

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

<b>Name of Organisation</b>	Holme valley Sharing Memories
<b>Amount of award</b>	£ 1500
<b>Purpose for which the grant was awarded</b>	Taxis for members for 20 weeks and room hire for 12 weeks

### The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The project was a musical one called "Sing your Soul Sunny". It ran from September 23 and culminated in a concert on 27 January 2024. Our 10 elderly members wrote the lyrics to a song with the help of Dan Price (Musical Director of The Soul Choir) who then set the lyrics to music. The Sharing Memories members then learnt the song and went on to teach it to various choirs: The Soul Choir, Amazing Acapella, Far Cry, Meltham Community Choir, True Talent (a theatre school for youngsters in Huddersfield) and extra-curricular school choirs from South Crosland and Shepley schools.

The group also made banners to decorate Holmfirth Parish church where the concert was held. The concert was deemed a huge success – there were over 200 performers and 400 in the audience – standing room only. The concert brought together the local community to showcase and promote wellbeing through song and the fabulous choirs we have in our local area. It was an apt project that took place in Kirklees year of Music. We even managed to get it covered on the BBC Look North TV news.

## The Story of Your Project contd.

### What you achieved

<p><b>What were the benefits of your project?</b></p>	<p>Singing is proven to aid wellbeing, helping both physical and mental health. We could see this in action with this musical project. The initial lyric writing helped our members relive their memories and the song itself focused on how to Sing Your Soul happy when you are down. We could see our members visibly enjoying the music making and given that we have 2 members who can no longer see, they could clearly benefit from the project more than they would from a more visual arts project. We also have 3 members with dementia and singing and remembering the songs they liked in childhood &amp; earlier adulthood was clearly enjoyable for them, improving their mental health, alertness, memory and concentration.</p> <p>Seeing the success of the concert itself gave all our members and incredible sense of achievement with over 200 people singing their song simultaneously. The concert also created a strong sense of community and was something that all ages involved enjoyed. The youngest was 6, the oldest our member Ken at 99!</p>
<p><b>Who benefited from the project?</b></p>	<p>Our 10 members, 2 volunteers, members of the choirs (200 in total), the families and friends of all the performers (over 400). The project also gave an occasion for the local choirs to perform and be seen / heard.</p>
<p><b>How many people benefited?</b></p>	<p>Over 600 in total</p>
<p><b>Was the project inclusive?</b> How were marginalised groups (elderly, disabled, young people etc) able to</p>	<p>Yes – it involved the elderly, young primary schoolchildren, and disabled (several people who had no sight, some with dementia, one physically disabled. We asked the Bridgewood Trust and their adults with learning disabilities to join us but</p>

participate?	<p>they declined this project. We also asked if the adults recovering from mental illnesses who were resident at Enfield Down in Honley if they wanted to get involved but they declined involvement for this project as they had just been involved in another singing project.</p> <p>We did, however, run two open singing sessions at The Mission in Huddersfield - the centre for vulnerable people: homeless, refugees for example,. where we again taught participants on the day our song.</p>
<b>Reflecting on climate change, did the project address any aspects of the climate emergency? How?</b>	It was all locally based so involved little transport. We used recyclable materials for our church decorations – in effect paper banners.
<b>Did you achieve what you were trying to do?</b>	Absolutely! We were delighted at the success of the project, particularly its intergenerational and inclusive nature. The concert at the end was a huge success with a far bigger audience than we had anticipated. Being on TV also raised the profile of Sharing Memories and the ambitious nature of the projects we run.

## Finance and Expenditure

*We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes*


<b>Grant awarded</b>	<b>£ 1500</b>
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Date	Description of expenditure	Amount
09/10/'23	Hire of Phoenix Centre, Holmfirth – 3 dates in September, 7, 14 & 21 2023	£ 80.25
16/11/'23	Hire of Phoenix Centre 08 October 2023	£ 26.75
21/12/'23	Hire of Phoenix Centre 16 November 2023	£ 26.75
29/01/'24	Hire of Holmfirth Church 27 January 2024	£ 200.00
Sept '23 – end Jan '24	Taxis for 14 dates – all booked on text over the phone with Victoria Taxis in Meltham & paid by BACS online (attached are copies of the texts as no	£ 491.00

