

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 25 APRIL 2022** at **7pm** to transact the following business -

- AGENDA – (A)

	Welcome	7.00 pm
	Public Question Time	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
2223 01	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15 pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council’s YouTube channel.	
2223 02	To accept apologies for absence	7.16 pm
2223 03	To receive Members’ and Officers’ personal and disclosable pecuniary interests in items on the agenda	7.17 pm
2223 04	To consider written requests for new DPI dispensations	7.18 pm
2223 05	To consider whether items on the agenda should be discussed in private session	7.19 pm
2223 06	To confirm the Minutes of the previous Committee meeting	7.20 pm
	<ul style="list-style-type: none"> - To approve the Minutes of the Finance & Management Committee Meeting held on 14 March 2022, numbered 2122 83 to 2122 99 inclusive. (B) 	
2223 07	Grants	7.21 pm
	<ul style="list-style-type: none"> i To note, one meeting of the Grants Working Group has taken place, a project plan created, and tasks allocated to Members. ii To note, the record of Grants against Budgets 2021-22 for the whole year. (C) iii To note, the RFO has publicised the grant awards for 2021-22 on social media. iv To note, of the grants awarded last year, the only one not paid is the grant to Honley Business Association for CCTV. This will be paid after this meeting and factored into the 2021-22 accounting records since the money was awarded then from last year’s budget. v To consider, a request from Holmfirth Arts Festival to modify the scope of the grant they were awarded. (D) 	

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vi Expressions of Interest forms

To consider, the process and timeframe of arranging the despatch of expressions of interest forms ahead of the next budget planning cycle. Current form attached. **(E)**

2223 08

Applications for Grants

7.40 pm

From 4315 Grants – Other Community Assets

- i **To consider** a grant application from Hepworth Community Association, – application enclosed, – for £5,000 towards structural, remedial work on Hepworth Village Hall. This was a deferred application from 2021-22. The legal power for this would be Local Government Act 1972 Section 133 **(F)**

- ii **From 4405 Grants – Projects and Events**

To consider a grant application from Hade Edge Residents Association, – application enclosed, – for £500 for bunting and flags for the Queen’s Platinum Jubilee. The legal power for this would be Local Government (Miscellaneous Provisions Act) 1976 Section 19 **(G)**

If an award is made, to consider whether to petition Council to vire money from Publications and Communications resources, - budgets or reserves.

- iii **To consider** a grant application from Burrhouse Court and New Street Tenants and Residents, – application enclosed, – for £100 towards a Platinum Jubilee event. The legal power for this would be Local Government (Miscellaneous Provisions Act) 1976 Section 19 **(H)**

If an award is made, to consider whether to petition Council to vire money from Publications and Communications resources, - budgets or reserves.

- iv **To consider**, if either/both of 2223 08ii and/or 2223 08iii are awarded money, to consider if Council should agree to viring this expenditure from a Publications and Communications budget line or earmarked reserve more pertinent to royal events.

2223 09

Accounts for Payment

8.00 pm

- i **To note**, there has been no additional expenditure from the Chairman’s Expenses since the last meeting.
- ii **To note**, the completed Lists of Payments for March 2022 **(I)**
- iii **To consider**, approval of the pending month-to-date transactions of the Schedule of Payments for April 2022 **(J)**
- iv **To consider**, approval of the payments involved with Holme Valley Parish Council’s Queen’s Jubilee Wildflower & Tree Project. Cllr Hogley to report. **(K)**

- **To note** the accounting summaries – copies enclosed

i For February 2022 (L):

- (1) Bank Reconciliations All Accounts (to end 28 February 2022)
- (2) Cash Books All Accounts Receipts and Payments (to end 28 February 2022)
- (3) Trial Balance (to end 28 February 2022)
- (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 28 February 2022)
- (5) Cash and Investment Reconciliation (to end 28 February 2022)
- (6) Earmarked Reserves (to end 28 February 2022)
- (7) VAT Return quarter to date

ii For March 2022 (M):

- (1) Bank Reconciliations All Accounts (to end 31 March 2022)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 March 2022)
- (3) Trial Balance (to end 31 March 2022)
- (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 31 March 2022)
- (5) Cash and Investment Reconciliation (to end 31 March 2022)
- (6) Earmarked Reserves (to end 31 March 2022)
- (7) VAT Return quarter - submitted

Members should specifically note:

- a. The VAT reclaim of £1153.82 was submitted 19th April 2022.
- b. On the HSBC Current Account - Cash Book 1 the receipt of £4,620.91 from Holmfirth Civic Hall Community Trust has been included as a negative payment rather than as income. This is because this receipt is a reimbursement rather than income proper, and it should not show up in the records as income.
- c. On the HSBC Current Account - Cash Book 1, with regard to the payment of a grant of £5,000 to Holme Village Community Centre this is shown as having been paid from 4315 Other Community Assets via the earmarked reserve 323 EMR Community Assets – Others in the Holme Valley, - as approved by full Council. The 6000 code in the cash book identifies a transfer from EMR.
- d. The report of the virement of £387 from 4705 Christmas Provision to 4755 Youth Facilities, - as approved by full Council, - and subsequently the payment of £5,000 to Kirklees Youth Forum that the virement was approved to fulfil. Description in the report.
- e. The journal entry of the movement of £2,017 from 4315 Other Community Assets to the earmarked reserve 323 EMR Community Assets – Others in the Holme Valley, - as approved by full Council. This was earmarked for 10th Holme Valley (New Mill) Scouts for their new hut. Description in the journal entry.
- f. The journal entry of the creation of an earmarked reserve 334 EMR for the Holme Moss Viewing Point Project and the movement of £935 from general reserves to that reserve. Explanation in the journal entry.
- g. The payment of £10,000 to Holmfirth Civic Hall Community Trust towards energy-saving measures.

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2223 11	Tenancies	8.15 pm
	<p>To note, all payments have been received for the annually paid tenancies, - though</p> <p>i the cheques have not been paid in yet. The RFO will make sure the cheques are paid in soon. Arrangements have been made with the Clerk to co-sign the contracts for return to the leasers.</p> <p>ii To note, regarding tenancy rent arrears, all plans for meeting rent arrears are being followed.</p>	
2223 12	Final Accounts 2021-22	8.18 pm
	<p>To note, the RFO cannot prepare the final accounts until the Handelsbanken statement is received but this should not be too long. The RFO will consult with the Committee Chair and Members with regard to the end of year submissions before sending to Council for approval and signature by the Chairman of Council at the Annual Council Meeting.</p>	
2223 13	Interim Internal Audit	8.19 pm
	<p>To note, the date for the final part of the internal audit is 18th May after full Council has approved the final accounting statements and the Annual Governance and Accountability Return.</p>	
2223 14	Internal Control Check	8.20 pm
	<p>Thank you to Cllr Hogley for undertaking the internal control checks for 2021-22. Likewise, thank you to Cllr Bustard for agreeing to do the checks for 2022-23. The first of the quarterly checks will be in early July 2022 and cover the months April-June 2022, date to be arranged nearer the time.</p>	
2223 15	Banking	8.22 pm
	<p>To note, unfortunately, the RFO has not had a chance to talk to Unity Trust bank about their banking options. This will be more manageable once the final accounts are submitted and the internal audit complete.</p>	
2223 16	Utility Aid	8.23 pm
	<p>Currently, staying on top of the cheapest energy tariffs is not easy given the Officers' workloads.</p> <p>To consider, using Utility Aid Utility Aid (utility-aid.co.uk) to broker our energy supply for Holmfirth toilets.</p>	
2223 17	Insurance Provision for the Parish Council	8.30 pm
	<p>The RFO has experienced some difficulties with the Parish Council's insurance cover for 2022-23. RFO to report.</p> <p>To consider, any further action as necessary.</p>	
2223 18	Financial Records for the website	8.35 pm
	<p>To note, financial records for February 2022 have been uploaded to the Council website accessible from Quick Links. March 2022 will be added as soon as the Handelsbanken bank statement is received.</p>	

MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 14 MARCH 2022

Those present:

Chair: Cllr P Colling

Councillors: Cllrs M Blacka, S East, C Greaves, R Hogley

Officer: Mr Rich McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

Public Question Time

The meeting started at 1900hrs.

A number of members of the public were present and due to attend in support of grant applications.

The Chair proposed that standing orders be suspended during item 2122 89 to allow applicants to answer questions and speak on behalf of their applications under that agenda item.

RESOLVED: This motion was passed.

2122 83 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The RFO/Deputy Clerk was recording the meeting in video format and the recording will be available on the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2122 84 To accept apologies for absence

Cllr Bustard, Cllr Davies, Cllr RP Dixon had given apologies. The reasons for these apologies were approved by the Committee. Cllr Pogson had reported that he would be late but, as it transpired, he was unable to attend. His apology for lateness had been approved by the Committee so will be accepted as an apology for absence.

Cllr Gould contacted the Officer to say that he had resigned from the Committee in a prior email. The prior email did not confirm a resignation at that time, so it was considered that Cllr Gould resigned from the Finance and Management Committee as of 14 March 2022.

Cllr Sweeney was not in attendance.

Cllr Greaves had given notice that he would be late, and he arrived at 1937hrs.

2122 85 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Blacka declared a personal interest in the grant applications of 1) Holmfirth Forward and 2) Friends of Cliff Recreation Ground under item 2122 90.

2122 86 To consider written requests for new DPI dispensations

None had been received.

2122 87 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members resolved that no items should be heard in private.

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2122 88 To confirm the Minutes of the previous Committee meeting

APPROVED: Members approved the Minutes of the Finance & Management Committee Meeting held on 17 January 2022, numbered 2122 69 to 2122 82 inclusive.

2122 89 Grants

NOTED: Members noted that the RFO/Deputy Clerk had publicised available grants funding ahead of this meeting and the 14 February Service Provision meeting. There had accordingly been a lot of responses.

NOTED: Members noted the record of Grants against Budgets 2021-22 recording 1) the grants paid out after January's Committee meeting, 2) the grant applications to be considered at this meeting, 3) amounts remaining in each budget or reserve.

2122 90 Applications for Grants

The Committee resolved to hear all the applications and then to consider all the applications collectively against the budgets after they had been heard.

The Committee considered fourteen grant applications from public community groups. Ten were considered against the Finance and Management Projects and Events budget; two were considered against the Finance and Management Other Community Assets budget; one was considered against the Finance and Management Other Community Assets earmarked reserve. One final application against the Finance and Management Other Community Assets budget had, after discussion with the applicant, been deferred. The Committee considered when the application would be deferred to

Standing Orders were suspended at this point to allow the applicants to discuss their applications. Eleven members of the public attended to give short presentations on their applications.

Grant applications against 4405 Finance and Management Grants budget line (balance at the start of the meeting £9,846)

- i. The Finance and Management Committee considered a grant application from Agbrigg District Girlguiding for £200 towards tickets and travel to a UEFA Women's EURO 2022 game.
RESOLVED: The Committee awarded Agbrigg District Girlguiding £200.
The legal power for this would be Local Government (Miscellaneous Provisions Act) 1976 Section 19
- ii. The Finance and Management Committee considered a grant application from Heartisan for £2890.04 (limit is £1,000) towards Platinum Jubilee Bunting Creation art project.
RESOLVED: The Committee awarded Heartisan £1,000 expressly for materials and equipment.
The legal power for this would be Local Government Act 1972 Section 145
- iii. The Finance and Management Committee considered a grant application from Holmfirth Breastfeeding Support Group for £627.40 towards Room hire for meetings of the Support Group.
RESOLVED: The Committee awarded Holmfirth Breastfeeding Support Group £627.40.
The legal power for this would be Local Government Act 1972 Section 137
- iv. The Finance and Management Committee considered a grant application from Holmfirth Forward for £1,000 towards a visitor map of Holmfirth Town Centre displaying key locations and businesses.
RESOLVED: The Committee awarded Holmfirth Forward £1,000.
The legal power for this would be Local Government Act 1972 Section 144

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- v. The Finance and Management Committee considered a grant application from Honley Silver Band for £4,495 (limit is £1,000) towards servicing of band instruments.
RESOLVED: The Committee awarded Honley Silver Band £1,000.
The legal power for this would be Local Government Act 1972 Section 45
- vi. The Finance and Management Committee considered a grant application from Honley Village Community Trust for £1,000 towards a community orchard.
RESOLVED: The Committee awarded Honley Village Community Trust £1,000 towards the community orchard.
The legal power for this would be Local Government Act 1972 Section 137
- vii. The Finance and Management Committee considered a grant application from Honley Village Community Trust for £1,000 towards a Platinum Jubilee event.
RESOLVED: The Committee awarded Honley Village Community Trust £1,000 towards a Platinum Jubilee event.
The legal power for this would be Local Government (Miscellaneous Provisions Act) 1976 Section 19
- viii. The Finance and Management Committee considered a grant application from Tiny Seeds Community Interest Company for £3,000 (limit is £1,000) towards costs respective of support group classes.
RESOLVED: The Committee awarded Tiny Seeds Community Interest Company £1,000.
The legal power for this would be Local Government Act 1972 Section 137
- ix. The Finance and Management Committee considered a grant application from Upperthong School Support Group for £1,000 towards coaches for an extra-curricular trip to Chester Zoo.
RESOLVED: The Committee awarded Upperthong School Support Group £1,000.
The legal power for this would be Local Government Act 1972 Section 13

The balance of 4405 Finance and Management Grants budget line after this was £2,018.

Grant applications against 4315 Finance and Management Other Community Assets budget line (balance at the start of the meeting £2,017)

- x. The Finance and Management Committee considered a grant application from 10th Holme Valley (New Mill) Scouts for £5,000 towards a new scout hut.
RESOLVED: The Committee awarded £2,017 to 10th Holme Valley (New Mill) Scouts. However, the Committee resolved that, as this was likely to be a lengthy project, the £2,017 would be earmarked. The Scout group could call on the money when they actively needed it. The Group would be encouraged to re-apply in the new financial year.
The legal power for this would be Local Government (Miscellaneous Provisions Act) 1976 Section 19
- xi. The Finance and Management Committee considered a grant application from Thongsbridge Cricket Club for £2,000 towards new clubhouse furniture.
RESOLVED: The Committee awarded £0 to Thongsbridge Cricket Club this time.

The balance of 4315 Finance and Management Other Community Assets budget line at the end of the meeting was £0.

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From 2022-23 Publications and Communications Committee earmarked reserve EMR – Royal Events (current reserve balance £0; balance on 1st April 2022 £10,000)

- xii. The Finance and Management Committee considered a grant application from Friends of Cliff Recreation Ground for up to £1,400 towards fixing and re-siting the beacon.
RESOLVED: This application was originally intended to be considered against the Publications and Communications Committee earmarked reserve EMR – Royal Events but, since the Friends had applied for a Finance and Management Events and Projects grant, the Committee resolved to consider it against 4405 Finance and Management Grants budget line which had £2,018 remaining.
RESOLVED: The Committee awarded £1,000 to Friends of Cliff Recreation Ground.
The legal power for this would be Local Government Act 1972 Section 137

The balance of 4405 Finance and Management Grants budget line after this was £1,018.

