

Holme Valley Parish Council

MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 15 APRIL 2024

Those present:

Chair: Cllr A Wilson

Councillors: Cllr L Baylin, Cllr M Blacka, Cllr D Brook, Cllr C Greaves, Cllr J Holmes, Cllr G Kirkby, Cllr J Liles, Cllr J Rylah

Officer: Mr R McGill (RFO/Deputy Clerk)

Welcome

In the absence of the Committee Chair, the Vice Chair welcomed Councillors and the officer to this meeting of the Finance and Management Committee.

Public Question Time

No members of the public were in attendance, and no Councillor chose to speak as a member of the public.

2425 01 **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2425 02 **To accept apologies for absence**

NOTED: Cllrs Barnett, Colling, Fenwick and Fernandes were absent from the Committee meeting.

Cllr Fernandes had an ongoing dispensation. Cllr Barnett and Cllr Fenwick had submitted apologies.

The Clerk had also sent her apologies.

RESOLVED: The reasons for Members' apologies were approved by the Committee.

2425 03 **To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

2425 04 **To consider written requests for new DPI dispensations**

None had been received.

2425 05 **To consider whether items on the agenda should be discussed in private session**

RESOLVED: Members resolved at this time that no item should be heard in private session.

Signed: 

2425 06 To confirm the Minutes of the previous Committee meeting

NOTED: Members noted the Minutes of the Finance and Management Committee Meeting held on 26 February 2024, numbered 2324 106 to 2324122 inclusive.

2425 07 Grants

- i. **NOTED:** Members noted the full list of all grants awarded by the Finance Committee 2023-24.
- ii. **NOTED:**, The RFO reported that he would upload all completed grant evaluation forms to the Parish Council website.
- iii. **Grants Working Group**

NOTED: The Committee noted that the second meeting of the Grants Working Group by Zoom had taken place. In the absence of Cllr Colling, members of the working group reported that work was ongoing on revising the application form and the grant evaluation form, and on ensuring that applicants had better guidance on what applications may be excluded, and where the Parish Councils priorities for awards lay.

Budget Line 4315 Community Assets Grant

- iv. **To re-consider a grant application**

A grant application from Honley Business Association for £1,000 towards the upkeep of six community-owned defibrillators in Honley was re-considered. The legal power for this would be Public Health Act 1936 S234, – provision of life-saving appliances. This application was considered in September but was refused, in part, because Members thought that funds were available elsewhere. This was proved incorrect. At the last meeting of Council, seven Members signed a written notice to allow this application to be revisited under item 7a) of the Holme Valley Parish Council Standing Orders. Furthermore, that meeting resolved to add £1,000 to the earmarked reserve from which this expenditure would come.

RESOLVED: The award of £1,000 to Honley Business Association for the upkeep of six defibrillators in Honley was approved.

Budget Line 4405 Projects, Events, Other Grant

- v. Members considered a request for a change of use of a grant award. At the Finance and Management Committee meeting of 25th September 2023, Holmfirth Chess Club was awarded £784.94 towards new chess equipment. The Club wants to use some of the award to purchase different equipment than that originally identified in the application.
RESOLVED: The change of use of this money was approved.

Signed: _____



2425 08 Chair's Expenses

To note, the Chair's Expenses budget for 2023-24 was £1,000. Expenditure from the Chair's expenses to attend events on behalf of the Parish Council in 2023-24 was £78. Other expenditure from this account will be shared after the May elections.

2425 09 Payment of the repair of the roof at The Civic

- i. Members were advised that the Parish Council had earmarked money to pay for repairs to the roof of The Civic. Holmfirth Civic Hall Community Trust were working with the architect to get the repairs done.

The RFO reported that the Trust had asked for the Parish Council to pay ½ of the money that has been earmarked so that the work can get underway. Whilst discussing this with the Trust staff, the RFO had wondered whether there was any facility in the arrangements with the Trust for the Parish Council to pay for the repair directly. Since the Parish Council could reclaim VAT, this would save the Parish Council around £4,000 against if the Parish Council awards the money to the Trust for them to pay for the repairs. The Committee considered whether the Parish Council could contract with the supplier/s directly to undertake the roof repairs, rather than going through Holmfirth Civic Hall Community Trust, so as to save on VAT.

RESOLVED: Cllr Liles was to seek advice from her accountant on whether this was allowed. If the advice was positive, the Parish Council would seek formal guidance from a VAT adviser.