	<p>invoices are sent – there are 2 missing – one for £20 in Sept &amp; one for £55 in Nov as our printer was not working.</p>	
	<p>The total expenditure on the items that we thought we would be spending on was £824.75, less than the £1500 originally budgeted for several reasons:</p> <p>Some of the grant funding schemes that we had applied for did come in so being short of funds overall, we had to amend plans accordingly to fit the funds that we had:</p> <ul style="list-style-type: none"> <li>• Our Project Manager started transporting members to sessions where possible and one of our volunteers started transporting some members home thus saving on taxi costs.</li> <li>• We switched to running our sessions at The Phoenix Centre Holmfirth, rather than the Tech as it was considerably cheaper.</li> <li>• However we spent more than budgeted on our visiting artists. (Musical Directors Dan Price &amp; Jenny Goodman). It became clear that we need them more than originally thought to not only rehearse choirs / groups, but also to refresh nearer the concert date, so we spent £1770 instead of £1350 planned, a difference of £420. We would like to ask that the HVPC grant may cover this difference instead. I have put in copies of the invoices of all the visiting artist sessions</li> <li>• Our Project Manager worked gratis for all months except for December.</li> <li>• We hope that you will also agree to us using the remainder of the HVPC grant to part-cover the cost of our resident support artist for 2 sessions that she attended in December totaling £340</li> </ul>	£
	<p>Visiting musicians Total £1770 – expenditure over</p>	£ 420

	<b>original budget = £420</b>	Invoices total £1770
	<b>Resident support artist Deb Price – Dec 2 sessions</b>	<b>£ 340</b>
		£
		£
		£
		£
		£
		£
		£
		£
		£
	<b>Total expenditure</b>	<b>£ 1584.75</b>
	<b>Amount of grant remaining (if any)</b>	<b>£ 0</b>

***Any amount of the award unspent may have to be returned to the Parish Council***

<b>Person completing this form</b>		<b>Date</b>	<b>24/02/2024</b>
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Free community concert  
*Sing your soul  
Sunny!*

Featuring - Soul Choir,  
Amazing Acapella/Far Cry,  
Meltham Community Choir  
and True Talent.

With children from South Crosland & Shepley First Schools,  
with adults from Sharing Memories Group & The Mission Huddersfield.

27th of January 2024 - From 4pm till 5:30pm,  
Holy Trinity Church Holmfirth.











Ref 400 26/10/23

18:47

Signal strength, Wi-Fi, and battery icons



Victoria Taxis

6:30. Then to pick them  
back up from the school at  
3pm & return them home.  
One other person to  
transport home from the  
school at 3pm [REDACTED]  
Thank you

BOOKED

Thank you!

Yesterday 22:50

Will be £36

Ok will sort in the morning

Ok

Today 16:38

Ix just paid

Payment received thanks

+ text message



21:06

Ref 404  
Dt 23/11/23

Signal strength, Wi-Fi, and battery icons



Victoria Taxis >

minutes sorry or the inconvenience

Ok thanks

Today 18:21

Todays taxi was £27

Today 21:06

Just paid thanks

+ Text Message



11:34



Victoria Taxis >

1 to go to [redacted]  
Holmfirth HD9 1LN  
2 for [redacted]  
the second address in  
Hepworth [redacted]

Ref 395  
20/10/18

Booked

£?  
Tx

Today 06:51

Morning [redacted] sorry I forgot  
to reply yesterday with the  
price of the taxi. I got busy  
with a family emergency its  
£23

Today 09:26

No worries will sort this  
morning  
Thank you

+ Text Message



19:13

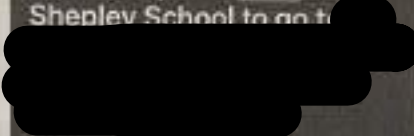
Signal strength, Wi-Fi, and battery icons



Victoria Taxis >

HD9 at 12:40 to all go to Shepley First School, Firth Street, Shepley HD8 8DD. Then to pick them back up at 3:00 to return them home.

One other taxi to pick up 2 other people at 3:00 from Shepley School to go to



Tx  
Viv

Today 16:22

How much is it pls?

Today 19:06

£60

Ok thank you will pay now

Paid

Ref 421  
at 18/12/24

+ Text Message



Honley HD9 6HQ

1 person from [REDACTED]  
[REDACTED]

Phoenix postcode [REDACTED]

Thanks

Viv

Today 10:01

Booked

*ref 401  
PA. 16/11/23*

Tx

£26

Just paid thanks



Victoria Taxis >

Ref 386

DA 25/9/23 Thu 14 Sep at 19:09

£7

Hi [redacted] sorry for the delay it will be £24

Ref 385  
14/9/23

Ok will pay now  
Tx  
Viv

Paid

Today 09:16

Ref 386  
25/9/23

Good morning [redacted] last weeks taxis amount owed is £42

Ok will pay this morning  
Thanks

Today 11:04

Ok



Text Message





Victoria Taxis >

Yesterday 09:47

Hi taxis for today pls  
To pick up 2 people first at  
[redacted]  
HD9 101 at 12:20 then to  
go to pick one person up at  
[redacted]  
Pls ensure it is in  
this order so the chap at  
[redacted] who is blind  
can be helped by the  
others. To take them to The  
Mission, 3-13 Lord Street  
HD1 1QA. Then to pick them  
back up again at 3:15 to  
drop off at [redacted]  
first.  
Many thanks

Ref 414  
rd 15/12/23

Mornin [redacted] i have booked  
that in. Price is £44

Ok no problem

Tx am out now - can I lay  
this afternoon?