From EMR 323 Community Assets – Others in the Holme Valley (current reserve balance £14,723 of which £5,000 is earmarked for another purpose)

- xiii. At the 31 January meeting of full Council, Members approved that the Finance and Management Committee could spend up to £5,000 from the Other Community Assets earmarked reserve if an application merited it.
The Finance and Management Committee considered a grant application from Holme Village Community Centre Board of Trustees for £5000 towards a new electricity supply to the building.
RESOLVED: The Committee awarded £5,000 to Holme Village Community Centre Board of Trustees to be paid from the earmarked reserve.
The legal power for this would be Local Government Act 1972 Section 133

An application to be deferred

- xiv. The Parish Council had received an application from Hepworth Community Association for £10,000 (limit is £5,000) towards structural, remedial work on Hepworth Village Hall. Following discussions with the Committee Chair and the secretary of the Association, this application will be deferred to next financial year.

The Finance and Management Committee considered whether this application should be reviewed:

- 1) at the first of the twice-yearly Finance and Management meetings specifically for Grants 19th September 2022 **or**
- 2) whether the application should be reviewed separately at the first meeting of the new financial year 25th April 2022.

RESOLVED: The Committee resolved that this deferred application would be considered separately at the first meeting of the new financial year 25th April 2022.

The Committee discussed the applications that had been received noting that a number were from Community Interest Companies who might be characterised as delivering services, - that is, offering rolling, ongoing provision rather than short-term events and projects. Members discussed whether such applications might be better overseen in future by the Service Provision Committee and there be a more formalised, rolling commitment using longer term contracts than the current ad hoc applications. This would be put to Council at a future date.

The Chair said that community groups should be encouraged to submit expressions of interest forms ahead of the budget setting for 2023-24.

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Members discussed reviewing the grants system, - its process, timings, criteria, application form and supporting paperwork. The Committee resolved to ask Council to establish a working group to review the system.

2122 91 Accounts for Payment

- i. **NOTED:** Members noted that there had been no additional expenditure from the Chairman's Expenses since the last meeting.
- ii. **NOTED:** Members noted the completed Lists of Payments for January 2022 and the draft List of Payments for February 2022.
- iii. Members considered the pending month-to-date transactions of the Schedule of Payments for March 2022.
RESOLVED: The Committee approved the month-to-date transactions.

2122 92 Financial Statements

NOTED: Members noted the following accounting summaries as detailed below:

- i. For December 2021 Members noted:
 - (1) Bank Reconciliations All Accounts (to end 31 December 2021)
 - (2) Cash Books All Accounts Receipts and Payments (to end 31 December 2021)
 - (3) Trial Balance (to end 31 December 2021)
 - (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 31 December 2021)
 - (5) Cash and Investment Reconciliation (to end 31 December 2021)
 - (6) Earmarked Reserves (to end 31 December 2021)
 - (7) VAT Return quarter to date

Members specifically noted:

- a. The journal entry of a movement of £5,000 from 4315 Other Community Assets to the earmarked reserve 323 EMR Community Assets – Others in the Holme Valley. Description is with the entry. This change in reserves is also recorded on the Earmarked Reserves record.
- b. The VAT reclaim of £1088.24. This was received from HMRC 28 January 2022.
- c. The virement of £10,000 from 4810 Energy Strategy Climate Emergency to 4310 Holmfirth Civic Hall. The Civic Hall Community Trust had not called on this money yet. If not paid this year, the expenditure could be added to an earmarked reserve if approved at the final Council meeting of the year.

- ii. For January Members noted 2022:
 - (1) Bank Reconciliations All Accounts (to end 31 January 2022)
 - (2) Cash Books All Accounts Receipts and Payments (to end 31 January 2022)
 - (3) Trial Balance (to end 31 January 2022)
 - (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 31 January 2022)
 - (5) Cash and Investment Reconciliation (to end 31 January 2022)
 - (6) Earmarked Reserves (to end 31 January 2022)
 - (7) VAT Return quarter to date

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2122 93 Tenancies

- i. **NOTED:** The Committee noted that the tenancy packs (letter, contracts x 2, invoice) had been posted 28 February to all tenants of garages and allotment plots with the new rates agreed by the Parish Council.

The Committee further noted that one Dover Lane garage tenant had wanted to give up their tenancy as they were moving. The new owners of their home wanted to take on the garages. One name was ahead of them on the waiting list. However, one contacted, this person said they had themselves moved and asked to be taken off the waiting list. The garage was, therefore, let to the new tenants.

- ii. **NOTED:** Members noted that all payment plans regarding tenancy rent arrears are being followed.

2122 94 Precept for 2022-23

NOTED: Members noted that Holme Valley Parish Council had submitted its precept (and Special Expenses Grant) request to Kirklees Council.

2122 95 Interim Internal Audit

NOTED: The Committee noted the Interim Internal Audit Report by the Parish Council's Internal Auditor and that the Clerk and RFO/Deputy Clerk will prepare a report for Council 28th March 2022 on the Recommendations Action Plan.

2122 96 Internal Control Check

Cllr Bustard was not in attendance to arrange to undertake internal control checks before the end of the financial year as per the interim internal audit, so the Committee considered nominating another Councillor to undertake these checks next week.

RESOLVED: Cllr Hogley would attend the Civic Hall on Monday 21st March 2022 at 1pm to undertake the internal control checks. The Committee Chair asked that Cllr Hogley be formally thanked for this in the minutes of the meeting.

RESOLVED: The Clerk would ask at full Council for nominations for people to undertake the quarterly internal controls checks for Council year 2022-23. Cllr Bustard would be encouraged to put himself forward again.

2122 97 Banking

Two Councillors had been tasked with looking into potential, new, greener, more ethical banking options for the Parish Council. Unfortunately, one Councillor had sent apologies and one had resigned from the Committee. Members considered future banking arrangements for the main, working account.

RESOLVED: The Committee resolved that the RFO/Deputy Clerk would contact Unity Trust Bank to see whether Unity Trust delivered the things that the Parish Council needs (including things not currently in place like dual-authorisation of payments and access to a debit card).

2122 98 Financial Records for the website

NOTED: Members noted that financial records for December 2021 and January 2022 had been uploaded to the Council website accessible from Quick Links.

The RFO/Deputy Clerk reported that the February 2022 records will be added as soon as bank statements are received.

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2122 99 Publicising the work of Holme Valley Parish Council

RESOLVED: The RFO/Deputy Clerk would publicise all the grants paid out by the Parish Council.

**Close of Meeting
The meeting finished 9.18PM**

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Chairman

F&M Grants awarded against Budgets 2021-22 Final Accounts:

BUDGET 4405 F&M Grants - projects and events - up to £1000

							£20,000		
TIME	NAME	WHICH BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	AWARD	REMAINING	RECEIVED		
12/07/2021	Honley Show Company Ltd	4405 F&M Grants	£1,400	Printing of Honley Show Programme 2021	£1,400	£18,600	YES		
06/09/2021	Honley Business Association	4405 F&M Grants	£1,000	Christmas Lights Switch On	£1,000	£17,600	YES		
10/09/2021	Kirklees Council	4405 F&M Grants	£203	Payment for rubbish bins	£203	£17,398	YES		
22/11/2021	Festival of Folk	4405 F&M Grants	£1,000	Road Closure	£1,000	£16,398	YES		
22/11/2021	Hepworth Community Singers	4405 F&M Grants	£690	Digital Piano	£690	£15,708	YES		
22/11/2021	Holmfirth Art and Music	4405 F&M Grants	£1,000	Children's Parade	£1,000	£14,708	YES		
22/11/2021	Holmfirth Art and Music	4405 F&M Grants	£1,000	Cross-festival Training	£1,000	£13,708	YES		
22/11/2021	Friends of Cliff Rec	4405 F&M Grants	£525	Piper, toilet hire, 1st aid etc	£525	£13,183	YES		
22/11/2021	Yoga 4 Health	4405 F&M Grants	£3450 or £1725	Teaching, equipment, venue etc	£0	£13,183	N/A		
22/11/2021	Hade Edge Band	4405 F&M Grants	£1,500	Band uniforms and cornets	£1,000	£12,183	YES		
22/11/2021	Holme First	4405 F&M Grants	£250	Charity Calendar - printing	£0	£12,183	N/A		
17/01/2022	Holmfirth Film Festival	4405 F&M Grants	£1,000	Venue hire and promotion	£1,000	£11,183	YES		
17/01/2022	Honley Football Club - under 7s	4405 F&M Grants	£350	Pop-up Shelters	£350	£10,833	YES		
17/01/2022	Sharing Memories	4405 F&M Grants	£987	Towards art project	£987	£9,846	YES		
14/03/2022	Agbrigg District Girl Guides	4405 F&M Grants	£200	Tickets and travel to UEFA Women's EURO 2022 game	£200	£9,646	YES		
14/03/2022	Heartisan	4405 F&M Grants	£2,890	Platinum Jubilee Bunting Creation	£1,000	£8,646	YES		
14/03/2022	Holmfirth Breastfeeding Support Group	4405 F&M Grants	£627.40	Room hire for meetings of the Support Group	£627	£8,018	YES		
14/03/2022	Holmfirth Forward	4405 F&M Grants	£1,000	Map of Holmfirth Town Centre Businesses etc	£1,000	£7,018	YES		
14/03/2022	Honley Silver Band	4405 F&M Grants	£4,495	Servicing of band instruments	£1,000	£6,018	YES		
14/03/2022	Honley Village Community Trust	4405 F&M Grants	£1,000	Platinum Jubilee Event	£1,000	£5,018	YES		
14/03/2022	Honley Village Community Trust	4405 F&M Grants	£1,000	Community Orchard at Magdale - trees, seeds	£1,000	£4,018	YES		
14/03/2022	Tiny Seeds Community Interest Company	4405 F&M Grants	£3,000	Classes for marginalised people (cooking, play, massage)	£1,000	£3,018	YES		
14/03/2022	Upperthong School Support Group	4405 F&M Grants	£1,000	Coaches for extra-curricular trip to Chester Zoo	£1,000	£2,018	YES		
14/03/2022	Friends of Cliff Rec	4405 F&M Grants	£1,000	Repair and re-erection of Jubilee beacon	£1,000	£1,018	YES		
28/03/2022	Honley Show Company Ltd	4405 F&M Grants	£1,000	Printing of Honley Show Programme 2022	£0	£1,018	N/A		

BUDGET 4305 Holmfirth Tech - up to £5000 EMR 333 Holmfirth Tech

							£5,000 EMR		
TIME	NAME	WHICH BUDGET LINE	HOW MUCH	WHAT FOR	AWARD	REMAINING	RECEIVED		
22/11/2021	Holmfirth Tech	4305 Holmfirth Tech / EMR 333	£5,000	Kitchen Equipment	£ 5,000	£0	YES		

BUDGET 4315 Other Community Assets - up to £5000

							£21,529 when F&M took over this budget		
DATE	NAME	WHICH BUDGET LINE	HOW MUCH	WHAT FOR	AWARD	REMAINING	RECEIVED		
22/11/2021	Hepworth Band	4315 Other community assets	£4,000	Roof repairs and insulation	£2,950	£18,579	YES		
22/11/2021	Friends of Cinderhills Park	4315 Other community assets	£6,450	Accessible path	£4,450	£14,129	YES		
22/11/2021	Holmfirth Cricket Club	4315 Other community assets	£6,000	Fence - safety	£2,000	£12,129	YES		
22/11/2021	Underbank Rangers	4315 Other community assets	£10,560	Lighting	£3,432	£8,697	YES		
22/11/2021	1st Holme Valley (Holmfirth) Scouts	4315 Other community assets	£1,680	Awning for Scout HQ	£1,680	£7,017	YES		
22/11/2021	Hepworth Pre-school	4315 Other community assets	£5,000	Playground surface	£5,000	£2,017	Earmarked		
14/03/2022	10th Holme Valley (New Mill) Scouts	4315 Other community assets	£5,000	Towards new scout hut	£2,017	£0	Earmarked		
14/03/2022	Thongsbridge Cricket Club	4315 Other community assets	£2,000	Furniture for clubhouse	£0	£0	N/A		

BUDGET 4315 Other Community Assets - up to £5000 from earmarked reserve 323 EMR Community Assets - Others in Holme Valley

							£14,723 EMR		
TIME	NAME	WHICH BUDGET LINE	HOW MUCH	WHAT FOR	AWARD	REMAINING	RECEIVED		
14/03/2022	Holme Village Community Centre	4315 Other comm assets / EMR 323	£5,000	Electricity Connection to Natl Grid	£ 5,000	£11,740	YES		

NB of the £11,740 left in the EMR, £5,000 is ringfenced for Hepworth Pre-school and £2,017 for 10th Holme Valley (New Mill) Scouts as above.

D

Subject: Re grant for 2022 HAF**From:** [REDACTED]**Date:** 30/03/2022, 16:25**To:** <clerk@holmevalleyparishcouncil.gov.uk>**CC:** <deputyclerk@holmevalleyparishcouncil.gov.uk>

D

Hello

I am writing to inform you of a change to our programme for this year's Holmfirth Arts Festival. Please note, we see this as a change to programme and not a change to our original grant request.

Unfortunately, whilst we have been mostly successful with our fundraising this year, we did not get £10,000 application from Awards for All towards the parade. The costs of producing the parade in terms of artists fees, community engagement, technical support and road closures is around £18,000.

Instead, we have applied some of our reserves to create a programme of Music in the Gardens, in Holmside Gardens. This will be a programme of professional musicians and local music making groups. We have also put together a community engagement programme around music making which will include digital music making, singing and making a percussion band. We have also spoken to the Children's Art School who are still hoping to work with us as per our original grant request

As the Parish Council grant was £1,000 towards Cross Festival Training which has now been delivered to great success and £1,000 towards the intended parade has now morphed into Music in the Garden, we hope that the Parish Councillors will view our change as simply a change to programme rather than a change to our original intentions with this grant.

Please can you confirm HVPC is happy for us to spend the £1,000 remaining of this grant on community engagement around Music in the Garden.

Best wishes

[REDACTED]

[REDACTED]

Festival Director

Note I am working in the USA from Monday 1 Feb - Tues 3 May.

Please use email in the first instance. You will not be charged extra if you call me in the States but note that UK time is 5 hours ahead of the States.

You can also contact Natasha Glew, Festival Manager, in the UK, on 07964 828049

Holmfirth Arts Festival

April – October 2022



holmfirth
arts festival

Tel 07770 933484

www.holmfirthartsfestival.co.uk



**COMMUNITY ASSET FACILITIES
EXPRESSION OF INTEREST IN FUTURE FUNDING OPPORTUNITIES**

The Parish Council is keen to understand the future financial needs of community assets throughout the Holme Valley. This form allows the groups managing these assets to indicate capital investment plans for their facilities so the Parish Council is aware of potential future grant applications. This will allow us to better understand how to help the local community support our key community assets and inform the development of our budget in future years.

