0.00 £0.00		£0.00 £10,000.00	£300.00 £0.00	260 265							
270 Salaries	sis/Room Fine (Anonor Fernancy)	7.59%	£50,000	£50,000	£3,793.41	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£3,793.41	£46,206.59	270
	ractor Services	0.00%	£5,000	£5,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£5,000.00	271
273 Legal Adv 272 FOIA/EIR	vice Contingency	0.00%	£5,000 £500	£5,000 £500	£0.00 £0.00	£0.00 £0.00		0.00 0.00	£0.00 £0.00		£0.00 £0.00	£5,000.00 £500.00	273 272							
275 Subscript		0.00%	£3,000	£3,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£3,000.00	275
	ıncil Award Scheme	0.00%	£100	£100	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£100.00	276
280 Telephon 285 Training	nes	4.70% 1.67%	£500 £1,800	£500 £1,800	£23.50 £30.00	£0.00		0.00 0.00	£0.00 £0.00		£23.50 £30.00	£476.50 £1,770.00	280 285							
Z85 Training Total Cou	uncil	1.67%	£97,539	£97,539	£14,020.84	£0.00		0.00 0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£14,020.84	£83,518.16	200
Commun 651 Commun	ity Assets Support Committee	0.00%	£45,000	£45,000	£0.00	£0.00	) f(	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£45,000.00	651
	ilets day to day	0.33%	£16,000	£16,000	£52.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£52.00	£15,948.00	580
	ilets letable space		£5,000	£5,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£5,000.00	581
Total CAS	SC	0.08%	£66,000	£66,000	£52.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£52.00	£65,948.00	
Finance 8	& Management Committee																			
	c Support Maintenance	0.00%	£500	£500	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£500.00	410
415 Grants 430 Maintena	ance of Public Clocks	0.20% 0.00%	£10,000 £600	£10,000 £600	£20.00 £0.00	£0.00		0.00 0.00	£0.00 £0.00		£20.00 £0.00	£9,980.00 £600.00	415 430							
	ce / meeting room	0.0070	£0	£0	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	431
Total Fin	ance & Management	0.18%	£11,100	£11,100	£20.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.00	£11,080.00	
Planning	Committee																			
310 Neighbou		0.00%	£5,000	£5,000	£0.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	310
Total Pla	nning Committee	0.00%	£5,000	£5,000	£0.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	
Publicati	ons & Communications Committee																			
620 Commun		0.00%	£250	£250	£0.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£250.00	620
	ty Engagement	0.00%	£100	£100	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£100.00	600
615 Publication		4.17% 0.00%	£6,000 £1,000	£6,000 £1,000	£250.00 £0.00	£0.00		0.00 0.00	£0.00 £0.00		£250.00 £0.00	£5,750.00 £1,000.00	615 602							
560 Tidy Trad		0.00%	£100	£100	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£100.00	560
	& Media Co-ordination	0.00%	£1,000	£1,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£1,000.00	610
637 Special Protection	rojects blications & Communications	0.00% 2.65%	£1,000 <b>£9,450</b>	£1,000 <b>£9,450</b>	£0.00 <b>£250.00</b>	£0.00 £0.00		0.00 <b>0.00</b>	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 <b>£250.00</b>	£1,000.00 £9,200.00	637
10141141	oneations a communications	2.03/0	25,450	23,430	2250.00	20.00		0.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	2250.00	23,200.00	
Service P 551 CCTV	rovision Committee	0.00%	£5,000	£5,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	551
505 Christma	s Provision	0.00%	£5,500	£5,500	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£5,500.00	551 505
510 Closed Ch	hurchyard - New Mill	0.00%	£400	£400	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£400.00	510
520 Defibrilla		0.00%	£0	£0	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	520
525 Dog Was 530 HV Patier	te Strategy nt Transport Scheme	0.00% 0.00%	£750 £1,000	£750 £1,000	£0.00 £0.00	£0.00 £0.00		0.00 0.00	£0.00 £0.00		£0.00 £0.00	£750.00 £1,000.00	525 530							
540 Minibus		0.00%	£25,000	£25,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£25,000.00	540
	oxes - Maintenance	0.00%	£300	£300	£0.00	£0.00		0.00 0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00		£0.00	£300.00	590
565 War Men	helters - Maintenance norials	0.00% 0.00%	£12,000 £500	£12,000 £500	£0.00 £0.00	£0.00 £0.00		0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £0.00	£12,000.00 £500.00	535 565
570 Youth Fac		0.00%	£5,000	£5,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£5,000.00	570
Total Ser	vice Provision	0.00%	£55,450	£55,450	£0.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£55,450.00	
Climate E	Emergency																			
701 Climate E	Emergency Action Plan (publication)		£0	£0	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	701
702 Commun 703 Energy St	ity Mobilisaion	0.00% 0.00%	£17,500 £14,000	£17,500 £14,000	£0.00 £0.00	£0.00		0.00 0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00		£0.00 £0.00	£17,500.00 £14,000.00	702 703
704 Transpor	= -	0.00%	£13,000	£13,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£13,000.00	520
	nd Consumption Strategy	0.00%	£500	£500	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£500.00	705
	nent and Land Use Strategy mate Emergency	0.00% 0.00%	£1,000 <b>£46,000</b>	£1,000 £46,000	£0.00 £0.00	£0.00		0.00 <b>0.00</b>	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00		£0.00 £0.00	£1,000.00 £46,000.00	706
Total Cili	nate Linergency	0.00%	140,000	140,000	10.00	10.00	, 10	5.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	140,000.00	
COVID Re				60 500	66 500 00	50.00		0.00	50.00	60.00	50.00	50.00	60.00	50.00	60.00	50.00	50.00	66 500 00	62,000,00	004
801 COVID Re 802 COVID Re	9		£0 £0	£8,500 £4,000	£6,500.00 £4,000.00	£0.00 £0.00		0.00 0.00	£0.00	£0.00 £0.00		£6,500.00 £4,000.00	£2,000.00 £0.00	801 802						
Total CO				£12,500.00	£10,500.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£10,500.00	£2,000.00	002
T-1-15	in all	4.4.0000	507.500	607 500	614 020 01			0.00	60.00	60.00	60.00	CO CO	CO 00	60.00	CO 00	60.00	60.00	614 022 2	C03 F4C 45	
Total Cou Total CAS		14.37% 0.08%	£97,539 £66,000	£97,539 £66,000	£14,020.84 £52.00	£0.00		0.00 0.00	£0.00 £0.00		£14,020.84 £52.00	£83,518.16 £65,948.00								
	ance & Management	0.18%	£11,100	£11,100	£20.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£20.00	£11,080.00	
	nning Committee	0.00%	£5,000	£5,000	£0.00	£0.00		0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£5,000.00	
	olications & Communications vice Provision	2.65% 0.00%	£9,450 £55,450	£9,450 £55,450	£250.00 £0.00	£0.00		0.00 0.00	£0.00 £0.00		£250.00 £0.00	£9,200.00 £55,450.00								
Total Clin	nate Emergency	0.00%	£46,000	£46,000	£0.00	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£46,000.00	
Total COV	VID Relief	8.55%	£0 <b>£290,539</b>	£12,500 £303,039	£10,500.00 £24,842.84	£0.00		0.00 <b>0.00</b>	£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00		£10,500.00 £24,842.84	£2,000.00 <b>£278,196.16</b>	
		8.55%	1290,539	1303,039	124,042.84	£0.00	, £(	J.00	10.00	£0.00	£0.00	£0.00	20.00	10.00	£0.00	£0.00	£0.00	124,042.84	12/0,190.16	
					£24,842.84	£0.00	) £0	0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£24,842.84		
				(	ок с	OK	ОК	ОК	0	к ок	ОК	. 0	к ок	OF	(	ОК	ОК	ОК		

# Holme Valley Parish Council Cash Book 2020-21 HSBC Community Current Account

Receip	ts May 06	2020 to Jun	e 05 2020:			
HVPC ref	Date	Check v statement	Income from	Description	Amount	
		1	Balance carried FWD	Balance carried FWD	£159,072.05	
2021/02/01	01/06/2020	✓	Rents	Tenancies - allotments, garages by cheque	£	2440.00
2021/02/02	02/06/2020	✓	CCLA Account	Interest on Public Sector Deposit Account		£21.56
2021/02/03	05/06/2020	✓	HSBC BMM Account	Interest on account		£26.33
				Total income this month	£	2487.89
				Total credit to this account:	£159,	,559.94

# Holme Valley Parish Council Cash Book 2020-21

### HSBC Community Current Account

Payme	ents Ma	ay 06 2020	) toʻ	Jur	ne 05 2020:						
HVPC ref	Payment Date	Payment method	Check v statement	Paid	Supplier	Inv date	Inv number	Services	Net	Vat	Gross
2021/02/01	19/05/2020	BACS	1	MAY	WYPF			Pensions	£445.16	£0.00	£445.16
2021/02/02	19/05/2020	BACS	1	MAY	Staff 01			Salary - May	£1,446.26	£0.00	£1,446.26
2021/02/03	19/05/2020	BACS	1	MAY	Staff 02			Salary - May	£1,122.12	£0.00	£1,122.12
2021/02/04	19/05/2020	BACS	1	MAY	HMRC			PAYE Tax and NI contributions	£927.73	£0.00	£927.73
2021/02/05	21/05/2020	) DD	1	MAY	Plusnet	21/05/2002	00003729320	Internet and Phone	£23.50	£4.70	£28.20
2021/02/06	03/06/2020	BACS	1	MAY	Barnsley Chronicle	29/05/2020	S000011782	Holme Valley Review May 2020	£250.00	£50.00	£300.00
2021/02/07	03/06/2020	BACS	1	MAY	Document Logic	31/05/2020	328331	Photocopying	£25.00	£5.00	£30.00
2021/02/08	03/06/2020	BACS	1	MAY	Document Logic	30/04/2020	327989	Photocopying	£25.00	£5.00	£30.00
2021/02/09	03/06/2020	BACS	1	MAY	Kirkwells Ltd	29/05/2020	927	Further Work on NDP	£1,470.00	£294.00	£1,764.00
2021/02/10	03/06/2020	BACS	1	MAY	Vision ICT	06/05/2020	11190	Hosted email accounts	£270.00	£54.00	£324.00
2021/02/11	03/06/2020	BACS	1	MAY	YLCA	30/04/2020	85-2021	Webinar Staff 01 Charities	£15.00	£0.00	£15.00
2021/02/12	03/06/2020	BACS	1	MAY	YLCA	07/05/2020	105-2021	Webinar Staff 01 Grants	£15.00	£0.00	£15.00
2021/02/13	03/06/2020	BACS	1	MAY	YLCA			YLCA Annual Membership	£2,271.00	£0.00	£2,271.00
2021/02/14	03/06/2020	BACS	1	MAY	Staff 02			Payment for Zoom Subscription	£11.99	£2.40	£14.39
2021/02/15	05/06/2020	BACS	1	MAY	HMRC			PAYE Tax and NI contributions - underpayment	£274.25	£0.00	£274.25
2021/02/16	29/05/2020	BACS	1	MAY	Holmfirth Tech			Grant: HVC19MA for volunteer expenses	£2,000.00	£0.00	£2,000.00
									£10,592.01	£415.10	£11,007.11

#### Holme Valley Parish Council Bank Reconciliation Summary: all accounts

End bank balances at 05/06/2019:
HSBC Current Account
HSBC Business Money Manager Account
Handelsbanken Current Account
Handelsbanken Notice Deposit 35 D Account
CCLA Public Sector Deposit Fund
Petty Cash

£148,552.83 £55,679.13 £85,208.96 £0.00 £75,000.00 £95.02 £364,535.94

#### Total:

Opening Cash Book balances at 06/05/2019: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Carried forward from last month:	£159,072.05 £55,679.13 £85,227.38 £0.00 £75,000.00 £95.02 £375,073.58
Transfers: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash Total:	£0.00 £0.00 £0.00 £0.00 £0.00 £0.00
Receipts: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash Total:	£487.89 £0.00 £6.58 £0.00 £0.00 £0.00
Payments: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash Total:	£11,007.11 £0.00 £25.00 £0.00 £0.00 £11,032.11
Consolidated balances: HSBC Current Account HSBC Business Money Manager Account Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account CCLA Public Sector Deposit Fund Petty Cash  Consolidated Cash Book Balance (carry FWD)  Items entered in this Cash Book but not yet paid:	£148,552.83 £55,679.13 £85,208.96 £0.00 £75,000.00 £95.02
Total not paid  Consolidated bank balance:	£0.00 £0.00
Consolidated parity paralles.	

