

Holme Valley Parish Council

DRAFT MINUTES PLANNING STANDING COMMITTEE held at **EXHIBITION ROOM** at **THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 20 MAY 2024** at **700pm**

Those present:

Chair: Cllr Mary Blacka

Vice Chair: Cllr Andy Wilson

Cllrs: Cllr Barnett, Cllr Colling, Cllr Dixon, Cllr Liles, Cllr Ransby

Officer: Richard McGill (Deputy Clerk)

Also in attendance: Jen McIntosh (Clerk)

Approved apologies: Cllr Brook, Cllr Fenwick

Also not in attendance: Cllr Firth

Welcome

Open Session at Planning

Seven members of the public attended to speak on item 2425 26.

The Deputy Clerk also read out four written submissions relevant to 2425 26 from the applicant, another Wolfstones resident and from two individuals writing on behalf of Holme Valley community groups.

2425 20 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting, to ensure reasonable facilities could be provided.

Resolved: No one else wished to record the meeting.

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2425 21 To accept apologies for absence

Cllr Brook, Cllr Fenwick and Cllr Firth were absent from the meeting. Cllr Brook and Cllr Fenwick had sent apologies.

Resolved: The reasons for Cllr Brook's and Cllr Fenwick's apologies were approved by the Committee.

2425 22 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Colling shared that all Councillors had to disclose a personal interest in planning applications 2425/02/07 and 2425/02/08 under item 2425 30, because these were applications pertaining to a building owned by the Parish Council.

Cllr Ransby disclosed a personal interest in planning applications 2425/02/14 and 2425/02/15 under item 2425 30.

2425 23 To consider written requests for new DPI dispensations

The Clerk disclosed that a number of DPIs had been received recently, and they would be shared with Members forthwith.

2425 24 To consider whether items on the agenda should be discussed in private session

Resolved: The Committee resolved that no items would be taken in private session.

2425 25 To elect the Vice Chair of the Planning Standing Committee 2024-25

Resolved: Cllr Andy Wilson was elected Vice Chair of the Planning Standing Committee for 2024-25.

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2425 26

Consultation – Footpath Holmfirth 60 at Wolfstones Heights Farm

Notice of a public consultation on a proposal to make an Order under section 247 of the Town and Country Planning Act 1990 to authorise the stopping up and diversion of a length of Footpath Holmfirth 60, at the Wolfstones Heights Farm site, at Holmfirth in the Metropolitan Borough of Kirklees was considered at the meeting of the Planning Standing Committee 22 April 2024. On the basis of the information made available at the time through the Department for Transport, the Parish Council voted to oppose the order, and a letter to that effect was sent to the Secretary of State for transport on its behalf.

Noted: The Committee noted the letter from the Parish Council opposing the proposed stopping up and diversion of Footpath 60 at Wolfstones Heights.

Noted: The Committee further noted the email response and guidance on process from the Department for Transport.

Since then, the applicant has made available further documentation, and the application needed to be considered in light of the new evidence.

The Parish Council considered:

- maintaining the current objection, or
- reviewing or changing the current objection, or
- withdrawing the current objection

Resolved: The Committee resolved to maintain its current objection to proposals to stop up and divert a length of Footpath Holmfirth 60 at Wolfstones Heights Farm.

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To assign Members to wards of the Parish Council area

The Committee considered assigning Members to review applications in specific Parish Council wards.

Resolved: The Committee resolved that Members would be assigned as below -

<u>Parish Ward</u>	<u>Members assigned (ward Councillors in bold)</u>
Brockholes	1. Clr Fenwick 2. Clr Dixon
Fulstone	1. Clr Firth 2. Clr Dixon
Hepworth	1. Clr Dixon 2. Clr Liles
Holmfirth Central	1. Clr Blacka 2. Clr Ransby
Honley Central and East	1. Clr Colling 2. Clr Barnett
Honley South	1. Clr Colling 2. Clr Barnett
Honley West	1. Clr Colling 2. Clr Barnett
Netherthong	1. Clr Barnett 2. Clr Blacka
Scholes	1. Clr Liles 2. Clr Wilson
Upper Holme Valley	1. Clr Liles 2. Clr Wilson
Upperthong	1. Clr Wilson 2. Clr Ransby
Wooldale	1. Clr Brook 2. Clr Ransby

Councillors absent from the meeting would be encouraged to take some of the commitment from Councillors assigned additional wards in the table.

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2425 28 To Confirm the Minutes of the Previous Meeting

Approved: The Minutes of the Planning Committee meeting held on 22 April 2024, numbered 2425 01 – 2425 19 inclusive were approved by the committee.