Background

In recent years, the Parish Council has taken on ownership from Kirklees Council of Holmfirth Public Toilets and Holmfirth Civic Hall and shortly expects to do likewise with Honley Library. Alongside these Council owned assets, there are a large number of village halls, community centres and sports clubs which all play an important role in our local community.

In line with our draft Neighbourhood Development Plan, we are committed to protecting and enhancing, where possible, these community facilities which are of considerable value to the local community. We recognise the importance of a whole range of assets across the valley which are in community ownership and are run for public benefit (as defined by the Charity Commission¹) for the residents of the Holme Valley.

Funding & deadline

The Parish Council sets its budget for the next financial year (commencing April) during autumn of the current year. This helps determine our precept, which is the annual tax all residents pay towards the operation of the Parish Council. We have a dedicated Finance and Management Committee which oversees grants to local community assets and, to assist in understanding potential funding requests next year, we need expressions of interest in potential funding from applicants by autumn this year. Full Council then has to agree the overall budget in to determine the level of precept for the following year.

Process

Completing the form is not a funding application but an indication of what funding you may be seeking in the future.

We normally limit each applicant to £5000 per year and a longer funding application form would need to be completed for each actual bid for funding. At that point, further information would be required regarding your annual accounts, constitution etc (see the [Grants](#) page of our website for further details of our current criteria and guidelines).

Please note that we cannot guarantee that any funding application in the future year will be successful as each application will be considered on its merits by the Finance and Management Committee. The Committee will similarly only be able to spend the budget approved by Full Council. We would therefore encourage you to apply to other organisations for funding where possible.

¹

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/588234/PB1_The_public_benefit_requirement.pdf

Please complete this brief form as clearly as possible and return it to the clerk by July. Copies of the completed forms will be circulated to all Members of the Finance and Management Committee for review at their autumn meeting.

EXPRESSION OF INTEREST IN FUTURE FUNDING OPPORTUNITIES

Name & Address of Community Asset

.....
.....

Name of Management Group of Community Asset

.....

Expected Future Plans for Capital Expenditure Requiring External Funding (please give anticipated costs if known)

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What are the implications of not making this investment on the community asset? (can it be delayed, reserves used etc)

.....
.....
.....
.....

What other funding opportunities are you pursuing?

.....
.....
.....

Name & Address of Applicant’s Primary Contact

.....
.....

Telephone no. Email contact

**Have you previously applied for a grant from this Parish Council? YES/NO
If YES, please give details of the project or scheme, and the date of any grant received**

.....
.....
.....

DECLARATION	
This declaration must be signed by an authorised person within the organisation or group, e.g. Committee Member, Office Holder or Trustee. (Electronic signatures are acceptable).	
<ol style="list-style-type: none"> 1. I am authorised to make the expression of interest on behalf of the above organisation. 2. I certify that the information contained in this form is correct. 3. I give permission for the Council to record the details of my organisation electronically and to contact my organisation by phone, mail or email regarding this expression of interest. 4. I understand that this form is not an application for funding but an expression of interest to assist the Parish Council in understanding potential future funding needs for my organisation’s capital investment in a community asset in the next year. 5. I understand that submission of this form does not guarantee successful award of a future grant application. 	
Signed	Date

Please post the signed, completed form to:
**HOLME VALLEY PARISH COUNCIL, HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD,
HOLMFIRTH, HD9 3AS**
or it can be emailed to the Clerk on clerk@holmevalleyparishcouncil.gov.uk

HOLME VALLEY PARISH COUNCIL



HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS
Tel: 01484 687460 Email: clerk@holmevalleyparishcouncil.gov.uk

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

From April 2021 there will be two dates in the Council Year on which grants are considered. Your application needs to be submitted by the last day of August to be considered in September or by the last day of January to be considered in February.

CONTACT DETAILS	
Name of organisation:	HEPWORTH COMMUNITY ASSOCIATION
Contact person for this application:	[REDACTED]
Position e.g. Chair, Secretary, Treasurer:	SECRETARY / TRUSTEE
Correspondence address:	[REDACTED]
Email address:	[REDACTED]
Telephone numbers:	[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

 y

Community Services

Community Events or Projects

What will your grant pay for? STRUCTURAL REMEDIAL WORK TO VILLAGE HALL

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> Registered charity
Charity registration no. (if applicable)	1023644
When did the group start?	JULY 1993
Do you have a constitution or a set of governing rules?	<p>Yes. Original 1993, updated 2013.</p> <p><i>If yes, please provide copy with this application</i></p> <p><i>If no, please explain your management structure on a separate sheet.</i></p>
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	HEPWORTH and surrounding villages
Describe the people you <u>mainly</u> work with:	<ul style="list-style-type: none"> Children under 16 Young people under 25 Older people over 60 People with disabilities Amateur Dramatics People of all ages
How many people are involved in running your group?	Paid staff: 0
	Volunteers, including Committee members: 15

FINANCES			
Financial year	2019	2020	2021
Income	£18,599	£18,142	£2,023
Expenditure	£13,313	£6,860	£7,490
Reserves	£18,480	£30,114	£24,539
Please describe your current financial reserves and account for expected expenditure from these.	£24,500 (Balance December 2021) £4,000 minimum reserve policy £12,200 operational costs see below £8,300 remaining reserve for this project		
Has the group previously received a grant from the Parish Council?	No – not in last 5 years <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i>		

YOUR PROJECT

How much money are you requesting from the Parish Council?	£ 5,000
---	----------------

Project start date:	July 2022	Project end date:	December 2022
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Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:

- Who will benefit from this project?
- How do you know there is a need for this project?
- Are you working in partnership with other groups?
- How many people are involved in your activities each year?
- How will you know that the project is a success?

Hepworth Village Hall was originally constructed in 1852 as a Church school. In the late 1800s an extension classroom was built to the north supported on steel compound beams and pillars which now forms the stage area. Cracks have recently been discovered between the old and new (new is a relative term).

A professional structural consulting engineer (Sawyer Consulting Engineers) was commissioned to conduct a full structural survey and his report (copy attached) recommended the following to prevent further movement and potential collapse.

Phase 1. Erect a new pair of steel pillars on new concrete foundation pads to support the steel beams under the extension structure near to the original building. **We are requesting the £5,000 to pay for the pillars and part of their associated foundations.**

Phase 2. Once these remedial pillars are in place and taking the weight, a structural stitch repair of the existing cracks around and beneath the bearings will be carried out using a propriety "sock anchor" system of stainless steel tubes in cored holes pressure grouted in place to provide a tie across the open joints and cracks.

Phase 3. An intrusive investigation of the steel beam bearing areas concealed in masonry will be carried out and any plating and remedial repair carried out. Formal quotes have been obtained for the steel pillars and the "stitch repair" process but it is difficult to get precise costings, only informal estimates, for the rest as the amount of work needed is unknown until significant investigation work is done.

These measures should stabilise the structure so the remaining cracks and open joints can then be made good, hopefully securing the building for the village for another 150 years.

The village hall is a vital part of the village. Regular weekday groups (badminton, table tennis, Art group, Ladies who Stitch, Young at Heart, Parents and Toddlers) are attended by a total of about 60 people.

Regular monthly events such as film nights, music nights and coffee mornings attract audiences of between 40 and 100 people.

Each year the hall is used for about 20 private events such as parties, simple wedding receptions and charity fund raisers, most of which are attended by up to 100 people.

Hepworth Church use the hall for a number of social events each year which attract 50 to 100 people.

The Friends of Hepworth J & I school (FOHS) organise three or four social and fundraising events every year which are usually full to capacity (100).

The lower part of the hall is occupied 7:30am to 6:00pm every weekday in termtime by the Hepworth preschool and out-of-school club, a not-for-profit charity (reg No 1035654) staffed with professional child carers which caters for some 20 children.

PROJECT BUDGET

Item	Total cost	Requested from the Parish Council
Foundation pads for pillars	£2,500 - £5,000	£5,000
Steel pillars and installation	£3,180 - £6,588	
Propriety sock anchors	£3,744 - £4,954	
Steelwork bearing refurbishment	£5,000 estimate	
Making good	£5,000 estimate	
TOTALS	£19,424 - £26,542	

OTHER FUNDING

Has the group applied elsewhere for other grants to fund this project?

If yes, please give details below. Include date of application, amount requested and the outcome (if known).

Yes. Huddersfield Common Good Trust 07/04/2022, £5,000, application pending

Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.

Reserves: The HCA currently (**December 2021**) has a general fund balance of **£24,500**, having had very little income during 2021. The reserves policy requires that at least £4,000 is maintained as an operational reserve for conducting day-to day business. Operational costs for 2022 with the current reduced income levels are estimated at £6,000. Essential remedial electrical work (following a periodic inspection) costing £1,200 is planned for May and £5,000 for roof repair work. The rest, £8,300, is classified as designated funds set aside for projects. There is currently one other project: replacement of some rotten doors and window frames (£5,500) which will be postponed. This leaves **£8,300** which we propose to use for this project.

Fundraising: We intend to do some other fundraising, but the current situation makes planning social events difficult so the later, less urgent parts of the project may be delayed.

Summary

HVPC	£5,000
HCGT	£5,000
HCA reserves	£8,300
Other - fundraising	£5,000
Total	£23,300

BANK ACCOUNT DETAILS	
Account name	██
Sort code	██████
Account number	████████

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.
Name: ██████████
Signature:
Date:

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	Please Tick
Signed application form, with every question answered	y
Have you addressed sustainability issues? See the criteria on the council website (section 1.8).	N/A
Last three years audited annual accounts (if available)	y
Constitution or set of rules (if not applicable please state so)	y
Copy of bank statements for past six months	y

Copies of written estimates/quotations for capital purchases?	y
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	y
If possible, please email a copy of the grant application to the Clerk (clerk@holmevalleyparishcouncil.gov.uk). With the Application in WORD not PDF.	y
and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: clerk@holmevalleyparishcouncil.gov.uk	
<i>You are advised to keep a copy of this application for your own records.</i>	
For internal admin use only:	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

HOLME VALLEY PARISH COUNCIL

HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS
Tel: 01484 687460 Email: clerk@holmevalleyparishcouncil.gov.uk



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

From April 2021 there will be two dates in the Council Year on which grants are considered. Your application needs to be submitted by the last day of August to be considered in September or by the last day of January to be considered in February.

CONTACT DETAILS	
Name of organisation	HAE EDGE RESIDENTS ASSOCIATION
Contact person for this application:	[REDACTED]
Position e.g. Chair, Secretary, Treasurer:	CHAIR
Correspondence address:	[REDACTED]
Email address:	[REDACTED]
Telephone numbers:	[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

Community Services

Community Events or Projects

What will your grant pay for? BUNTING AND FLAGS FOR THE QUEENS JUBILEE

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> • Unregistered community group • Registered charity • Other (please state): Village Association
Charity registration no. (if applicable)	n/a
When did the group start?	1980 ish
Do you have a constitution or a set of governing rules?	<p>Yes / No <i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i></p>
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Hade Edge
Describe the people you <u>mainly</u> work with:	<ul style="list-style-type: none"> • Children under 16 • Young people under 25 • Older people over 60 • People with disabilities • People of minority ethnic origin • Other groups (please state): <p>ALL AGES</p>
How many people are involved in running your group?	Paid staff: NONE
	Volunteers, including Committee members: ALL VOLUNTEERS

FINANCES	
Financial year	2020-2021
Income	£3,412.68
Expenditure	£2,067.00
Reserves	£5000 (current bank balance £6784)
Please describe your current financial reserves and account for expected expenditure from these.	HADE EDGE GALA, THIS WILL GO AHEAD NEXT YEAR HOPEFULLY. Also printing of our village newsletter, which costs £1400 per year
Has the group previously received a grant from the Parish Council?	<p>Yes / No</p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p> <p><i>Yes £495 in 2012, to help purchase a village notice board.</i></p>

YOUR PROJECT			
How much money are you requesting from the Parish Council?		£500	
Project start date:	June 2022	Project end date:	June 2022
<p>Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:</p> <ul style="list-style-type: none"> Who will benefit from this project? <p>THE VILLAGE, AND PEOPLE DRIVING THROUGH</p> <ul style="list-style-type: none"> How do you know there is a need for this project? <p>TO CELEBRATE THE QUEENS JUBILILEE</p> <ul style="list-style-type: none"> Are you working in partnership with other groups? <p>THE SCHOOL / BAND WILL ALSO HELP DISPLAY THE BUNTING</p> <ul style="list-style-type: none"> How many people are involved in your activities each year? <p>USUALLY THE WHOLE VILLAGE, THE GALA NORMALLY HAD A COUPLE OF THOUSAND ATTEND.</p> <ul style="list-style-type: none"> How will you know that the project is a success? <p>HAPPY FACES, AND KNOWING THE VILLAGE IS CELEBRATING THE JUBILEE</p>			

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PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
	£500	£500
BUNTING AND FLAGS		
To the value of £500		
TOTALS	£500	£500

OTHER FUNDING
<p>Has the group applied elsewhere for other grants to fund this project?</p> <p>Yes / No NO</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts. We have raised money through our scarecrow/fairy trails last year to also help with additional funds to put on a possible event also.</p>

BANK ACCOUNT DETAILS

Account name	██
Sort code	██████
Account number	██████████

Declaration	
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. 	
Name:	████████████████████
Signature:	██
Date:	31/3/2022

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	Please Tick
Signed application form, with every question answered	YES
Have you addressed sustainability issues? See the criteria on the council website (section 1.8).	YES
Last three years audited annual accounts (if available)	LAST 2 YEARS
Constitution or set of rules (if not applicable please state so)	YES
Copy of bank statements for past six months	YES
Copies of written estimates/quotations for capital purchases?	NO
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	N/A
If possible, please email a copy of the grant application to the Clerk (clerk@holmevalleyparishcouncil.gov.uk). With the Application in WORD not PDF.	OK
and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: clerk@holmevalleyparishcouncil.gov.uk	
<i>You are advised to keep a copy of this application for your own records.</i>	
For internal admin use only:	
Date application received:	

Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	



HOLME VALLEY PARISH COUNCIL

GRANT APPLICATION FOR FUNDING SMALL COMMUNITY PROJECTS TO COMMEMORATE THE QUEEN'S PLATINUM JUBILEE

The Parish Council is keen to support local people and groups within the Holme Valley who wish to mark the Queen's Platinum Jubilee through a party, event, initiative or commemorative project. We have set aside £1,000 for this purpose with each applicant able to apply for a maximum of £100 to support their project. The deadline for applications is Friday 11 March 2022 with projects expected to be completed by Monday 6th June 2022.

Please complete this form as clearly as possible. Copies of the form will be circulated to all Members of the Publications & Communications Committee for review.

