

MEETING OF THE SERVICE PROVISION COMMITTEE
MONDAY 18 SEPTEMBER 2023

IN THE CHAIR: Cllr Lawrence Baylin

ALSO PRESENT: Cllr Isaac Barnett, Cllr Donna Bellamy, Cllr Pat Colling, Cllr Tom Dixon, Cllr Chris Green, Cllr Glenn Kirkby, Cllr Alison Morgan, Cllr Steve Ransby, Cllr Jane Rylah, Cllr Tricia Stewart

ABSENT WITH APOLOGIES AND REASON APPROVED: Cllr Mary Blacka, Cllr Donald Firth (6-month dispensation in place)

OTHER ABSENCES: None

OFFICER TAKING MINUTES: Jen McIntosh

APPROVED MINUTES

Welcome

The Chair welcomed Committee members and members of the public to the meeting for consideration of a full agenda of business.

Public Question Time

Prior to the commencement of the business session of the Committee, there was an open session for three members of the public to speak to Committee Members.

One member of the public was present at the invitation of the Committee to discuss their work as maintenance contractor.

One member of the public spoke in support of a grant application to be considered as part of item 2324 34.

One member of the public was present to speak in support of item 2324 42 Youth Work in the Holme Valley.

2324 26 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The Chair reported that the Officer was recording the meeting in video format for upload to the Parish Council's YouTube channel. There were no other requests to record the meeting.

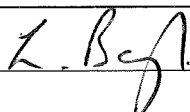
2324 27 Apologies and reasons for absence

An apology for absence with reason received by the Clerk was circulated by email prior to the meeting.

APPROVED: Apologies and reason for absence from Cllr Mary Blacka.

A request for a dispensation to be absent from meetings for up to 6 months was circulated in

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advance for consideration at the meeting.

APPROVED: a request for a 6-month dispensation received from Cllr Donald Firth.

2324 28 Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Clerk reported that councillors are required to submit a Declaration of Pecuniary and Other Interests form upon becoming a councillor. Further to this, councillors should declare any interests in forthcoming agenda items at this point in the meeting so that decisions can be made as to whether the councillor may participate in any discussion or vote when the item they have expressed an interest in is heard.

Interests were declared as follows:

- Cllr Pat Colling and Cllr Glenn Kirkby – trustees of Friends of Honley Library.
- Cllr Steve Ransby – trustee of Holmfirth Civic Hall Community Trust (HCHCT).
- Cllr Glenn Kirkby – involvement in Honley Youth.

The interests declared all stemmed from councillors either representing the Parish Council at the behest of the Parish Council or community interests and none of the declarations involved a financial interest. There were no objections to the named councillors taking part in any relevant discussion or vote regarding the relevant items as they arose in the meeting.

2324 29 Receipt of updated Disclosable Personal and Pecuniary Interests forms

A revised Disclosable Personal and Pecuniary Interests form (DPI) from Cllr Baylin had been circulated by email prior to the meeting commencing.

NOTED: receipt of updated DPI from Cllr Baylin, as presented.

The DPI was to be shared with Kirklees, redacted (signatures and home addresses) and then uploaded to the HVPC website in due course.

2324 30 Items on the agenda to be discussed in private session

Clerk reported that items can be resolved to be heard in private session due to issues of commercial sensitivity or other good reason why the item should not be discussed in public.

RESOLVED: items 2324 40 and 2324 43 to be discussed in private session.

At this point items 2324 38, 2324 39 and 2324 42 were brought forward and Standing Orders suspended in order to receive a verbal commentary from the maintenance contractor regarding the first two items listed and also to allow a member of the public attending in their role as Valleys Anchor speak regarding the latter item 2324 42 and enable committee members to raise queries regarding the items with the two afore-mentioned attendees.

2324 38 Report from maintenance contractor regarding toilets, shelters, war memorials, phone boxes and benches

The maintenance contractor spent 30 minutes giving a verbal account of his work and answering questions from councillors.

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His report covered:

- i. His approach to ensuring benches were maintained.
- ii. Tending New Mill cemetery 3 times per year and health and safety difficulties encountered due to sunken graves.
- iii. Issues with Holmfirth Public Toilets over the past weekend due to overwhelming numbers using the facilities for Holmfirth Food and Drink Festival.
- iv. The imminent need to refurbish the flooring and other decorative aspects of Holmfirth Toilets.
- v. Exploring the possibility of having a new theft-proof donations box/card payment option.
- vi. How the use of magnolia paint has reduced graffiti issues in stone shelters.
- vii. Periodic tidying/cleaning of war memorials.