Text Message



19:10



Victoria Taxis >

Victoria Taxis, Ltd.

Today 18:37

Hi taxis for tomorrow please.  
One to pick up 3 people from 2 addresses in Honley

[Redacted]

12:30 to go to The Phoenix Centre on Dunford Road Holmfirth HD9 2DP then to take them home again picking up at 3pm from Phoenix Centre.

One more taxi to take another person home from Phoenix centre picking up at 3pm to

Go to [Redacted]

Thanks  
[Redacted]

Ref 394  
12/10/23

[Redacted] thats booked in will be £42

+ Text Message



07:23

Signal strength, Wi-Fi, and 100% battery icons



Victoria Taxis >

Thanks can i confirm that will be the second drop off as you the order in your first message

REF 418  
11/1/24

Yesterday 16:14

Yes. Bit late but only just seen your message

Yesterday 21:28

The price for todays taxi is £28

Thank you will pay now

Paid

Got some excellent feedback on your driver today from our new member who says she will use your company in future and wants the number..

+ Text Message

17:05

68



Victoria Taxis >

Booked

Tx

Today 14:24

Hi [redacted] taxi this week is £43

Today 17:05

Thanks - just paid



Ref  
391  
28/9/23

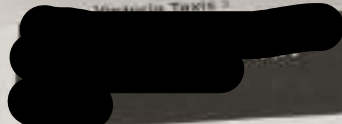
28/9/23

21:46



0474 20  
124124

16/04/2018



Today 10:12

Booked

Tx

Today 14:28

Hi taxi only needs to do the first drop off in Holmfirth now thanks - no need to go up to Hepworth Tx - let me know £

Today 15:45

£11

Today 21:39

Paid thanks



Text Message



For single invoice payments quote  
Invoice Number 8608271466

For multiple invoice payments quote your customer  
number and name below E-mail remittance to  
remittances@kirklees.gov.uk

Kirklees Council, Town Hall Charges, PO Box 1720, Huddersfield, HD1 9EL

**Invoice**

	<b>Customer Number</b>	168067
	<b>Your Reference</b>	
	<b>Tax Point Date</b>	29th Sep 2023
	<b>Date of supply</b>	29th Sep 2023
	<b>Due Date</b>	29th Oct 2023
	<b>VAT Registration No</b>	GB184352457
To make a payment, please visit our website <a href="http://www.kirklees.gov.uk/payments">www.kirklees.gov.uk/payments</a> or call 01484 414818		

Invoice Description	Qty	Unit Price	VAT Rate	Net	VAT	Gross
Hire of the Phoenix Centre for Group Session in September 2023	1.000	80.25	0.00	80.25	0.00	80.25
<b>Total</b>				80.25	0.00	80.25

Ref 392 Pd 09/10/23 for 15/10/23  
3 sessions 7.14.21 Sept

To receive your invoices by email in the future, please register by sending an email to  
atkins@kirklees.gov.uk



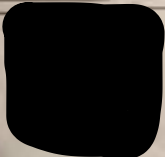
8608271466  
Page 1 of 1

For single invoice payments quote  
**Invoice Number 8608454720**

For multiple invoice payments quote your customer  
number and name below E-mail remittance to  
remittances@kirklees.gov.uk

Kirklees Council, PRP Finance Team, PO Box 1720, Huddersfield, HD1 9EL

**Invoice**



Ref 416  
Pd 21/11/23

Customer Number	166067
Your Reference	
Tax Point Date	15th Dec 2023
Date of supply	15th Dec 2023
Due Date	5th Jan 2024
VAT Registration No	GB184352457
To make a payment, please visit our website: <a href="http://www.kirklees.gov.uk/payments">www.kirklees.gov.uk/payments</a> or call 01484 414818	

Invoice Description	Qty	Unit Price	VAT Rate	Net	VAT	Gross
Fine of the Plethora Centre for Sharing Memories on 16 November 2023	1.000	26.75	0.00	26.75	0.00	26.75
<b>Total</b>				26.75	0.00	26.75

To receive your invoices by email in the future, please register by sending an email to [eb@kirklees.gov.uk](mailto:eb@kirklees.gov.uk)



8608454720

Page 1 of 1



For single invoice payments quote  
Invoice Number 8608411420

For multiple invoice payments quote your customer  
number and name below E-mail remittance to  
payments@kirklees.gov.uk