£364,535.94

Variance (should be ZERO) £0.00

# Budget 2020-21 Year-to-Date

	Duu	_		<b>4</b>	Cai t	O Da	i.C											
CODE DESCRIPTION		Starting Budget	Revised Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Remaining	
INCOME		Duuget	-	•	•		•	to 5/9 to 5	•						to 31/4	iotai	Kemaning	
101 Precept inc Special Expenses Grant £3248	50.00%	£278,238	£278,238	£139,119.00												£139,119.00		
105 Interest on Investments 140 VAT Refund	14.64%	£750	£750	£61.89	£47.89	£0.00										£109.78 £0.00		
110 Refunds				£25.02		10.00										£25.02		
125 Rents - Allotments / Garage plots	46.81%	£940	£940		£440.00											£440.00		
130 Donations - Holmfirth Public Toilets	0.00%	£5,000	£5,000			£0.00										£0.00		
146 Insurance recharge to HCHCT		£4,730	£4,730	£139,205.91	£487.89	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00 £139,693.80		
		£289,658	£289,658	1139,205.91	1487.89	10.00	£0.00	£0.00	£0.00	10.00	10.00	£0.00	£0.00	£0.00	£0.00	1139,093.80		
				£139,205.91	£487.89	£0.00										£139,693.80		
			(	OK	OK (	ок о	K	ок ок	OK	C OK	C OF	K 0	K	OK	OK	OK		
EXPENDITURE																		
200 APS & Petty Cash	14.93%	£1,500	£1,500	£173.93	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,276.07	200
201 Audit	0.00%	£1,200	£1,200	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,200.00	201
210 Bank Charges 215 Chairman's Allowance	0.00% 0.00%	£50 £1,000	£50 £1,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£50.00 £1,000.00	210 215
220 Civic Regalia	0.00%	£750	£750	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£750.00	220
225 Conferences / Seminars	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£500.00	225
230 Contingencies 235 Elections	0.00% 0.00%	£3,000 £9,789	£3,000 £9,789	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£3,000.00 £9,789.00	230 235
240 Equipment Maintenance	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,000.00	240
245 Insurance	0.00%	£2,250	£2,250	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£2,250.00	245
250 Members travel allowance	0.00%	£300	£300	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£300.00	250
260 Office Equipment 265 Office Costs/Room Hire (Anchor Tenancy)	0.00% 100.00%	£300 £10,000	£300 £10,000	£0.00 £10,000.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£300.00 £0.00	260 265
270 Salaries	16.02%	£50,000	£50,000	£3,793.41	£4,215.52	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	.,	£41,991.07	270
271 Sub-contractor Services	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	271
273 Legal Advice Contingency	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£5,000.00	273
272 FOIA/EIR requests 275 Subscriptions	0.00% 75.70%	£500 £3,000	£500 £3,000	£0.00 £0.00	£0.00 £2,271.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£500.00 £729.00	272 275						
276 Local Council Award Scheme	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£100.00	276
280 Telephones	9.40%	£500	£500	£23.50	£23.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£47.00	£453.00	280
285 Training	3.33%	£1,800	£1,800	£30.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,740.00	285
Total Council	21.13%	£97,539	£97,539	£14,020.84	£6,590.02	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20,610.86	£76,928.14	
Community Assets Support Committee																		
651 Community	0.00%	£45,000	£45,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£45,000.00	651
580 Public toilets day to day 581 Public toilets letable space	0.33%	£16,000 £5,000	£16,000 £5,000	£52.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£15,948.00 £5,000.00	580 581
Total CASC	0.08%	£66,000	£66,000	£52.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£65,948.00	361
Finance & Management Committee																		
410 Electronic Support Maintenance 415 Grants	0.00% 0.20%	£500 £10,000	£500 £10,000	£0.00 £20.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£500.00 £9,980.00	410 415
430 Maintenance of Public Clocks	0.00%	£600	£600	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£600.00	430
431 New office / meeting room		£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	431
Total Finance & Management	0.18%	£11,100	£11,100	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.00	£11,080.00	
Planning Committee																		
310 Neighbourhood Plan	29.40%	£5,000	£5,000	£0.00	£1,470.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,470.00	£3,530.00	310
Total Planning Committee	29.40%	£5,000	£5,000	£0.00	£1,470.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,470.00	£3,530.00	
Publications & Communications Committee																		
620 Community Champion	0.00%	£250	£250	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£250.00	620
600 Communty Engagement	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£100.00	600
615 Publications	8.33%	£6,000	£6,000	£250.00	£250.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£5,500.00	615
602 Royal events 560 Tidy Trader Awards	0.00% 0.00%	£1,000 £100	£1,000 £100	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£1,000.00 £100.00	602 560
610 Website & Media Co-ordination	28.20%	£1,000	£1,000	£0.00	£281.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£718.01	610
637 Special Projects	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,000.00	637
<b>Total Publications &amp; Communications</b>	8.28%	£9,450	£9,450	£250.00	£531.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£781.99	£8,668.01	
Service Provision Committee																		
551 CCTV	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	551
505 Christmas Provision	0.00%	£5,500	£5,500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£5,500.00	505
510 Closed Churchyard - New Mill	0.00%	£400	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£400.00	510
520 Defibrillators 525 Dog Waste Strategy	0.00%	£0 £750	£0 £750	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£0.00 £750.00	520 525
530 HV Patient Transport Scheme	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£1,000.00	530
540 Minibus	0.00%	£25,000	£25,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£25,000.00	540
590 Phone Boxes - Maintenance 535 Seats & Shelters - Maintenance	0.00% 0.00%	£300 £12,000	£300 £12,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£300.00 £12,000.00	590 535
565 War Memorials	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£500.00	565
570 Youth Facilities	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	570
Total Service Provision	0.00%	£55,450	£55,450	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£55,450.00	
Climate Emergency																		
701 Climate Emergency Action Plan (publication)		£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	701
702 Community Mobilisaion	0.00%	£17,500	£17,500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£17,500.00	702
703 Energy Strategy 704 Transport Strategy	0.00% 0.00%	£14,000 £13,000	£14,000 £13,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00		£14,000.00 £13,000.00	703 520
705 Waste and Consumption Strategy	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£500.00	705
706 Environment and Land Use Strategy	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	706
Total Climate Emergency	0.00%	£46,000	£46,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£46,000.00	
COVID Relief																		
801 COVID Relief - general		£0	£8,500	£6,500.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	,	£0.00	801
802 COVID Relief - HCHCT		£0	£4,000	£4,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	802
Total COVID Relief		£0	£12,500.00	£10,500.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£12,500.00	£0.00	
Total Council	21.13%	£97,539	£97,539	£14,020.84	£6,590.02	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20,610.86	£76,928.14	
Total CASC	0.08%	£66,000	£66,000	£52.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£52.00	£65,948.00	
Total Planning Committee	0.18%	£11,100	£11,100	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£11,080.00	
Total Planning Committee Total Publications & Communications	29.40% 8.28%	£5,000 £9,450	£5,000 £9,450	£0.00 £250.00	£1,470.00 £531.99	£0.00 £0.00	,	£3,530.00 £8,668.01										
Total Service Provision	0.00%	£55,450	£55,450	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£55,450.00	
Total Climate Emergency	0.00%	£46,000	£46,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£46,000.00	
Total COVID Relief	12.20%	£0 <b>£290,539</b>	£12,500 £303,039	£10,500.00 £24,842.84	£2,000.00 <b>£10,592.01</b>	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00		£0.00 <b>£267,604.15</b>	
	12.20/0	55,555	_505,053	+,0-72.04	_10,552.01	20.00	25.00	20.00	_0.00	20.00	10.00	20.00	25.00	20.00	20.00	_33,434.03	,,,,,,,	
				£24,842.84	£10,592.01	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£35,434.85		
			(	OK	OK (	ок о	K	ок ок	ОК	С	< OF	ζ 0	K	ОК	ОК	ОК		

#### Holme Valley Parish Council Cash Book 2020-21 HSBC Community Current Account Receipts June 06 2020 to July 05 2020: Description £148,552.83 Balance carried FWD Balance carried FWD ✓ ✓ £172.00 2021/03/01 Deposit by Contractor Toilets Donations 08/06/2020 2021/03/02 £2,218.44 10/06/2020 HMRC VAT Repayment Interest on Public Sector Deposit Account £18.59 2021/03/02 02/07/2020 CCLA Account Total income this month Total credit to this account:

# Holme Valley Parish Council Cash Book 2020-21

Payme	ents June	e 06 2020 t	o July	05 2020:						
HVPC ref	Payment Date		Check v Paid		Inv date	Inv number	Services	Net	Vat	Gross
2021/03/01		BACS	✓	YLCA	18/05/2020	183-2021	Webinar Staff 02 Completion of the AGAR	£18.75	£0.00	£18.75
2021/03/02		BACS	V	YLCA	15/06/2020	253-2021	Webinar Dealing with Difficult Issues	£15.00	£0.00	£15.00
2021/03/03		BACS	$\checkmark$	Grenke			Photocopy Lease	£117.99	£23.60	£141.59
2021/03/04		BACS	✓	Viking	03/06/2020	30506	7 Stationery, ink, stamps etc	£216.71	£20.34	£237.05
2021/03/05		BACS	$\checkmark$	Maintenance Contractor			Expenses - i) benches/shelters; ii) toilets	£72.92	£13.18	£86.10
2021/03/06		BACS	✓	Maintenance Contractor	31/05/2020	073	Maintenance - i) benches/shelters; ii) toilets	£1,025.62	£0.00	£1,025.62
2021/03/07		BACS	V	WYPF			Pensions	£445.16	£0.00	£445.16
2021/03/08		BACS	✓	Staff 01			Salary - June	£1,446.26	£0.00	£1,446.26
2021/03/09		BACS	✓	Staff 02			Salary - June	£1,122.12	£0.00	£1,122.12
2021/03/10		BACS	V	HMRC			PAYE Tax and NI contributions	£927.73	£0.00	£927.73
2021/03/11		BACS	✓	Npower			Electricity Toilets	£65.47	£3.27	£68.74
2021/03/12		BACS	V	Npower			Electricity Toilets	£119.57	£5.98	£125.55
2021/03/13		BACS	✓	YLCA	14/02/2020	740-1920	Webinar Cllr 04 Meeting Procedures	£15.00	£0.00	£15.00
2021/03/14		BACS	✓	YLCA	14/02/2020	740-1920	Clerk Training Staff 02	£170.00	£0.00	£170.00
2021/03/15		BACS		Principal Hygiene	10/06/2020	2693	8 Supply and Service Sanitary Disposal Units	£208.00	£41.60	£249.60
2021/03/16		BACS		Staff 01			Reimburse: Bullguard Anti-virus Subscription	£49.99	£0.00	£49.99
2021/03/17		BACS		Staff 02			Reimburse: Zoom Subscription	£11.99	£2.40	£14.39
2021/03/18		BACS	✓	Plusnet			Internet and telephone	£24.61	£4.92	£29.53
2021/03/19		BACS		Holmfirth & District Bowling Club			Grant: towards disabled toilet facilities	£5,000.00		£5,000.00
2021/03/20		BACS		Upperthong Village Hall			Grant: Village Hall improvements	£5,000.00		£5,000.00
2021/03/21		BACS		River Holme Connections			Grant: Thongsbridge Riverside Project	£4,994.00		£4,994.00
2021/03/22		BACS		Brockholes Village Trust			Grant: fencing to boules court	£2,000.00		£2,000.00
2021/03/23		BACS		Wooldale Community Asssociation			Grant: resurface children's play area	£2,000.00		£2,000.00
2021/03/24		BACS		Holmbridge Cricket Club			Grant: pavilion renovation	£5,000.00		£5,000.00
2021/03/25		BACS		Holmfirth Civic Hall Community Trust			Grant: towards deep clean of the Civic Hall	£1,000.00		£1,000.00
2021/03/26		BACS		Holmfirth Civic Hall Community Trust			Reimbursement for Joint Membership of Yorkshire First charity	£30.00		£30.00
								£31,096.89	£115.29	£31,212.18

Holme Valley Parish Council Bank Reconciliation Summary: all accounts End bank balances at 05/07/2020: £145.087.66 **HSBC Current Account** HSBC Business Money Manager Account £55,679.13 £0.00 Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account £85,183.96 CCLA Public Sector Deposit Fund £75,000.00 Petty Cash £95.02 Total: £361,045.77 Opening Cash Book balances at 06/06/2020: £148.552.83 **HSBC Current Account** £55.679.13 **HSBC** Business Money Manager Account £85,208.96 Handelsbanken Current Account Handelsbanken Notice Deposit 35 D Account £0.00 CCLA Public Sector Deposit Fund £75,000.00 Petty Cash Carried forward from last month: £364,535.94 £364.535.94 <u>Transfers</u>: HSBC Current Account £0.00 **HSBC Business Money Manager Account** £0.00 Handelsbanken Current Account £0.00 Handelsbanken Notice Deposit 35 D Account £0.00 CCLA Public Sector Deposit Fund £0.00 Petty Cash £0.00 Total: £0.00 Receipts: HSBC Current Account £2,409.03 **HSBC Business Money Manager Account** £0.00 Handelsbanken Current Account £0.00 Handelsbanken Notice Deposit 35 D Account £0.00 CCLA Public Sector Deposit Fund £0.00 Petty Cash £0.00 Total: £2,409.03 Payments: HSBC Current Account £31,212.18 HSBC Business Money Manager Account £0.00 Handelsbanken Current Account £25.00 Handelsbanken Notice Deposit 35 D Account £0.00 CCLA Public Sector Deposit Fund £0.00 £0.00 Petty Cash Total: £31,237.18 Consolidated balances: **HSBC Current Account** £119,749.68 HSBC Business Money Manager Account £55,679.13 Handelsbanken Current Account £85,183.96 Handelsbanken Notice Deposit 35 D Account £0.00 CCLA Public Sector Deposit Fund £75 000 00 Petty Cash £95.02 Consolidated Cash Book Balance (carry FWD) £335.707.79 Items entered in this Cash Book but not yet paid: 2021/03/15 HSBC Community Current Account £249.60 HSBC Community Current Account 2021/03/16 £49.99 HSBC Community Current Account HSBC Community Current Account 2021/03/17 £14.39 2021/03/19 £5,000.00 HSBC Community Current Account 2021/03/20 £5,000.00 HSBC Community Current Account 2021/03/21 £4,994.00 HSBC Community Current Account 2021/03/22 £2,000.00 **HSBC Community Current Account** 2021/03/23 £2,000.00