An action for the Clerk was to write to Holmfirth Food and Drink Festival and Kirklees to request that portaloos are used in future for the festival in order to help maintain hygiene standards at Holmfirth Toilets.

Another action for the Clerk was to investigate and replace the existing donations box with a theft-proof/card-enabled donations collection system.

As part of **item 2324 33** the Committee heard that the Chair and the Clerk were to jointly draft a clearer Service Level Agreement for the maintenance of the HVPC smaller assets, including reporting and accountability requirements and public information arrangements. This to be undertaken in consultation with the current contractor, with the intention of reaching mutual agreement and voluntary adoption of those terms within 2023-24.

Also, as part of item 2324 33 the Committee heard that a multi-year maintenance contract was to be put out to tender during the 2024-25 year with a view to achieving best service and value for money.

Also, as part of item 2324 33 the Committee heard that expenditure on routine maintenance within the specification and within annual budget would be approved by the Clerk. Any exceptional requirements for expenditure outside the specification but within annual budget were capped at £500 per job and subject to Chair approval and notification to the relevant Parish Ward Councillor(s) with the opportunity for that Councillor(s) comment.

NOTED: the report regarding toilets, shelters, war memorials, phone boxes and benches.

In the Summer it had been reported that the two-sided stone shelter at Hade Edge was in potentially dangerous disrepair. The maintenance contractor took action to cordon off the area and provided a quotation of £600 to carry out a repair.

NOTED: expenditure of £600 authorised by the Clerk for repairs to the Hade Edge stone shelter.

In the process of getting the work done a request from the Chair to hold off until it had been discussed at the Hade Edge Residents' Association was overlooked for which the Clerk apologised.

The remainder of this item was returned to at 9.20pm shortly before the meeting concluded.

A query had been received regarding the stone shelter on Westgate/Eastgate in Honley. Friends of Honley – who organised the Honley Open Gardens event - would like to see a sedum roof established on the shelter, as part of a scheme to offset carbon usage, and have approximately £890

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that could go to such a project.

RESOLVED: in principle to recommend to the CLIMATE ACTION, COMMUNICATION AND ENGAGEMENT COMMITTEE that the project for adding a sedum roof to the stone shelter at Eastgate/Westgate, Honley, be taken up by the COMMITTEE in partnership with Friends of Honley when it next meets on Monday 23 October 2023.

The maintenance contractor had inspected the Hepworth War Memorial in the Lych Gate and recommended that an appropriate contractor be engaged to renew the lettering.

An action for the Clerk was to obtain a quotation for these works from the contractor who added the name on the Holmfirth War Memorial – a contractor recommended by the War Memorials Trust. Costs and further details to be shared with the Chair and Vice-Chair of the SERVICE PROVISION COMMITTEE before works commences.

It was hoped that the work will be completed before the Act of Remembrance including the laying of a wreath on Sunday 12 November 2023.

RESOLVED: to recommend to FULL COUNCIL spending of up to £500 from General Reserves through budget line 4750 War Memorials for the upkeep of Hepworth memorial.

RESOLVED: that the clerk be authorised to spend up to £500 in consultation with the Chair of the SERVICE PROVISION COMMITTEE for the repair of Hepworth war memorial.

2324 39 New Mill Closed Cemetery

The maintenance of New Mill Closed Cemetery was part of the remit of the SERVICE PROVISION COMMITTEE.

A report on 2022-23 New Mill Churchyard – Expenditure v Budget was included in papers alongside a 2023-24 YTD – New Mill Churchyard – Expenditure v Budget report.

The Chair has referred to how the issue of closed cemeteries falling under the remit of HOLME VALLEY PARISH COUNCIL might be taken forward Under **item 2324 33** the Chair proposed that a specification be created for the maintenance responsibilities for New Mill Churchyard within an annual budget of £500, to be undertaken in consultation with relevant KMC officers for advice, with the current contractor and with the Parish Church Council, with the intention of reaching mutual agreement and voluntary adoption of those terms within 2023-24.

Further actions regarding New Mill Closed Cemetery were **DEFERRED** until the meeting on 6 November 2023.

The maintenance contractor left the meeting at the conclusion of his report.