Name of applicant, e.g. club, group, informal organising team

BURHOUSE COURT & NEW STREET TENANTS & RESIDENTS
(Make a name up for your club, group or team if you don't already have one)

Purpose for which you are applying for grant support

FUNDS TOWARDS AN AFTERNOON TEA
TO CELEBRATE THE QUEEN'S JUBILEE

Who will benefit from the proposed project or scheme?

TENANTS & COMMUNITY FRIENDS OVER 60

Primary Contact Name to whom correspondence should be sent:

[REDACTED] (TREASURER)

Primary Contact Address: [REDACTED]

[REDACTED]

Telephone no. [REDACTED] Email contact N/A

Total cost of project or scheme

£ 500

Amount of grant you are requesting

£ 100

How much do you expect to raise by your own efforts?

£ 400 - from tenants

How is the rest of the cost being financed?

TENANTS FUNDED

Have you previously applied for a grant from this Parish Council? ~~YES~~/NO If YES, please give details of the project or scheme, and the date of any grant received

.....
.....

Have you made any grant application to any other Authority or grant making body for grant aid for this project or scheme ~~YES~~/NO

Name of the Authority

.....

Date of application

Amount of grant received, if result of application known £.....

If there is any other information which you consider to be relevant to your application, please give details below or on a separate sheet.

.....
.....
.....

DECLARATION

This declaration must be signed by the applicant.

1. I am authorised to make the application on behalf of the above organisation, club, group or team.
2. If a grant is awarded by the Council, I agree to spend the money on the purpose outlined in this form.
3. I certify that the information contained in this application is correct.
4. I give permission for the Council to record the details of my organisation/club/group/team electronically and to contact my organisation/club/group/team by phone, mail or email regarding this application.
6. If the application is successful, I give permission for the Council to publicise the project/activity in the local media and on its website.
7. I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by Monday 4th July 2022 (4 weeks after the last date any event or project is expected to have been completed).

Signe



Date

13/4/2022

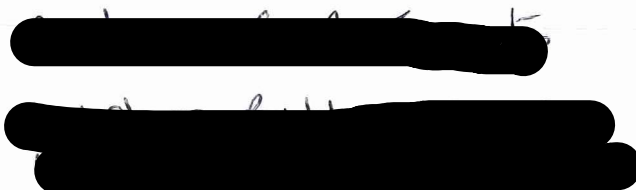
Please post the signed, completed form to:

HOLME VALLEY PARISH COUNCIL, HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

or it can be emailed to Mrs Jen McIntosh, the Clerk, at clerk@holmevalleyparishcouncil.gov.uk

Please contact the Clerk by email with any queries in the first instance.

Name & Bank code



List of Payments made between 01/03/2022 and 31/03/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/03/2022	HSBC	2122/12/01	8.00	Council 2122 57	Bank Charges
10/03/2022	British Telecom	2122/12/02	37.28	Council 2122 57	Internet and Phone
11/03/2022	HCHCT	2122/12/03	-4,620.91	Council 2122 57	Insurance Recharge
15/03/2022	O2	2122/12/04	77.42	Council 2122 57	iPad and iPhone Contracts
15/03/2022	Salaries Staff	2122/12/05	1,455.35	Council 2122 57	Salary Staff 02 - MAR 2022
15/03/2022	Salaries Staff	2122/12/06	917.64	Council 2122 57	Salary Staff 03 - MAR 2022
15/03/2022	Salaries Staff	2122/12/07	1,554.62	Council 2122 57	Salary Staff 04 - MAR 2022
16/03/2022	West Yorkshire Pension Fund	2122/12/08	684.23	Council 2122 57	Pensions
16/03/2022	HMRC	2122/12/09	1,300.20	Council 2122 57	PAYE Tax and NI
16/03/2022	YLCA	2122/12/10	15.00	Council 2122 57	Webinar: Climate Emergency
16/03/2022	Staff 02	2122/12/12	54.99	Council 2122 57	Reimbursement - Stand
16/03/2022	Staff 02	2122/12/13	38.49	Council 2122 57	Reimbursement - Cable Protectr
16/03/2022	npower	2122/12/14	181.08	Council 2122 57	Electricity Holmfirth Toilets
16/03/2022	npower	2122/12/15	278.86	Council 2122 57	Electricity Holmfirth Toilets
16/03/2022	Principal Hygiene	2122/12/16	264.00	Council 2122 57	Supply Service Sanitary Units
16/03/2022	Principal Hygiene	2122/12/17	65.40	Council 2122 57	Supply Service Nappy Units
16/03/2022	YLCA	2122/12/18	30.00	Council 2122 57	Webinar: Internal Controls
16/03/2022	Hade Edge Band	2122/12/19	45.00	Council 2122 133	Hire of Band Room 21220131
16/03/2022	JRB Enterprises Ltd	2122/12/20	540.00	Council 2122 133	Poo Bags
16/03/2022	Principal Hygiene	2122/12/21	62.40	Council 2122 57	Supply Service Nappy Disposal
16/03/2022	Society Local Council Clerks	2122/12/22	215.00	Council 2122 57	Membership Fee - Staff 04
16/03/2022	Society Local Council Clerks	2122/12/23	215.00	Council 2122 57	Membership Fee - Staff 02
16/03/2022	Vision ICT	2122/12/24	43.20	Council 2122 57	2 Hosted Email Accounts
16/03/2022	Document Logic	2122/12/25	172.24	Council 2122 57	Photocopying
16/03/2022	Internal Audit Yorkshire	2122/12/26	373.31	Council 2122 57	Interim Internal Audit
16/03/2022	West Yorks Combined Authority	2122/12/27	1,971.00	Council 2122 57	HV Minibus Service DEC
16/03/2022	West Yorks Combined Authority	2122/12/28	1,971.00	Council 2122 57	HV Minibus Service JAN
16/03/2022	BOK Artistic Swimming Club	2122/12/29	700.00	Council 2122 133	Grant: new music system
16/03/2022	Project Communities	2122/12/30	1,986.50	Council 2122 133	Grant: activities for girls
16/03/2022	Friends of Honley J and I Sch	2122/12/31	700.00	Council 2122 133	Grant: Eden Camp trip
16/03/2022	Environment Kirklees Ltd	2122/12/32	6,900.00	Council 2122 133	Grant: Cargo Bike
16/03/2022	Ballcraft	2122/12/33	359.91	Council 2122 133	Community Champions Trophies
28/03/2022	Autobind	2122/12/34	360.00	F&M 2122 91 iii	HV NDP Printing
30/03/2022	Peak Parishes Forum	2122/12/35	6.00	Council 2122 57	Subscription 2022-23
30/03/2022	West Yorks Combined Authority	2122/12/36	1,708.80	Council 2122 57	HV Minibus Service FEB
30/03/2022	Staff 02	2122/12/37	14.39	Council 2122 57	Reimbursement - Zoom
30/03/2022	Staff 03	2122/12/38	95.88	Council 2122 57	Reimbursement - Dropbox
30/03/2022	Agbrigg & District Girlguiding	2122/12/39	200.00	Council 2122 133	Grant: coaches to Euros
30/03/2022	Holmfirth Breastfeeding Group	2122/12/40	627.40	Council 2122 133	Grant: Room Hire
30/03/2022	Holmfirth Forward	2122/12/41	1,000.00	Council 2122 133	Grant: Holmfirth Visitor Map
30/03/2022	Honley Village Community Trust	2122/12/42	1,000.00	Council 2122 133	Grant: Community Orchard
30/03/2022	Heartisan	2122/12/43	1,000.00	Council 2122 133	Grant: Jubilee Art Project
30/03/2022	Honley Village Community Trust	2122/12/44	1,000.00	Council 2122 133	Grant: Platinum Jubilee Event
30/03/2022	Tiny Seeds CIC	2122/12/45	1,000.00	Council 2122 133	Grant: support group classes
30/03/2022	Upperthong SSG	2122/12/46	1,000.00	Council 2122 133	Grant: Chester Zoo trip
30/03/2022	Honley Silver Band	2122/12/47	1,000.00	Council 2122 133	Grant: instrument tuning
30/03/2022	Friends of Cliff Rec	2122/12/48	1,000.00	Council 2122 133	Grant: Beacon Repair

List of Payments made between 01/03/2022 and 31/03/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/03/2022	Kirklees Youth Alliance	2122/12/49	5,000.00	Council 2122 133	Grant: Youth Club
30/03/2022	Holme Community Centre	2122/12/50	5,000.00	Council 2122 133	Grant: Electricity Supply
31/03/2022	npower	2122/12/51	188.44	Council 2122 57	Electricity Holmfirth Toilets
31/03/2022	Maintenance Contractor	2122/12/52	11.99	Council 2122 57	Expenses
31/03/2022	Maintenance Contractor	2122/12/53	1,578.44	Council 2122 57	Maintenance
31/03/2022	Staff 03	2122/12/54	4.50	Council 2122 57	Reimbursement - Cable
31/03/2022	Upperthong SSG	2122/12/55	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Friend to Friend	2122/12/56	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Dean Brook Road Group	2122/12/57	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Ribble Valley Group	2122/12/58	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Upperthong VH Street Party	2122/12/59	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Netherthong Community Prtnship	2122/12/60	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Friends of Nabb School	2122/12/61	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Hightown Lane Residents	2122/12/62	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Holmbridge Community	2122/12/63	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	Malkinites	2122/12/64	100.00	Council 2122 133	Grant: Platinum Jubilee
31/03/2022	HCHCT	2122/12/65	10,000.00	Council 2122 133	Grant: Energy Saving Measures
Total Payments			<u>52,392.05</u>		

Holme Valley Parish Council Cash Book 2022-23

HSBC Community Current Account

Schedule of Payments April 2022

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
			CHG	<input type="checkbox"/>	HSBC			BANK CHARGES	£36.88	£0.00	£36.88	Council 2122 57	LGA 1972 S111
			DD	<input type="checkbox"/>	GRENKE			PHOTOCOPIER LEASE	£117.99	£23.60	£141.59	Council 2021 198 200	LGA 1972 S112
			DD	<input type="checkbox"/>	BT			INTERNET AND PHONE	£38.59	£7.72	£46.31	Council 2122 57	LGA 1972 S137
			DD	<input type="checkbox"/>	O2			IPAD AND IPHONE CONTRACTS	£64.12	£12.82	£76.94	Council 2122 57	LGA 1972 S137
			BACS	<input type="checkbox"/>	STAFF 03			TOP UP ON SALARY - TOO LATE TO CHANGE STANDING ORDER	£0.91	£0.00	£0.91	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 04			BACKPAY ON SALARY - TOO LATE TO CHANGE STANDING ORDER	£172.56	£0.00	£172.56	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 02			BACKPAY ON SALARY - TOO LATE TO CHANGE STANDING ORDER	£193.72	£0.00	£193.72	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	FORMER STAFF 01			BACKPAY APR, MAY, JUN 2021	£86.51	£0.00	£86.51	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	WYPF			PENSIONS	£783.49	£0.00	£783.49	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 02			SALARY APR 2022	£1,455.35	£0.00	£1,455.35	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 03			SALARY APR 2022	£917.64	£0.00	£917.64	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 04			SALARY APR 2022	£1,554.62	£0.00	£1,554.62	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	HMRC			PAYE TAX AND NI	£1,670.48	£0.00	£1,670.48	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	STAFF 02			REIMBURSEMENT ZOOM	£11.99	£2.49	£14.48	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	HONLEY SHOW SOCIETY LTD			INDOOR MARQUEE SPACE AT HONLEY SHOW	£50.00	£0.00	£50.00		LGA 1972 S137
			BACS	<input type="checkbox"/>	HONLEY BUSINESS ASSOCIATION			GRANT: TOWARDS CCTV	£1,560.00	£0.00	£1,560.00	Council 2122 130	LGRA 1997 S31
			BACS	<input type="checkbox"/>	HADE EDGE BAND			HIRE OF BAND ROOM 28/03/2022	£60.00	£0.00	£60.00		LGA 1972 S111
			BACS	<input type="checkbox"/>	YLCA			WEBINAR: VAT CLLR 07	£30.00	£0.00	£30.00	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	YLCA			WEBINAR: YEAR END ACCOUNTS & AUDIT STAFF 04	£30.00	£0.00	£30.00	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	YLCA			WEBINAR: YEAR END ACCOUNTS & AUDIT CLLR 07	£30.00	£0.00	£30.00	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	VISION ICT			1 X HOSTED EMAIL ACCOUNT	£18.00	£3.60	£21.60	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	VISION ICT			15 X HOSTED EMAIL ACCOUNT	£270.00	£54.00	£324.00	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	DOCUMENT LOGIC			PHOTOCOPYING	£50.35	£10.07	£60.42	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	HCHCT			ANNUAL RENTAL FEE AS ANCHOR TENANT	£10,000.00	£0.00	£10,000.00	Council 2122 57	LGA 1972 S111
			DD	<input type="checkbox"/>	BUSINESS STREAM			WATER AND SEWERAGE CHARGES	£1,129.81	£0.00	£1,129.81	Council 2122 57	PHA 1936 S87
			BACS	<input type="checkbox"/>	NPOWER			ELECTRICITY HOLMFIRTH TOILETS - MAR	£166.22	£8.31	£174.53	Council 2122 57	PHA 1936 S87
			BACS	<input type="checkbox"/>	VIKING			PAPER, STAMPS, STATIONERY	£119.21	£15.79	£135.00		LGA 1972 S111
			BACS	<input type="checkbox"/>	HOLLYWOOD AGENCY LTD			HARRY THE HOPPER ARTWORKING	£27.50	£5.50	£33.00		LGA 1972 S137
			BACS	<input type="checkbox"/>	YLCA			WEBINAR AGAR STAFF 04	£25.00	£0.00	£25.00	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			EXPENSES	£132.02	£26.40	£158.42	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			MAINTENANCE	£1,889.12	£0.00	£1,889.12	Council 2122 57	PCA 1971 S1, S4
									£22,858.30	£178.61	£23,036.91		

Finance & Management Committee – 25th April 2022

HVPC Queen’s Jubilee Wildflower & Tree Project (QJWT) Payments

In line with the approved budget of £10,000 for the QJWT project as agreed by Full Council on 28th March, I am seeking confirmation that the following authorisation and payments can now be made.

These are in line with the original details provided in the project outline given to Full Council on 13th December although we are including wildflower seeds for the school grounds as well as bee bombs for each pupil.

ITEM	LOCATION	COST PER UNIT	QUANTITY	TOTAL (£)
Beebombs	Primary schools	2.50	2400	6000
Beebombs	Secondary schools	2.50	60	150
Fruit trees	Primary & secondary schools	40	14	560
Fruit trees	Villages	40	12	480
Plaque for tree	Schools & villages	40	26	1040
Stakes for tree	Schools & villages	10	26	260
Poster for schools	Primary & secondary schools	10	14	140
Event / assembly materials	Schools & villages	30	26	780
Contingency				590
TOTAL				£10,000

Authority is requested for the following:

1) Purchase of 2,200 bee bombs at a cost of £5,434 from www.beebombs.com

(2129 is indicative number of children at primary schools (all 11 schools in the valley are interested in taking part) so an additional 71 is included so we have a few spares and to allow some to be given to Holmfirth / Honley High Schools who are also taking part.