Consolidated bank balance: £361,045.77

£5,000.00

£1,000.00

£25,337.98

£30.00

2021/03/24

2021/03/25

2021/03/26

HSBC Community Current Account

HSBC Community Current Account

**HSBC** Community Current Account

Total not paid

Variance (should be ZERO) £0.00

# Budget 2020-21 Year-to-Date

	Duu	_		<b>Z I</b> I	Car	.0 00	icc											
CODE DESCRIPTION		Starting Budget	Revised Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Remaining	
INCOME		buuget	-				•	to 5/9 to 5						to 5/3	to 31/4	TOTAL	Remaining	
101 Precept inc Special Expenses Grant £3248	50.00%	£278,238	£278,238	£139,119.00												£139,119.00		
105 Interest on Investments 140 VAT Refund	17.12%	£750	£750	£61.89	£47.89	£18.59 £2,218.44										£128.37 £2,218.44		
110 Refunds				£25.02		12,210.44										£25.02		
125 Rents - Allotments / Garage plots	46.81%	£940	£940		£440.00											£440.00		
130 Donations - Holmfirth Public Toilets	3.44%	£5,000	£5,000			£172.00										£172.00		
146 Insurance recharge to HCHCT		£4,730 £289,658	£4,730 £289,658	£139,205.91	£487.89	£2,409.03	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00 £142,102.83		
						,										,		
				£139,205.91	£487.89	£2,409.03										£142,102.83		
			(	OK	ОК	ОК (	OK	ок ок	ОК	( OI	к о	ĸ o	ıK	ОК	ОК	ОК		
			`		OK .	OK .	OK .	OK OK	OK.	. 01	. 0	к о	· K	OK	OK	OK .		
EXPENDITURE																		
200 APS & Petty Cash 201 Audit	37.24% 0.00%	£1,500 £1,200	£1,500 £1,200	£173.93 £0.00	£50.00 £0.00	£334.70 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£558.63 £0.00	£941.37 £1,200.00	200 201
210 Bank Charges	0.00%	£1,200 £50	£50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	210
215 Chairman's Allowance	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	215
220 Civic Regalia	0.00%	£750	£750	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£750.00	220
225 Conferences / Seminars 230 Contingencies	0.00% 0.00%	£500 £3,000	£500 £3,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£500.00 £3,000.00	225 230
235 Elections	0.00%	£9,789	£9,789	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9,789.00	235
240 Equipment Maintenance	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	240
245 Insurance	0.00%	£2,250	£2,250	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	245
250 Members travel allowance 260 Office Equipment	0.00% 0.00%	£300 £300	£300 £300	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£300.00 £300.00	250 260
265 Office Costs/Room Hire (Anchor Tenancy)	100.00%	£10,000	£10,000	£10,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	265
270 Salaries	23.90%	£50,000	£50,000	£3,793.41	£4,215.52	£3,941.27	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£11,950.20	£38,049.80	270
271 Sub-contractor Services	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	271
273 Legal Advice Contingency 272 FOIA/EIR requests	0.00% 0.00%	£5,000 £500	£5,000 £500	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£5,000.00 £500.00	273 272
275 Subscriptions	76.70%	£3,000	£3,000	£0.00	£2,271.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,301.00	£699.00	275
276 Local Council Award Scheme	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	276
280 Telephones	14.32%	£500	£500	£23.50	£23.50	£24.61	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£71.61	£428.39	280
285 Training Total Council	15.49% 25.80%	£1,800 <b>£97,539</b>	£1,800 <b>£97,539</b>	£30.00 £14,020.84	£30.00 £6,590.02	£218.75 <b>£4,549.33</b>	£0.00 £0.00	£0.00 <b>£0.00</b>	£0.00 £0.00	£0.00 £0.00	£0.00 <b>£0.00</b>	£0.00 <b>£0.00</b>	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£278.75 <b>£25,160.19</b>	£1,521.25 <b>£72,378.81</b>	285
	20.0077	201,000	201,000	,,,		_ ,,,												
Community Assets Support Committee																		
651 Community	53.32% 8.94%	£45,000	£54,000 £16,000	£0.00 £52.00	£0.00 £0.00	£23,994.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£23,994.00 £1,429.81	£30,006.00 £14,570.19	651 580
580 Public toilets day to day 581 Public toilets letable space	8.94%	£16,000 £5,000	£5,000	£0.00	£0.00	£1,377.81 £0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£0.00	£0.00 £0.00	£0.00	£0.00	£0.00	£1,429.81 £0.00	£5,000.00	580 581
Total CASC	38.52%	£66,000	£75,000	£52.00	£0.00	£25,371.81	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£25,423.81	£40,576.19	
Finance & Management Committee 410 Electronic Support Maintenance	10.00%	£500	£500	£0.00	£0.00	£49.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£49.99	£450.01	410
415 Grants	0.20%	£10,000	£10,000	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.00	£9,980.00	415
430 Maintenance of Public Clocks	0.00%	£600	£600	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£600.00	430
431 New office / meeting room	0.630/	£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	431
Total Finance & Management	0.63%	£11,100	£11,100	£20.00	£0.00	£49.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£69.99	£11,030.01	
Planning Committee																		
310 Neighbourhood Plan	29.40%	£5,000	£5,000	£0.00	£1,470.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,470.00	£3,530.00	310
Total Planning Committee	29.40%	£5,000	£5,000	£0.00	£1,470.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,470.00	£3,530.00	
Publications & Communications Committee																		
620 Community Champion	0.00%	£250	£250	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£250.00	620
600 Communty Engagement	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	600
615 Publications 602 Royal events	8.33% 0.00%	£6,000 £1,000	£6,000 £1,000	£250.00 £0.00	£250.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£500.00 £0.00	£5,500.00 £1,000.00	615 602
560 Tidy Trader Awards	0.00%	£100	£100	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	560
610 Website & Media Co-ordination	29.40%	£1,000	£1,000	£0.00	£281.99	£11.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£293.98	£706.02	610
637 Special Projects	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	637
Total Publications & Communications	8.40%	£9,450	£9,450	£250.00	£531.99	£11.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£793.98	£8,656.02	
Service Provision Committee																		
551 CCTV	0.00%	£5,000	£5,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	551
505 Christmas Provision 510 Closed Churchyard - New Mill	0.00% 0.00%	£5,500 £400	£5,500 £400	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£5,500.00 £400.00	505 510
520 Defibrillators	0.0070	£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	520
525 Dog Waste Strategy	0.00%	£750	£750	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£750.00	525
530 HV Patient Transport Scheme 540 Minibus	0.00% 0.00%	£1,000 £25,000	£1,000 £25,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£1,000.00 £25,000.00	530 540
590 Phone Boxes - Maintenance	0.00%	£300	£300	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	590
535 Seats & Shelters - Maintenance	0.95%	£12,000	£12,000	£0.00	£0.00	£113.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£113.77	£11,886.23	535
565 War Memorials	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	565
570 Youth Facilities  Total Service Provision	0.00% 0.21%	£5,000 <b>£55,450</b>	£5,000 <b>£55,450</b>	£0.00 £0.00	£0.00 £0.00	£0.00 <b>£113.77</b>	£0.00 £0.00	£0.00	£0.00	£0.00 £0.00	£0.00 <b>£0.00</b>	£0.00 <b>£0.00</b>	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 <b>£113.77</b>	£5,000.00 £55,336.23	570
Total Service Provision	0.21/0	133,430	133,430	10.00	10.00	1113.77	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	1113.77	133,330.23	
Climate Emergency																		
701 Climate Emergency Action Plan (publication)	0.000/	£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	701
702 Community Mobilisaion 703 Energy Strategy	0.00% 0.00%	£17,500 £14,000	£17,500 £14,000	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£17,500.00 £14,000.00	702 703
704 Transport Strategy	0.00%	£13,000	£13,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£13,000.00	520
705 Waste and Consumption Strategy	0.00%	£500	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	705
706 Environment and Land Use Strategy	0.00%	£1,000	£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	706
Total Climate Emergency	0.00%	£46,000	£46,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£46,000.00	
COVID Relief																		
801 COVID Relief - general		£0	£8,500	£6,500.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£8,500.00	£0.00	801
802 COVID Relief - HCHCT  Total COVID Relief		£0 <b>£0</b>	£5,000 £13,500.00	£4,000.00 £10,500.00	£0.00 <b>£2,000.00</b>	£1,000.00 £1,000.00	£0.00 £0.00	£0.00 <b>£0.00</b>	£0.00 £0.00	£0.00 £0.00	£0.00 <b>£0.00</b>	£0.00 <b>£0.00</b>	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£5,000.00 £13,500.00	£0.00 £0.00	802
Total Corto Mellel		EU	_10,000.00	0,500.00	12,000.00	,000.00	10.00	10.00	20.00	10.00	10.00	10.00	10.00	10.00	10.00	223,300.00	10.00	
Total Council	25.80%	£97,539	£97,539	£14,020.84	£6,590.02	£4,549.33	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£25,160.19	£72,378.81	
Total CASC	38.52%	£66,000	£75,000	£52.00	£0.00	£25,371.81	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£25,423.81	£40,576.19	
Total Finance & Management Total Planning Committee	0.63% 29.40%	£11,100 £5,000	£11,100 £5,000	£20.00 £0.00	£0.00 £1,470.00	£49.99 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00	£0.00 £0.00	£0.00 £0.00	£69.99 £1,470.00	£11,030.01 £3,530.00	
Total Publications & Communications	8.40%	£9,450	£9,450	£250.00	£531.99	£11.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£793.98	£8,656.02	
Total Service Provision	0.21%	£55,450	£55,450	£0.00	£0.00	£113.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£113.77	£55,336.23	
Total Climate Emergency Total COVID Relief	0.00%	£46,000 £0	£46,000 £13,500	£0.00 £10,500.00	£0.00 £2,000.00	£0.00 £1,000.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £0.00	£0.00 £13,500.00	£46,000.00 -£13,500.00	
Total COVID Meller	22.90%	£290,539	£313,039	£24,842.84		£31,096.89	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£66,531.74	£224,007.26	
				£34.042.01	640 502 23	£24 000 00	60.00	60.00	60.00	60.00	50.00	60.00	co oc		00.00	ECC 534 75		
				£24,842.84	110,592.01	£31,096.89	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£66,531.74		
			(	ОК	ОК	ок (	ок	ок ок	ОК	( 0	к о	к о	K	ОК	ОК	ОК		