2324 42 Youth work in the Holme Valley

In line with previous resolutions Kirklees Youth Alliance had been appointed to broker and manage the provision of junior and senior youth clubs, run by appropriately qualified staff, out of 3 different venues in the Holme Valley during term time, namely Café 100, the Phoenix Centre and Honley Village Hall. The £25,000 in budget line 4760 Youth Work in the Holme Valley was available to support this project but the allocation of the funding was subject to receipt of further information

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from KYA.

The working group established at the last meeting to steer this project confirmed that the written submission received had gone some way towards communicating how the money would be spent. The breakdown of costs was confusing but the key performance indicators were much improved from earlier versions, as were the monitoring and evaluation processes identified.

It was observed that the existence of youth provision in the past had reduced anti-social behaviour instances and that what was being developed was a more strategic approach. There was no statutory responsibility for Kirklees to provide the service being developed here and a more strategic, collaborative approach was likely to be a result of this initiative.

APPROVED: recommendation to FULL COUNCIL on Monday 9 October to release £14,000 shortly after 9-10-2023 and a further £11,000 in early January 2024 from the £25,000 committed in the 2023-24 budget line 4760.

The Service Provision Committee requested that the grant applicant submit 2 reports evaluating the provision which focused on the key performance indicators identified in the report submitted to the meeting on 4 September 2023. The release of the second payment of £11,000 would be dependent upon a first report being received.

The Committee further requested that KYA also invited and reported on feedback received from the organisations it was working in collaboration with, including Honley Youth, Café 100 and Enabling Youth.

The meeting resumed consideration of items in agenda precedence order following this item at just after 8pm.

2324 31 Minutes of the previous Service Provision Committee meeting

The Clerk apologised for the time delay from the meeting having taken place to the draft minutes being circulated.

APPROVED: the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE held on 6 June 2023 numbered 2324 01 - 2324 25 inclusive.

- i. The following actions were outstanding and would be dealt with as noted below:
- ii. Removal of sharps bin from outside Holmfirth Public toilets – Clerk to request intervention from the appropriate Kirklees Ward Councillors.
- iii. Clerk to obtain an update regarding the valuation of the Civic and circulate this via email with committee members.
- iv. The list of assets listed by parish ward to be circulated via papers for the FULL COUNCIL meeting on 9 October 2023.

BUDGETARY MATTERS

2324 32 Service Provision Committee Budget and Spending Statements for 2023-24

Under Standing Orders, the Service Provision Committee had financial oversight for several

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community assets and projects.

Several items on the agenda had financial implications for this budget. A report regarding this was shared to allow the Committee to monitor potential overspends and underspends and so manage its budget.

NOTED: the Service Provision Committee 2023-24 Year-To-Date – Service Provision – Expenditure v Budget Report.

PRIORITIES

2324 33 Identification of HOLME VALLEY PARISH COUNCIL and SERVICE PROVISION COMMITTEE priorities and key actions

The Chair of HOLME VALLEY PARISH COUNCIL had signalled her intention to table a motion regarding the identification of key priorities for FULL COUNCIL and each of the COMMITTEES for 2023-27 at the FULL COUNCIL meeting on 9 October 2023.

Ahead of this, feedback was requested regarding the selection of key priorities and actions for both HOLME VALLEY PARISH COUNCIL as a whole and SERVICE PROVISION COMMITTEE in particular via the PRIORITIES 2023-27 proforma.

The Chair of the SERVICE PROVISION COMMITTEE had assembled a Briefing Paper which proposed several actions in line with both the HOLME VALLEY PARISH COUNCIL Strategic Priorities set in 2021 and, where appropriate, reflective of the Holmfirth Blueprint.

APPROVED: the direction of travel set out in the Chair's selection of key priorities and actions including:

- i. That - subject to 2024-25 budget discussions in SERVICE PROVISION COMMITTEE meeting of 6 November 2023 - in 2024-25 and in subsequent years, long term commitments to Holmfirth Civic Hall and Honley Library are reflected in setting successive rolling three-year Ear Marked Reserves conditional upon stipulated requirements and upon the annual financial circumstances of HVPC. The EMR in each case may be specified, through negotiation, for the costs of capital works, maintenance, or special projects.
- ii. That in 2023-24, the Chair of Service Provision Committee and the Clerk jointly draft a clearer Service Level Agreement for the maintenance of the HVPC smaller assets, including reporting and accountability requirements and public information arrangements. This to be undertaken in consultation with the current contractor, with the intention of reaching mutual agreement and voluntary adoption of those terms within 2023-24.
- iii. That expenditure on routine maintenance within the specification and within annual budget can be approved by the Clerk. But that any exceptional requirements for expenditure outside the specification but within annual budget are capped at £500 per job and subject to Chair approval and notification to the relevant Parish Ward Councillor(s) with the opportunity for that Councillor(s) comment.
- iv. That a specification is created for the maintenance responsibilities for New Mill Churchyard within an annual budget of £500. This to be undertaken in consultation with relevant KMC