The quote from Bee Bombs is: £2.47 + VAT per item so this will cost £5,434

2) Purchase of 12 x 1kg sacks of British wildflower seeds from www.heritageseeds.co.uk at a total cost of £448.

- 9 primary schools and 2 secondary schools have indicated that they could sow an area up to 250m² with wildflower seeds (approx. 12 car parking spaces). Each will receive a 1kg bag of HS 3 Wildflower and Grasses Mixture General Purpose at £38 each.

- 2 primary schools have said they have smaller sowing areas (planters for example) so these will receive 2 x 30g packs (to cover approx. 2 car parking spaces) which will be a butterfly mix and a pollen pack at £8 & £7 each (£15 per school).

The total from www.heritageseeds.co.uk would be £418 + £30 so this will cost £448.

3) Potential costs for any materials to support the assemblies up to £400 (if required)

If any additional costs arise related to giving the assemblies such as in preparing any materials such as a digital leaflet for parents, it is requested that up to £400 is also authorised for this if required. Details of this would be provided to the RFO and Chair of F&M in advance if it is needed but to ensure this does not delay the project, it is requested that authority is delegated for this item.

If authorised, the orders identified in 1 & 2 will be submitted to allow delivery in time for the first school assemblies from Monday 16th May.

Cllr Rachel Hogley

13th April 2022

elena@beebombs.com

to me ✉

Hello Rachel,

thank you so much for your email! We would love to help out - the best price we could do is £2.47+VAT per bag and I could put anything you like (within the space) on there
Let me know what you think,

Warmest regards,

Elena



 **Elena Sky**
elena@beebombs.com
www.beebombs.com

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 1 - HSBC Current A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	28/02/2022		158,197.86
			<hr/> 158,197.86
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			158,197.86
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			158,197.86
		Balance per Cash Book is :-	158,197.86
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	28/02/2022		55,679.13
			<hr/> 55,679.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 3 - Notice Deposit-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Notice Deposit - Handelsbanken	28/02/2022		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 4 - Current Account-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	28/02/2022		84,683.96
			<hr/> 84,683.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			84,683.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			84,683.96
		Balance per Cash Book is :-	84,683.96
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	28/02/2022		75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 6 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	28/02/2022		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00


Time: 13:53

Bank Reconciliation up to 28/02/2022 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/02/2022	2122/11/01	1,100.00		1,100.00		R <input type="checkbox"/>	Maintenance Contractor
02/02/2022	2122/11/01		10.53	10.53		R <input type="checkbox"/>	Receipt(s) Banked
03/02/2022	2122/11/02	8.00		8.00		R <input type="checkbox"/>	HSBC
03/02/2022	2122/11/03	255.63		255.63		R <input type="checkbox"/>	npower
03/02/2022	2122/11/04	595.74		595.74		R <input type="checkbox"/>	Kirklees Council
03/02/2022	2122/11/05	1,000.00		1,000.00		R <input type="checkbox"/>	Holmfirth Film Festival
03/02/2022	2122/11/06	987.00		987.00		R <input type="checkbox"/>	Sharing Memories
03/02/2022	2122/11/07	350.00		350.00		R <input type="checkbox"/>	Honley Junior Football Club
03/02/2022	2122/11/08	4.50		4.50		R <input type="checkbox"/>	Staff 02
03/02/2022	2122/11/09	30.00		30.00		R <input type="checkbox"/>	Document Logic
03/02/2022	2122/11/10	264.27		264.27		R <input type="checkbox"/>	Viking
03/02/2022	2122/11/11	22.50		22.50		R <input type="checkbox"/>	YLCA
07/02/2022	2122/11/12	37.14		37.14		R <input type="checkbox"/>	British Telecom
10/02/2022	2122/11/13	76.94		76.94		R <input type="checkbox"/>	O2
15/02/2022	2122/11/14	1,455.35		1,455.35		R <input type="checkbox"/>	Salaries Staff
15/02/2022	2122/11/15	917.64		917.64		R <input type="checkbox"/>	Salaries Staff
15/02/2022	2122/11/16	1,554.62		1,554.62		R <input type="checkbox"/>	Salaries Staff
16/02/2022	2122/11/17	684.23		684.23		R <input type="checkbox"/>	West Yorkshire Pension Fund
16/02/2022	2122/11/18	1,300.20		1,300.20		R <input type="checkbox"/>	HMRC
24/02/2022	2122/11/02		364.00	364.00		R <input type="checkbox"/>	Receipt(s) Banked
28/02/2022	2122/11/19	302.32		302.32		R <input type="checkbox"/>	Maintenance Contractor
28/02/2022	2122/11/20	1,660.84		1,660.84		R <input type="checkbox"/>	Maintenance Contractor
28/02/2022	2122/11/21	3,447.98		3,447.98		R <input type="checkbox"/>	Kirklees Council
28/02/2022	2122/11/03		500.00	500.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>16,054.90</u>	<u>874.53</u>				

Time: 13:50

Bank Reconciliation up to 28/02/2022 for Cashbook No 4 - Current Account-Handelsbanken

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/02/2022	2122/11/22	25.00		25.00		R 	Handelsbanken
		<u>25.00</u>	<u>0.00</u>				

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		173,378.23					173,378.23	
2122/11/01	Banked: 02/02/2022	10.53						
2122/11/01	CCLA	10.53			1090	100	10.53	PSDA Interest
2122/11/02	Banked: 24/02/2022	364.00						
2122/11/02	Holmfirth Toilets	364.00			1092	100	364.00	Donations
2122/11/03	Banked: 28/02/2022	500.00						
2122/11/03	Monty's Loft	500.00			1250	100	500.00	Rent - March plus arrears
Total Receipts for Month		874.53	0.00	0.00			874.53	
Cashbook Totals		<u>174,252.76</u>	<u>0.00</u>	<u>0.00</u>			<u>174,252.76</u>	

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/02/2022	Maintenance Contractor	2122/11/01	1,100.00			4740	400	1,100.00	Repair of Bus Shelter
03/02/2022	HSBC	2122/11/02	8.00			4215	150	8.00	Bank charges
03/02/2022	npower	2122/11/03	255.63		12.17	4320	200	243.46	Electricity Holmfirth Toilets
03/02/2022	Kirklees Council	2122/11/04	595.74		99.29	4325	200	496.45	Buildings Regulations
03/02/2022	Holmfirth Film Festival	2122/11/05	1,000.00			4405	250	1,000.00	Grant: Venue Hire & Publicity
03/02/2022	Sharing Memories	2122/11/06	987.00			4405	250	987.00	Grant: Art Project Older Peopl
03/02/2022	Honley Junior Football Club	2122/11/07	350.00			4405	250	350.00	Grant: Pop Up Shelter Under 7s
03/02/2022	Staff 02	2122/11/08	4.50			4205	150	4.50	Reimbursement: sanitiser
03/02/2022	Document Logic	2122/11/09	30.00		5.00	4205	150	25.00	Photocopying
03/02/2022	Viking	2122/11/10	264.27		8.38	4205	150	255.89	Paper, Stamps, Labels
03/02/2022	YLCA	2122/11/11	22.50			4061	150	22.50	Webinar: Planning Knowledge
07/02/2022	British Telecom	2122/11/12	37.14		6.19	4275	150	30.95	Internet and Phone
10/02/2022	O2	2122/11/13	76.94		12.82	4805	450	64.12	iPad and iPhone Contracts
15/02/2022	Salaries Staff	2122/11/14	1,455.35			4000	110	1,455.35	Salary Staff 02 - FEB 2022
15/02/2022	Salaries Staff	2122/11/15	917.64			4000	450	917.64	Salary Staff 03 - FEB
15/02/2022	Salaries Staff	2122/11/16	1,554.62			4000	110	1,554.62	Salary Staff 04 - FEB 2022
16/02/2022	West Yorkshire Pension Fund	2122/11/17	684.23			4000	110	554.23	Pensions - Staff 02 and 04
16/02/2022	HMRC	2122/11/18	1,300.20			4000	450	130.00	Pensions - Staff 03
16/02/2022	HMRC	2122/11/18	1,300.20			4000	110	1,239.55	PAYE Tax and NI - Staff 02 04
28/02/2022	Maintenance Contractor	2122/11/19	302.32		50.38	4740	400	220.21	Expenses - Seats Shelters
28/02/2022	Maintenance Contractor	2122/11/19	302.32			4320	200	31.73	Expenses - Toilets
28/02/2022	Maintenance Contractor	2122/11/20	1,660.84			4740	400	737.84	Maintenance - Seats Shelters
28/02/2022	Maintenance Contractor	2122/11/20	1,660.84			4320	200	923.00	Maintenance - Toilets
28/02/2022	Kirklees Council	2122/11/21	3,447.98		574.66	4705	400	2,873.32	Christmas Trees x 4
Total Payments for Month			16,054.90	0.00	768.89			15,286.01	
Balance Carried Fwd			158,197.86						
Cashbook Totals			174,252.76	0.00	768.89			173,483.87	

Receipts for Month 11**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,679.13					55,679.13	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Payments for Month 11**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		55,679.13						
	Cashbook Totals		55,679.13	0.00	0.00			55,679.13	

Receipts for Month 11**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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Banked:

0.00

0.00

0.00

Total Receipts for Month

0.00

0.00

0.00

0.00

Cashbook Totals0.000.000.000.00

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Receipts for Month 11**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		84,708.96					84,708.96	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>84,708.96</u>	<u>0.00</u>	<u>0.00</u>			<u>84,708.96</u>	

Payments for Month 11**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/02/2022	Handelsbanken	2122/11/22	25.00			4215	150	25.00	Bank Charges
Total Payments for Month			25.00	0.00	0.00			25.00	
Balance Carried Fwd			84,683.96						
Cashbook Totals			84,708.96	0.00	0.00			84,708.96	

Receipts for Month 11**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 11**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	

Receipts for Month 11**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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Banked:

0.00

0.00

0.00

Total Receipts for Month

0.00

0.00

0.00

0.00

Cashbook Totals0.000.000.000.00

Payments for Month 11

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			873.51	
200	HSBC Current A/C			158,197.86	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,683.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				187,274.05
320	EMR Sub-Contractor Services				5,000.00
321	EMR Legal Advice Contingency				5,000.00
322	EMR CCTV				5,000.00
323	EMR Com Asset-Others in Valley				14,723.00
325	EMR Election Fund				19,789.00
326	EMR Defibrillator Special Resr				2,000.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				30,000.00
1076	Precept	100	Income		274,326.00
1078	Special Expenses Grant	100	Income		3,230.00
1090	Bank Interest	100	Income		12.62
1092	Toilets Donations	100	Income		1,504.00
1100	Neighbourhood Plan-Grants	300	Planning		2,100.00
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		3,248.44
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	45,565.30	
4000	Salaries	450	Climate Emergency	12,047.50	
4005	Employer's N.I	110	Staff Expenditure	304.03	
4005	Employer's N.I	450	Climate Emergency	36.98	
4010	Employer's Pension	110	Staff Expenditure	264.03	
4010	Employer's Pension	450	Climate Emergency	72.00	
4060	Staff Training	110	Staff Expenditure	280.50	
4061	Councillor Training	150	Administration	337.50	
4200	Chairman's Expenses	150	Administration	201.68	
4205	Council Office Supplies	150	Administration	1,820.59	
4210	Audit	150	Administration	1,346.62	
4215	Bank Charges	150	Administration	266.00	
4225	Elections	150	Administration	4,589.99	
4230	Repairs & Maintenance	150	Administration	45.00	
4235	Insurance	150	Administration	6,378.86	
4245	Office Equipment	150	Administration	107.68	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4250	Office/Room Hire	150	Administration	10,247.50	
4255	Legal Advice Contingency	150	Administration	450.00	
4260	FOIA/EIR requests	150	Administration	35.00	
4265	Subscriptions	150	Administration	2,404.00	
4275	Telephone and Broadband	150	Administration	302.36	
4300	Honley Library	200	CASC	681.60	
4305	Holmfirth Tech	200	CASC	10,000.00	
4310	Holmfirth Civic Hall-Projects	200	CASC	40,000.00	
4315	Other Community Assets	200	CASC	50,982.60	
4320	Public Toilet - Day to Day	200	CASC	16,134.67	
4325	Public Toilet - Lettable Space	200	CASC	496.45	
4400	Electronic Support	250	Finance & Management	2,169.44	
4405	Grants	250	Finance & Management	10,154.49	
4505	Neighbourhood Plan	300	Planning	4,571.23	
4610	Publications	350	Publications & Communication	3,470.23	
4630	Special Projects	350	Publications & Communication	636.00	
4705	Christmas Provision	400	Service Provision	4,206.65	
4710	New Mill - Churchyard	400	Service Provision	663.74	
4720	Dog Waste	400	Service Provision	613.50	
4730	Minibus	400	Service Provision	15,516.00	
4735	Phone Boxes	400	Service Provision	64.40	
4740	Seats & Shelters-Maintenance	400	Service Provision	11,840.52	
4805	Community Mobilisation	450	Climate Emergency	3,123.01	
4815	Transport Strategy	450	Climate Emergency	600.00	
6000	Transfer from EMR	200	CASC		10,000.00
Trial Balance Totals :				637,462.11	637,462.11
Difference				0.00	

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	274,326	274,326	0			100.0%	
1078 Special Expenses Grant	0	3,230	3,230	0			100.0%	
1090 Bank Interest	11	13	600	587			2.1%	
1092 Toilets Donations	364	1,504	2,000	496			75.2%	
1200 Allotment Rents	0	240	240	0			100.0%	
1250 Garside Building	500	3,248	4,800	1,552			67.7%	
1260 Memorial Bench Donations	0	0	50	50			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
Income :- Income	875	283,261	285,946	2,685			99.1%	0
Net Income	875	283,261	285,946	2,685				
110 Staff Expenditure								
4000 Salaries	4,804	45,565	53,000	7,435		7,435	86.0%	
4005 Employer's N.I	0	304	0	(304)		(304)	0.0%	
4010 Employer's Pension	0	264	0	(264)		(264)	0.0%	
4060 Staff Training	0	281	900	620		620	31.2%	
Staff Expenditure :- Indirect Expenditure	4,804	46,414	53,900	7,486	0	7,486	86.1%	0
Net Expenditure	(4,804)	(46,414)	(53,900)	(7,486)				
150 Administration								
4061 Councillor Training	23	338	900	563		563	37.5%	
4200 Chairman's Expenses	0	202	1,000	798		798	20.2%	
4205 Council Office Supplies	285	1,821	1,500	(321)		(321)	121.4%	
4210 Audit	0	1,347	1,200	(147)		(147)	112.2%	
4215 Bank Charges	33	266	300	34		34	88.7%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	4,590	5,000	410		410	91.8%	
4230 Repairs & Maintenance	0	45	1,000	955		955	4.5%	
4235 Insurance	0	6,379	2,250	(4,129)		(4,129)	283.5%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	108	300	192		192	35.9%	
4250 Office/Room Hire	0	10,248	10,000	(248)		(248)	102.5%	
4255 Legal Advice Contingency	0	450	0	(450)		(450)	0.0%	
4260 FOIA/EIR requests	0	35	500	465		465	7.0%	
4265 Subscriptions	0	2,404	3,000	596		596	80.1%	
4270 Local Council Award Scheme	0	0	100	100		100	0.0%	
4275 Telephone and Broadband	31	302	500	198		198	60.5%	
4280 Civic Regalia	0	0	750	750		750	0.0%	
Administration :- Indirect Expenditure	372	28,533	29,100	567	0	567	98.1%	0
Net Expenditure	(372)	(28,533)	(29,100)	(567)				