			Original		Original
CODE	DESCRIPTION	Actual 2018	Budget 2019 20	Outturn 2019-20	Budget 2020
200	Full Council APS & Petty Cash	£1,150	£1,500	£1,839	£1,500
	Audit Bank Charges	£1,233	£1,200 £50	£1,898 £25	£1,200 £50
220	Chairman's Allowance Civic Regalia	£985	£1,000 £750	£0	£1,000 £750
230	Conferences / Seminars Contingencies	£115	£500 £3,000	£0	£500 £3,000
240	Elections Equipment Maintenance	£8,871 £615	£15,000 £1,000	£11,154 £311	£9,789 £1,000
250	Insurance Members travel allowance	£6,040	£2,250 £300	£1,674 £86	£2,250
265	Office Equipment Office/Room Hire (Anchor Tenancy)	£10,000	£300 £10,000	£117 £10,084	£300
271	Salaries Sub-contractor Services	£52,126 £14,166	£41,769 £10,000	£37,122 £5,787	£50,000
272	Legal Advice Contingency FOIA/EIR requests	£2,570	£20,000 £500	£2,000 £0	£5,000
276	Subscriptions Local Council Award Scheme	£2,441 £0 £829	£3,000 £100	£2,446 £0	£3,000
	Telephones Training Total Council	£422 £101,638	£500 £650 <b>£113,369</b>	£718 £2,899 <b>£78,159</b>	£500 £1,800
	Community Assets Support Committee	£101,638	1113,309	176,139	£97,539
	Community Community - Honley Library	£42,510	£0 £15,000	£0 £288	£15,000
651	Community - Holmfirth Tech Community - Holmfirth Civic Hall Capital Projects	£0	£25,000 £25,000	£25,000 £31,350	£15,000
651	Community - Holmfirth Civic Hall Staffing Costs  Community - Other Community Assets	£0	£25,000 £25,000	£0 £12,000	£15,000
580	Public toilets day to day Public toilets letable space	£15,000 £15,226	£15,000	£15,313	£16,000
501	Total CASC	£72,736	£125,000	£83,950	£66,000
410	Finance & Management Committee	625	£500	£216	6500
415	Electronic Support Maintenance Grants Maintenance of Public Clocks	£35 £9,308 £1,461	£500 £10,000 £600	£316 £9,628 £815	£500 £10,000 £600
	New office / meeting room  Total Finance & Management	£10,804	£10,000	£10,000	£11,100
	Planning Committee	110,004	121,100	,,,36	221,100
	Planning Committee Planning E-consultation / Survey Neighbourhood Plan	£0 £11,141	£0 £10,000	£0 £4,879	£5,000
310	Total Planning Committee	£11,141 £11,141	£10,000	£4,879	£5,000
620	Publications & Communications Committee Community Champion	£148	£275	£148	£250
600	Community Champion  Community Engagement  Publications	£0 £4,592	£100 £6,000	£0 £3,830	£100
602	Royal events Tidy Trader Awards	£0	£1,000 £100	£841 £145	£1,000
610	Website & Media Co-ordination  WWI Commemorations	£1,408	£750	£1,129	£1,000
636	100th Anniversary of Women's Vote Special Projects	£631	£0	£0	£1,000
037	Total Publications & Communications	£7,529		£6,093	£9,450
EE1	Service Provision Committee	£1,112	£5,000	£0	£5,000
505	Christmas Provision Closed Churchyard - New Mill	£4,064 £1,062	£5,000 £1,000	£5,149 £0	£5,500 £400
520	Defibrillators Dog Waste Strategy	£1,710 £803	£500 £750	£0 £446	£750
530	HV Patient Transport Scheme Minibus	£1,000 £23,205	£1,000 £24,000	£1,000 £23,205	£1,000
590	Phone Boxes - Maintenance Seats & Shelters - Maintenance	£725	£300 £10,000	£1 £10,739	£300
545	Seats - New War Memorials	£396	£1,000	£0	£500
	Youth Facilities Total Service Provision	£1,000 £45,138	£1,000 £49,550	£1,000	£5,000
	Climate Emergency Committee				
	Climate Emergency Action Plan (publication) Community Mobilisaion	£0	£4,000 £0	£2,050 £0	£17,500
703	Energy Strategy Transport Strategy	£0	£0	£0	£14,000
705	Waste and Consumption Strategy Environment and Land Use Strategy	£0	£0	£0	£500 £1,000
	Total Climate Emergency	£0	£4,000	£2,050	
	Summary of Council/Committee Totals Total Council	£101,638	£113,369	£78,159	£97,539
	Total CASC Total Finance & Management	£72,736 £10,804	£125,000 £21,100	£83,950 £20,758	£66,000
	Total Planning Committee Total Publications & Communications	£11,141 £7,529	£10,000 £8,225	£4,879 £6,093	£5,000 £9,450
	Total Service Provision Total Climate Emergency	£45,138	£49,550 £0	£41,541 £2,050	£55,450
	Total Expenditure	£248,986	£327,244	£237,430	£290,539
N <b>CO</b> 1	ME  Precept	£224,132	£274,970	£274,970	£275,871
	Council Tax Support Grant Special Expenses Grant	£19,820 £0		£206 £0	£3,248
110	Interest on Investments Refunds	£1,165 £100	£750 £0	£761 £0	£750
	Rents - Allotments / Garage plots Donations - Holmfirth Public Toilets	£902 £4,570		£865 £4,854	£940 £5,000
	Office in toilet building (6 months) Donation for bench upkeep	£0	£0	£0 £200	£0
	Neighbourhood Planning - grants From HCHCT	£6,375 £4,109	£3,250 £0	£0	£4,730
	Total income	£261,174	£289,617	£281,857	£290,539
undi	rom reserves From reserves	£0	£37,628	£0	£0
otal	income plus transfer from reserves (compare to budget above)	£261,174	£327,245	£281,857	£290,539
	Earmarked Reserves				
	Elections Reserve Fund Special Reserve - Charity Fund - for defibrillators	£29,484 £1,051	£1,051	£29,484 £1,051	£500
	Council Tax Support Grant Neighbourhood Planning	£19,820 £12,181	£12,181	£19,820 £12,181	£0
	Community Assets - 19/20 Community Assets HCH CAT Bid	£37,808 £3,750	£3,750	£37,808 £3,750	£0
	Community Assets - others in the valley Community Assets - Holmfirth Civic Hall (capital)	£57,563 £0		£57,563 £0	
	Community Assets - Office/Meeting Room - longer term reshaping costs	£0		£0	£15,000
	Community Assets - Holmfirth Toilets  Community Assets - Honley Library  Community Assets - Other community assets	£0	£0	£0	
	Community Assets - Other community assets Community Assets - Holmfirth Civic Hall (Covid-19 Running Costs Reserve Fund)	£0		£0	£9,723
	Total Earmarked Reserves	£161,657	£0	£0 £161,657	£20,000
			,03/		

#### Balance Sheet 2019-20

#### HOLME VALLEY PARISH COUNCIL

#### **Consolidated Balance Sheet 2019-20**

31/03/19			31/03/20
_	rm Assets		
£0.00 Investme		£0.00	
£0.00 Long Ter		£0.00	
£0.00 TOTAL L	ONG TERM ASSETS		£0.00
Current A	Assets		
£0.00 Investme	nts	£0.00	
£0.00 Loans ma	ade	£0.00	
£0.00 Stocks		£0.00	
£2,698.95 VAT Rec	overable	£2,218.44	
£0.00 Debtors		£0.00	
£0.00 Payments	s in Advance	£6,341.79	
£242,484.63 Cash in h	and at Bank	£266,670.30	
£245,183.58 TOTAL C	CURRENT ASSETS		£275,230.53
22.10,100.00		•	2210,200.00
£245,183.58 TOTAL A	ASSETS		£275,230.53
Current l	Liabilities		
£0.00 Loans Re		£0.00	
£0.00 Tempora		£0.00	
£0.00 VAT paya		£0.00	
£20,259.54 Creditors		£5,880.47	
		£3,860.47 £200.00	
£200.00 Receipts		£200.00	00.000.47
£20,459.54 TOTAL C	CURRENT LIABILITIES	,	£6,080.47
£224,724.04 TOTAL A	ASSETS LESS CURRENT LIABILITIES	S	£269,150.06
£0.00 Long Ter	m Borrowing	£0.00	
£0.00 Defered L		£0.00	
£0.00 Deferred		£0.00	
£0.00			£0.00
20.00		1	20.00
£224,724.04 NET ASS	SETS		£269,150.06
Represer	nted by		
I (CDI COCI			
-	•		£107.493.06
£63,067.04 General F	-und		£107,493.06 £131.122.00
£63,067.04 General F £131,122.00 Earmarke	Fund ed Reserves		£131,122.00
£63,067.04 General I £131,122.00 Earmarke £29,484.00 Election I	Fund ed Reserves Fund		£131,122.00 £29,484.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P	Fund ed Reserves		£131,122.00 £29,484.00 £1,051.00
£63,067.04 General I £131,122.00 Earmarke £29,484.00 Election I	Fund ed Reserves Fund		£131,122.00 £29,484.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P	Fund ed Reserves Fund	,	£131,122.00 £29,484.00 £1,051.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P	Fund ed Reserves Fund	•	£131,122.00 £29,484.00 £1,051.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P £224,724.04	Fund ed Reserves Fund Project Reserve Fund	•	£131,122.00 £29,484.00 £1,051.00 £269,150.06
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P £224,724.04  Earmarked reserves £19,820.00 Council T	Fund ed Reserves Fund Project Reserve Fund fax support grant	•	£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P <b>£224,724.04</b> Earmarked reserves £19,820.00 Council T £37,808.00 Commun	Fund ed Reserves Fund Project Reserve Fund  fax support grant ity Assets 19-20		£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00 £37,808.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P <b>£224,724.04</b> Earmarked reserves £19,820.00 Council T £37,808.00 Commun £3,750.00 Commun	Fund ed Reserves Fund Project Reserve Fund  fax support grant ity Assets 19-20 ity Assets HCH CAT Bid		£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00 £37,808.00 £3,750.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P <b>£224,724.04</b> Earmarked reserves £19,820.00 Council T £37,808.00 Commun £3,750.00 Commun £57,563.00 Commun	Fund ed Reserves Fund Project Reserve Fund  Fax support grant ity Assets 19-20 ity Assets - others in Valley	,	£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00 £37,808.00 £3,750.00 £57,563.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P <b>£224,724.04</b> Earmarked reserves £19,820.00 Council T £37,808.00 Commun £3,750.00 Commun £57,563.00 Commun £12,181.00 Neighbou	Fund ed Reserves Fund Project Reserve Fund  Fax support grant ity Assets 19-20 ity Assets - others in Valley	,	£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00 £37,808.00 £3,750.00 £57,563.00 £12,181.00
£63,067.04 General F £131,122.00 Earmarke £29,484.00 Election F £1,051.00 Special P <b>£224,724.04</b> Earmarked reserves £19,820.00 Council T £37,808.00 Commun £3,750.00 Commun £57,563.00 Commun	Fund ed Reserves Fund Project Reserve Fund  Fax support grant ity Assets 19-20 ity Assets - others in Valley	,	£131,122.00 £29,484.00 £1,051.00 <b>£269,150.06</b> £19,820.00 £37,808.00 £3,750.00 £57,563.00

Signed

Responsible Finance Officer

Chairman

# HOLME VALLEY PARISH COUNCIL STATEMENT OF INCOME AND EXPENDITURE TO 31 MARCH 2020

	2018-	19	201	19-20
On outing Polarices	£	£ 212,468.68	£	£
Opening Balances Balance in hand at 1 April Earmarked Reserves at 1 April	89950.91 122517.77	212,408.08	63067.04 161657.00	224,724.04
Receipts				
Precept: Income:		224,132.40 37,041.77		275,176.33 6,680.39
Council Tax Support Grant	19,820.23	57,01177	0.00	0,000.05
Interest Refunds	1,165.29 100.00		761.39 0.00	
Insurance Claims/Recharges	4,109.30		0.00	
Rentals Grants Received (NP)	902.00 6,375.00		865.00 0.00	
Civic Furniture Auction Sale	0.00		0.00	
Miscellaneous/Donations (Benches) Miscellaneous/Donations (Toilets)	0.00 4,569.95		200.00 4,854.00	
<b>Total Receipts</b> Refund of VAT <b>TOTALS:</b>		<b>261,174.17</b> 9,297.54 <b>482,940.39</b>		281,856.72 7,098.96 513,679.72
Payments				
Chairman's Allowance Members' Allowances	985.00 0.00		0.00 85.50	
Meeting room fees	0.00		0.00	
Civic Regalia Conferences	0.00 115.00		0.00 0.00	
Subscriptions	2,441.00		2,446.00	
Training (includes Members)	421.71		2,898.51	
Elections Contingencies	8,870.75 0.00		11,154.26 0.00	
Civie Governance:		12,833.46		16,584.27
Competitions and consultations Community Champion awards	0.00 147.96		0.00 147.96	
Electronic support maintenance	35.00		315.51	
QC Publications Website and media co-ordination	4,592.00 1,408.00		3,830.00 1,129.00	
WW1 commemorations	710.00		0.00	
Women's Suffrage	631.38		0.00	
Royal Events Climate Emergency	0.00 0.00		841.00 2,050.13	
Consultation and Communications:		7,524.34		8,313.60
Salaries	52125.73		37122.24	
Sub-contract services	14165.53		5786.50	
Advertising, Printing, Stationery Office Equipment	1150.30 76.50		1839.29 116.81	
Equipment maintenance	615.36		310.90	
FOI/EIR costs Legal fees	2570.00 0.00		0.00 2000.00	
Telephones	829.00		718.29	
Room Hire/Office Accommodation	10,000.00		10,084.00	
New Office/Meeting Room Refurb Audit	0.00 1,232.50		10,000.00 1,898.31	
Insurance	6,039.88		1,673.79	
Bank charges <u>Corporate Governance</u> :	0.00	88,804.80	25.00	71,575.13
HV Minibus services	23,205.00		23,205.00	
Phone box maintenance Seats and Shelters – maintenance	725.00 9,689.75		1.00 10,739.22	
Seats – New	395.82		0.00	
Tidy Trader	39.75		144.68	
Dog Waste Bags Holme Valley Patient Transport Scheme	802.95 1,000.00		446.00 1,000.00	
CCTV	1,112.00		0.00	
Defibrillators Public Toilets - Holmfirth	1,710.40 14,999.89		0.00 15,312.79	
Environment, Highways and Transport:	1,,,,,,	53,680.56	10,012179	50,848.69
Allotment/Holme Barn repairs Grants	0.00 9,307.80		0.00 9,627.78	
Public clocks	1,461.32		815.00	
Closed churchyard	1,062.30		0.00	
Christmas provision War memorials	4,064.16 370.55		5,149.33 0.00	
Youth Facilities	1,000.00		1,000.00	
Community Assets - HCH Public toilets – re-shaping	42,509.69 15,226.04		68,637.50 0.00	
Arts and Recreation:	.,	75,001.86		85,229.61
Planning and Economic Development:	11,141.22	11,141.22	4,879.40	4,879.40
Total Payments Less VAT to be reclaimed and still due		<b>248,986.24</b> 2,631.52		<b>237,430.70</b> 2,146.97
Less VAT to be reclaimed and still due Less VAT during year already received		6,666.02		4,951.99
Plus VAT overclaim received Less VAT overclaim to pay back		67.43		71.47
Closing Balances		224,724.04		71.47 <b>269,150.06</b>
Earmarked Reserves (plus Election Fund and Special Projects Reserve Fund) Balances to be carried forward	161,657.00 * 63,067.04		161,657.00 * 107,493.06	
TOTALS:		482,940.39		513,679.72
*Earmarked Reserves -		<u> </u>		
Earmarked Reserves Election Fund	131122.00 29484.00		131122.00 29484.00	
Special Project Reserve Fund	1051.00		1051.00	
	161657.00	161,657.00	161657.00	161,657.00
*Earmarked Reserves Breakdown:				
Council Tax Support Grant Community Assets - 19/20	19,820.00 37,808.00		19,820.00 37,808.00	
Community Assets - 19/20 Community Assets HCH CAT Bid	3,750.00		3,750.00	
Community Assets - others in the valley	57,563.00		57,563.00	
Neighbourhood Planning	12,181.00	131 122 00	12,181.00	131,122.00
		131,122.00		131,122.00

#### Section 2 - Accounting Statements 2019/20 for

#### Holme Valley Parish Council

	Year e	nding	Notes and guidance
	31 March 2019 £	31 March 2020 £	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
Balances brought forward	212468	224724	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	224132	275176	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	37109	6680	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	52125	37122	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	196860	200308	Total expenditure or payments as recorded in the cash- book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	224724	269150	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	240241	266670	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
Total fixed assets plus long term investments and assets	5,262,300	5,266,353	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) re Trust funds (including character)		Yes No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		<b>√</b>	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