2425 29 Completed Kirklees Planning Applications List

Noted: List 2324-01 covering the period 5 March 2024 to 16 April 2024 and updated with the views of the Committee was noted by Members.

2425 30 Kirklees Council - New Planning Applications

Members considered the new or amended applications received from Kirklees Council between 5 March 2024 to 16 April 2024 inclusive – List 2425-02.

Resolved: That the Planning Committee's comments on the above applications be forwarded to Kirklees Council by the Deputy Clerk.

2425 31 Kirklees Council - Planning Officers' Decisions

Noted: The list of Decision Notices issued by Kirklees Council for the period 16 April 2024 to 14 May 2024 was noted by the Committee.

2425 32 Neighbourhood Planning and Reviewing Parish Council Outcomes

i. Purchase and placement of additional SID for the Holme Valley

Noted: Members noted that at the full Council meeting on 27th March 2023 councillors had approved the expenditure of up to £5,000 on a mobile speed indicator device (SID). At a meeting of the planning committee on 11 March 2024 Cllr Wilson reported that the SID was now active within the scheme for Holme Valley South on New Mill Road. The Parish Council was still to be invoiced for the first SID.

Noted: At a meeting of the planning committee on 5 February 2024 Cllrs resolved that the clerking team would progress the purchase of a second SID for the Holme Valley. The costs of the second SID have been received from Kirklees Officers 10 May 2024 and the second SID ordered.

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Members expressed a little frustration that the SID purchased by the Parish Council was currently sited only around 200m away from a Kirklees SID already in place. Councillors acknowledged that these are teething problems, and more co-ordination with Kirklees ward Councillors was required.

The Officer shared an email from Holme Valley North Councillor Charles Greaves, which suggested to the Kirklees SIDs team locations for the current Holme Valley North SIDs as well as the anticipated SID purchased with money from the Parish Council.

It was hoped that the Parish Council's new SID might be in place on Station Road, Honley, for the start of the new school year.

The Committee considered any further action regarding the SIDs.

Resolved: It was resolved that Officers would ask Kirklees Ward Councillors for the timetabling programme of the SIDs in the Holme Valley.

ii. Traffic calming

Noted: The Committee noted that the Assistant Clerk 13th May 2024 had ordered a second set of six Think Before You Park bollards, this time, for Brockholes School. The cost was £474 plus £94.80 VAT (which the Parish Council reclaims) totalling £568.80.

Cllr Wilson reported on his communications with Upperthong School regarding the storage of the Think Before You Park bollards. This communication had come about because Councillors and Officers had reported that the bollards had been left out on the street overnight or had been used by nearby householders to secure their own streetside parking. Cllr Wilson said that, whilst the bollards were useful, their weight meant moving them daily was onerous. Cllr Dixon suggested that the bollards might be used at different schools.

Resolved: Members considered any further action. There was discussion that the Members hoped that a "middle ground" could be found in terms of storing the bollards – for example, that the bollards were only put away at the end of the day (not both in the morning and evening), and that the bollards might just be moved into the school grounds rather than specifically moved to a storage unit. It was hoped that the bollards were safely stored over weekends. Cllr Wilson said he would visit the school to discuss the situation.

2425 33 Peak District National Park Authority

- i. **Noted:** The Committee noted the list of Peak District National Park Authority planning applications 5 March 2024 to 16 April 2024 updated with the views of the Committee.
- ii. No new or amended applications had been received by Peak District National Park Authority 16 April 2024 to 14 May 2024.
- iii. No new decision notices from the Peak District National Park had been received in the period 16 April 2024 to 14 May 2024.
- iv. The Committee considered whether any further action was needed.

Resolved: No further action.

2425 34 Ongoing highways campaigns, including unmade roads, green lanes and byways of the Holme Valley

The ongoing campaigns are:

- i. **Burnlee Road Closure**
Cllr Wilson reported that Burnlee Road was now open.
- ii. **Ramsden Road**
Cllr Wilson reported that he had received an email from Will Acornley, Head of Operational services at Kirklees Council, regarding Ramsden Road. Will Acornley shared that the consultation on Ramsden Road was now complete, though Cllr Wilson shared some scepticism about the consultation process given that the Parish Council had not been consulted on this, nor had residents local to Ramsden Road.
- iii. **Cartworth Moor Road**
No new report.
- iv. **Cheesegate Nab**
No new report.
- v. **South Lane**
No new report.

The Committee considered whether any further action was needed.

Resolved: No further action.