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 CASC</u>								
4300 Honley Library	0	682	15,000	14,318		14,318	4.5%	
4305 Holmfirth Tech	0	10,000	0	(10,000)		(10,000)	0.0%	10,000
4310 Holmfirth Civic Hall-Projects	0	40,000	10,000	(30,000)		(30,000)	400.0%	
4315 Other Community Assets	0	50,983	53,000	2,017		2,017	96.2%	
4320 Public Toilet - Day to Day	1,198	16,135	17,000	865		865	94.9%	
4325 Public Toilet - Lettable Space	496	496	1,000	504		504	49.6%	
CASC :- Indirect Expenditure	1,695	118,295	96,000	(22,295)	0	(22,295)	123.2%	10,000
Net Expenditure	(1,695)	(118,295)	(96,000)	22,295				
6000 plus Transfer from EMR	0	10,000						
Movement to/(from) Gen Reserve	(1,695)	(108,295)						
<u>250 Finance & Management</u>								
4400 Electronic Support	0	2,169	1,650	(519)		(519)	131.5%	
4405 Grants	2,337	10,154	20,000	9,846		9,846	50.8%	
Finance & Management :- Indirect Expenditure	2,337	12,324	21,650	9,326	0	9,326	56.9%	0
Net Expenditure	(2,337)	(12,324)	(21,650)	(9,326)				
<u>300 Planning</u>								
1100 Neighbourhood Plan-Grants	0	2,100	0	(2,100)			0.0%	
Planning :- Income	0	2,100	0	(2,100)				0
4505 Neighbourhood Plan	0	4,571	5,000	429		429	91.4%	
Planning :- Indirect Expenditure	0	4,571	5,000	429	0	429	91.4%	0
Net Income over Expenditure	0	(2,471)	(5,000)	(2,529)				
<u>350 Publications & Communication</u>								
4600 Community Champion	0	0	250	250		250	0.0%	
4605 Community Engagement	0	0	100	100		100	0.0%	
4610 Publications	0	3,470	6,000	2,530		2,530	57.8%	
4615 Royal Events	0	0	1,000	1,000		1,000	0.0%	
4620 Tidy Trader Awards	0	0	100	100		100	0.0%	
4625 Website & Media	0	0	1,000	1,000		1,000	0.0%	
4630 Special Projects	0	636	1,000	364		364	63.6%	
Publications & Communication :- Indirect Expenditure	0	4,106	9,450	5,344	0	5,344	43.5%	0
Net Expenditure	0	(4,106)	(9,450)	(5,344)				

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Service Provision								
4705 Christmas Provision	2,873	4,207	5,500	1,293		1,293	76.5%	
4710 New Mill - Churchyard	0	664	800	136		136	83.0%	
4720 Dog Waste	0	614	1,000	387		387	61.4%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	0	15,516	25,000	9,484		9,484	62.1%	
4735 Phone Boxes	0	64	400	336		336	16.1%	
4740 Seats & Shelters-Maintenance	2,058	11,841	13,000	1,159		1,159	91.1%	
4755 Youth Facilities	0	0	8,000	8,000		8,000	0.0%	
Service Provision :- Indirect Expenditure	4,931	32,905	54,700	21,795	0	21,795	60.2%	0
Net Expenditure	(4,931)	(32,905)	(54,700)	(21,795)				
450 Climate Emergency								
4000 Salaries	1,108	12,048	0	(12,048)		(12,048)	0.0%	
4005 Employer's N.I	0	37	0	(37)		(37)	0.0%	
4010 Employer's Pension	0	72	0	(72)		(72)	0.0%	
4805 Community Mobilisation	64	3,123	17,500	14,377		14,377	17.8%	
4810 Energy Strategy	0	0	4,000	4,000		4,000	0.0%	
4815 Transport Strategy	0	600	13,000	12,400		12,400	4.6%	
4820 Waste Strategy	0	0	500	500		500	0.0%	
4825 Environment Strategy	0	0	1,000	1,000		1,000	0.0%	
Climate Emergency :- Indirect Expenditure	1,172	15,879	36,000	20,121	0	20,121	44.1%	0
Net Expenditure	(1,172)	(15,879)	(36,000)	(20,121)				
Grand Totals:- Income	875	285,361	285,946	585			99.8%	
Expenditure	15,311	263,028	305,800	42,772	0	42,772	86.0%	
Net Income over Expenditure	(14,436)	22,333	(19,854)	(42,187)				
plus Transfer from EMR	0	10,000						
Movement to/(from) Gen Reserve	(14,436)	32,333						

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 28 February 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

28/02/2022	HSBC Current A/C	158,197.86
28/02/2022	HSBC - Money Manager	55,679.13
28/02/2022	Notice Deposit - Handelsbanken	0.00
28/02/2022	Handelsbanken Current A/C	84,683.96
28/02/2022	CCLA Deposit Fund	75,000.00
28/02/2022	Petty Cash	0.00

373,560.95

Receipts not on Bank Statement

0.00

Closing Balance

373,560.95

All Cash & Bank Accounts

1	HSBC Current A/C	158,197.86
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	84,683.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	373,560.95

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Sub-Contractor Services	5,000.00		5,000.00
321 EMR Legal Advice Contingency	5,000.00		5,000.00
322 EMR CCTV	5,000.00		5,000.00
323 EMR Com Asset-Others in Valley	9,723.00	5,000.00	14,723.00
324 EMR Neighbourhood Planning	0.00		0.00
325 EMR Election Fund	19,789.00		19,789.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
327 EMR Covid Response - HCHCT	10,000.00		10,000.00
328 EMR Covid Response - HVCMA	13,315.00		13,315.00
329 EMR Holmfirth Civic Hall (capi	30,000.00	0.00	30,000.00
330 EMR Office/Meeting Room	15,000.00		15,000.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	30,000.00		30,000.00
333 EMR Holmfirth Tech	10,000.00	-10,000.00	0.00
	<u>159,827.00</u>	<u>-5,000.00</u>	<u>154,827.00</u>

Previewed Draft - Do Not Submit to HMRC

Date: 22/03/2022

Holme Valley Parish Council

Page 1

Time: 14:04

VAT Return: 01/01/2022 - 31/03/2022

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		10		1,593.96	1,593.96	0.00
Cashbook	1		11		874.53	874.53	0.00
		OUTPUT		Total Rate: Z	2,468.49	2,468.49	0.00
Cashbook	1		11		255.63	243.46	12.17
		INPUT		Total Rate: F	255.63	243.46	12.17
Cashbook	1		10		627.78	523.16	104.62
Cashbook	1		11		4,540.39	3,783.67	756.72
		INPUT		Total Rate: S	5,168.17	4,306.83	861.34
Cashbook	1		10		12,516.87	12,516.87	0.00
Cashbook	4		10		25.00	25.00	0.00
Cashbook	1		11		11,258.88	11,258.88	0.00
Cashbook	4		11		25.00	25.00	0.00
		INPUT		Total Rate: Z	23,825.75	23,825.75	0.00

VAT Return Summary:	Total Outputs	2,468.49	2,468.49	0.00
	Total Inputs	29,249.55	28,376.04	873.51

VAT due in the period on sales and other outputs	Box 1	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	2	0.00
Total VAT due	3	0.00
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)	4	873.51
Net VAT to reclaim from HMRC	5	873.51
Total value of sales and all other outputs excluding any VAT	6	2,468.00
Total value of purchases and all other inputs excluding any VAT	7	28,376.00
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	8	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	9	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States		0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 1 - HSBC Current A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/03/2022		107,672.86
			<hr/> 107,672.86
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			107,672.86
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			107,672.86
		Balance per Cash Book is :-	107,672.86
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/03/2022		55,679.13
			<hr/> 55,679.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 3 - Notice Deposit-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Notice Deposit - Handelsbanken	31/03/2022		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 4 - Current Account-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/03/2022		84,658.96
			<hr/> 84,658.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			84,658.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			84,658.96
		Balance per Cash Book is :-	84,658.96
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/03/2022		75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/03/2022
for Cashbook 6 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/03/2022		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Time: 13:53

Bank Reconciliation up to 31/03/2022 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
27/01/2022	2122/12/11	14.39		14.39		R <input type="checkbox"/>	Staff 02
02/03/2022	2122/12/01		18.95	18.95		R <input type="checkbox"/>	Receipt(s) Banked
05/03/2022	2122/12/02		1.49	1.49		R <input type="checkbox"/>	Receipt(s) Banked
06/03/2022	2122/12/01	8.00		8.00		R <input type="checkbox"/>	HSBC
10/03/2022	2122/12/02	37.28		37.28		R <input type="checkbox"/>	British Telecom
10/03/2022	2122/12/03		1,361.00	1,361.00		R <input type="checkbox"/>	Receipt(s) Banked
11/03/2022	2122/12/03	-4,620.91		-4,620.91		R <input type="checkbox"/>	HCHCT
15/03/2022	2122/12/04	77.42		77.42		R <input type="checkbox"/>	O2
15/03/2022	2122/12/05	1,455.35		1,455.35		R <input type="checkbox"/>	Salaries Staff
15/03/2022	2122/12/06	917.64		917.64		R <input type="checkbox"/>	Salaries Staff
15/03/2022	2122/12/07	1,554.62		1,554.62		R <input type="checkbox"/>	Salaries Staff
16/03/2022	2122/12/08	684.23		684.23		R <input type="checkbox"/>	West Yorkshire Pension Fund
16/03/2022	2122/12/09	1,300.20		1,300.20		R <input type="checkbox"/>	HMRC
16/03/2022	2122/12/10	15.00		15.00		R <input type="checkbox"/>	YLCA
16/03/2022	2122/12/12	54.99		54.99		R <input type="checkbox"/>	Staff 02
16/03/2022	2122/12/13	38.49		38.49		R <input type="checkbox"/>	Staff 02
16/03/2022	2122/12/14	181.08		181.08		R <input type="checkbox"/>	npower
16/03/2022	2122/12/15	278.86		278.86		R <input type="checkbox"/>	npower
16/03/2022	2122/12/16	264.00		264.00		R <input type="checkbox"/>	Principal Hygiene
16/03/2022	2122/12/17	65.40		65.40		R <input type="checkbox"/>	Principal Hygiene
16/03/2022	2122/12/18	30.00		30.00		R <input type="checkbox"/>	YLCA
16/03/2022	2122/12/19	45.00		45.00		R <input type="checkbox"/>	Hade Edge Band
16/03/2022	2122/12/20	540.00		540.00		R <input type="checkbox"/>	JRB Enterprises Ltd
16/03/2022	2122/12/21	62.40		62.40		R <input type="checkbox"/>	Principal Hygiene
16/03/2022	2122/12/22	215.00		215.00		R <input type="checkbox"/>	Society Local Council Clerks
16/03/2022	2122/12/23	215.00		215.00		R <input type="checkbox"/>	Society Local Council Clerks
16/03/2022	2122/12/24	43.20		43.20		R <input type="checkbox"/>	Vision ICT
16/03/2022	2122/12/25	172.24		172.24		R <input type="checkbox"/>	Document Logic
16/03/2022	2122/12/26	373.31		373.31		R <input type="checkbox"/>	Internal Audit Yorkshire
16/03/2022	2122/12/27	1,971.00		1,971.00		R <input type="checkbox"/>	West Yorks Combined Authority
16/03/2022	2122/12/28	1,971.00		1,971.00		R <input type="checkbox"/>	West Yorks Combined Authority
16/03/2022	2122/12/29	700.00		700.00		R <input type="checkbox"/>	BOK Artistic Swimming Club
16/03/2022	2122/12/30	1,986.50		1,986.50		R <input type="checkbox"/>	Project Communities
16/03/2022	2122/12/31	700.00		700.00		R <input type="checkbox"/>	Friends of Honley J and I Sch
16/03/2022	2122/12/32	6,900.00		6,900.00		R <input type="checkbox"/>	Environment Kirklees Ltd
16/03/2022	2122/12/33	359.91		359.91		R <input type="checkbox"/>	Ballcraft
28/03/2022	2122/12/34	360.00		360.00		R <input type="checkbox"/>	Autobind
30/03/2022	2122/12/35	6.00		6.00		R <input type="checkbox"/>	Peak Parishes Forum
30/03/2022	2122/12/36	1,708.80		1,708.80		R <input type="checkbox"/>	West Yorks Combined Authority
30/03/2022	2122/12/37	14.39		14.39		R <input type="checkbox"/>	Staff 02
30/03/2022	2122/12/38	95.88		95.88		R <input type="checkbox"/>	Staff 03
30/03/2022	2122/12/39	200.00		200.00		R <input type="checkbox"/>	Agbrigg & District Girlguiding
30/03/2022	2122/12/40	627.40		627.40		R <input type="checkbox"/>	Holmfirth Breastfeeding Group
30/03/2022	2122/12/41	1,000.00		1,000.00		R <input type="checkbox"/>	Holmfirth Forward
30/03/2022	2122/12/42	1,000.00		1,000.00		R <input type="checkbox"/>	Honley Village Community Trust
30/03/2022	2122/12/43	1,000.00		1,000.00		R <input type="checkbox"/>	Heartisan
30/03/2022	2122/12/44	1,000.00		1,000.00		R <input type="checkbox"/>	Honley Village Community Trust
30/03/2022	2122/12/45	1,000.00		1,000.00		R <input type="checkbox"/>	Tiny Seeds CIC