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officers for advice, with the current contractor and with the PCC, with the intention of reaching mutual agreement and voluntary adoption of those terms within 2023-24.

- v. That a multi-year maintenance contract is put out to tender during the 2024-25 year with a view to achieving best service and value for money.
- vi. That in 2023-24, a Service Provision Committee Working Group of up to 4 members draft a new coherent Public Area Litter and Dog Waste Management Strategy and consult with District Ward Councillors and KMC officers and members of the CACE Committee on the available options. Subject to the options arising from an approved new strategy, additional budget may be allocated in 2023-24 (from General Reserves) and in subsequent years - subject to 2024-25 budget discussions in SERVICE PROVISION COMMITTEE meeting of 6 November 2023 - from an increased Budget Line 4720 or EMR for an improved local service and a rolling multi-year programme of further improvements.
- vii. That the Service Provision Committee implements recommendations from the youth provision working group, considered later in the meeting.
- viii. That the Service Provision Committee establishes a Working Group as from September 2023 with the terms of reference to undertake a wide-ranging review of the needs and preferred options for the future of public transport servicing the Holme Valley, mapped against existing provision and its use and potential. The working group to comprise four members of the Service Provision Committee and two members of the CACE Committee. To report back to Committee by January 2024.
- ix. That the Service Provision Committee identifies Tourism as a standing agenda item and - subject to 2024-25 budget discussions in SERVICE PROVISION COMMITTEE meeting of 6 November 2023 - establishes an Earmarked Reserve of £5,000 in 2024-25 for Tourism Special Projects with the potential to renew that in subsequent years.

Clerk to transcribe objectives and actions to priorities and actions proforma for FULL COUNCIL on 9 October 2023.

GRANT APPLICATIONS

2324 34 Grant applications for consideration

A grant application for the Civic was to be considered as part of a later agenda item.

Redacted applications had been shared via the meeting papers. Ahead of the meeting the Clerk, Chair and Vice-Chair of the COMMITTEE had completed a due diligence check of each unredacted application and its paperwork.

From budget line 4705 Christmas Provision:

- i. **APPROVED:** a grant application from Honley Business Association for £1,250 towards Honley Christmas events. The legal power for this is Local Government Act 1972 s144.
- ii. **APPROVED:** a grant application from Holmfirth Christmas Team for £1,000 towards Holmfirth Christmas events. The legal power for this is Local Government Act 1972 s144.

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Clerk to feed back to applicants that whilst full applications would need to be submitted annually the COMMITTEE expected to consider these favourably during the lifetime of the current Council.

From budget line 4725 Patient Transport Scheme:

Holme Valley Transport Scheme 'rolling grant' had been approved at FULL COUNCIL on 6-2-2023 when it was **RESOLVED** to approve a rolling grant agreement of £1,000 with Holme Valley Patient Transport Scheme for 2023-24 towards the provision of patient transport services throughout the Holme Valley.

Arrangements for a simple rolling agreement, stating the nature of the service to be provided for the next 4 years including simple monitoring/auditing arrangements were set out. The HVTS Rolling Grant Application proforma had been shared with the Chair of this COMMITTEE and also the Chair of the FINANCE AND MANAGEMENT COMMITTEE ahead of this meeting for comment and subsequently shared with Holme Valley Transport Scheme with an explanatory letter.

- iii. **APPROVED:** in principle the rolling grant application proforma for the Holme Valley Transport Scheme for £1,000 to run from the financial year 2023-24 to 2026-7 (4 years) as presented. The legal power for this was Local Government and Rating Act 1997 s26-29.

An action for the Clerk was to liaise with Holme Valley Transport Scheme to obtain a completed proforma and all requested documentation as specified from September 2023 until April 2027. This would trigger the release of the funds.

The remaining member of the public present at this juncture (8.30pm) left the meeting.