I confirm that these Accounting Statements were approved by this authority on this date:

#### DD/MM/YY

as recorded in minute reference:

#### MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

#### Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

Please cor	to Accounting Statements prepared on an income and expenditure basis only)  nplete the highlighted boxes.		
Name of	smaller authority:	Holme Valley Parish Council	
0		Kinda a a Marat Vandalahina	
County a	rea (local councils and parish meetings only):	Kirklees, West Yorkshire	
and there	ould only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 or have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end nece between them is equal to the difference between Boxes 7 and 8.	,	•
		•	•
Box 7: B	alances carried forward	£	£ 269,150.06
Deduct:	Debtors (enter these as negative numbers)		
Deduct.	1 VAT 2019-20 still to be reclaimed	(2,218.44)	
	1 V/ 1 2010 20 Sun to be reclaimed	(2.218.44)	
		(=,= :0: : :)	
Deduct:	Payments made in advance		
	(prepayments) (enter these as negative numbers)		
	1 Zurich Insurance for HVPC	(1,728.56)	
	2 Norris and Fisher Insurance for HCHCT (to be refunded to HVPC in due course)	(4,613.23)	
		(6,341.79)	
Total de	ductions		(8,560.23)
Add:			
	Creditors (must not include community infrastructure levy (CIL) receipts)	74 47	
	1 Extra VAT claimed by the RFO in error	71.47	

Creditors (must not include community inhastructure levy (Cir.) receipts)	
1 Extra VAT claimed by the RFO in error	71.47
2 WYCA	1971
3 WYCA	1780
4 Worthington Brown	1758
5 Barnsley Chronicle	300.00
	5,880.47

#### Add:

Neceipts in advance (must not include deferred grants/loans received)	
1 Rent for 2020-21 paid in advance S. Atkin - garage	200.00_
	200.00
Total additions	

Box 8: Total cash and short term investments 266,670.30

6,080.47

# CCLA Public Sector Deposit Fund:

Aonth		Start Balance Transfers In Transfers Out Income	nsfers In Transfe	rs Out		Expenditure End Balance	End Balance
April	April 1st 2019 - May 5th 2019	£75,000.00	0	0	0	0	£75,000.00
May	May 6th 2019 - June 5th 2019	£75,000.00	0	0	0	0	£75,000.00
lune	June 6th 2019 - July 5th 2019	£75,000.00	0	0	0	0	£75,000.00
-	July 6th 2019 - August 5th 2019	£75,000.00	0	0	0	0	£75,000.00
August	August 6th 2019 - September 5th 2019	£75,000.00	0	0	0	0	£75,000.00
September	September 6th 2019 - October 5th 2019	£75,000.00	0	0	0	0	£75,000.00
October	October 6th 2019 - November 5th 2019	£75,000.00	0	0	0	0	£75,000.00
November	November 6th 2019 - December 5th 2019	£75,000.00	0	0	0	0	£75,000.00
December	December 6th 2019 - January 5th 2020	£75,000.00	0	0	0	0	£75,000.00
anuary	January 6th 2020 - February 5th 2020	£75,000.00	0	0	. 0	0	£75,000.00
February	February 6th 2020 - March 5th 2020	£75,000.00	0	0	0	0	£75,000.00
March	March 6th 2020 - March 31st 2020	£75,000.00	0	0	0	0	£75,000.00

# Handelsbanken Current Account:

Month		Start Balance	Transfers In	Start Balance Transfers In Transfers Out Income		Expenditure End Balance	ind Balance
April	April 1st 2019 - May 5th 2019	0	0	0	0	0	0
May	May 6th 2019 - June 5th 2019	0	0	0	0	0	0
June	June 6th 2019 - July 5th 2019	0	0	0	0	0	0
July	July 6th 2019 - August 5th 2019	0	0	0	0	0	0
August	August 6th 2019 - September 5th 2019	0	0	0	0	0	0
September	September 6th 2019 - October 5th 2019	0	0	0	0	0	0
October	October 6th 2019 - November 5th 2019	0	0	, 0	0	0	0
November	November 6th 2019 - December 5th 2019	0	0	0	0	0	0
December	December 6th 2019 - January 5th 2020	0	0	0	0	0	0
January	January 6th 2020 - February 5th 2020	0	0	0	0	0	0
February	February 6th 2020 - March 5th 2020	0	0	0	0	0	0
March	March 6th 2020 - March 31st 2020	0	£85,253.41	0	£9.87	£25.00	£85,238.28

Date: 12/05/2020

### Petty Cash:

Month		Start Balance	Transfers In	Start Balance Transfers In Transfers Out Income	Income	Expenditure	End Balance
April	April 1st 2019 - May 5th 2019	00.0013	0	0	0	0	£100.00
Мау	May 6th 2019 - June 5th 2019	00.0013	0	0	0	0	£100.00
June	June 6th 2019 - July 5th 2019	00.0013	0	0	0	0	£100.00
July	July 6th 2019 - August 5th 2019	£100.00	0	0		0	£100.00
August	August 6th 2019 - September 5th 2019	00.0013	0	0	0	0	£100.00
September	September 6th 2019 - October 5th 2019	00.0013	0	0	O	0	£100.00
October	October 6th 2019 - November 5th 2019	00.0013	0	0	0	0	£100.00
November	November 6th 2019 - December 5th 2019	£100.00	0	0	0	£4.98	£95.02
December	December 6th 2019 - January 5th 2020	£95.02	0	0	O	0	£95.02
January	January 6th 2020 - February 5th 2020	£95.02	0	0	O	0	£95.02
February	February 6th 2020 - March 5th 2020	£95.02	0	0	0	0	£95.02
March	March 6th 2020 - March 31st 2020	£95.02	0	0	O	0	£95.02

Checked against statements by Cllr Bernie Feeney (sign): Date: 12 05 / 2020

## Handelsbanken 35 Day Notice Account:

Month	Períod Covered	Start Balance	Transfers In	Start Balance Transfers In Transfers Out Income	Income	Expenditure End Balance	End Balance
April	April 1st 2019 - May 5th 2019	£85,159.02	0	0	£21.00	0	£85,180.02
May	May 6th 2019 - June 5th 2019	£85,180.02	0	0	£8.07	0	£85,188.09
June	June 6th 2019 - July 5th 2019	£85,188.09	0	0	£6.90	0	£85,194.99
July	July 6th 2019 - August 5th 2019	£85,194.99	0	0	£7.13	0	£85,202.12
August	August 6th 2019 - September 5th 2019	£85,202.12	0	0	£7.13	0	£85,209.25
September	September September 6th 2019 - October 5th 2019	£85,209.25	0	0	£6.90	0	£85,216.15
October	October 6th 2019 - November 5th 2019	£85,216.15	0	0	£7.13	0	£85,223.28
November	November 6th 2019 - December 5th 2019	£85,223.28	0	0	£6.90	0	£85,230.18
December	December 6th 2019 - January 5th 2020	£85,230.18	0	0	£7.13	0	£85,237.31
January	January 6th 2020 - February 5th 2020	£85,237.31	0	0	£7.13	0	£85,244.44
February	February 6th 2020 - March 5th 2020	£85,244.44	0	0	£6.67	0	£85,251.11
March	March 6th 2020 - March 31st 2020	£85,251.11	0	£85,253.41	£2.30	0	0

Date: 12,05,200

# **HSBC Business Money Manager Account:**

Month		Start Balance	Transfers In	Start Balance Transfers In Transfers Out Income	Income	Expenditure End Balance	End Balance
April	April 1st 2019 - May 5th 2019	£75,679.13	0	£20,000.00	0	0	£55,679.13
May	May 6th 2019 - June 5th 2019	£55,679.13	0	0	0	0	£55,679.13
June	June 6th 2019 - July 5th 2019	£55,679.13	0	0	0	0	£55,679.13
July	July 6th 2019 - August 5th 2019	£55,679.13	0	0	0	0	£55,679.13
August	August 6th 2019 - September 5th 2019	£55,679.13	0	0	0	0	£55,679.13
September	September 6th 2019 - October 5th 2019	£55,679.13	0	0	0	0	£55,679.13
October	October 6th 2019 - November 5th 2019	£55,679.13	0	0	0	0	£55,679.13
November	November 6th 2019 - December 5th 2019	£55,679.13	0	0	0	0	£55,679.13
December	December 6th 2019 - January 5th 2020	£55,679.13	0	0	0	0	£55,679.13
January	January 6th 2020 - February 5th 2020	£55,679.13	0	0	0	0	£55,679.13
February	February 6th 2020 - March 5th 2020	£55,679.13	0	0	0	0	£55,679.13
March	March 6th 2020 - March 31st 2020	£55,679.13	0	0	0	0	£55,679.13

### HSBC Community Account:

Month		Start Balance	Transfers In	Start Balance Transfers In Transfers Out Income		Expenditure End Balance	End Balance
April	April 1st 2019 - May 5th 2019	£6,546.48	£20,000.00	. 0	0 £276,567.45	£12,532.48	£12,532.48 £290,581.45
May	May 6th 2019 - June 5th 2019	£290,581.45	0	0	£685.07	£28,750.68	£262,515.84
June	June 6th 2019 - July 5th 2019	£262,515.84	0 .	0	£3,247.34	£10,836.73	£254,926.45
July	July 6th 2019 - August 5th 2019	£254,926.45	0	0	£16,233.68	£40,548.08	£40,548.08 £230,612.05
August	August 6th 2019 - September 5th 2019	£230,612.05	0	0	£1,041.82	£15,043.32	£216,610.55
September	September 6th 2019 - October 5th 2019	£216,610.55	0	. 0	£507.65	£8,911.46	£208,206.74
October	October 6th 2019 - November 5th 2019	£208,206.74	. 0	. 0	£4,930.12	£27,533.90	£185,602.96
November	November 6th 2019 - December 5th 2019	£185,602.96	0	0	£1,390.56	£16,525.90	£170,467.62
December	December 6th 2019 - January 5th 2020	£170,467.62	0	0	£4,777.14	£5,869.11	£169,375.65
January	January 6th 2020 - February 5th 2020	£169,375.65	0	. 0	£644.46	£50,241.39	£119,778.72
February	. February 6th 2020 - March 5th 2020	£119,778.72	0	. 0	£1,143.62	£14,785.75	£106,136.59
March	March 6th 2020 - March 31st 2020	£106,136.59	0	0	£261.00		£55,739.72 £50,657.87

Checked against statements by Cllr Bernie Feeney (sign): Bernie Feeney (sign): Date: IS | OS | 2020

Account: HSBC Community Current Account

Month: April 2019 (April 1st to May 5th)

	Yes	No
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> <li>This should be consistent across 3 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) this month's Cash Book start.</li> </ol>		
What is the figure? \$\mathcal{2}4,303.18		
Comments: It is Consistent across au three documents		

	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	$\boxtimes$	
What is the figure? 1296, 567, 45 in both the Cash Book and Bank Ri	ودمحينا	Lation
comments: Consistent across both documents		

	Yes	No
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book		
What is the figure? £10,475.82 in both the Cash Book and Book R	econcul	who
comments: Considert across both documents		

	Yes	No
4) Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash Book and the Bank Reconciliation form, and is the calculation correct?  Use a calculator to do this. Add the Cash Book "Opening Cash Book Balance" to the "Total Receipts this month" and then subtract the "Total Expenditure this month".		
What is the figure? \$290,394.81 in both the Cash book and Ba	ink Recon	citializa
Comments:		

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/05/19. Do they match?		X
What is the End Cash Book Balance (carry FWD) figure?	1290,3	94.81
What is the Balance Carry Forward figure on the Bank Statement?	1 290,58	21.45
Comments: There is a discrepancy between the Carl Book and to	1	

Statement, that needs to be reconciled.

		Yes	No
NOT PAID this month, the bank? If there are outstanding items that costs need to be recorded on the	recorded Expenditure in the Cash Book that were and that therefore have not been transacted yet by were not paid this month but have been entered into the Cash Book, these Bank Reconciliation form and the amounts ADDED to the "End Cash Book Balanco"	図	
- 1007 - 207 - 10	aid this month and their amounts:		
tem	Notes	Amou	int
Prosell	1777-70-		3 . 34
A Parr	29/04/2019 / Chaque 29/04/2019 / Chaque	+ 8	0.00
HMRC	02/03/2019/BACS	+ 2	3 30
	Total Expenditure not yet paid	+ 18	6.64
Comments:			

		Yes	No
7)	Are there any items of recorded Expenditure in the Cash Bo ADVANCE this month? You will need a copy of next month's identify these. If there are items paid in advance, these cost recorded on the Bank Reconciliation form and the amounts the "End Cash Book Balance (carry FWD)" figure.	s Cash Book to	⊠
List th	e items that were paid in advance this month and their amou	ints:	
Item	Notes	Amo	unt
		-10	-00
	Total Expenditure paid in adva	nco - J.C	00 10
Comm	nents:		

8) Reconciling the Ca	ish Book against the Bank Statement:	
A}	"End Cash Book Balance (r	Carry FWD]"   1,290,3045.51
3)	"Total Expenditure n	
C)	*Total Expenditure paid	in advance" - Jichico
Đj	Total Reconciled Ba	lance A+B C   / 2/10/5%   +9.5
E)	Bank Statement "Balance Carry Forward	innee A+B C $/24n_1$ $\leq 81.495$ If from \$1 show: $/24n_1$ $\leq 31.44$ $\leq$
F)	Variance D-E Jsho	uld be zero) ()
Comments:		
Checked by: Clir R Fe	eney	
Date:  2  いて	2026	
Date: 12 (45) Sign: Bfeen		

**Account: HSBC Community Current Account** 

Month: May 2019 (May 6th to June 5th)

The state of the s	Yes	No
1) Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?  This should be consistent across 4 documents – 1) last month's Bank Reconcilation end 2) this month's Bank Reconcilation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? 1290, 394.81		
comments: Consistent across all 4 documents.		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the Individual Receipts transactions in the Cash Book	$\boxtimes$	
What is the figure? £685.07		
Comments: Consider across both documents		
AND THE RESERVE AND ADDRESS OF THE PARTY OF	Yes	No
Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book.	×	
Vhat is the figure? £28,652.34		72
comments: Consider across both documents		
	Yes	No
Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash     Book and the Bank Reconciliation form, and is the calculation correct?      Use a calculator to do this. Add the Cash Book "Opening Cash Book Balance" to the "Total Receipts this month" and	$\boxtimes$	

Considert across both documents.