Time: 13:53

Bank Reconciliation up to 31/03/2022 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/03/2022	2122/12/46	1,000.00		1,000.00		R <input type="checkbox"/>	Upperthong SSG
30/03/2022	2122/12/47	1,000.00		1,000.00		R <input type="checkbox"/>	Honley Silver Band
30/03/2022	2122/12/48	1,000.00		1,000.00		R <input type="checkbox"/>	Friends of Cliff Rec
30/03/2022	2122/12/49	5,000.00		5,000.00		R <input type="checkbox"/>	Kirklees Youth Alliance
30/03/2022	2122/12/50	5,000.00		5,000.00		R <input type="checkbox"/>	Holme Community Centre
30/03/2022	2122/12/04		500.00	500.00		R <input type="checkbox"/>	Receipt(s) Banked
31/03/2022	2122/12/51	188.44		188.44		R <input type="checkbox"/>	npower
31/03/2022	2122/12/52	11.99		11.99		R <input type="checkbox"/>	Maintenance Contractor
31/03/2022	2122/12/53	1,578.44		1,578.44		R <input type="checkbox"/>	Maintenance Contractor
31/03/2022	2122/12/54	4.50		4.50		R <input type="checkbox"/>	Staff 03
31/03/2022	2122/12/55	100.00		100.00		R <input type="checkbox"/>	Upperthong SSG
31/03/2022	2122/12/56	100.00		100.00		R <input type="checkbox"/>	Friend to Friend
31/03/2022	2122/12/57	100.00		100.00		R <input type="checkbox"/>	Dean Brook Road Group
31/03/2022	2122/12/58	100.00		100.00		R <input type="checkbox"/>	Ribble Valley Group
31/03/2022	2122/12/59	100.00		100.00		R <input type="checkbox"/>	Upperthong VH Street Party
31/03/2022	2122/12/60	100.00		100.00		R <input type="checkbox"/>	Netherthong Community Prtnship
31/03/2022	2122/12/61	100.00		100.00		R <input type="checkbox"/>	Friends of Nabb School
31/03/2022	2122/12/62	100.00		100.00		R <input type="checkbox"/>	Hightown Lane Residents
31/03/2022	2122/12/63	100.00		100.00		R <input type="checkbox"/>	Holmbridge Community
31/03/2022	2122/12/64	100.00		100.00		R <input type="checkbox"/>	Malkinites
31/03/2022	2122/12/65	10,000.00		10,000.00		R <input type="checkbox"/>	HCHCT
		<u>52,406.44</u>	<u>1,881.44</u>				

Time: 10:58

Bank Reconciliation up to 31/03/2022 for Cashbook No 4 - Current Account-Handelsbanken

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/03/2022	2122/12/66	25.00		25.00		R 	Handelsbanken
		<u>25.00</u>	<u>0.00</u>				

Receipts for Month 12

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		158,197.86					158,197.86	
2122/12/01	Banked: 02/03/2022	18.95						
2122/12/01	CCLA	18.95			1090	100	18.95	Interest on PSDA
2122/12/02	Banked: 05/03/2022	1.49						
2122/12/02	HSBC	1.49			1090	100	1.49	Gross Interest Acc 41061348
2122/12/03	Banked: 10/03/2022	1,361.00						
2122/12/03	Holmfirth Toilets	1,361.00			1092	100	1,361.00	Donations
2122/12/04	Banked: 30/03/2022	500.00						
2122/12/04	Monty's Loft	500.00			1250	100	500.00	Rent - April plus arrears
Total Receipts for Month		1,881.44	0.00	0.00			1,881.44	
Cashbook Totals		<u>160,079.30</u>	<u>0.00</u>	<u>0.00</u>			<u>160,079.30</u>	

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/01/2022	Staff 02	2122/12/11	14.39		2.40	4400	250	11.99	Reimbursement - Zoom
06/03/2022	HSBC	2122/12/01	8.00			4215	150	8.00	Bank Charges
10/03/2022	British Telecom	2122/12/02	37.28		6.21	4275	150	31.07	Internet and Phone
11/03/2022	HCHCT	2122/12/03	-4,620.91			4235	150	-4,620.91	Insurance Recharge
15/03/2022	O2	2122/12/04	77.42		12.90	4805	450	64.52	iPad and iPhone Contracts
15/03/2022	Salaries Staff	2122/12/05	1,455.35			4000	110	1,455.35	Salary Staff 02 - MAR 2022
15/03/2022	Salaries Staff	2122/12/06	917.64			4000	450	917.64	Salary Staff 03 - MAR 2022
15/03/2022	Salaries Staff	2122/12/07	1,554.62			4000	110	1,554.62	Salary Staff 04 - MAR 2022
16/03/2022	West Yorkshire Pension Fund	2122/12/08	684.23			4000	110	554.23	Pensions - Staff 02 and 04
						4000	450	130.00	Pensions - Staff 03
16/03/2022	HMRC	2122/12/09	1,300.20			4000	110	1,239.55	PAYE Tax and NI - Staff 02 04
						4000	450	60.65	PAYE Tax and NI - Staff 03
16/03/2022	YLCA	2122/12/10	15.00			4805	450	15.00	Webinar: Climate Emergency
16/03/2022	Staff 02	2122/12/12	54.99		9.17	4630	350	45.82	Reimbursement - Stand
16/03/2022	Staff 02	2122/12/13	38.49		6.42	4630	350	32.07	Reimbursement - Cable Protectr
16/03/2022	npower	2122/12/14	181.08		8.62	4320	200	172.46	Electricity Holmfirth Toilets
16/03/2022	npower	2122/12/15	278.86		13.28	4320	200	265.58	Electricity Holmfirth Toilets
16/03/2022	Principal Hygiene	2122/12/16	264.00		44.00	4320	200	220.00	Supply Service Sanitary Units
16/03/2022	Principal Hygiene	2122/12/17	65.40		10.90	4320	200	54.50	Supply Service Nappy Units
16/03/2022	YLCA	2122/12/18	30.00			4060	110	30.00	Webinar: Internal Controls
16/03/2022	Hade Edge Band	2122/12/19	45.00			4250	150	45.00	Hire of Band Room 21220131
16/03/2022	JRB Enterprises Ltd	2122/12/20	540.00		90.00	4720	400	450.00	Poo Bags
16/03/2022	Principal Hygiene	2122/12/21	62.40		10.40	4320	200	52.00	Supply Service Nappy Disposal
16/03/2022	Society Local Council Clerks	2122/12/22	215.00			4060	110	215.00	Membership Fee - Staff 04
16/03/2022	Society Local Council Clerks	2122/12/23	215.00			4060	110	215.00	Membership Fee - Staff 02
16/03/2022	Vision ICT	2122/12/24	43.20		7.20	4400	250	36.00	2 Hosted Email Accounts
16/03/2022	Document Logic	2122/12/25	172.24		28.71	4205	150	143.53	Photocopying
16/03/2022	Internal Audit Yorkshire	2122/12/26	373.31			4210	150	373.31	Interim Internal Audit
16/03/2022	West Yorks Combined Authority	2122/12/27	1,971.00			4730	400	1,971.00	HV Minibus Service DEC
16/03/2022	West Yorks Combined Authority	2122/12/28	1,971.00			4730	400	1,971.00	HV Minibus Service JAN
16/03/2022	BOK Artistic Swimming Club	2122/12/29	700.00			4755	400	700.00	Grant: new music system
16/03/2022	Project Communities	2122/12/30	1,986.50			4755	400	1,986.50	Grant: activities for girls
16/03/2022	Friends of Honley J and I Sch	2122/12/31	700.00			4755	400	700.00	Grant: Eden Camp trip
16/03/2022	Environment Kirklees Ltd	2122/12/32	6,900.00			4815	450	6,900.00	Grant: Cargo Bike
16/03/2022	Ballcraft	2122/12/33	359.91			4600	350	250.00	Community Champions Trophies
						4605	350	100.00	Community Champions Trophies
						4605	350	9.91	Community Champions Trophies
28/03/2022	Autobind	2122/12/34	360.00			4505	300	360.00	HV NDP Printing
30/03/2022	Peak Parishes Forum	2122/12/35	6.00			4265	150	6.00	Subscription 2022-23
30/03/2022	West Yorks Combined Authority	2122/12/36	1,708.80			4730	400	1,708.80	HV Minibus Service FEB
30/03/2022	Staff 02	2122/12/37	14.39		2.40	4400	250	11.99	Reimbursement - Zoom

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/03/2022	Staff 03	2122/12/38	95.88		15.98	4805	450	79.90	Reimbursement - Dropbox
30/03/2022	Agbrigg & District Girlguiding	2122/12/39	200.00			4405	250	200.00	Grant: coaches to Euros
30/03/2022	Holmfirth Breastfeeding Group	2122/12/40	627.40			4405	250	627.40	Grant: Room Hire
30/03/2022	Holmfirth Forward	2122/12/41	1,000.00			4405	250	1,000.00	Grant: Holmfirth Visitor Map
30/03/2022	Honley Village Community Trust	2122/12/42	1,000.00			4405	250	1,000.00	Grant: Community Orchard
30/03/2022	Heartisan	2122/12/43	1,000.00			4405	250	1,000.00	Grant: Jubilee Art Project
30/03/2022	Honley Village Community Trust	2122/12/44	1,000.00			4405	250	1,000.00	Grant: Platinum Jubilee Event
30/03/2022	Tiny Seeds CIC	2122/12/45	1,000.00			4405	250	1,000.00	Grant: support group classes
30/03/2022	Upperthong SSG	2122/12/46	1,000.00			4405	250	1,000.00	Grant: Chester Zoo trip
30/03/2022	Honley Silver Band	2122/12/47	1,000.00			4405	250	1,000.00	Grant: instrument tuning
30/03/2022	Friends of Cliff Rec	2122/12/48	1,000.00			4405	250	1,000.00	Grant: Beacon Repair
30/03/2022	Kirklees Youth Alliance	2122/12/49	5,000.00			4755	400	5,000.00	Grant: Youth Club
30/03/2022	Holme Community Centre	2122/12/50	5,000.00			4315	200	5,000.00	Grant: Electricity Supply
						323	0	-5,000.00	Grant: Electricity Supply
						6000	200	5,000.00	Grant: Electricity Supply
31/03/2022	npower	2122/12/51	188.44		8.97	4320	200	179.47	Electricity Holmfirth Toilets
31/03/2022	Maintenance Contractor	2122/12/52	11.99		2.00	4320	200	9.99	Expenses
31/03/2022	Maintenance Contractor	2122/12/53	1,578.44			4740	400	618.27	Maintenance - Benches Shelters
						4320	200	960.17	Maintenance - Toilets
31/03/2022	Staff 03	2122/12/54	4.50		0.75	4245	150	3.75	Reimbursement - Cable
31/03/2022	Upperthong SSG	2122/12/55	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Friend to Friend	2122/12/56	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Dean Brook Road Group	2122/12/57	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Ribble Valley Group	2122/12/58	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Upperthong VH Street Party	2122/12/59	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Netherthong Community Prtnship	2122/12/60	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Friends of Nabb School	2122/12/61	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Hightown Lane Residents	2122/12/62	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Holmbridge Community	2122/12/63	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	Malkinites	2122/12/64	100.00			4615	350	100.00	Grant: Platinum Jubilee
31/03/2022	HCHCT	2122/12/65	10,000.00			4310	200	10,000.00	Grant: Energy Saving Measures
Total Payments for Month			52,406.44	0.00	280.31			52,126.13	
Balance Carried Fwd			107,672.86						
Cashbook Totals			160,079.30	0.00	280.31			159,798.99	

Receipts for Month 12**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,679.13					55,679.13	
	Banked:	0.00						
			0.00					0.00
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Payments for Month 12**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		55,679.13						
	Cashbook Totals		55,679.13	0.00	0.00			55,679.13	

Receipts for Month 12

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Receipts for Month 12**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	84,683.96					84,683.96	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>84,683.96</u>	<u>0.00</u>	<u>0.00</u>			<u>84,683.96</u>	

Payments for Month 12**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/03/2022	Handelsbanken	2122/12/66	25.00			4215	150	25.00	Bank Charges
Total Payments for Month			25.00	0.00	0.00			25.00	
Balance Carried Fwd			84,658.96						
Cashbook Totals			84,683.96	0.00	0.00			84,683.96	