2324 35 Further Expenditure from Service Provision budget – Christmas Provision

Councillors had been copied into email correspondence between the Clerk and Kirklees officers regarding the Kirklees traditional provision of a total of 5 lit trees using existing ground socket and power supplies for:

- i. Holmfirth (traditionally Kirklees has not charged for this one but will be this year)
- ii. Brockholes
- iii. Netherthong
- iv. New Mill
- v. and Wooldale.

The Clerk reported that it was usually requested that the Holmfirth tree be lit for a lights switch-on event organised by the Holmfirth Christmas Team, provisionally planned for 25th November 2023 in the current year.

The total cost last year for the trees from Kirklees was £2,873.32.

In 2022-23 HOLME VALLEY PARISH COUNCIL also paid for the cost of 6 cut trees for

- i. Hinchliffe Mill
- ii. Holmbridge
- iii. Honley
- iv. Scholes
- v. Upperthong
- vi. and Holme village.

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The 6 cut trees cost £583.31.

£5,500 was available for expenditure through Budget Line 4705 Christmas Provision. However, grant requests relating to this budget from Holmfirth Christmas Team and Honley Business Association had been approved earlier in the meeting, so the budget stood at £3,250.

The cost of the Kirklees trees was set to rise significantly in 2023, from £718 per tree – with one additional tree free of charge up to and including 2022 but not 2023 - to £1,100. Issues regarding the rising costs of the Kirklees-provided trees had been featured in local and national press.

If trees were ordered from Kirklees and the same provision of cut trees provided to villages as in 2022 there was likely to be a significant overspend of the budget which the COMMITTEE should demonstrate it was managing.

Mitigating against this, Kirklees Holme Valley South and North Ward Councillors had offered to use funds available to them to cover the cost of two trees, one for Holmfirth and one for Brockholes.

However, the cost of cut 6 cut trees for the villages was likely to have risen. A rise of 10% would mean 6 trees would cost £641.31. A rise of 20% would mean a cost of £699.31 and a projected overspend of the budget 4705 of £749.31.

The Clerk was able to authorise spending in line with HVPC Financial Regulations but requested a clear steer from the COMMITTEE regarding actions to be taken with regards to trees given a potential overspend.

Trees from Kirklees had to be ordered in the week following the meeting.

The COMMITTEE Chair had emailed all councillors inviting feedback regarding their village community's current arrangements for erecting, lighting, and maintaining their tree and had observed that, as it presently stood, arrangements appeared to be a little random and not fully comprehensible.

APPROVED: Christmas tree expenditure of £3,300.00 on 5 lit, cut trees supplied by Kirklees for Holmfirth, Brockholes, Netherthong, New Mill and Wooldale and the cost of approximately £699.31 for 6 cut trees for Hinchliffe Mill, Holmbridge, Honley, Scholes, Upperthong and Holme.

Clerk to report on all known facts regarding current arrangements for Christmas tree provision at SERVICE PROVISION COMMITTEE meeting on 6 November 2023. Review of provision for 2024 to be considered at SERVICE PROVISION COMMITTEE meeting on 19 February 2024.

ASSETS MANAGEMENT

2324 36 Honley Library

Friends of Honley Library had provided a written report.

£15,000 remained in the EMR 332 Honley Library. Only FULL COUNCIL can authorise the release of monies from an Earmarked Reserve.

FOHL were hoping to obtain approval in principle for an extension to the building at the next

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SERVICE PROVISION COMMITTEE meeting on 6 November 2023. As preparation for this all COMMITTEE members were to be invited to review extension plans at Honley Library.

NOTED: report from Friends of Honley Library.

Clerk to liaise between FOHL and SPC members regarding dates when extension plans could be previewed at Honley Library.

NOTED: change of use of some of the previously allocated grant monies of £10,000 for energy efficiency improvements to allow for the installation of 3 replacement windows instead of 3 skylights.

2324 37 Holmfirth Civic Hall Community Trust

An Update had been received alongside a grant application to cover roof repairs for the stairwell and kitchenette roof.

The Underlease remained in the hands of the PARISH COUNCIL's solicitors. The Clerk hoped that this would be considered at the FULL COUNCIL meeting on 9 October.

The Civic grant application for £12,500 was being considered because SPC controlled the 4310 Holmfirth Civic Hall – projects and 329 EMR Holmfirth Civic Hall budget lines. However, neither of these budget lines had any funds available. Given that the cost was above £5k and any monies would have to come from General Reserves (but be paid through the 4310-budget line most likely) any recommendation to fund part or all this project would have to go to FULL COUNCIL on 9 October. There was a perspective that because the grant application was with regards to the exterior repair of the building HVPC as the owner ought to consider paying for the work.