	Yes	No	
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/06/19. Do they match?			
What is the End Cash Book Balance (carry FWD) figure?	\$262,4	27 .54	
What is the Balance Carry Forward figure on the Bank Statement?		£262,515.84	
comments: There is a variance between the two figures who to be reconciled.	ui vae	6	

		Yes	Bla	
6) Are there any items of recorded Expenditure in the Cash Book that were NOT PAID this month, and that therefore have not been transacted yet by the bank?  If there are outstanding items that were not paid this month but have been entered into the Cash Book, these costs need to be recorded on the Bank Reconciliation form and the amounts ADDED to the "End Cash Book Balance (carry FWD)" figure. There may be outstanding items from months previously or even between years!  List the items that were not paid this month and their amounts:				
tem	Notes Amoun		ınt	
Old Bridge bakery	31/05/19/cheque +		+165.00	
HMRC	02/03/19 / BACS	+22	3-30	
Total Expenditure not yet pa		ed + £8	+188:30	
Comments:				
		Yes	No	
ADVANCE this month? You v	ded Expenditure in the Cash Book that were paid IN vill need a copy of next month's Cash Book to ems paid in advance, these costs need to be		×	

7) Are there any items of recorded Expenditure in the Cash Book that were paid IN ADVANCE this month? You will need a copy of next month's Cash Book to identify these. If there are items paid in advance, these costs need to be recorded on the Bank Reconciliation form and the amounts DEDUCTED from the "End Cash Book Balance (carry FWD)" figure.

List the items that were paid in advance this month and their amounts:

Item Notes Amount

- 10.00

Total Expenditure past in advance

- 20.00

Comments:

8) Reconciling the Cash Book against U	he Bank Statement:
A)	"End Cash Book Balance (carry FWD)"
θ}	*Total Expenditure not yet paid" $*  eq 36.30$
C)	"Total Expend ture paid in advance" $= \int d \cdot \phi c$
D)	Total Reconcised Balance A+B C \$212,515.54-
ε)	Figure 1 (Balance Carry Forward) \$\frac{1}{2}\lambda_1 \frac{5}{5}\lambda_5 \frac{5}{5}\lamb
F)	Variance D-Ε (should be zero)
Comments:	
Checked by: Clir Bernie Feeney	
Date: 13 os 2000	
Sign: Breaker	

Account: HSBC Community Current Account

the state of the s	Yes	No
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> <li>This should be consistent across 4 documents - 1) last month's Bank Reconcillation end 2) this month's Bank Reconcillation start 3) last month's Cash Book end 4) this month's Cash Book start.</li> </ol>	$\boxtimes$	
What is the figure? £262,427.54		
comments: Consistent across all four documents		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
What is the figure? $£3,247.34$		
comments: Consistent across both documents		
	Yes	No
Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? use a calculator to add up all the individual Expenditure transactions in the Cash Book	$\boxtimes$	
What is the figure? $\pm 23$ , $813 \cdot 33$		
comments: Consustent across both documents		
	Yes	No
Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash     Book and the Bank Reconciliation form, and is the calculation correct?	Ø	

Consistent across both documents

	Yes	No
ok Balance (carry FWD)" figure with the end figure 07/19. Do they match?		×
(carry FWD) figure?	1241,8	61.55
figure on the Bank Statement?	£ 254,	126.45
figure on the Bank Statement? Trance between the two fyres that no		

		Yes	190
6) Are there any items of recorded Expe NOT PAID this month, and that theref the bank? If there are outstanding items that were not paid this me costs need to be recorded on the Bank Reconditation for (carry FWO)* figure. There may be outstanding items fro	fore have not been transacted yet by onth but have been entered into the Cash Book, these rm and the amounts ADDED to the "End Cash Book Balance"	×	
List the items that were not paid this month :	and their amounts:		
Item	Notes	Amou	ınt
HMRC	02/03/19 / BACS	+ £	23-30
Principal Hygiene (pare)(VAT)	27/06/19/	+ \$1	+1-60
Hepworth Brass Band	Grant 23/07/19 / cheque	++1	000 000
Thongsbridge CC.	Grane 23/07/19 /BACS	0.54	2,000,00
	Total Expenditure not yet paid	+113	5,064.90
Comments:			
		Yes	No
ADVANCE this month? You will need a identify these. If there are items paid	in advance, these costs need to be orm and the amounts DEDUCTED from		×
List the items that were paid in advance this r	month and their amounts:		
Item	Notes	Amount	
		-10	
	Total Expenditure paid in advance	-10	00
Comments:			

Δ;	"Find Cash Book Balance (carry FWD)"  from Stubers.  #241, 861 (55)
GJ	"Total Expenditure not yet paid" $+ 13,064 - 76$
c)	المعنى المحكوم: "Total Expenditure paid in advance" - محكوم المعادية المحكومة المحك
נס	Total Reconciled Balance A+B-C #254497 & 4.3
E)	Bank Statement "Balance Carry Forward" 矣 2 < $q_i$ < 324 + 45
F)	Variance D E (should be zero)

Checked by: Cllr Bernie Feeney

Date:

13 os 20

Sign:

Breenery

**Account: HSBC Community Current Account** 

Month: July 2019 (July 6th to August 5th)

	Yes	No
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> <li>This should be consistent across 4 documents – 1) last month's Bank Reconcillation end 2) this month's Bank Reconcillation start 3) last month's Cash Book end 4) this month's Cash Book start.</li> </ol>	X	
What is the figure? £241,861.55		
Comments: Consistent across all 4 documents.		
	Yes	No
Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct?      Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
What is the figure? £208.28		
comments: Considere in both documents.		
	Yes	No
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book.	$\boxtimes$	
Vhat is the figure? £15,506 · 48		
comments: Consistent in both documents		
	Yes	No
Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash     Book and the Bank Reconciliation form, and is the calculation correct?	$\boxtimes$	

Consistent in both documents

	Yes	No	
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/08/19. Do they match?		×	
What is the End Cash Book Balance (carry FWD) figure?	£226,	563 35	
What is the Balance Carry Forward figure on the Bank Statement?		\$230,612.05	
Comments: There is a variance between the two figures i	shieh nee	doto	

		Yes	No
the bank?  If there are outstanding items that were not paid th	erefore have not been transacted yet by  Is month but have been entered into the Cash Book, these in form and the amounts ADDED to the "End Cash Book Balance"	×	
List the items that were not paid this mon	th and their amounts:		
Item	Notes	Amou	ınt
HMRC	02/03/19 / BACS	+ 23	23 -30
David Ogilvy - Www Bench	04/09/19 / BACS.	+110	25.40
Honley BA - Youth Clus	05/09/19   BACS	+110	0000
1000	05/09/19 / BACS	+ 1	000.00
Honley BA - Xmas Lynts Hepworth Brasi Band	Grant 23/07/19 / Cheque	+#1	,000.00
	Total Expenditure not yet paid	+14,	048.70
Comments:			
		Yes	No
ADVANCE this month? You will nee	penditure in the Cash Book that were paid IN d a copy of next month's Cash Book to id in advance, these costs need to be		$\boxtimes$

			110000
ADVANCE this month? You identify these. If there are	ecorded Expenditure in the Cash Book that were paid IN ou will need a copy of next month's Cash Book to re items paid in advance, these costs need to be conciliation form and the amounts DEDUCTED from nce (carry FWD)" figure.		×
List the items that were paid in	advance this month and their amounts:		
ltem -	Notes	Amount	
		-10	00.
	Total Expenditure paid in advance	-10	00
Comments:			

8) Recunciting (	the Cash Book against the Bank Statement:
A;	"End Cash Book Balance (comy FWD)" $foot Space = \frac{1226,563.35}{44048.75}$ "Total Expenditure not yet paid" $foot Stace = \frac{1}{2}4048.75$
RI	*Total Expenditure not yet paid* from 6] soore
CI	"Total Expenditure paid in advance" - \$\int_0 \cdots \cdots\$
D)	Total Reconciled Balance A+8 C \$230,612 + 05
EJ	Total Reconciled Balance A+8 C $_{230,612.05}$ Bank Statement "Balance Carry Forward" $_{230,612.05}$
F)	Variance D-E (should be zero)
Comments:	·····

: Checked by:	: Clir Bernie Feene	у		
Date:	13/05/2620			
· Sign:	Breenery			

**Account: HSBC Community Current Account** 

Month: August 2019 (August 6th to September 5th)

	Yes	No
1) Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?		
This should be consistent across 4 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? 1226, 563 -35		
Comments: Consistent across au 4 documents.		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
What is the figure? ₹1,04-1.9.2		
Comments: Consistent across both documents		
NAME OF TAXABLE PARTY OF TAXABLE PARTY.	Yes	No
	8-1-0	200
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book	$\bowtie$	Ш
the Cash Book and the Bank Reconciliation form, and is the Cash Book	×	
the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book		
the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? use a calculator to add up all the individual Expenditure transactions in the Cash Book What is the figure? メフ, ケール・ティ	Yes	No
the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? use a calculator to add up all the individual Expenditure transactions in the Cash Book What is the figure? メフ, ケール・ティ		No

Consistent across both documents.

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/09/19. Do they match?		X
What is the End Cash Book Balance (carry FWD) figure?	£220, 18	8.26
What is the Balance Carry Forward figure on the Bank Statement?	£216,61	0.55
comments: There is a variance between the two figures which	Service and Service Service	

		YX00	No
NOT PAID this month, an the bank?  If there are outstanding items that we costs need to be recorded on the Ban	corded Expenditure in the Cash Book that were d that therefore have not been transacted yet by the not paid this month but have been entered into the Cash Book, these k Reconciliation form and the amounts ADDED to the "End Cash Book Balance istanding items from months previously or even between years!	Ø	
ust the items that were not paid	uns month and their amounts.		
Item	Notes	Amo	unt
HMRC	02/03/19 / BACS	+ £	23 30
	Total Expenditure not yet paid	+1:	23:30
Comments:			

		Yes	No
ADVANCE this month? You will ne identify these. If there are items p	xpenditure in the Cash Book that were paid IN ed a copy of next month's Cash Book to aid in advance, these costs need to be on form and the amounts DEDUCTED from FWD)" figure.	$\boxtimes$	
List the items that were paid in advance t	his month and their amounts:		
Item	Notes	Amou	nt
John Ford Maintenance	04/04/14	-12,5	748-29
Itmrc	02/09/19 / BACS	- 12	6 8:73
HrmRC	02/05/19 / BACS	- £2	61 - 33
Hmec	02/09/19 / BACS	-12	61.33
HMRC	02/05/19 / BACS	-126	1.33
	Total Expenditure paid in advance	- 13	601:01

8) Reconciling the Cash Book agains	t the Bank Statement:
, A) 	"End Cash Book Balance (carry FWO)"  Iron Statuse 1270, (85-)26
! B)	"Total Expenditure not yet pald" + 123-3c
c)	Total Expenditure paid in advance" 23, 4 c i + 0 i
OJ	Total Reconciled Balance ATB-C #216, 619 - 515
E)	Bank Statement "Balance Carry Forward" プラル, ビル・ジー
F)	Variance D-E (should be zero)
Con ments:	
Checked by: Clir Bernie Feeney	
Date: 13 05 / ಎಂ.೭೮	
Sign: Breening	

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Account: HSBC Community Current Account

Month: September 2019 (September 6th to October 5<sup>th</sup>)

	Yes	No
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> <li>This should be consistent across 4 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.</li> </ol>		
What is the figure? £ 220, 188-26		
Comments: Considert across all 4 documents.		
STATE OF THE PARTY	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the Individual Receipts transactions in the Cash Book	$\boxtimes$	
What is the figure? \$507.65		
Comments: Consistent across both documents.		
	Yes	No
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book	$\boxtimes$	
What is the figure? \$25,840.38		
Comments: Consistent across both document		
	Yes	No

Consistent across both documents

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/10/19. Do they match?		$\boxtimes$
What is the End Cash Book Balance (carry FWD) figure?	\$ 194,85	55-53
What is the Balance Carry Forward figure on the Bank Statement?	1208,20	6.74
Comments: There is a variance between the two figures which is		