2425 35 Planning Policy and Guidance

At the planning meeting on 22 April 2024 Cllrs approved a letter to be sent to Kirklees ward councillors and CEO to follow up on correspondence regarding establishing a working relationship on conservation and heritage and the publication of pre-app advice. This was sent 14 May 2024.

There was no follow-up at this stage from Kirklees ward Councillors.

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2425 36 Consultation – Parking Charges in Kirklees Car Parks

At the previous meeting of this Committee, Members voted to submit a written objection on behalf of the Parish Council to the consultation regarding proposals to introduce parking charges at car parks across Kirklees which are currently free.

Noted: The Parish Council's written objection to the Parking Places Order was noted.

2425 37 Design Code

Cllr Ransby reported that talks were ongoing regarding commissioning the design work for the design code publication. It was hoped that this work might be done for free.

Members asked that the text of the Design Code be shared again with them, for approval at the next Committee meeting ahead of printing.

2425 38 Place Standards, Holmfirth Blueprint, Holmfirth Town Centre Access Plan

Council Wilson reported that there had been no further meetings of the Place Standards group since 16th April.

At the Annual Council Meeting, 13 May 2024, the Parish Council resolved that the Planning Standing Committee should look to better engage with Kirklees officers and stakeholders in respect of the Holmfirth Blueprint.

Resolved: It was resolved that Cllr Blacka would contact Cllr Moses Crook regarding the best way forward including contacting key officers/directors concerning the Holmfirth Blueprint.

2425 39 Saddleworth Draft Neighbourhood Plan

As a neighbouring Parish, Holme Valley Parish Council is a consultee on the draft Neighbourhood Development Plan of Saddleworth being led by Saddleworth Parish Council. Cllr Blacka reported that it is a very user-friendly document. She said that Saddleworth shares a lot of the same concerns as the Holme Valley.

Resolved: The Committee resolved that Cllr Blacka and Cllr Colling would write a response to the consultation on behalf of the Parish Council to be submitted via the Officer.

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2425 40 Committee Budget 2024-25

The Responsible Finance Officer reported that the Planning Committee had one budget line under its remit. This is 4505 Neighbourhood Plan. At the start of the Council year, the budget contains £1,500. No expenditure has come from this budget line.

In earmarked reserves, the Committee oversees one fund, -

- £12,526 is earmarked for Road Safety. Of this, up to £10,000 has been committed to the purchase of 2 SIDs and up to £526 remains ringfenced for the pilot school bollards safety scheme.

The Parish Council had still not been invoiced for the first mobile SID that is now in service. The cost of the first SID was £3,675.03 which covered: the device, 12 months warranty, tracker and software, subscription to the cloud program, delivery, and the cost of three moves of the device at £432 per move.

A second SID had been ordered. Again, the Parish Council was yet to receive an invoice for this. The cost of the second SID is £3637.14 which covers: the device, 12 months warranty, tracker and software, subscription to the cloud program, and delivery. It does not seem to cover subsequent moves of the SID, which the first order included. The cost is lower.

The second batch of Think Before You Park school bollards had been ordered 13 May 2024, and an invoice received for £474 (plus £94.80 VAT which the Parish Council reclaims) totalling £568.80.

The Committee considered making a recommendation to Council to approve the payment of £474 + £94.80 VAT totalling £568.80 from the earmarked reserve 343 EMR Road Safety via budget line 4505 Neighbourhood Planning.

Resolved: The recommendation as above would be submitted to full Council for approval.

The cost of the first order of bollards for schools was the same price.

If all the expenditure from the earmarked reserve progresses as presented, the calculation would be £12,526 (START) - £3,675.03 (SID1) - £474 (Bollards 1) - £3,637.14 (SID2) - £474 (Bollards 2) = £4,265.83. There would be £4,265.83 remaining in the earmarked reserve 343 EMR Road Safety.

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The Committee discussed how the £4,265.83 remaining in the earmarked reserve and the £1,500 remaining in the Neighbourhood Plan budget line might be spent. Members anticipated potential expenditure around i) the design code ii) a consultation on the local plan and iii) a conservation area management scheme.

Other Councillors suggested that if the expenditure of the Committee's money had met its agreed targets regarding road safety and traffic calming, that money remaining might be returned to general reserves.

Action: Councillors would read the Holme Valley Neighbourhood Development Plan (NDP) in the context of available funds, to suggest future proposals for expenditure that would target agreed outcomes of the NDP.

2425 41 Publicising the work of Holme Valley Parish Council

The Committee hoped that the Assistant Clerk would publicise items about the Think Before You Park bollards and the SIDs.

The meeting closed at 8.58pm.