- ii. Because of the resolution to 2425 09i this item was not relevant.

2425 10 Schedule of Payments

The RFO/Deputy Clerk reported on the draft month-to-date Schedule of Payments for April. Members were advised that the transactions shaded in blue were expenditure relevant to the financial year 2023-24, but paid in 2024-25, which needed to be accounted for in last year's accounts through the workings of the accounting software.

As per the recommendation in the internal audit report, the Chair must initial the Schedule of Payments and they be attached to the minutes of the meeting.

RESOLVED: The draft month-to-date schedule of payments for April 2024 was approved.

Signed: _____


NOTED: The Committee noted the accounting summaries for February and March 2024.

i. For February 2024:

- (1) Cash Books All Accounts Receipts and Payments (to end 29 February 2024)
- (2) Trial Balance (to end 29 February 2024)
- (3) Income and Expenditure by Budget Heading (to end 29 February 2024)
- (4) Balance Sheet (to end 29 February 2024)
- (5) Cash and Investment Reconciliation (to end 29 February 2024)
- (6) Earmarked Reserves (to end 29 February 2024)
- (7) Schedule of Payments (to end 29 February 2024)
- (8) VAT Return – year-to-date for the quarter JAN-MAR 2024 not for submission.

ii. For March 2024:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 March 2024)
- (2) Trial Balance (to end 31 March 2024)
- (3) Balance Sheet (to end 31 March 2024)
- (4) Cash and Investment Reconciliation (to end 31 March 2024)
- (5) Schedule of Payments (to end 31 March 2024)
- (6) VAT Return –for the quarter JAN-MAR 2024 submitted 8th April 2024.

iii. As per the recommendation in the internal audit report, the Committee must approve the bank reconciliations cross-referenced with bank statements, and these be signed by two mandated Councillors:

For February 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.

For March 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.

RESOLVED: The Bank Reconciliations as here presented were approved.

Signed: _____



Holme Valley Parish Council

- iv. Councillors to review the draft Income and Expenditure report for March 2024 from the accounting summaries.

The RFO reported:

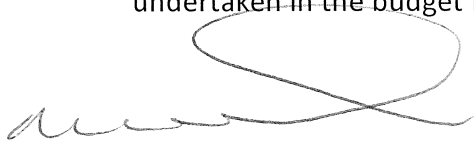
Income -

- On the income side, budget line 1090 Interest on Investments line was nearly 617% over its projection because of higher interest rates! But better to undercalculate on income than overcalculate.
- Holmfirth Civic Hall Community Trust did reimburse the Parish Council for their portion of the insurance before the end of the financial year. This is included in 1095 Other Income, hence why that has a higher variance than expected.
- The Gartside building shop unit was still untenanted at the year end, hence why that shows at only of 43% of the original budget projections.

Expenditure side:

- Salaries and oncosts were over budget at 107% at year end. This was due to the national pay award and individual performance-based uplifts.
- 4060 Staff Training ended the year overspent at 170% of the annual budget. This was because both the Clerk and the RFO/Deputy Clerk had enrolled in the CiLCA which is a costly qualification. The Staff Training policy does state, "If enrolment for CiLCA training is anticipated then this amount will need to include an extra £800." This was not, however, committed in the original budget as it was set for this year. Provision was built into next year's budget for the Assistant Clerk.
- 4235 Insurance was significantly over-budget as Council was aware. This was over-budget at year start but then the addition of the topograph tipped it over even further. It will be £2,347 over-budget once the topograph premium is paid in April.
- The 4315 Community Assets budget line was underspent with £25,695 remaining. This was because the Finance and Management Committee voted to fund eventual repairs to the flat roof between The Civic and the Drill Hall costing £22,490 from this budget line. This money will be moved to a new earmarked reserve at the year end.
- 4310 Holmfirth Civic Hall - projects is likely to be very significantly over-budget. It ended the year £7,812 in deficit due to needs to pay for additional works on the fire escape. £10,000 had been committed from an earmarked reserve for other works.
- 4505 Neighbourhood Plan was underspent at the year end and, as resolved, this underspend will be moved to the Road Safety earmarked reserve at the year end.
- Similarly, a number of CACE budget lines (4600, 4620, 4630, 4805, 4810) were underspent at the year end, and this underspend will be moved to earmarked reserves for 1) Community and Engagement and 2) Climate Action Projects.
- The budget lines for 4705 Christmas Provision and 4710 New Mill Churchyard were both a little over budget at year end. Some budgetary adjustments were undertaken in the budget for the year ahead.

