

Holme Valley Parish Council

MINUTES OF THE SERVICE PROVISION COMMITTEE HELD ON MONDAY 20TH SEPTEMBER 2021 at 7pm (in person at Exhibition Room, Holmfirth Civic Hall)

Those present:

Chairman: Cllr Sean East

Vice-Chairman: Cllr Duggs Carré

Councillors: Cllr Mary Blacka, Cllr Tom Dixon

Officers: Mrs Jen McIntosh (Clerk)

Public Open Session

There was one member of the public present representing the Holmfirth Christmas Team, supporting grant application for item 2122 24. It was explained that last year the Holmfirth Christmas Team had drawn on reserves to fund lights.

Resolved: to bring forward **item 2122 24** to follow **item 2122 17** from the agenda.

2122 12 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

Noted: the meeting was being recorded in video format by the Clerk and that this would be uploaded to the Parish Council's YouTube channel. There were no other requests for recording.

2122 13 To receive apologies and approve reasons for absence

Cllr Firth was absent.

Approved: apologies and reasons for absence for Cllr Pogson and Cllr Brook.

2122 14 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Noted: Cllr East declared a personal interest in item 2122 19 as a member of *Friends of Honley Library*.

2122 15 To consider written requests for new DPI dispensations

Noted: no requests were forthcoming.

2122 16 To consider whether items on the agenda should be discussed in private session

Approved: item 2122 19 would be heard in private session.

2122 17 To confirm the Minutes of the previous Committee meeting

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Noted: the minutes of the previous meeting of the **SERVICE PROVISION COMMITTEE** held on 19 April 2021 numbered 2122 01 – 2122 11 inclusive were **noted**, having been **approved** at **FULL COUNCIL** 12 July 2021.

2122 24 To consider Holmfirth grant application Christmas trees/lighting provision

This item was brought forward.

Noted: the Holmfirth Christmas Team were to be thanked for doing an excellent job, with the lighting display getting better year on year.

Approved: the grant request for £700 towards additional lights and plug installation for river area and fire station and £300 towards replacement lights for any with damaged wires totalling £1000.

(The member of the public left the meeting at the conclusion of this item)

2122 18 To receive and note report on Holmfirth Civic Hall Community Trust

The thoroughness and usefulness of the report was commended – ongoing reports both written and in person if appropriate would be welcomed. It was commented that the Civic team are doing an incredible job. Members would like further information about the generous donation of £55000 from League of Friends Holmfirth Memorial Hospital.

Resolved: through the Clerk to apologise to *Holmfirth Civic Hall Community Trust* for just lately informing it that Cllr Colling is now a trustee in place of Cllr K Bellamy from the Parish Council.

Resolved: to publicise and commend the evening event at the Civic on Thursday 14th October 2021 to councillors and more widely.

2122 19 To note the current progress of the asset transfer of Honley Library

This item was heard in private session.

Approved: the Clerk to write to Kirklees Council stating the Committee's resolution to:

- make no decision or recommendation regarding the TUPE-ing of staff;
- make no decision or recommendation regarding purchasing Kirklees Council's cleaning services post-asset transfer;
- encourage Kirklees Council to engage with any of its staff potentially affected by the proposed asset transfer;
- encourage Kirklees Council to resolve the issue with a view to completing the asset transfer by the end of 2021.

Resolved: the Clerk to copy into the above letter the 3 ward councillors and key Kirklees Cabinet members.

2122 20 To note update regarding HVPC assets: Holmfirth Public Toilets, benches, bus shelters and adopted phone boxes

Noted: the drawing up of the tendering process documentation is ongoing.

Noted: an application for the adoption of Wooldale phone box is in progress.

Noted: the insurance claim for the damaged bus shelter needs to be chased up so that the repairs can be made before Winter.

Noted: the wall at Holme allotments has been repaired.

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Noted: the rent arrears due to Covid for the Gartside Buildings tenancy is being managed in accordance with directions from the **FINANCE AND MANAGEMENT STANDING COMMITTEE**.

Resolved: that an update be provided for the next meeting regarding donations made towards the upkeep of the public toilets and any issues regarding the upkeep of the toilets.