THE SHOP IN THE SHOP	DESCRIPTION OF THE PROPERTY OF	Yes	- Mo
the bank? If there are outstanding items that were not paid this	efore have not been transacted yet by month but have been entered into the Cash Book, those form and the amounts ADDED to the "End Cash Book Balance		
List the Items that were not paid this monti	h and their amounts:		
Item	Notes	Amo	unt
HMRC	02/03/19 / BACS	+ .f.	23 : 30
Grenke (1920/06/13)	02/09/19 / BACS	+21	20.00
Grenke (1920/06/14)	02/09/19   BACS	+ f	73.94
Grenke (1920/06/15)	02/09/19/BACS	+1	41.59
Genke (1920/06/13)	02/09/19/ BACS.	+ 4	40.64
John Ford - benches	05/04/19/BACS	+ £	364 38
Honley Parish Church	02/09/19 / BACS	+ 1	,000,00
VISIONICT	09/09/19 / BACS	+ 4	102.00
Kirkweus	11/09/19 / BACS	+ £	720.00
Staff or (Dogobox)	24/07/19 / BACS	+ 1	95.88
YZCA	17/09/19 / BACS	+ 2:	279.83
Holmforth Christmas Team	16/09/19 / BACS	+ 1	T00 100
SLCC	12/09/19   BACS	+21	891.50
Script Media	10/9/19 / BACS	+ £	300,00
Viking	18/09/19 / RACS	+ #	172.41
Principal Hygiene	19/09/19 / BACS	+ 2	62.40
Raymond Brietley	26/09/19 / BACS	+ £	60.00
WYCH (Bus service June)		+1	907.00

WYCA (bus service July)	24/05/19 / BACS	+ \$197100
WYCH (bus service August)	24/09/19 / BACS	+21971 00
PKF Littlejshin	29/09/19 / BACS	+ \$720 00
HMRC	25/09/19 / BACS	+ 6834.34
	Total Expenditure not yet paid	+ \$13,351.21
Comments:	And the second of the second o	±#13, 381.2

		Yes	No
ADVANCE this month identify these. If ther recorded on the Bank	f recorded Expenditure in the Cash Book that were paid IN? You will need a copy of next month's Cash Book to a are items paid in advance, these costs need to be Reconciliation form and the amounts DEDUCTED from alance (carry FWD)" figure.		Ø
	in advance this month and their amounts.		10.0
List the items that were paid	in advance this month and their amounts:		
	Notes	Amou	nt
List the items that were paid		- 10	))f

8) Reconciling the Cash Book again	
A)	"End Cash Book Balance (carry FWD)"    Som Style or   \$194,855 \cdot 53
Б)	"Total Expenditure not yet paid" (+ $\mathcal{M}_{3} \otimes 1 \cdot 2$ )
c)	"Total Expenditure paid in advance" - 1/10 + 0.05
D)	Total Reconciled Balance A+B-C 2268, 256, 74
€)	Bank Statement "Balance Carry Forward" 🕺 201, 204-74r
F)	Variance O-E (should be zero)
Comments:	
Checked by: Cilr Bernie Feeney	·
Date: 43 05 2020	
Date: 13/05/2020 Sign: Breener	



**Account: HSBC Community Current Account** 

Month: October 2019 (October 6th to November 5th)

	Yes	No
1) Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?	$\boxtimes$	
This should be consistent across 4 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
/hat is the figure? £194, 855 - 53		1
omments: Consistent across au 4 documents.		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
/hat is the figure? £4,930 - 12.		
omments: Consistent across both documents.		
	Yes	No
Is the "Total Expenditure this month" figure <u>including VAT</u> consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? use a calculator to add up all the Individual Expenditure transactions in the Cash Book.		
/hat is the figure? \$15,804-199		
omments: Consistent across both documents		
	Yes	No
4) Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash Book and the Bank Reconciliation form, and is the calculation correct? Use a calculator to do this. Add the Cash Book "Opening Cash Book Balance" to the "Total Receipts this month" and then subtract the "Total Expenditure this month".	X	
/hat is the figure? £ 183,986 - 66		
omments: Consistent across both documents		

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end on the Bank Statement 05/11/19. Do they match?	d figure	X
What is the End Cash Book Balance (carry FWD) figure?	£183,9	80.66
What is the Balance Carry Forward figure on the Bank Statement?	\$185,60	2.96
Comments: There is a variance between the two figures	which needs to	Ье

		Yes	190	
NOT PAID this month, and that the bank?  If there are outstanding items that were not paid costs need to be recorded on the Bank Reconcilis	Expenditure in the Cash Book that were herefore have not been transacted yet by  It his month but have been entered into the Cash Book, those ation form and the amounts ADDED to the "End Cash Book Balance terms from months previously or even between years!			
List the items that were not paid this mo	onth and their amounts:			
Item	Notes	Amou	nt	
HMRC	02/03/19 / BACS	+ 12	23.30	
Honley Parish Church		++1,0	00 00	
Honley Parish Church (HC)	24/10/19 / BACS	+ 1500.00		
Hudderspeed Picture Francisco		+ 199.00		
0 0	1	177	+\$1622-3-	
	Total Expenditure not yet paid	+ £ 16	22.30	
Comments:		+#16	22-30	
		+ £ 16	22-3~	
7) Are there any items of recorded ADVANCE this month? You will not identify these. If there are items	Expenditure in the Cash Book that were paid IN eed a copy of next month's Cash Book to paid in advance, these costs need to be tion form and the amounts DEDUCTED from			
7) Are there any items of recorded and ADVANCE this month? You will not identify these. If there are items recorded on the Bank Reconciliate the "End Cash Book Balance (care	Expenditure in the Cash Book that were paid IN eed a copy of next month's Cash Book to paid in advance, these costs need to be tion form and the amounts DEDUCTED from ry FWD)" figure.	Yes	No	
7) Are there any items of recorded and ADVANCE this month? You will not identify these. If there are items recorded on the Bank Reconciliate the "End Cash Book Balance (care List the items that were paid in advance	Expenditure in the Cash Book that were paid IN eed a copy of next month's Cash Book to paid in advance, these costs need to be tion form and the amounts DEDUCTED from ry FWD)" figure.	Yes	No 🖂	
7) Are there any items of recorded and ADVANCE this month? You will not identify these. If there are items recorded on the Bank Reconciliate	Expenditure in the Cash Book that were paid IN eed a copy of next month's Cash Book to paid in advance, these costs need to be tion form and the amounts DEDUCTED from ry FWD)" figure.  this month and their amounts:	Yes	No No	

8) Reconciling the Cash Book against the	e Bank Statement:	
A;	"End Cash Book Balance (carry FWO)" hone) above	£183,786-66
В)	"Total Experid ture not yet bald" (minicalese	+1622-30
CI	"Total Expenditure paid in advance" (50.17)atoo	· 20.00
D)	Total Reconciled Balance A+R-C	£188,602-46
E)	Bank Statement "Balance Carry Forward"	\$ 189,602.96
F)	Variance D-E (should be zero)	10
Comments:		
Checked by: Clir Bernie Feeney		
Date: 14/05/20 Sign: Breeney		
Sign: Breeney		

**Account: HSBC Community Current Account** 

Month: November 2019 (November 6th to December 5<sup>th</sup>)

The same in the last of the same and the sam	Yes	No
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> </ol>		
This should be consistent across 4 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? £183,980 -66		
Comments: Consistent across all 4 documents		
	Yes	No.
Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct?  Use a calculator to add up all the individual Receipts transactions in the Cash Book	$\boxtimes$	
What is the figure? $£545.28$		
Comments: Consistent across both documents		
	Yes	No
3) Is the "Total Expenditure this month" figure <u>including VAT</u> consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book	Ø	
Vhat is the figure? ₹ 16,482 -62		
comments: Consistent across both documents		
	Yes	No
	X	

Consistent across both documents

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/12/19. Do they match?		×
What is the End Cash Book Balance (carry FWD) figure?	\$168,00	43 - 32
What is the Balance Carry Forward figure on the Bank Statement?	£ 170,4	67.62
Comments: There is a variance between the two figures who	un need	k to be

		Yes	Me
NOT PAID this month, and that the bank?  If there are outstanding items that were not p costs need to be recorded on the Bank Recond	d Expenditure in the Cash Book that were therefore have not been transacted yet by aid this month but have been entered into the Cash Book, these station form and the amounts ADDED to the "End Cash Book Balance items from months previously or even between years!	⋈	
List the items that were not paid this r	nonth and their amounts:		
Item	Notes	Amou	int
HMRC	02/03/19 / BACS	+ £	23.30
Honley Parish Church	02/09/19 / BACS	+11,	600.00
Honley Parish Church Kirklees Council	23/12/19 / BACS	+ \$51,00	
DB Architects	20/12/19 / BACS	+#1,350.00	
	Total Expenditure not yet poid	+ 2,424	
Comments:			
		Yes	No
ADVANCE this month? You will identify these. If there are item	I Expenditure in the Cash Book that were paid IN need a copy of next month's Cash Book to s paid in advance, these costs need to be ation form and the amounts DEDUCTED from rry FWD)" figure.		×
List the items that were paid in advanc	e this month and their amounts:		
item	Notes	Amou	nt
		-10	00
	Total Expenditure paid in advance	-40	00

8) Reconciling the Cash Go	ook against the Bank Statement:
. A)	"End Cash Book Balance (carry f WD)" konstature
R)	"Total Expenditure nut yet paid" + 12,494% 3c-
0	*Total Espenditure paid in advance" - $\chi_{C \times C^{(G)}}$
D)	Total Reconciled Balance A+B-C \$170, 467.67
E)	Bank Statement "Balance Carry Forward" 2170, 467-62
f)	Variance D-Ε (should be zero)
Comments:	

Date:

15/05/19 Breenery Sign:

Account: HSBC Community Current Account

Month: December 2019 (December 6th to January 5<sup>th</sup>)

	Yes	No
Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?  This should be consistent across 4 documents – 1) last month's Bank Reconciliation and 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? ₹ 168, 643 - 32		
Comments: Consistent across all 4 documents		
	Yes	No
Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct?  Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
What is the figure? \$4,777.14		
comments: Consistent across both documents		
	Yes	No
Is the "Total Expenditure this month" figure <u>including VAT</u> consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the Individual Expenditure transactions in the Cash Book	×	
What is the figure? $£34,468.11$		
comments: Consistent across both documents		
	Yes	No
4) Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash Book and the Bank Reconciliation form, and is the calculation correct? Use a calculator to do this. Add the Cash Book "Opening Cash Book Balance" to the "Total Receipts this month" and then subtract the "Total Expenditure this month".	$\boxtimes$	
Vhat is the figure?  ₹138, 352 -35		
omments: Consistent across both documents		

	Yes	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/01/20. Do they match?		×
What is the End Cash Book Balance (carry FWD) figure?	£138,35	2 . 35
What is the Balance Carry Forward figure on the Bank Statement?		5.65
Comments: There is a variance between the two figures which	ncedsto	se_

		Y63	100
NOT PAID this month, and that the bank?  If there are outstanding items that were not costs need to be recorded on the Bank Recor	ed Expenditure in the Cash Book that were therefore have not been transacted yet by paid this month but have been entered into the Cash Book, these collection form and the amounts ADDED to the "End Cash Book Balance of thems from months previously or even between years!		
List the items that were not paid this	month and their amounts:		
tem	Notes	Amou	nt
HMRC	02/03/19 / BACS	+ \$2	3 - 30
Honley Parish Church	02/09/19 / BACS	+11,0	00 - 00
Honley Parish Church HCHET (grant)	26/03/20/BACS	+ £30	1000 100
	Total Expenditure not yet paid	+ £ 31	,023-30
Comments:			
		Yes	No
ADVANCE this month? You will identify these. If there are iten	ed Expenditure in the Cash Book that were paid IN I need a copy of next month's Cash Book to as paid in advance, these costs need to be liation form and the amounts DEDUCTED from		Ø

Notes

Total Expenditure paid in advance

Amount

-f0.00

-f0:00

Item

<ol><li>Reconciling the Cash But</li></ol>	ok against the Bank Statement:
A; 	"End Cash Book Balance (carry FWD)"      #138,342.35"
B)	"Total Expenditure not yet paid" + £31,023 - 30
C) <u>i</u>	"Total Expenditure paid in advance" - 2 6 · Co)
U)	Total Reconciled Balance A+B C # 164,875 -68
E)	Fotal Reconciled Balance A+B C # 161,875 -68  Bank Statement "Balance Carry Forward" # 169,315-65
F}	Variance D-E (should be zero)
Comments:	

Checked	by: Clir Bernie Feeney	
Date:	15/05/2026	· ·
Sign:	Breening	

Account: HSBC Community Current Account

Month: January 2020 (January 6th to February 5th)

	Yes	No
1) Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?	$\boxtimes$	
This should be consistent across 4 documents — 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? $£138,352.35$		**
comments: Consistent across all 4 documents		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	×	
Vhat is the figure? 1644 - 46		
omments: Consistent across both documents		
	Yes	No
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Expenditure transactions in the Cash Book	×	
/hat is the figure? 164, 143 - 90		
omments: Consistent across both documents		
	Yes	No

Consistent across both documents

		es	No
5) Compare the "End Cash Book Balance (carry FWD)" fi on the Bank Statement 05/02/20. Do they match?	gure with the end figure		$\boxtimes$
What is the End Cash Book Balance (carry FWD) figure?	£	74,852	2 .91
What is the Balance Carry Forward figure on the Bank Statement?		19,7	18.72
Comments: There is a variance between the	1000.00	0.000	

		V65	No
the bank? If there are outstanding items that were not paid this i	efore have not been transacted yet by north but have been entered into the Cash Book, these form and the amounts ADDED to the "End Cash Book Balance"		
List the items that were not paid this month	and their amounts:		
Item	Notes	Amo	unt
Hmrc	02/03/19	+ 1:	23:30
HCHCT Grant	26 /03/20   BACS	+£3	0,000.00
HCHCT Grant (fire escape)	26/03/20/BACS	++1	9,000.00
Holmepride Grant (allotments)	12/02/20 / BACS	+1	\$60.00
Kirkles Council (Xnastrees)	12/02/20 /BACS	+ <i>£</i> 3	,379.20
Internal Audit Yorkshire	12/02/20 1 BACS	+ 17	23.31
	Total Expenditure not yet paid	+ # 4	4, 925.81
Comments:			