Signed: _____



Holme Valley Parish Council

- The budgets involving significant work of the maintenance contractor, - 4320 Public Toilet – Day to Day and 4740 Seats and Shelters, - will be somewhat under-budget though Members were advised that March's invoices will not be paid until the end of April and will need to be factored back into the 2023-24 accounts.

The Committee considered any further actions on income and expenditure against budget.

RESOLVED: No further action.

To consider, Members considered the way that the Parish Council recorded and reported the breakdown of salaries going forward. In the year 2023-24, the RFO recorded the employer pensions contributions and employer National Insurance contributions separate to salaries. The RFO thought that it would be useful and interesting to separate them off. However, doing this had compromised the effectiveness of the Income and Expenditure against Budget report, because one cannot straightforwardly gauge staff salary costs against budget, nor against the percentage. The RFO asked Council to consider reverting to including Employer's NI and Employer's Pension under the general budget line 4000 Salaries. Reports separating off the on-costs could still be prepared if needed.

RESOLVED: The Committee voted that all expenditure on staff salaries, - gross pay and employer pensions contributions and employer National Insurance contributions, - be processed through a single budget line 4000 Salaries.


v. Earmarked Reserves

Councillors reviewed the earmarked reserves report for March.

The RFO/Deputy Clerk reported that:

- i. 322 EMR CCTV was down to only £320 following the recommendation to award £1,560 at Service Provision 20/02/2024. This EMR will be done away with as the CCTV expenditure will be dealt with as a rolling grant through the Finance and Management Committee.
- ii. EMR 323 Other Community Assets in the Holme Valley now consists solely of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut) but an extra £1,000 would be added at year end re the potential defibrillator grant application on this agenda.
- iii. £22,490 would need to be moved to a new earmarked reserve at the year-end for The Civic roof repairs.
- iv. £15,000 remained in 332 EMR Honley Library.
- v. £15,000 remained in 338 EMR Children's Playgrounds. Service Provision did not resolve what should happen to this reserve.
- vi. £1,000 would be added to 336 Royal Events at year end from general reserves.
- vii. £6,827 would be added to 341 EMR Climate Action Projects at the year-end. This is the underspend on the 450 Climate Emergency budget lines. This is, in part, intended to fund the solar panels project at Holmfirth toilets.
- viii. £2,610 would be added to a new earmarked reserve for Community and Engagement. This is the underspend on the 350 Publications and Communication

Signed: _____



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budget lines.

- ix. £2,526 would be added to the earmarked reserve 343 EMR Road Safety. This is the underspend on the 4505 Neighbourhood Plan budget line.

A number of other, new earmarked reserves would be set up in the new financial year as per the Holme Valley Parish Council budget and reserves plan for 2024-25.

Members considered any further actions on earmarked reserves.

RESOLVED: No further action on reserves at this time.

2425 12 List of Regular Payments

The Committee considered a revised list of regular payments for the new Council year 2024-25. The new list removed some payees that are no longer relevant, - Handelsbanken, GoDaddy, Midcounties Cooperative, - amended some other information, and included new regular payees including rolling grant recipients, - Friends of Cliff Rec, Holmfirth Arts Festival, Holmfirth Festival of Folk, Honley Business Association, Holme Valley Patient Transport, Kirklees Youth Alliance.

RESOLVED: The List of Regular Payments was approved allowing for an amendment to the record for Holme Valley Patient Transport.

2425 13 Tenancies

- i. The RFO/Deputy Clerk reported on payments from tenants of the garage plots and allotments. Two tenants were yet to pay. One tenant of the allotments had given up their plot. A new tenant had been identified from the waiting list.

RESOLVED: The RFO/Deputy Clerk would contact tenants regarding outstanding rent.

- ii. **NOTED:** Committee noted a report from Cllr Baylin regarding a number of prospective tenants for the vacant shop unit in the Gartside Building.

2425 14 Holme Valley Parish Council Risk Management Policy and Risk Assessment 2024-25

To consider, The RFO/Deputy Clerk shared a new, draft Risk Management Policy and risk assessment 2024-25.