Other issues raised in connection to this matter included:

- i. The possibility of the Civic exploring the Public Sector Decarbonising Scheme with a view to replacing the boiler – Clerk to pass details onto Civic staff as a matter of urgency.
- ii. The amount of money in 2022-23 already paid out to the Civic in grants.
- iii. The need to recognise that the Civic would need significant input of money for reparatory works – some of which would come from the Parish Council – for a significant number of years.
- iv. Whether or not it was desirable/possible to set a 'bottom line' of monies the Parish Council could give to the Civic for buildings work in any one year.
- v. The reference in the grant application to the Civic having over £100,000 in reserves – should this not include a contingency fund that might pay for emergency works?
- vi. The desirability of building works to be project-managed by the architect firm working in partnership with the Civic rather than Civic staff.
- vii. The issue of buildings insurance not covering flood risk whilst the repairs needed remained outstanding.

At 9pm during discussion of the item the COMMITTEE **APPROVED** suspending Standing Orders to consider the remaining business.

NOTED: latest report from Holmfirth Civic Hall Community Trust.

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RESOLVED: to recommend to FULL COUNCIL payment of a contribution towards roof repairs subject to the receipt of adequate plans.

Clerk to communicate to Civic staff that the Public Sector Decarbonising Scheme be explored with a view to replacing the boiler.

The Committee considered which of the remaining items might be deferred before proceeding with the agenda.

Cllr Bellamy and Cllr Barnett left the meeting at approximately 9.07pm following the conclusion of that discussion.

2324 40 Gartside Buildings update

This item was heard in private session.

NOTED: the current tenant had given notice to quit from the end of September 2023.

RESOLVED: that the Clerk and Chair of the SERVICE PROVISION COMMITTEE should liaise regarding any appropriate action to be taken with respect to securing a tenant.

A report on actions taken would be submitted to the next meeting of the SERVICE PROVISION COMMITTEE on Monday 6 November 2023.

2324 41 Dog waste strategy

The Service Provision Committee oversaw the instalment of several dog waste disposal bag dispensers and has a budget to cover the cost of restocking the dispensers. A number of volunteers assisted with refilling the dispensers.

The Chair had referred to how the strategy might be taken forward under item 2324 33 and in proposing that in 2023-24 a SERVICE PROVISION COMMITTEE Working Group of up to 4 members draft a new coherent Public Area Litter and Dog Waste Management Strategy and consult with District Ward Councillors and KMC officers and members of the CACE Committee on the available options.

Due to lack of time discussion of this item and consideration of further actions were **DEFERRED** until the next SERVICE PROVISION COMMITTEE meeting on 6 November 2023.

PROJECTS

2324 43 Minibus Provision – reviewing the contract with West Yorkshire Combined Authority

This item was heard in private session in accordance with resolution from item 2324 30.

Arrangements had been made for Cllrs Baylin, Blacka, Colling, Stewart, Morgan and Liles to attend a meeting with WYCA at 2pm on Tuesday 26 September in the Exhibition Room at the Civic.

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RESOLVED: to form a cross-committee working group regarding public transport in the Holme Valley, to include Cllr Baylin, Cllr Barnett, Cllr Liles, Cllr Morgan, Cllr Blacka and Cllr Dixon.

The formation of the working group was in line with the priorities identified in item 2324 33 to establish a working group as from September 2023 with the terms of reference to undertake a wide-ranging review of the needs and preferred options for the future of public transport servicing the Holme Valley, mapped against existing provision and its use and potential. The working group to comprise of members of the Service Provision Committee and members of the CACE Committee.

To report back to Committee by January 2024.

2324 44 Market bus shelter

Prior to works commencing on the demolition of the old market hall the bus shelter has been taken down by the maintenance contractor and placed in storage.

A decision will be needed from Service Provision Committee as to re-siting the shelter once works are complete.

NOTED: the bus shelter and bench had been taken down/removed at a cost of £500 authorised by the Clerk and placed in storage with kind permission of the Sculpture Lounge, Holmbridge, pending completion of Holmfirth works and a decision regarding a new position.

PUBLICITY

2324 45 Items for Publicity

The item was not considered.

Close of meeting: 9.22pm

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