2122 21 To note update regarding the dog waste strategy

Noted: that discussions regarding the design of the stickers to go on the dog waste bag dispensers will shortly resume.

2122 22 To receive meeting notes of 10th June 2021 and 26th August regarding the *Holme Valley Youth Offer*

Noted: the range of youth engagement initiatives currently on offer in the Holme Valley - the proactive coordination of these was praised.

Noted: the Committee was very pleased to receive the notes of the meetings and will seek ways to engage with and publicise the initiatives.

Noted: to communicate through the *Holme Valley Youth Offer* meetings that the **SERVICE PROVISION COMMITTEE** has a budget stream currently totalling £8k to fund youth initiatives and is proactively seeking suitable grant applications of this nature to support.

Resolved: to raise a query as to whether the *Hepworth Playgroup Expression of Interest* regarding the grant funding of a play area should be dealt with by the **SERVICE PROVISION COMMITTEE** or by the **FINANCE AND MANAGEMENT COMMITTEE**.

Approved: to increase Councillor attendance at *Holme Valley Youth Offer* meetings. Councillors interested in linking up with youth provision and hoping to attend future meetings of *Holme Valley Youth Offer* are Cllr Lockley and Cllr Carré.

Approved: to congratulate Kirklees Council on the work done to improve some recreational spaces including those at Cinderhills and Sycamore (off New Mill Road).

2122 23 To consider Service Provision budgets for 2021-22 and 2022-23

The Committee considered actual and expected spending for 2021/22, potential revisions to the spending allocation to Service Provision for 2022/23 and the need for earmarked reserves to take into account any necessary future-proofing of Holmfirth Civic and Honley Library.

Noted: the earmarked reserves for those budget streams delegated to the **SERVICE PROVISION COMMITTEE** are deemed appropriate.

Resolved: to request more information about the spending plans of Holmfirth Civic and Honley Library for the next meeting to inform discussions around budget.

Resolved: to encourage further expressions of interest for grants/earmarked funds to be made to the **FINANCE AND MANAGEMENT COMMITTEE** responding to the findings of any energy usage reports connected to Holmfirth Civic and Honley Library.

Approved: to recommend to the **FINANCE AND MANAGEMENT COMMITTEE** that like-for-like budget allocations for 2022-23 are made for each funding stream delegated to **SERVICE PROVISION COMMITTEE** as in 2021-22.

2122 25 To receive and consider the working party review of CCTV

Received: *Review of CCTV Provision in Holmfirth* arising from a meeting of the **Noted:** communications since June indicate that there is no community or business organisation putting

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itself forward as yet to manage any CCTV provision in Holmfirth.

Resolved: to keep budget stream to provide new CCTV and seek engagement with the business community to manage this.

2122 26 To consider the relocation of the artwork and seating from the Market Hall Bus Shelter

Approved: contact to be made with Kirklees officer asking if the artwork, metalwork and seating can be incorporated into the Kirklees scheme for the redevelopment of the Market Hall area.

Resolved: to seek public feedback through social media and the HVPC website about where the seating might be situated.

2122 27 To consider correspondence of 14 June 2021 from a Holmbridge resident concerned with anti-social behaviour

Approved: to write formally to resident in response to email, incorporating points made in the informal response and encouraging the resident to contact the Police regarding any unlawful behaviour.

2122 28 To consider correspondence of 23 June 2021 from a resident concerned with the presence of rats by the duck feeding area by the co-op

Approved: to write formally to resident in response to email, incorporating points made in the informal response and adding that Kirklees have now erected signs to alert the public to the problem of rats to deter leaving of food.

2122 29 To consider the *Holme Valley Parish Council- Strategic Priorities: Service Provision Committee responsibilities, arising from NDP commitments + the Climate Emergency Action Plan*

(The video recording was interrupted during this item at 8.57pm and resumption was unsuccessful)

Resolved: to revisit the priorities once the *Neighbourhood Development Plan* has been finalised and identify quick wins to focus on.

Meeting closed at 9.01pm.

Signed:

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Chairman