		Yes	No
ADVANCE this month? identify these. If there recorded on the Bank	recorded Expenditure in the Cash Book that were paid IN You will need a copy of next month's Cash Book to are items paid in advance, these costs need to be Reconciliation form and the amounts DEDUCTED from lance (carry FWD)" figure.		Ø
List the items that were paid i	n advance this month and their amounts:		
Item	Notes	Amou	nt
		- do - do	00
		757-000	

A;	"End Cash Book Balance (carry FWD)" 1/74   802 ( 9 )
Вј	"Total expenditure not yet baid" + よ44 名のいま
c)	"Total Expenditure paid in advance" - $\int_{\mathbb{R}^{2} \times \mathbb{R}^{2} \times \mathbb{R}^{2}} dt$
D)	Total Reconciled Balance A+B-C 📈 Jug. 175. 72
E)	Bank Statement "Balance Carry Forward" $f_{-119}, \gamma_{78}, \gamma_{2}$
F)	Variance D-£ (should be zero) C

		• •	 			
Checked	f by: Clir Bernie Feeney					
Date:	15/05/2020					
Sign:	Geenen				. <b></b>	

Account: HSBC Community Current Account

Month: February 2020 (February 6th to March 5<sup>th</sup>)

	Yes	No.
<ol> <li>Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?</li> </ol>	$\boxtimes$	
This should be consistent across 4 documents – 1) last month's Bank Reconciliation end 2) this month's Bank Reconciliation start 3) last month's Cash Book end 4) this month's Cash Book start.		
What is the figure? ₹74, 85.2 - 91		
Comments: Consentent across all 4 documents		
	Yes	No
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the individual Receipts transactions in the Cash Book	$\boxtimes$	
What is the figure? £1,143.62		
Consistent across both documents		
	Yes	No
3) Is the "Total Expenditure this month" figure including VAT consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Use a calculator to add up all the inclividual Expenditure transactions in the Cash Book.	×	
What is the figure? 19, 883 - 24		
comments: Consistent across both documents		
	Yes	No
4) Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash Book and the Bank Reconciliation form, and is the calculation correct?  Use a calculator to do this. Add the Cash Book "Opening Cash Book Balance" to the "Total Receipts this month" and then subtract the "Total Expenditure this month".		

Consistent across both documents

	Y-95	No
5) Compare the "End Cash Book Balance (carry FWD)" figure with the end figure on the Bank Statement 05/03/20. Do they match?		X
What is the End Cash Book Balance (carry FWD) figure?	\$66,11	3 29
What is the Balance Carry Forward figure on the Bank Statement?	\$106,131	. 59
Comments: There is a variance between the two figures which	needs to b	<u> </u>

		Yies:	No
Are there any items of recorded Expenditure in the Cash Book that were NOT PAID this month, and that therefore have not been transacted yet by the bank?  If there are outstanding items that were not paid this month but have been entered into the Cash Book, these costs need to be recorded on the Bank Reconciliation form and the amounts ADDED to the "End Cash Book Balance (carry PWD)" figure. There may be outstanding items from months previously or even between years!		$\boxtimes$	
List the items that were not paid this month	n and their amounts:		
Item	Notes	Amou	int
HTMRC	02/03/19 / BACS	+ 1 2	23-30
HCHCT (grant)	26/03/20 / BACS	+130	9000.00
HCHCT (grant) HCHCT (grant-fire escape)	26/03/20 / BACS	+ 10,000 00	
	Total Expenditure not yet paid	+ 140	0,023:30
Comments:			
		Yes	No
ADVANCE this month? You will need identify these. If there are items paid	form and the amounts DEDUCTED from		
List the items that were paid in advance this	s month and their amounts:		
Item	Notes	Amou	nt
		- 10	DC.

Total Expenditure paid in advance

Comments:

-\$0.00.

8) Reconciling	the Cash Book against the Bunk Statement:
A)	"End Cash Book Balance (carry FWD)" ${\cal J}6t$ , ${\cal P}3\cdot{\cal Z}9$
. В)	"Total Expenditure not yet paid" [ * #40,023,30
(c)	"Total Expenditure paid in advance" $(\frac{1}{2}J_1) + v_1 / 2$
D)	Total Reconciled Balance A+B-C of 106, 134 + 54
E)	Bank Statement "Balance Carry Forward" 1/24, 1/36 57
f)	Variance D E (should be zero)
Comments:	

Checke	d by: Cilr Bernie Feeney	 
	15/05/2020	 
Sign:	Breener	

Account: HSBC Community Current Account

Month: March 2020 (March 6th to March 31st)

	Yes	No
1) Is the "End Cash Book Balance (carry FWD)" figure from the previous month the same as the "Opening Cash Book Balance" of this month?	$\boxtimes$	
This should be consistent across 4 documents - 1, but month's Back Receipt faction end 2) (Bus to but it 4 But k Reconcustion stept 1) (as) inquiti's Cash Book and 4), this month's Cash Book reart		<u> </u>
What is the figure? $460,113.26$		
comments: Considere across all 4 documents.		
2) Is the "Total Receipts this month" figure consistent between the Cash Book and the Bank Reconcisiation form, and is the Cash Book calculation correct?  Use a cakulator to and applit the individual Recoipts transactions in the Cash Book	<b>⊠</b>	
What is the figure? \$\int 261.00		
Comments: Comment across both documents		
3) Is the "Total Expenditure this month" figure <u>including VAT</u> consistent between the Cash Book and the Bank Reconciliation form, and is the Cash Book calculation correct? Usea cakaletor to add up all the initio dual Papanditus transactions in the Cash Book.	Ø	
What is the figure? $J2i$ , $525.42$		
Comments: Consistent across with electronis.		
4) Is the "End Cash Book Balance (carry FWD)" figure consistent between the Cash Book and the Bank Reconciliation form, and is the calculation correct?  Use a calculator to do this. Add the Cash Book "Opering Cash Book Balance" to the "Yotal Receipts this month" and then publicate the "Total Expenditure this month".	<b>⊠</b>	
What is the figure? <b>244</b> , 948 . § 7		
Comments. Consistent across beth documents		

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in the contraction of the contra	0.058×100%	
5) Compare the "End Cash Book Balance (carry PWD)" figure with the figure on the Bank Statement for the end 31/03/20. Do they match?	Γ.	×
What is the End Cash Book Balance (carry FWD) figure?	144,84	i
What is the Balance figure on the Bank Statement for 31/03/20?	150,10	
Comments: There is a Companie bet weren the three three figures who be reconciled.	مزارة ومعمال	

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6) Are there any items of recorded Expenditure in the Cash Book that were NOT PAID this month, and that therefore have not been transacted yet by the bank?			
I there are ourstanding items that were put paid this mo gody inwestigate investigation the Bank Record distance for (corry FWD)* figure. There may be outstanding items from	et and the amounts A20FD to the relid Cass Book Balance		
List the items that were not paid this month a	and their amounts		
Item	Notes	Amou	nt
WYCA March Suzer	1920/21/21	+31,	The one
Wyon - February busins	1920/21/22	+21,780.00	
Westhington Brown	1920/21/23	+ 41,759 :00	
Werthington Brown Barnelon, Chroniste.	1920/21/26	+ 1300,00	
	Total ExpendEure not ver paid	+ 25	\$64 cc
Contments			
			ı
··		Yes	No
7) Are there any items of recorded Expenditure in the Cash Book that were paid IN ADVANCE this month? You will need a copy of next month's Cash Book to			
identify these. If there are items paid	in advance, these costs need to be		
recorded on the Bank Reconciliation 1 the "End Cash Book Balance (carry FW	orm and the amounts DEDUCTED from /D)* figure.		
List the items that were paid in advance this r	month and their amounts:		
Item	Motes	Amou	ınt
		-20	9 CD
	To:al Expendition par6 in advance	-10	0.00
Comments:		•	

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:	
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:	
:	
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8) Reconciling the Cash Book against t	he Bank Statement:	
A)		144 1348-81
в)	"Total Expenditure not yet paid" (cor 6) above	+ f. S, 804 .00
c)	"Total Expenditure paid in advance"	* £0.00
(ט	Total Reconciled Balance ArB-C	15-,657-87
F)	Bank Statement "Balance Carry Forward"	150,657.87
F):	Varjance D-F (snmild be zero)	o
Comments		
Checked by: Clir Bernie Feeney		
Date: 17/05/8020		
Date: 17/05/8020  Sign: Breening		

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Report from the RFO regarding items on the Finance and Management Agenda 13/07/2020:

### Re: 2021 10

The RFO has had to take a steep learning curve with regard to bookkeeping. Without a handover from the previous RFO, things proved difficult especially at the year end. The RFO thought the best approach would be to take an identical approach to that used with last year's accounts which had been approved by both the Internal and External Auditors. That has proved to be a mistake.

The new Internal Auditor visited to conduct her audit recently. She has submitted a thorough report in draft form. (I have returned the report to her as there were a few mistakes that need amending before coming before the Council.)

To summarise, though, on reviewing the records, the new Internal Auditor says that the way the former RFO did it was inadequate, and therefore what the current RFO was doing was inadequate too. So even in the last weeks the RFO has been adjusting the accounts in line with approved practice. This is not, I should add, about the amount of money we have got or about the transactions, - those are not an issue, - this is about correct accountancy practice and ensuring that transactions are accounted for in the financial year to which they apply. The accounts at the year-end must be a true reflection of the Council's financial position in terms of assets and debt, and the Internal Auditor says that the way the previous RFO did the books was a bit of a hotch-potch and did not adequately reflect the debt to creditors at the year end.

Because we are a Council with a turnover over £250,000/a we have to use an Income and Expenditure approach to the accounts. This means that we have to make sure that money paid in advance or received in advance is accounted for in the year to which it applies not to the year in which the transaction occurred. And money owed for an expense incurred one year must be reflected in the books for that year even if the debt is only paid in the following year. The RFO was surprised to learn that £20,000 of creditors (debt) was left over from 2018/19 and this debt was only honoured in 2019/20. The RFO wonders if the Committee was aware of this. This money went through the 2019/20 Cash Book and has been factored into last year's rolling figures but at the year end the money needed to be accounted for back in 2018/19 and removed from the 2019/20 calculations. This has been quite painful. The Internal Auditor also pointed out that the former RFO had correctly identified some money as creditors (debt) but he should have identified some other debt in the same way, but had used a bank reconciliation form to record the debt which had rather disguised it and was bad practice. Like the RFO says, this is not about the figures being wrong, just about the recording process not being right. So the RFO has been adjusting not just 2019/20s accounts but also 2018/19s. He thinks the accounts now are in line with the Internal Auditor's advice and best practice, and the creditors and debtors at the year-end balance against the bank accounts. And it has been a useful process in learning how the accounts should work!

The RFO did seek advice from the External Auditors because the AGAR of 2018/19 figures just did not add up correctly but has not yet heard back. This is not a serious problem. The year end figures match but the breakdowns do not.

### Re: 2021 11

From the draft Internal Auditor Report:

One issue the Internal Auditor identified was an issue at the year start and at the year end with VAT collected. At the year start, the former RFO claimed more VAT back than he said he was going to. That extra cash needs to be recorded as an asset in 2018/19. And then I made a similar mistake in claiming back more VAT than I should have done. I have to underclaim by £71.47 in the next VAT claim due now. All other issues related to the VAT have been rectified in the records.

Another issue the Internal Auditor identified was that we did not adequately record when items

were disposed of or went missing from the Asset Register. When the paper shredded stopped working, we just bought a new one, but the disposal should have been recorded properly on a Disposal Register. Similarly, we had a few items on the Asset Register that are unknown to us, presumably lost or thrown out - an Epson Laser printer and a wireless keyboard, for example. Again, these needed recording on an Asset Disposal Register. The Auditor said we should have an Asset Register Policy which details how we dispose of items on the list.

While the auditor thought our Risk Assessment was thorough she does question the level of risks identified. Having looked at it again, we probably need to reassess the risks of some everyday activities that Council has classed as high risk.

#### Re: 2021 17

With the above problems in mind, the RFO has contacted Rialtas confirming our use of the Omega accounting package for 2020/21. Rialtas are uploading our financial records and budget onto their servers. A significant advantage of Rialtas is that it does many things built into its system which the RFO has had to learn to do manually. It also reconciles transactions between financial years, - see the difficulties above, - which is extremely difficult to do working with spreadsheets. I will be delighted to see it installed. The RFO and Clerk have training in Omega 13/07/20.

#### Re: 2021 20

Cllr Feeney audited the Council's bank statements against the Cash Book for our main working account with the HSBC. She found no errors and the account balance perfectly throughout. She also checked the ingoings and outgoings of all accounts across the full financial/Council year; again there were no errors disclosed. Thanks to Cllr Feeney for undertaking this task.

Cllr Feeney was not able to check each transaction against the statements because this would have entailed attending the Council Offices which was barred under lockdown. The Committee might consider how this can be achieved safely under current restrictions.

Cllr Feeney has agreed in principle to carry on the role of checking the financial records in the interim should the Committee wish her to do so.

The RFO thinks it would be useful to the Council and to himself, if a Councillor had in depth oversight over the full range of accounts and accounting practices.

Rich McGill RFO and Deputy Clerk 07/07/2020