RESOLVED: The Risk Management Policy and risk assessment 2024-25 were approved.

2425 15 Internal Control Check

The Committee considered arrangements for the final Internal Control Check of financial year 2023-24 for the quarter JAN-MAR 2024.

RESOLVED: Cllr Liles would undertake the final check. The RFO/Deputy Clerk would make arrangements with her once all the year-end creditors, debtors, accruals, pre-payments and receipts in advance were known.

Signed:  _____

2425 16 Banking

The Finance and Management Committee had approved the move of the Parish Council's main working bank account to Unity Trust bank in August 2023. Since then, a number of issues have arisen to delay the transfer, - resignation of the Finance and Management Chair, need to supply a business plan, getting signatures of Councillors to be mandated. **To consider**, The RFO/Deputy Clerk asked the Committee to consider whether, given that the May Annual Council Meeting is likely to elect a new Council Chair, Vice Chair and new Chairs of the Standing Committee, accordingly, the individuals designated to be on the bank mandates (Council Chair, Council Vice Chair, Committee Chairs) were likely to change from those currently designated, the move to Unity Trust could be delayed until after the Annual Council Meeting, and for the documentation regarding the bank mandates to be signed then.

RESOLVED: The Parish Council would join Unity Trust after the Annual Council Meeting in May when the newly mandated Councillors would be identified.

2425 17 Financial Records for the website

NOTED: The Committee noted that the financial records for February 2024 had been added to the website, and that March's records and the year-end records would be included in due course.

2425 18 Publicising the work of Holme Valley Parish Council

RESOLVED: Officers would publicise recent grant awards.

To foster opportunities for news stories, Councillors were encouraged to identify and visit organisations that had received grant awards from the Parish Council. All organisations whose projects had been finished would have submitted a Grant Evaluation Form and these updated to the Parish Council website.

The meeting finished at 2015hrs

Signed: 

Holme Valley Parish Council Cash Book 2024-25

HSBC Community Current Account

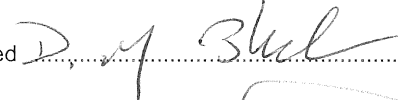
Schedule of Payments April 2024

No	HVPC ref	Payment Sent Date	Payment method	Check v statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
		03/04/2024	CHARGE	<input type="checkbox"/>	HSBC			BANK CHARGES	£16.33	0.00	£16.33	FAM 2324 25	IGA 1972 3111
		04/04/2024	DD	<input type="checkbox"/>	GREENKE			PHOTOCOPIER LEASE	£117.99	23.60	£141.59	FAM 2324 25	IGA 1972 3111
		08/04/2024	DD	<input type="checkbox"/>	BRITISH TELECOM			INTERNET AND PHONE	£42.95	8.59	£51.54	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	NPOWER			ELECTRICITY HOLMFIRTH TOILETS MAR	£100.67	£5.03	£105.70	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	TIME IN TIME OUT MEDIA			TITO - MONTHLY COUNCIL NEWS - MAY 2024	£210.00	£42.00	£252.00	FAM 2324 25	IGA 1972 3142
				<input type="checkbox"/>	STAFF 02			REIMBURSEMENT ZOOM APR	£12.99	£2.60	£15.59	FAM 2324 25	IGA 1972 3142
				<input type="checkbox"/>	STAFF 02			REIMBURSEMENT MICROSOFT 365 SUBSCRIPTION	£79.99	0.00	£79.99	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	RIALTAS			OMEGA ACCOUNTS ANNUAL LICENCE	£555.00	111.00	£666.00	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	RIALTAS			MAKING TAX DIGITAL SUBSCRIPTION	£110.00	22.00	£132.00	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	SLCC			MEMBERSHIP ASSISTANT CLERK	£188.00	0.00	£188.00	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	SLCC			MEMBERSHIP DEPUTY CLERK/RF0	£229.00	0.00	£229.00	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	VISION ICT			HOSTED EMAILS	£260.00	£52.00	£312.00	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	YLCA			ANNUAL MEMBERSHIP	£2,488.00	0.00	£2,488.00	FAM 2324 25	IGA 1972 3143
				<input type="checkbox"/>	TOWN AND COUNTRY INSURANCE			MID-TERM ADJUSTMENT PREMIUM RE TOPOGRAPH	£419.53	0.00	£419.53	FAM 2324 25	IGA 1972 3133
				<input type="checkbox"/>	HCHCT			ANNUAL RENT	£10,000.00	0.00	£10,000.00	FAM 2324 25	IGMPA 1976 319
				<input type="checkbox"/>	DOCUMENT LOGIC			PHOTOCOPIING	£29.14	5.83	£34.97	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	VIKING			PAPER, STAMPS	£123.66	3.48	£127.14	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	PRINCIPLE HYGIENE			SERVICE NAPPY DISPOSAL UNITS	£54.50	10.90	£65.40	FAM 2324 25	IGA 1972 3111
				<input type="checkbox"/>	RAMSDENS SOLICITORS LLP			FEES RE GARTSIDE BUILDING	£200.00	40.00	£240.00	FAM 2324 25	IGA 1972 3137
				<input type="checkbox"/>	RAMSDENS SOLICITORS LLP			FEES RE THE CIVIC BOUNDARIES	£1,584.00	316.80	£1,900.80	FAM 2324 25	IGMPA 1976 319
				<input type="checkbox"/>	WEST YORKSHIRE COMBINED AUTHORITY			HV MINIBUS SERVICE DEC 2023	£1,971.00	0.00	£1,971.00	FAM 2324 25	IGBRA 1975 527
				<input type="checkbox"/>	WEST YORKSHIRE COMBINED AUTHORITY			HV MINIBUS SERVICE JAN 2023	£1,971.00	0.00	£1,971.00	FAM 2324 25	IGBRA 1975 527
				<input type="checkbox"/>	WEST YORKSHIRE COMBINED AUTHORITY			HV MINIBUS SERVICE MAR 2023	£1,971.00	0.00	£1,971.00	FAM 2324 25	IGBRA 1975 527
				<input type="checkbox"/>	YLCA			WEBINAR - BIODIVERSITY - CLLR 17	£33.40	0.00	£33.40	FAM 2324 25	IGA 1972 3111
									£22,267.42	£562.01	£22,829.23		