Kirklees Council, Town Hall Charges, PO Box 1720, Huddersfield, HD1 8EL

**Invoice**

Customer Number	166067
Your Reference	
Tax Point Date	13th Nov 2023
Date of supply	13th Nov 2023
Due Date	4th Dec 2023
VAT Registration No	GB184352457

To make a payment, please visit our website  
[www.kirklees.gov.uk/payments](http://www.kirklees.gov.uk/payments)  
or call  
01484 414818

Invoice Description	Qty	Unit Price	VAT Rate	Net	VAT	Gross
Hire of the Pilgrims Centre for Sharing Migrants Group on 5 October 23	1.000	26.75	0.00	26.75	0.00	26.75
<b>Total</b>				26.75	0.00	26.75

Ref 402  
Paid 10/11/23

To receive your invoices by email in the future, please register by sending an email to  
otr.fing@kirklees.gov.uk



8625935836084114207

Page 1 of 1

Ref 433

IN GOOD VOICE

[Redacted Name]

Facebook [Redacted] In Good Voice

11<sup>th</sup> February 2024

**INVOICE: Sharing Memories**

2 sessions for Sing Your Soul Sunny project

18<sup>th</sup> Jan 2024 rehearsal at Shepley School

27<sup>th</sup> Jan 2024 Concert

@ £100 per session

Total fee £200

[Redacted Address]

[Redacted Name] is registered self employed and responsible for paying her own tax and National Insurance



# Sharing Memories Invoice

File Edit View Help

1 of 1



Log in

Sign up

Page 1 of 1



100%



Ref  
417  
At 28/12/23

IN GOOD VOICE

[Redacted Name and Address]

28<sup>th</sup> December 2023

**INVOICE: Sharing Memories**

2 sessions for Sing Your Soul Sunny project, 50th at Shepley School  
22<sup>nd</sup> Nov 2023 & 30<sup>th</sup> Nov 2023 @ £100 per session

Total fee £200

[Redacted Payment Information]

[Redacted Signature] is registered self employed and responsible for paying her own tax and National Insurance



desktop.ini

Ref 428. 29/1/24



Invoice #6

29 Jan 2024

BILL TO

Sharing Memories

[Redacted]

FROM

[Redacted]

INVOICE ITEMS

• Singing Refresher session at South Crookland School  
Type: £100.00

AMOUNT

£100.00

Sing Your Soul Survey Concert  
Type: £170.00

£170.00

**£270.00**

PAYMENT DUE 30 FEB 2024

PAYMENT DETAILS

[Redacted]

MESSAGE

Thanks for your business.





Ref 403  
Pd 19/11/23

Invoice #2  
17 Nov 2023

BILL TO

Shaping Memories

FROM

INVOICE ITEMS

Shaping Memories Design  
1 unit x £170.00 each

AMOUNT

£170.00

**£170.00**

PAYMENT DUE 15 DEC 2023

MESSAGE

Thanks for your business.



Invoice #4

18 Dec 2023

Ref 415  
Pd 18/12/23

BILL TO

[Redacted]

FROM

[Redacted]

INVOICE ITEMS

Singing Session at The Mission  
Pounds 250.00

AMOUNT

£250.00

**£250.00**

PAYMENT DUE 15 JAN 2024

[Redacted]

MESSAGE

Thank for your business.



Invoice #1  
20 Oct 2023

Sharing Memories  
sharingmemoriesgroup@gmail.com

[Redacted]

INVOICE ITEMS

Sharing Memories Session  
4 copies @ 2175 (GST)

AMOUNT  
£870.00

~~£870.00~~

PAYMENT DUE 17 NOV 2023

Ref 396

[Redacted]

Paid to Bld H/c on 25/10/23

309633

00384958.

we appreciate  
Thanks for your business.



# Holy Trinity Church Holmfirth

Part of the Upper Holme Valley Team Ministry

Date: 29<sup>th</sup> January 2024

Invoice for: Sharing Moments

Ref 427  
29/1/24

## INVOICE

Invoice No. 2024/HT 001

To: Hire of Gallery Room for Sharing Moment Concert  
27<sup>th</sup> January 2024 from 1pm to 6pm  
3 hours at £40 per hour

**£ 700.00**

Direct to bank:

Cheques to be made payable to:  
Send cheque to:



Dec invoices

[Redacted]

Wed 2023-12-13 1:59 PM

To: Sharing Memories <sharingmemoriesgroup@gmail.com>

Sharing Memories

December invoices:

Thursday 7th December - one session - £170,

Thursday 14th December - one session - £170,

Total - £340.

[Redacted]

Ref 410

pd 13/12/23

Ref 429

[REDACTED]

1/2/24

£10 received for transporting  
members home - petrol expenses.

[REDACTED]