Receipts for Month 12**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	

Receipts for Month 12**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,153.82	
200	HSBC Current A/C			107,672.86	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,658.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				187,274.05
320	EMR Sub-Contractor Services				5,000.00
321	EMR Legal Advice Contingency				5,000.00
322	EMR CCTV				5,000.00
323	EMR Com Asset-Others in Valley				11,740.00
325	EMR Election Fund				19,789.00
326	EMR Defibrillator Special Resr				2,000.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				30,000.00
334	EMR Holme Moss Viewpoint				935.00
1076	Precept	100	Income		274,326.00
1078	Special Expenses Grant	100	Income		3,230.00
1090	Bank Interest	100	Income		33.06
1092	Toilets Donations	100	Income		2,865.00
1100	Neighbourhood Plan-Grants	300	Planning		2,100.00
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		3,748.44
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	50,369.05	
4000	Salaries	450	Climate Emergency	13,155.79	
4005	Employer's N.I	110	Staff Expenditure	304.03	
4005	Employer's N.I	450	Climate Emergency	36.98	
4010	Employer's Pension	110	Staff Expenditure	264.03	
4010	Employer's Pension	450	Climate Emergency	72.00	
4060	Staff Training	110	Staff Expenditure	740.50	
4061	Councillor Training	150	Administration	337.50	
4200	Chairman's Expenses	150	Administration	201.68	
4205	Council Office Supplies	150	Administration	1,964.12	
4210	Audit	150	Administration	1,719.93	
4215	Bank Charges	150	Administration	299.00	
4225	Elections	150	Administration	4,589.99	
4230	Repairs & Maintenance	150	Administration	45.00	
4235	Insurance	150	Administration	1,757.95	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4245	Office Equipment	150	Administration	111.43	
4250	Office/Room Hire	150	Administration	10,292.50	
4255	Legal Advice Contingency	150	Administration	450.00	
4260	FOIA/EIR requests	150	Administration	35.00	
4265	Subscriptions	150	Administration	2,410.00	
4275	Telephone and Broadband	150	Administration	333.43	
4300	Honley Library	200	CASC	681.60	
4305	Holmfirth Tech	200	CASC	10,000.00	
4310	Holmfirth Civic Hall-Projects	200	CASC	50,000.00	
4315	Other Community Assets	200	CASC	57,999.60	
4320	Public Toilet - Day to Day	200	CASC	18,048.84	
4325	Public Toilet - Lettable Space	200	CASC	496.45	
4400	Electronic Support	250	Finance & Management	2,229.42	
4405	Grants	250	Finance & Management	18,981.89	
4505	Neighbourhood Plan	300	Planning	4,931.23	
4600	Community Champion	350	Publications & Communication	250.00	
4605	Community Engagement	350	Publications & Communication	109.91	
4610	Publications	350	Publications & Communication	3,470.23	
4615	Royal Events	350	Publications & Communication	1,000.00	
4630	Special Projects	350	Publications & Communication	713.89	
4705	Christmas Provision	400	Service Provision	4,206.65	
4710	New Mill - Churchyard	400	Service Provision	663.74	
4720	Dog Waste	400	Service Provision	1,063.50	
4730	Minibus	400	Service Provision	21,166.80	
4735	Phone Boxes	400	Service Provision	64.40	
4740	Seats & Shelters-Maintenance	400	Service Provision	12,458.79	
4755	Youth Facilities	400	Service Provision	8,386.50	
4805	Community Mobilisation	450	Climate Emergency	3,282.43	
4815	Transport Strategy	450	Climate Emergency	7,500.00	
5500	Transfer to/from EMR			935.00	
6000	Transfer from EMR	200	CASC		15,000.00
Trial Balance Totals :				642,295.55	642,295.55
Difference				0.00	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>								
1076 Precept	0	274,326	274,326	0			100.0%	
1078 Special Expenses Grant	0	3,230	3,230	0			100.0%	
1090 Bank Interest	20	33	600	567			5.5%	
1092 Toilets Donations	1,361	2,865	2,000	(865)			143.3%	
1200 Allotment Rents	0	240	240	0			100.0%	
1250 Garside Building	500	3,748	4,800	1,052			78.1%	
1260 Memorial Bench Donations	0	0	50	50			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
<u>110 Staff Expenditure</u>								
4000 Salaries	(4,804)	(50,369)	(53,000)	2,631		2,631	95.0%	
4005 Employer's N.I	0	(304)	0	(304)		(304)	0.0%	
4010 Employer's Pension	0	(264)	0	(264)		(264)	0.0%	
4060 Staff Training	(460)	(741)	(900)	160		160	82.3%	
<u>150 Administration</u>								
4061 Councillor Training	0	(338)	(900)	563		563	37.5%	
4200 Chairman's Expenses	0	(202)	(1,000)	798		798	20.2%	
4205 Council Office Supplies	(144)	(1,964)	(1,500)	(464)		(464)	130.9%	
4210 Audit	(373)	(1,720)	(1,200)	(520)		(520)	143.3%	
4215 Bank Charges	(33)	(299)	(300)	1		1	99.7%	
4220 Conference / Seminars	0	0	(500)	500		500	0.0%	
4225 Elections	0	(4,590)	(5,000)	410		410	91.8%	
4230 Repairs & Maintenance	0	(45)	(1,000)	955		955	4.5%	
4235 Insurance	4,621	(1,758)	(2,250)	492		492	78.1%	
4240 Travel Allowance	0	0	(300)	300		300	0.0%	
4245 Office Equipment	(4)	(111)	(300)	189		189	37.1%	
4250 Office/Room Hire	(45)	(10,293)	(10,000)	(293)		(293)	102.9%	
4255 Legal Advice Contingency	0	(450)	0	(450)		(450)	0.0%	
4260 FOIA/EIR requests	0	(35)	(500)	465		465	7.0%	
4265 Subscriptions	(6)	(2,410)	(3,000)	590		590	80.3%	
4270 Local Council Award Scheme	0	0	(100)	100		100	0.0%	
4275 Telephone and Broadband	(31)	(333)	(500)	167		167	66.7%	
4280 Civic Regalia	0	0	(750)	750		750	0.0%	
<u>200 CASC</u>								
4300 Honley Library	0	(682)	(15,000)	14,318		14,318	4.5%	
4305 Holmfirth Tech	0	(10,000)	0	(10,000)		(10,000)	0.0%	10,000
4310 Holmfirth Civic Hall-Projects	(10,000)	(50,000)	(10,000)	(40,000)		(40,000)	500.0%	
4315 Other Community Assets	(7,017)	(58,000)	(53,000)	(5,000)		(5,000)	109.4%	5,000
4320 Public Toilet - Day to Day	(1,914)	(18,049)	(17,000)	(1,049)		(1,049)	106.2%	
4325 Public Toilet - Lettable Space	0	(496)	(1,000)	504		504	49.6%	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Finance & Management</u>								
4400 Electronic Support	(60)	(2,229)	(1,650)	(579)		(579)	135.1%	
4405 Grants	(8,827)	(18,982)	(20,000)	1,018		1,018	94.9%	
<u>300 Planning</u>								
1100 Neighbourhood Plan-Grants	0	2,100	0	(2,100)			0.0%	
4505 Neighbourhood Plan	(360)	(4,931)	(5,000)	69		69	98.6%	
<u>350 Publications & Communication</u>								
4600 Community Champion	(250)	(250)	(250)	0		0	100.0%	
4605 Community Engagement	(110)	(110)	(100)	(10)		(10)	109.9%	
4610 Publications	0	(3,470)	(6,000)	2,530		2,530	57.8%	
4615 Royal Events	(1,000)	(1,000)	(1,000)	0		0	100.0%	
4620 Tidy Trader Awards	0	0	(100)	100		100	0.0%	
4625 Website & Media	0	0	(1,000)	1,000		1,000	0.0%	
4630 Special Projects	(78)	(714)	(1,000)	286		286	71.4%	
<u>400 Service Provision</u>								
4705 Christmas Provision	0	(4,207)	(5,113)	906		906	82.3%	
4710 New Mill - Churchyard	0	(664)	(800)	136		136	83.0%	
4720 Dog Waste	(450)	(1,064)	(1,000)	(64)		(64)	106.3%	
4725 Patient Transport Scheme	0	0	(1,000)	1,000		1,000	0.0%	
4730 Minibus	(5,651)	(21,167)	(25,000)	3,833		3,833	84.7%	
4735 Phone Boxes	0	(64)	(400)	336		336	16.1%	
4740 Seats & Shelters-Maintenance	(618)	(12,459)	(13,000)	541		541	95.8%	
4755 Youth Facilities	(8,387)	(8,387)	(8,387)	1		1	100.0%	
<u>450 Climate Emergency</u>								
4000 Salaries	(1,108)	(13,156)	0	(13,156)		(13,156)	0.0%	
4005 Employer's N.I	0	(37)	0	(37)		(37)	0.0%	
4010 Employer's Pension	0	(72)	0	(72)		(72)	0.0%	
4805 Community Mobilisation	(159)	(3,282)	(17,500)	14,218		14,218	18.8%	
4810 Energy Strategy	0	0	(4,000)	4,000		4,000	0.0%	
4815 Transport Strategy	(6,900)	(7,500)	(13,000)	5,500		5,500	57.7%	
4820 Waste Strategy	0	0	(500)	500		500	0.0%	
4825 Environment Strategy	0	0	(1,000)	1,000		1,000	0.0%	
Grand Totals:- Income	1,881	287,243	285,946	(1,297)			100.5%	
Expenditure	54,168	317,196	305,800	(11,396)	0	(11,396)	103.7%	
Net Income over Expenditure	(52,287)	(29,953)	(19,854)	10,099				
plus Transfer from EMR	5,000	15,000						
Movement to/(from) Gen Reserve	(47,287)	(14,953)						

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2022	HSBC Current A/C	107,672.86
31/03/2022	HSBC - Money Manager	55,679.13
31/03/2022	Notice Deposit - Handelsbanken	0.00
31/03/2022	Handelsbanken Current A/C	84,658.96
31/03/2022	CCLA Deposit Fund	75,000.00
31/03/2022	Petty Cash	0.00

323,010.95

Receipts not on Bank Statement

0.00

Closing Balance

323,010.95

All Cash & Bank Accounts

1	HSBC Current A/C	107,672.86
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	84,658.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	323,010.95

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Sub-Contractor Services	5,000.00		5,000.00
321 EMR Legal Advice Contingency	5,000.00		5,000.00
322 EMR CCTV	5,000.00		5,000.00
323 EMR Com Asset-Others in Valley	9,723.00	2,017.00	11,740.00
324 EMR Neighbourhood Planning	0.00		0.00
325 EMR Election Fund	19,789.00		19,789.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
327 EMR Covid Response - HCHCT	10,000.00		10,000.00
328 EMR Covid Response - HVCMA	13,315.00		13,315.00
329 EMR Holmfirth Civic Hall (capi	30,000.00	0.00	30,000.00
330 EMR Office/Meeting Room	15,000.00		15,000.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	30,000.00		30,000.00
333 EMR Holmfirth Tech	10,000.00	-10,000.00	0.00
334 EMR Holme Moss Viewpoint	0.00	935.00	935.00
	<u>159,827.00</u>	<u>-7,048.00</u>	<u>152,779.00</u>

Date: 19/04/2022

Holme Valley Parish Council

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Time: 11:16

VAT Return for Month 10 to 12 (01/01/2022 - 31/03/2022)

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>	
Cashbook	1		10		1,593.96	1,593.96	0.00	
Cashbook	1		11		874.53	874.53	0.00	
Cashbook	1		12		1,881.44	1,881.44	0.00	
		OUTPUT		Total Rate: Z	4,349.93	4,349.93	0.00	
Cashbook	1		11		255.63	243.46	12.17	
Cashbook	1		12		648.38	617.51	30.87	
		INPUT		Total Rate: F	904.01	860.97	43.04	
Cashbook	1		10		627.78	523.16	104.62	
Cashbook	1		11		4,540.39	3,783.67	756.72	
Cashbook	1		12		1,496.57	1,247.13	249.44	
		INPUT		Total Rate: S	6,664.74	5,553.96	1,110.78	
Cashbook	1		10		12,516.87	12,516.87	0.00	
Cashbook	4		10		25.00	25.00	0.00	
Cashbook	1		11		11,258.88	11,258.88	0.00	
Cashbook	4		11		25.00	25.00	0.00	
Cashbook	1		12		50,261.49	50,261.49	0.00	
		INPUT		Total Rate: Z	74,087.24	74,087.24	0.00	
VAT Return Summary:					Total Outputs	4,349.93	4,349.93	0.00
					Total Inputs	81,655.99	80,502.17	1,153.82
VAT due in the period on sales and other outputs						Box 1	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						2	<u>0.00</u>	
Total VAT due						3	0.00	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						4	<u>1,153.82</u>	
Net VAT to reclaim from HMRC						5	<u>1,153.82</u>	
Total value of sales and all other outputs excluding any VAT						6	4,349.00	
Total value of purchases and all other inputs excluding any VAT						7	80,502.00	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						8	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						9	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							0.00	

Virement Date: 28/03/2022**Virement Ref No:** 3

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased	
4705	Christmas Provision	400	Service Provision	Council 2122 131	387		
4755	Youth Facilities	400	Service Provision	Council 2122 131		387	
Narrative: A grant applicant, Kirklees Youth Alliance, applied for £5,000 to establish and run youth clubs. But at the time, only £4613 was left in the pot. The Service Provision Committee wanted to pay the full £5,000 so asked Council to approve a virement of £387 and to authorise the payment of the full £5,000 at the meeting of Council 28th March 2022. This was approved under minute Council 2122 131.					Virement Totals	387	387

Date 28/03/2022 **Month No: 12** **Journal Ref: 39**

<u>A/c</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
4315	Other Community Assets	200	CASC	Add to 323 Other Comm Assets	2,017.00	
323	EMR Com Asset-Others in Valley	0		Add to 323 Other Comm Assets		2,017.00

Narrative: Council 28/03/2022 agreed to earmark £2,017 from the current 4315 Other Community Assets budget line to the EMR 323 earmarked reserve. This was so as to ringfence £2,017 for use by 10th Holme Valley (New Mill) Scouts when they called on it.

Journal Totals 2,017.00 2,017.00



Subject: Energy Audit and prices
From: Nicholas Hoyles <nhoyles@utility-aid.co.uk>
Date: 12/04/2022, 15:28
To: "deputyclerk@holmevalleyparishcouncil.gov.uk"
<deputyclerk@holmevalleyparishcouncil.gov.uk>

Good Afternoon Richard,

Thank you for your time today, it was great speaking with you.

As discussed Starting to work with us is incredibly easy and takes no time at all. All we need is a recent bill for each meter you are responsible for, and a signed copy of the attached letter of authority, Pinned on headed paper, hand signing and Dating, and we will do the rest. **For your peace of mind, it's important to stress that our LOA does not grant us any form of exclusivity nor does it allow us to place you in any contracts. It just allows us to make enquiries on your behalf.**

Utility Aid are now in partnership with ACRE – Action with communities in Rural England, click here to see more about the work we are doing with communities like yours <https://acre.org.uk/partnership-between-acre-and-utility-aid-stands-to-help-village-halls-reduce-running-costs/>

As I'm sure you have heard in the news, the energy markets are extremely volatile right now, so in what is the most turbulent market we, as a business have ever seen we want to reach out and assure you that should you need ANYTHING at all whether that be renewal prices, advice & guidance, invoice validation or help on your journey to Net Zero, we are here for you. As suppliers look to recover their losses due the effects of Covid we are starting to see energy prices rising rapidly and would encourage you to look now to secure your next contract and avoid the risk of future price increases.

We specialise in energy for street lighting, public conveniences, council offices, sports pavilions, cemeteries, town halls and other council run buildings as one of the sponsors for the Society of Local Council Clerks and manage the energy for hundreds of town and parish councils in the UK. We also offer the option of collective purchasing for town and parish councils to hugely reduce costs by bulk buying and can even support you on your journey to net zero with qualified assessors and access to a large variety of green energy suppliers.

We get better rates for charities & Councils

Because we specialise in the not-for-profit sector, we receive preferential charity rates from the 30 suppliers we work with so, if you have a new energy contract to negotiate, we'd love to help you get the very best value from that and ensure you retain as much of your funding for what you do best, providing vital front line services to society.

But we offer so much more than that.

Free Energy Audit & Invoice Validation

When you work with us the first step is a completely free energy audit. We will work with you to understand what you should be paying now to see if you are being charged too much. We can also offer a historical audit going back several years to check for previous overcharges and if we find you have overspent, which we often do, then we will recoup money for you from energy suppliers. In the last four years alone, our team of validation experts have recovered over £3.7 million for our clients due to inaccurate bills; money that has gone straight back into those

vital front-line services.

Don't just take our word for it

We know we provide a fantastic service for our clients, but we would say that, take a look at our Trust Pilot reviews attached to see how other companies rate our service or check out <https://uk.trustpilot.com/review/utility-aid.co.uk>

Other reasons to work with us

Our green credentials: we work closely with the largest provider of green energy in the UK and all of the power suppliers we work with can provide our customers with a green power option.

Expert Assessors: We have an inhouse Energy Assessor who can help guide you on your journey to Net Zero, from domestic retrofit to commercial advice we can help you plan, fund and meet your targets through fully qualified assessment and advice.

Collective Power: We are the only broker offering collective purchasing to the entire sector without exception, in our current basket we have over 600 customers with over 4000 meters and more than 180GWH of energy, this creates huge purchasing power.

You really don't have anything to lose. The very worst that can happen is we come back to you and tell you everything looks great! If it would be easier to sign the LOA online I can arrange to send you this via DocuSign.

I will try and call you again in the next couple of weeks to discuss this further, but please do get in touch in the meantime if you have any further questions.

I look forward to speaking with you.



Nicholas Hoyles

Energy Consultant



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