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	29/02/2024		134,779.72
			<u>134,779.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			134,779.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			134,779.72
		Balance per Cash Book is :-	134,779.72
		Difference is :-	0.00

Signatory 1:

Name Mary Blacka Signed  Date 22 April '24

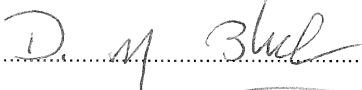
Signatory 2:

Name M. A. Wilson Signed  Date 22/4/24

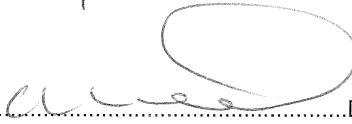
Bank Reconciliation Statement as at 29/02/2024
for Cashbook 2 - Money Manager - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	29/02/2024		55,679.13
			<u>55,679.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

Signatory 1:

Name Mary Blacka Signed  Date 22 April '24

Signatory 2:

Name M. A. Wilson Signed  Date 22/4/24

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	29/02/2024		75,000.00
			<u>75,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Signatory 1:

Name Mary Blacka Signed D. M. Black Date 22 April '24

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 22/4/24

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/03/2024		100,633.11
			<u>100,633.11</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100,633.11
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100,633.11
		Balance per Cash Book is :-	100,633.11
		Difference is :-	0.00

Signatory 1:

Name Mary Blacka Signed D M Black Date 22 April '24

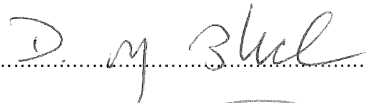
Signatory 2:

Name M. A. WILSON Signed [Signature] Date 22/4/24

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 2 - Money Manager - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/03/2024		55,679.13
			<u>55,679.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

Signatory 1:

Name Mary BlackaSigned Date 22 April '24

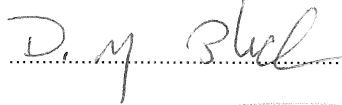
Signatory 2:

Name M. A. WilsonSigned Date 22/4/24

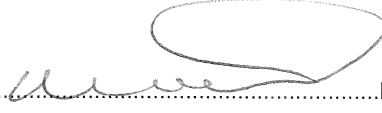
Bank Reconciliation Statement as at 31/03/2024
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/03/2024		75,000.00
			<u>75,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Signatory 1:

Name Mary Blonka Signed  Date 22 April '24

Signatory 2:

Name M. A. Wilson Signed  Date 22/4/24