

# Holme Valley Parish Council

## MINUTES OF THE SERVICE PROVISION COMMITTEE HELD ON MONDAY, 19 APRIL 2021 ( Online)

Those present:

Chairman: Cllr Michael Pogson

Councillors: Cllr Blacka, Cllr T Dixon,

Officers: Ms E Bennett (Clerk)

### Public Open Session

There were no members of the public. Councillor Pogson wished to discuss a recent communication from Kirklees Council asking for clarification on the future placement of the memorial bench and bus shelter at the Holmfirth Market hall once the building is ready for demolition. The committee wished for the seat and shelter to be retained by Kirklees until a site was identified. They also requested that the clerk seek out the timescales involved.

#### 2122 01 To accept apologies for absence

Apologies for absence were accepted from Cllr East Cllr Roberts, Cllr Brook and Cllr K Bellamy. Cllr Firth did not proffer apologies. Cllr Feeney has resigned from the council. The committee was quorate with three members.

#### 2122 02 To receive Members' personal and disclosable pecuniary interests in items on the agenda

None received.

#### 2122 03 To consider written requests for new DPI dispensations

None received.

#### 2122 04 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

#### 2122 05 To note the minutes of the previous meeting

**Noted** : The Minutes of the Extraordinary meeting of the Service Provision Committee held on 18 February 2021, numbered 2021 53 to 2021 59 previously approved at Full Council.

### Benches/Shelters/ Phone boxes

#### Review of the maintenance contract.

#### 2122 06

**Resolved;** to agree to the results of the Working Party, that the contracts for the upkeep of the benches (shelters, phone boxes and war memorials) be put up for tenders , to

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cover a three year period on the basis of a total cost which would then be paid in regular monthly instalments over the period of the contract.

The consideration for the maintenance and operation of the public toilets will be considered by Community Assets Support Committee on 17 May 2021 and if approved, the tenders will be advertised in May 2021.

## Dog Waste Strategy

2122 07 **Resolved.**

- 1) **That the council design stick on labels for both dog glove dispensers and surrounding street furniture that describes the aims of the dispensers and encourages people to dispose of the bagged litter appropriately. The quotation for 80 such self-adhesive labels at a cost of approximately £100 would be acceptable and this will come from the Dog Waste Budget.**
- 2) **That two new dog waste glove dispensers be purchased at a cost of £79.00 plus VAT (each) for placement in Brockholes)**
- 3) **That a budget of £100 would be available for the re-painting of five dispensers, to include two in Brockholes.**
- 4) **That the clerk will ask all the dog waste glove dispenser volunteers to send in photos of their dispensers so that the requirements for re-painting can be assessed and so that the size of sticker signs can be decided , hopefully to fit all models.**

2122 08 **Youth Work**

The committee commended the report from Councillor Feeney identifying her early contacts with key people involved in the development of new Youth Services in Honley and Holmfirth.

**Noted** That Councillor East is continuing to attend meetings of the Two Valleys Youth Project, as hosted by Kirklees staff.

Honley Business Association are now in the process of appointing two part time youth workers.

The committee hoped that Cllr Ben Lockley might be willing to take on responsibility for liaising with Youth Services or indeed one of the new councillors who will be elected in May 2021.

2122 09 **CCTV**

The report from the working party made the following observations which were accepted by the committee. The CCTV provision in Holmfirth seems to have been unattended for two years now and probably needs updating. The money for the installation of the equipment some years ago was raised by various local businesses and monitored by System Vision. It was contributed to by the Parish Council.

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**Resolved** that the committee would not want to take responsibility for updating the equipment but was willing to contribute towards costs should the business community wish to manage the scheme.

**Resolved** to form a working party to review this and to invite representatives from the Honley and Holmfirth Business Associations to gain their views. The review should start at the end of May 2021. Councillor Pogson will contact the Business Association in Holmfirth and the clerk will invite Honley Business association.

## Holme Valley Parish Council Strategic Priorities

2122 10 **Resolved;** to form a working party to look at how the Service Provision Committee contributes to the agreed strategy and to define what further aims could be agreed. Councillor Blacka will draw up a document that extracts the tasks assigned to the Service Provision Committee in the Strategic Priorities document, agreed by Full Council on 1 February 2021.

## 2122 11 **Complaints**

**Noted;** the three complaints. Cllr Dixon reminded the committee that although the Parish Council Clerk will pass on complaints about responsibilities that belong to Kirklees, such as waste bins, they are not matters for the Council to pursue further. The complaints had been passed on to the appropriate authority and in the case of the complaint about dog waste, the matter had already been addressed in item 2122 07 (1).

**The Chairman thanked all committee members for their work throughout the year. The committee members showed their appreciation for the chairmanship of both Cllr Bellamy and Cllr Pogson. The committee also expressed their thanks to the clerk and wished her well in her future ventures.**

**Close of meeting at 20:00 pm**

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Chairman